



PUBLIC NOTICE IS HEREBY GIVEN THAT THE
BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH
WILL HOLD A PUBLIC MEETING
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 E CENTER ST, PROVO, UT 84606
November 22nd, 2022 - 2:00 pm

When necessary, board members may participate electronically, with the anchor location as stated above.

The public may participate electronically by joining via zoom at the following link <https://zoom.us/j/99812064248> or calling (346) 248-7799 or (669)900-6833, Meeting ID: 998 1206 4248. Comments will be limited to two (2) minutes per individual unless otherwise approved by the Board. Please state your name at the beginning of the comment. Please no foul or abusive language.

Or you may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link:
<https://www.youtube.com/channel/UckRYDnXVDLGv9792bhWn9Wg/videos>

Next 2 Upcoming Commission Meeting Dates: Wednesday, November 30, 2022 at 2:00 p.m. and Wednesday, December 7, 2022 at 2:00 p.m.

~COMMISSION MEETING MINUTES~

Commissioner Sakievich (Chair), Commissioner Powers Gardner and Commissioner Lee in Attendance.
Others in Attendance: See Attached Attendance Sheet and Zoom List

(Meeting Called to Order: 2:02 p.m.)

PRAYER/READING/THOUGHT: **Pastor Linda Walton**
PLEDGE OF ALLEGIANCE: **Tim Taylor**

CONSENT AGENDA

WORK SESSION

1. DISCUSS THE PROPOSED ORDINANCE CREATING THE UTAH COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

-Ben VanNoy, Attorney

(Timestamp: 9:36)

BEN VAN NOY, COUNTY DEPUTY ATTORNEY – STATED THAT STATE LAW REQUIRES THAT WE ESTABLISH THIS CRIMINAL JUSTICE COUNCIL BEFORE THE END OF THE YEAR. DISCUSSED SECTIONS ON THE ORDINANCE INCLUDING:

- ***ESTABLISHMENT PART B*** THAT DISCUSSES THE REPRESENTATIVES FROM DIFFERENT ORGANIZATIONS/ENTITIES THROUGHOUT THE COUNTY WHICH INCLUDES A CHIEF OF POLICE, DISTRICT COURT JUDGE, JUSTICE COURT JUDGE, AP&P (*ADULT PROBATION AND PAROLE*) REPRESENTATIVE AND A CRIME VICTIM ADVOCATE. COMMISSION NEEDS TO DECIDE HOW THESE POSITIONS ARE APPOINTED.

COMMISSION AND BEN VAN NOY DISCUSS AND DECIDE FOR SELF-SELECT PER ORGANIZATION EXCEPT FOR THE CRIME VICTIM ADVOCATE. THE CRIME VICTIM ADVOCATE TO BE DECIDED BY THE VICTIM RIGHTS COMMITTEE WITH A TERM LENGTH OF SERVICE OF 3 YEARS BUT CAN SERVE MULTIPLE TERMS.

- ***MULTI-COUNTY COUNCIL*** – ALLOWED UNDER THE STATUTE.

COMMISSION, SHERIFF MIKE SMITH AND BEN VAN NOY DISCUSS AND DECIDE THAT COMMISSION CAN INVITE OTHER COUNTIES AND THOSE COUNTIES HAVE TO FORMALLY JOIN VIA A RESOLUTION.

REGULAR AGENDA

1. RATIFICATION OF WARRANT REGISTER FOR NOVEMBER 16, 2022 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM

-Alice Black, Clerk/Auditor

APPROVED ON CONSENT

2. APPROVAL OF THE PAYROLL WARRANT SUMMARY FOR PAY PERIOD 23-2022

-Alice Black, Clerk/Auditor

APPROVED ON CONSENT

3. APPROVE TAX CREDITS AND REFUNDS RECOMMENDED BY THE COUNTY ASSESSOR'S OFFICE IN CANCELLATION AND CORRECTION LETTER 60459 DATED 11/04/2022

-Jim Stevens, Assessor

APPROVED ON CONSENT

Agreement: 2022 - 1089

4. APPROVE TAX CREDITS AND REFUNDS RECOMMENDED BY THE COUNTY ASSESSOR'S OFFICE IN CANCELLATION AND CORRECTION LETTER 60460 DATED 11/08/2022

