



WEST HAVEN CITY COUNCIL MEETING MINUTES

December 21, 2022 6:00 P.M.
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

Present:	Rob Vanderwood	Mayor
	Carrie Call	Councilmember
	Kim Dixon	Councilmember
	Ryan Swapp	Councilmember
	Nina Morse	Councilmember
	Ryan Saunders	Councilmember
Staff Present:	Emily Green	City Recorder
	Matthew Jensen	City Manager
	Alike Murphy	Planner I
	Edward Mignone	City Engineer
	Amy Hugie	City Attorney
	Shari Phippen	Community Development Director

5:00 Council Workshop

Mayor Vanderwood brought the meeting to order.

City Council discussed the social media policy and how to add it to the personnel policy.

Amy Hugie went over the proposed ordinance for the roles and duties of Mayor and City Council.

1. MEETING BROUGHT TO ORDER:

The Council met at their regularly scheduled meeting held in the Council Chambers.

Mayor Vanderwood brought the Meeting to order at 6:01 pm. and welcomed those in attendance.

2. OPENING CEREMONIES

A. Lead by Councilmember Call

B. Lead by Councilmember Dixon

3. PUBLIC PRESENTATION

No one came up at this time.

4. UPCOMING EVENTS

Senior Lunch Bunch-December 28, 2022-11:30 AM

Howdy Hall with Mayor and Friends-December 28, 2022-5:30-6:30 PM

5. COUNCIL UPDATES

Mayor Vanderwood said new seating arrangements for council in the January 4, 2023 meeting.

6. CITY MANAGER UPDATES

Matthew Jensen said that Utah Infrastructure Agency bonding closed today. He said the Green Farms road out to 4700 W that was supposed to be completed by the end of the year could not be completed because Utah Department of Transportation has not approved them connecting yet, so it is something they are working towards. He said that he looked into Mr. Berry's concerns from the last meeting and after checking with staff he found they had recently performed an inspection on the Westwood Subdivision and everything was in order there. He said after checking on the light pole discussed in the public comments from last meeting, he found that the neighbor is about 200 feet away and she did say that she has trouble sleeping. He said he looked into getting a cover for this light to solve the issue.

7. **ACTION ON CONSENT AGENDA**

A. CITY COUNCIL MINUTES	MEETING HELD	December 7, 2022
B. WEBER COUNTY TRANSFER STATION	\$22,790.38	Inv.#022-01421484-022-01430519
C. WASTE MANAGEMENT	\$30,247.65	Inv.#2094272-2682-1
D. WEBER COUNTY ANIMAL	\$25,732.00	Inv.#41504-41505
E. GARDNER ENGINEERING	\$38,246.50	Inv.#1022170-1022190
F. BONNEVILLE ACQUISITIONS	\$48,800.00	Inv.#1066-a

Mayor Vanderwood corrected item number 16 on the December 7th minutes where the word it is used when it needs to be is.

Councilmember Call made a motion to approve the consent agenda. **Councilmember Morse seconded** the motion. **Roll Call:** Councilmember Call, aye; Councilmember Dixon, aye; Councilmember Saunders, aye; Councilmember Morse, aye; Councilmember Swapp, aye; **Vote was unanimous.**

8. **DISCUSSION-CONSIDERATION FOR COMMITTEE ORDINANCE**

Councilmember Dixon suggested striking the last sentence on section 36.06.03 B. She suggested changing on section number 1 the youth mayor can be a high school junior or senior. She said number 4 should say is responsible for maintaining a current spreadsheet of youth council funds and remove the word spent in it.

Councilmember Call suggested removing the areas where it asks for advice and consent of all of the boards.

Councilmember Saunders made a motion to approve the changes to the committee ordinance specifically regarding the youth city council and to change the beautification committee members to 9. **Councilmember Dixon seconded** the motion. Councilmember Call, aye; Councilmember Morse, aye; Councilmember Saunders, aye; Councilmember Dixon, aye; Councilmember Swapp, aye; **Vote was unanimous.**

Councilmember Call said that the ordinance still needs definitions for chair and vice chair. She said that the appointments are staggered for the arts council so they are not all changed all at once and suggested adding that to the events committee. She suggested saying not more than a third.

Mayor Vanderwood suggested 13 members for the events committee.

Councilmember Call asked about quorum requirements for each committee.

Mayor Vanderwood suggested a majority.

Councilmember Call asked about the language for committees working with a budget.

Matthew Jensen suggested taking the language of the events committee and putting it in the general purpose and procedures as items H and I.

Councilmember Call asked about the historic preservation committee and the part where it says it will aide with property owners in maintaining and enhancing in their properties and what that actually means.

Matthew Jensen said that it allows the committee to help with historic buildings.

Council agreed to strike number 3 under the historic preservation committee and modify 2 to make recommendations to the City Council on matters pertaining to historic resources and preservation efforts.

Matthew Jensen said that the chair and vice chair needed to be defined.

Councilmember Call suggested the Parks and Rec Director should be incorporated into the trails committee.

Council agreed on a public hearing for this ordinance next meeting.

9. **DISCUSSION-CONSIDERATION FOR PROCUREMENT POLICY**

Councilmember Swapp suggested adding wording that said the City Manager would provide a written report quarterly in audits. He also suggested having it as an agenda item the following meeting.

10. **ACTION ON RESOLUTION 37-2022-CABLE AND FACILITIES EASEMENTS BETWEEN WEST HAVEN CITY AND UTAH INFRASTRUCTURE AGENCY**

Matthew Jensen went over the locations of the buildings.

Mayor Vanderwood suggested moving the building back a bit on City Hall's property.

Councilmember Call said that the address for Fairgrove on the resolution is incorrect.

Councilmember Swapp made a motion to table. **Councilmember Dixon seconded** the motion. Councilmember Call, aye; Councilmember Morse, aye; Councilmember Saunders, aye; Councilmember Dixon, aye; Councilmember Swapp, aye; **Vote was unanimous.**

11. **ADJOURNMENT**

Councilmember Call moved to adjourn at 7:29 PM. **Councilmember Swapp seconded** the motion. Councilmember Dixon, aye; Councilmember Call, aye; Councilmember Morse, aye; Councilmember Saunders, aye; Councilmember Swapp, aye; **Vote was unanimous.**

Emily Green
City Recorder

Date Approved: 1/4/23