-Jim Stevens, Assessor

APPROVED ON CONSENT

Agreement: 2022 - 1090

5. APPROVE TAX CREDITS AND REFUNDS RECOMMENDED BY THE COUNTY ASSESSOR'S OFFICE IN CANCELLATION AND CORRECTION LETTER 60461 DATED 11/14/2022

-Jim Stevens, Assessor

APPROVED ON CONSENT

Agreement: 2022 - 1091

6. APPROVE TAX CREDITS AND REFUNDS RECOMMENDED BY THE COUNTY ASSESSOR'S OFFICE IN CANCELLATION AND CORRECTION LETTER 60462 DATED 11/16/2022

-Jim Stevens, Assessor

APPROVED ON CONSENT

Agreement: 2022 - 1092

7. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION IN SUPPORT OF THE GROWTH AND PROSPERITY COMPACT OF UTAH VALLEY.

-Amelia Powers Gardner, Commission

(Timestamp: 23:03)

COMMISSIONER LEE – SUGGESTED TO CHANGE THE WORDING OF THE 4TH BULLET POINT FROM ‘..NATURAL RESOURCES ADVOCATE POLICIES AND PROGRAMS THAT SUPPORT RESPONSIBLE USE PRESERVATION AND PROTECTION OF PUBLIC LANDS, RIVERS, LAKES, RESERVOIRS, CLEAN AIR OPEN SPACES AND RENEWABLE ENERGY IN CONJUNCTION WITH CONTINUED SENSIBLE SUPPORT OF FOSSIL FUELS’ TO ‘ADVOCATE POLICIES AND PROGRAMS THAT SUPPORT RESPONSIBLE USE AND PROTECTION OF PUBLIC LANDS, RIVERS, LATES, RESERVOIRS, CLEAN AIR OPEN SPACES AND CONTINUE TO SUPPORT SENSIBLE RENEWABLE ENERGY AND FOSSIL FUELS’.

ALSO SUGGESTED ON THE NEXT POINT WHERE IT TALKS ABOUT ATTAINABLE HOUSING, TO STRIKE THE WORD ‘PROVIDE’ AND REPLACE WITH ‘ENCOURAGE’.
COMMISSIONERS DISCUSS AND AGREE.

COMMISSIONER LEE: MOTION TO APPROVE WITH REVISIONS

COMMISSIONER POWERS GARDNER: SECOND

AYE:ALL IN FAVOR

PASSED: 3/0

Resolution: 2022 - 1093

8. APPROVE AND AUTHORIZE THE SIGNING OF A SETTLEMENT AGREEMENT.

-Robert Moore, Attorney

(Timestamp: 27:35)

COMMISSIONER LEE: *(Discussed regular agenda items #8 and #9 together)* THESE ARE SETTLEMENTS REGARDING DEPUTIES IN OUR SHERIFF'S DEPARTMENT. THERE IS SIGNIFICANT MONEY THAT IS GOING TO BE PAID OUT.

**COMMISSIONER LEE: MOTION TO APPROVE
COMMISSIONER POWERS GARDNER: SECOND
AYE: ALL IN FAVOR
PASSED: 3/0
*Agreement: 2022 - 1094***

9. APPROVE AND AUTHORIZE THE SIGNING OF A SETTLEMENT AGREEMENT.
-Robert Moore, Attorney

(Timestamp: 27:35)

(Discussed with Regular Agenda Item #8)

**COMMISSIONER LEE: MOTION TO APPROVE
COMMISSIONER POWERS GARDNER: SECOND
AYE: ALL IN FAVOR
PASSED: 3/0
*Agreement: 2022 - 1095***

10. AUTHORIZE THE EXECUTION OF AN SERVICE AGREEMENT WITH IDENTISYS INC.
FOR SOFTWARE/MACHINE SERVICES AT THE SHERIFF'S OFFICE
-Ben VanNoy, Attorney

**APPROVED ON CONSENT
*Agreement: 2022 - 1096***

11. APPROVE A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL
COOPERATION AGREEMENT WITH PLEASANT GROVE CITY FOR FIRE AND 911
AMBULANCE SERVICES
-Ben VanNoy, Attorney

**APPROVED ON CONSENT
*Resolution: 2022 - 1097
Agreement: 2022 - 1098***

12. APPROVE A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL
COOPERATION AGREEMENT WITH PLEASANT GROVE CITY FOR FIRE AND 911
AMBULANCE SERVICES
-Ben VanNoy, Attorney

STRICKEN ON CONSENT

13. APPROVE AND AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH EQUIPMENT FOR PURCHASE OF EQUIPMENT FOR THE UTAH COUNTY SHERIFF'S OFFICE

-Ben VanNoy, Attorney

APPROVED ON CONSENT

Agreement: 2022 - 1099

14. AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH IDENTISYS INC. FOR SOFTWARE/MACHINE SERVICES AT THE SHERIFF'S OFFICE

-Ben VanNoy, Attorney

APPROVED ON CONSENT

Agreement: 2022 - 1100

15. APPROVE AND AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH ARROWHEAD SCIENTIFIC, INC. FOR PURCHASE OF SUPPLIES

-Ben VanNoy, Attorney

APPROVED ON CONSENT

Agreement: 2022 - 1101

16. APPROVE AND AUTHORIZE THE EXECUTION OF THE ONE UTAH UNIVERSAL OPIOID SETTLEMENT MEMORANDUM OF UNDERSTANDING WITH THE STATE OF UTAH

-Ben VanNoy, Attorney

TABLED ON CONSENT

(After Recess)

(Timestamp: 2:04:12)

COMMISSIONER LEE: MOTION TO BRING BACK TO THE TABLE

COMMISSIONER POWERS GARDNER: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

COMMISSIONER POWERS GARDNER: MOTION TO CONTINUE TO NEXT MEETING

(November 30, 2022)

COMMISSIONER LEE: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

17. APPROVE AND AUTHORIZE THE SIGNING OF A CONFIDENTIALITY AGREEMENT.

-PAUL JONES, Attorney

APPROVED ON CONSENT

Agreement: 2022 - 1102

18. SET A DATE, TIME, AND LOCATION FOR A PUBLIC HEARING TO CONSIDER THE REORGANIZATION OF THE SOLDIER SUMMIT SPECIAL SERVICE DISTRICT AS A LOCAL DISTRICT. (SUGGESTED DATE DECEMBER 21, 2022.)

-TIM TAYLOR, Attorney

TIME OF MEETING: 2:00

APPROVED ON CONSENT

Notice: 2022 - 1103

19. APPROVE AND AUTHORIZE AN AGREEMENT WITH NTUNE PRODUCTION, LCC AND UTAH COUNTY FOR ENTERTAINMENT AT THE UTAH COUNTY HOLIDAY/EMPLOYEE APPRECIATION DINNER ON TUESDAY, DECEMBER 06, 2022

-Adam Beck, Attorney

APPROVED ON CONSENT

Agreement: 2022 - 1104

20. APPROVE AND AUTHORIZE A SPONSORSHIP AGREEMENT BETWEEN UTAH COUNTY AND CITY OF SARATOGA SPRINGS FOR THE CONSTRUCTION OF THE CITY OF SARATOGA SPRINGS NORTH MARINA

-Adam Beck, Attorney

(Timestamp: 29:11)

COMMISSIONER LEE: STATED THAT THIS IS CONTRACT THAT HAS GONE THROUGH THE TTAB (*Tourism Tax Advisory Board*). THERE IS ONE LINE IN THE CONTRACT THAT NEEDS TO BE STRICKEN.

ADAM BECK, DEPUTY COUNTY ATTORNEY – AGREED AND REFERENCED THE LAST LINE OF PAGE 2, ‘THE PARTIES AGREE THAT THE COUNTY SHALL BE EXPECTED TO CONTRIBUTE TO ANY FUTURE EXPENSES ASSOCIATED WITH THE CURRENT AND SUBSEQUENT PHASES OF THE NORTH MARINA PROJECT INCLUDING BUT NOT LIMITED TO DEVELOPMENT EXPENSES OR MAINTENANCE EXPENSES’. COMMISSIONERS, ROBERT MOORE (*Deputy County Attorney*) AND ADAM BECK DISCUSS AND AGREE.

COMMISSIONER LEE: MOTION TO APPROVE WITH THE STRIKING OF THE SENTENCE REFERENCED ABOVE

COMMISSIONER POWERS GARDNER: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

Agreement: 2022 - 1105

21. TO APPROVE AND AUTHORIZE THE SIGNING OF ENVIRONMENTAL ASSESSMENT DETERMINATIONS AND COMPLIANCE FINDINGS FOR HUD ASSISTED PROJECTS 24 CRF PART 59 AMERICAN FORK WATERLINE REPLACEMENT.

-Adam Beck, Attorney

APPROVED ON CONSENT

Agreement: 2022 - 1106

22. APPROVE AND ADOPT A RESOLUTION DECLARING UTAH COUNTY PERSONAL PROPERTY AS SURPLUS AND AWARDED SAID SURPLUS PROPERTY AS A GIFT TO DEPUTY AMERICA WILCOX IN RECOGNITION OF HER MERITORIOUS SERVICE TO UTAH COUNTY

-Shawn Radmall, Sheriff

APPROVED ON CONSENT

Resolution: 2022 - 1107

23. DECLARE A DUTY WEAPON AS SURPLUS TO PRESENT TO A SHERIFF'S OFFICE DEPUTY UPON RETIREMENT

-Shawn Radmall, Sheriff

APPROVED ON CONSENT

Agreement: 2022 - 1108

24. APPROVE AND AUTHORIZE THE SIGNING OF A DATA SHARING AGREEMENT WITH UTAH DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR AN INTERNAL DASHBOARD.

-Julie Dey, Health

APPROVED ON CONSENT

Agreement: 2022 - 1109

25. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH SANTAQUIN CITY FOR A VAULT PRIVY BOND AND MAINTENANCE AGREEMENT AT PROSPECTOR VIEW PARK PARKING LOT LOCATED IN SANTAQUIN CANYON

-Julie Dey, Health

APPROVED ON CONSENT

Agreement: 2022 - 1110

26. APPROVE AND AUTHORIZE THE SIGNING OF A PRACTICUM SITE AGREEMENT WITH ASPEN UNIVERSITY FOR STUDENTS IN THE MASTER IN SCIENCE IN NURSING (MSN) PROGRAM.

-Julie Dey, Health

APPROVED ON CONSENT

Agreement: 2022 - 1111

27. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES FOR PREVENTIVE BLOCK GRANT PROGRAM FY23-FY27.

-Julie Dey, Health

APPROVED ON CONSENT

Agreement: 2022 - 1112

28. APPROVE AND AUTHORIZE THE SIGNING OF FORM SF-424 FOR FUNDING FOR THE HOBBLE CREEK AND PAYSON CANYON DEBRIS BASINS

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement: 2022 - 1113

29. APPROVE AND AUTHORIZE THE SIGNING OF CHANGE ORDER #3 TO AGREEMENT #2022-177 WITH GSBS ARCHITECTS TO ADD FEE PROPOSALS FOR REVISED SITE AVAILABILITY AND SURVEYING AND DRAFTING OF SITE WORK OF \$9,115.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement: 2022 - 1114

30. ADOPT A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT WITH LINDON CITY FOR BENCH INSTALLATION ON THE MURDOCK TRAIL

-Richard Nielson, Public Works

APPROVED ON CONSENT

Resolution: 2022 - 1115

Agreement: 2022 - 1116

31. APPROVE AND AUTHORIZE THE SIGNING OF A REAL ESTATE PURCHASE AGREEMENT WITH TROY AND CYNTHIA GASSER TO PURCHASE LAND IN CONNECTION WITH LOAFER MOUNTAIN PARKWAY ROADWAY PROJECT.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement: 2022 - 1117

32. APPROVE AND AUTHORIZE THE SIGNING OF A REAL ESTATE PURCHASE AGREEMENT WITH BOYD B. BROWN AND RED SIGN INVESTMENTS, LLC TO PURCHASE LAND IN CONNECTION WITH LOAFER MOUNTAIN PARKWAY ROADWAY PROJECT.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement: 2022 - 1118

33. APPROVE AND AUTHORIZE THE SIGNING OF A REAL ESTATE PURCHASE AGREEMENT WITH NEW SALEM VISION 1, LLC TO PURCHASE LAND IN CONNECTION WITH LOAFER MOUNTAIN PARKWAY ROADWAY PROJECT.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement: 2022 - 1119

34. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH WASATCH TRAILER SALES - SPRINGVILLE TO PURCHASE SEVEN TRAILERS FOR THE SHERIFF'S OFFICE.

-RICHARD NIELSON, Public Works

(Timestamp: 32:50)

COMMISSIONER LEE: NOT IN FAVOR OF USING THE 1100 ACCOUNT WHICH IS A PERSONNEL ACCOUNT TO PURCHASE THESE ITEMS.

COMMISSIONERS POWERS GARDNER: MOTION TO APPROVE

COMMISSIONER LEE: SECOND (FOR THE VOTE)

AYE: ALL IN FAVOR (COMMISSIONER POWERS GARDNER AND COMMISSIONER SAKIEVICH)

NAY: THOSE OPPOSED (COMMISSIONER LEE)

PASSED: 2/1

Agreement: 2022 - 1120

35. APPROVE AND AUTHORIZE THE SIGNING OF A MEMO FOR A PARTIAL RELEASE OF THE CONSTRUCTION BOND FOR SUBDIVISION IMPROVEMENTS FOR CARSON HEIGHTS PLAT A KNOWN AS AGREEMENT #2022-785 IN THE AMOUNT OF \$401,403.40.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement: 2022 - 1121

36. APPROVE AND AUTHORIZE THE SIGNING OF A MEMO FOR SURPLUS OR DISPOSAL OF IT EQUIPMENT

-Gayla Quittner, Information Systems

APPROVED ON CONSENT

Agreement: 2022 - 1122

37. DESIGNATE PAST DUE ACCOUNTS RECEIVABLE AS UNCOLLECTIBLE AND APPROVE AND AUTHORIZE THE AMOUNTS TO BE WRITTEN OFF.

-Danene Jackson, Clerk/Auditor

(Timestamp: 33:55)

DANENE JACKSON, COUNTY FINANCE MANAGER - STATED THAT REGARDING THE CARES ACT (Coronavirus Aid, Relief and Economic Security) ITEM (line item #5),

THERE WAS AN UPDATE FROM THE DEPARTMENT ON THIS ONE THAT THEY HAVE BEEN TRYING FOR A YEAR TO COLLECT THAT AMOUNT AND THAT THERE HAS BEEN A CHANGE IN MANAGEMENT. THEY STOPPED RESPONDING TO REQUESTS.

COMMISSIONER SAKIEVICH STATED THAT HE WOULD LIKE TO PROCEED WITH THIS ONE AND GET OUR CIVIL DIVISION INVOLVED. COMMISSIONERS DISCUSS THIS AGENDA ITEM AND OTHERS AND AGREE.

**COMMISSIONER LEE: MOTION TO APPROVE WITH THE STRIKING OF LINE ITEM #5
COMMISSIONER POWERS GARDNER: SECOND**

AYE: ALL IN FAVOR

PASSED: 3/0

Agreement: 2022 - 1123

38. APPROVE AND AUTHORIZE THE SIGNING OF A MEMO FOR SUPPLUS OR DISPOSAL OF OLD COPY MACHINE

-Tad Rasmussen , Clerk/Auditor

APPROVED ON CONSENT

Agreement: 2022 - 1124

39. RECEIVE THE RECOMMENDED PROPOSAL FOR RFP 2022-9 FOR WATER SYSTEM-RELATED SERVICES AND RECOMMEND THE PROPOSAL FOR FURTHER NEGOTIATION OR AWARD OF A CONTRACT.

-Robert Baxter, Clerk/Auditor

(Timestamp: 38:20)

ROBERT BAXTER, PURCHASING MANAGER – STATED THAT THIS IS A LITTLE DIFFERENT BECAUSE THIS WAS GOING TO BE USED FOR BOTH THE COUNTY AND SOLDIER SUMMIT SPECIAL SERVICE DISTRICT, BUT IS NOW SOLELY FOR THE COUNTY.

COMMISSIONERS AND ROBERT BAXTER DISCUSSED THE TOP 4 CANDIDATES AND DECIDED UPON THE TOP SUGGESTED OF SUNRISE ENGINEERING.

COMMISSIONER POWERS GARDNER: MOTION TO APPROVE WITH SUNRISE ENGINEERING

COMMISSIONER LEE: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

Agreement: 2022 - 1125

40. ADOPT AN ORDINANCE TO AMEND THE UTAH COUNTY GENERAL PLAN TO UPDATE THE MODERATE-INCOME HOUSING ELEMENT.

-Bryce Armstrong, Community Development

(Timestamp: 39:54)

BRYCE ARMSTRONG, COMMUNITY DEVELOPMENT ASSOCIATE DIRECTOR – GAVE A BRIEF OVERVIEW INCLUDING THAT IT WAS PREVIOUSLY COUNTY-APPROVED BUT THE STATE REQUESTED SOME REVISIONS INCLUDING USING EXACT WORKING FROM STATE CODE AND ADDITIONAL SPECIFICITY AND MEASURABLE GOALS. THE REVISIONS HAVE BEEN SENT TO THE STATE FOR THEIR REVIEW AND WE WERE GIVEN THE ‘THUMBS UP’.

COMMISSIONERS AND BRYCE ARMSTRONG DISCUSS ITEMS SUCH AS DATES, REQUIREMENTS, ETC.

**COMMISSIONER POWERS GARDNER: MOTION TO APPROVE
COMMISSIONERS LEE: SECOND
AYE: ALL IN FAVOR
PASSED: 3/0
*Ordinance: 2022 - 1126***

41. ADOPT A RESOLUTION APPROVING REVISIONS TO HUMAN RESOURCE MANAGEMENT POLICY 4-4000: STANDARDS OF CONDUCT
-Ralf Barnes, Human Resources

(Timestamp: 43:25)

COMMISSIONER SAKIEVICH – NOTED THAT THERE HAVE BEEN MANY REVISIONS OF THIS AND FEELS THE MOST RECENT VERSION SEEMS TO BE IN LINE WITH EVERYONE IN THE COUNTY – ELECTED AND APPOINTED. (*Opened for Comments - None*)

**COMMISSIONER POWERS GARDNER: MOTION TO APPROVE
COMMISSIONER LEE: SECOND
AYE: ALL IN FAVOR
PASSED:3/0
*Resolution: 2022 - 1127***

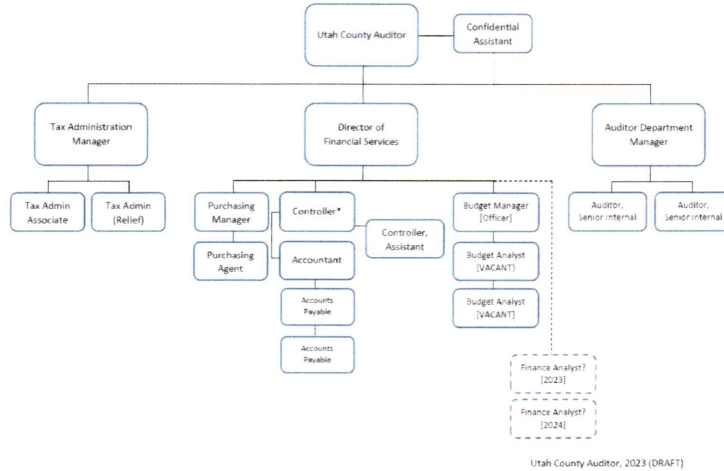
42. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION APPROVING THE 2023 STAFFING PLAN.
-Ralf Barnes, Human Resources

(Timestamp: 44:29)

RALF BARNES, HUMAN RESOURCES DIRECTOR – STATED THAT THE RESOLUTION BACK UP IS SPLIT BY DEPARTMENT. NOTED THAT IF YOU COMPARE THE APPROVED 2022 PLAN WITH WHAT WE’RE ASKING FOR NOW, THERE HAVE BEEN 70 ELIMINATED POSITIONS, MANY OF WHICH WERE COVID-RELATED.

COMMISSIONERS, ERIC EDWARDS (*Health Department Director*), ROB MOORE (*County Deputy Attorney*) AND RALF BARNES DISCUSS THE DELETED ITEMS AND ADDITIONAL 2023 REQUESTS, BUDGET INCREASES, GRANT-FUNDED POSITIONS, ARPA FUNDED POSITIONS, ETC.

NEXT, DISCUSSED THE SPLITTING OF THE CLERK/AUDITOR DEPARTMENT (slides presented by Commissioner Sakievich):



Director of Financial Services

<https://www.careersingovernment.com/job/567516/financial-services-manager-i-county-promotional-only/>

This is a County Promotional Only recruitment. Only current County of San Mateo employees with at least six months (1040 hours) of continuous service in a classified regular, probationary, Confidential or Management extra-help/limited term, or SEIU or AFSCME represented extra help/limited term position are eligible to apply.

The Financial Services Manager I (FSM I) will be responsible for supervising and coordinating financial support functions primarily in the Office of Sustainability and may provide financial support throughout the County Executive's Office. Reporting to the Principal Management Analyst, the FSM I will oversee the budget development and monitoring, as well as the financial and performance reporting for the Office of Sustainability, manage and report on grants awarded to the Office of Sustainability, and oversee the day-to-day accounting of the Office of Sustainability. Additionally, the FSM I may be asked to assist with budget preparation for the County Executive's Office and the Board of Supervisors.

Additional support functions may include payroll management, management analysis, research, program evaluation, and other related functions

The FSM I will have supervisory responsibility for one Senior Accountant, five Accountants, and one Fiscal Office Specialist.

Duties may include, but are not limited to the following:

- Organize, direct, and coordinate the financial services activities of the Office of Sustainability and assist with financial services activities for the County Executive's Office
- Supervise and coordinate a wide variety of financial and operational activities
- Direct department budget preparation providing justification on budget items and budget recommendations
- Maintain budgetary and fiscal controls, perform cost-benefit analyses, and provide interdepartmental managers with forecasts of revenues and expenditures
- Maintain accounting and auditing controls and establish, balance, and reorganize records
- Participate in the administration, monitoring, and evaluation of departmental contracts
- Develop and supervise the maintenance of the statistical reporting systems of the department, and direct statistical research, cost analysis, and program evaluation, as necessary
- Conduct analysis on or direct the automation of various fiscal and programming record keeping processes
- Design and recommend systems, procedures, forms, and instructions for departments
- Supervise payroll, accounting, property control, purchasing, revenue collections, research, and statistics, as needed
- Conduct studies and make recommendations regarding organization, program activities, and internal procedures
- Conduct or participate in negotiating contracts with outside vendors, consultants, or organizations, and monitor and evaluate fiscal and legal liability of same
- Select, supervise, train, and evaluate professional, technical, and clerical personnel

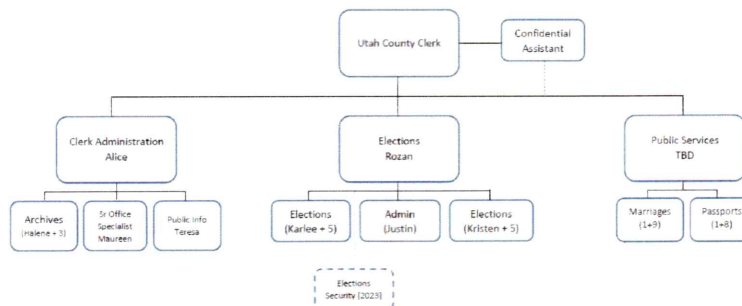
What is the role of financial analyst?

A Financial Analyst's primary role is to **analyze the past and present financial data of the organization and estimate future revenues and expenditures**

Financial Analyst Job Description - LHH

<https://www.lhh.com/insights/financial-analyst>

Search for [What is the role of financial analyst?](#)



(RECESS to conduct Board of Canvassers Meeting)

(Timestamp: 2:04:12)

(Back from Recess)

(Timestamp: 2:05:56)

COMMISSIONERS, BURT HARVEY (Tax Administrative Manager), RUDY LIVINGSTON (Budget Manager), ERIC EDWARDS (Health Department Director), MEMBER OF WILDLAND FIRE AND RALF BARNES DISCUSS DEPUTIES, CONFIDENTIAL ASSISTANTS, TEAM LEADS, RESTRICTED ETC. FOR ALL STAFFING PLAN REQUESTS.

COMMISSIONER POWERS GARDNER: MOTION TO APPROVE WITH CHANGES DISCUSSED AND LOGGED BY RUDY LIVINGSTON (BUDGET MANAGER)

COMMISSIONER LEE: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

Resolution: 2022 - 1128

43. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN A CHANGE ORDER WITH ACCENTURE FOR OUR AMS SERVICE FOR WORKDAY

-Brandon Chambers, Human Resources

APPROVED ON CONSENT

Agreement: 2022 - 1129

44. RATIFY THE SIGNATURE OF THE COMMISSION CHAIR ON A WORKDAY AGREEMENT FOR ANNUAL GROWTH INCREASE IN WORKDAY USERS

-Brandon Chambers, Human Resources

APPROVED ON CONSENT

Agreement: 2022 - 1130

45. APPROVE AND ADOPT A RESOLUTION FIXING THE COMPENSATION OF THE UTAH COUNTY JUSTICE COURT JUDGES FOR THE YEAR 2023.

-Merritt Fullmer, Human Resources

APPROVED ON CONSENT

Resolution: 2022 - 1131

46. APPROVE AND RATIFY IMPLEMENTATION OF PHASE 5.B.I OF THE 2022 COMPENSATION STUDY, PAY PERIOD 24 OF 2022. PHASE 5.B.I INCLUDES JUSTICE COURT.

-Merritt Fullmer, Human Resources

APPROVED ON CONSENT

Agreement: 2022 - 1132

47. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Alice Black, Clerk/Auditor

STRICKEN ON CONSENT

48. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Alice Black, Clerk/Auditor

STRICKEN ON CONSENT

49. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Alice Black, Clerk/Auditor

STRICKEN ON CONSENT

50. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Alice Black, Clerk/Auditor

APPROVED ON CONSENT

(Timestamp: 2:05:40)

COMMISSIONER POWERS GARDNER: MOTION TO STRIKE

COMMISSIONER LEE: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

PUBLIC COMMENTS

NONE

(Moved to Board of Canvassers Meeting Meetings: 4:05 p.m.)
(Reopened Public Meeting: 6:32 p.m.)

COMMISSIONER POWERS GARDNER: MOTION TO ADJOURN
COMMISSIONER LEE: SECOND
AYE: ALL IN FAVOR
PASSED: 3/0

MEETING ADJOURNED

(Meeting Adjourned: 8:07 p.m.)

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Alice Black at 801-851-8111. Handicap parking is available, as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled

Those in Attendance Via Zoom:

Dewon Holt	Ben Stanley	KP
Zachary Zundel	Karen	Eleni Wilding
Larry	Stephanie Whyte	SLP
Travis Anderson	Marianne Smith	Alice Black



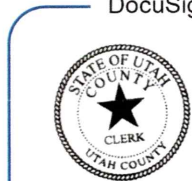
BOARD OF COMMISSIONERS FOR UTAH COUNTY
 PUBLIC MEETING ATTENDANCE SHEET
 November 22, 2022 - 2:00 p.m.

PRINT CLEARLY

Name:	Agency:
<u>Markus Zappa</u>	<u>UCAD HP</u>
<u>Corrie Bennett</u>	<u>UCFD HP</u>
<u>Andrew Schach</u>	<u>UCFD</u>
<u>Aaron Danka</u>	
<u>Andrea Allen</u>	<u>Recorder</u>
<u>Sandi Johnson</u>	<u>UCAD</u>
<u>Mike Lemmon</u>	<u>UCFD</u>
<u>Vincent Mawney</u>	<u>Self</u>
<u>Robert Baxter</u>	<u>Purchasing</u>
<u>Dan Miller</u>	<u>UCFP MAD</u>
<u>Lisa Sheppard</u>	<u>Commissioner Sakievich</u>
<u>Jonni Sae Schilaty</u>	<u>citizen</u>
<u>Dan Schilaty</u>	<u>"</u>
<u>Shirley Johnson</u>	<u>Election</u>

Approved at 1/4/2023 Commission Meeting.

DocuSigned by:



DocuSigned by:

Thomas V. Sakievich

THOMAS V. SAKIEVICH, Chair

ATTEST:

DocuSigned by:

Alice Black

Deputy Clerk