**South Salt Lake Valley Mosquito Abatement District**

**Board Meeting Minutes**

**October 17th, 2022, at 2:00 pm**

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District, Salt Lake County, State of Utah, met in person at the District offices at 7308 Airport Road, West Jordan, Utah. A link through Zoom was also established with the anchor location of the District Offices. Members of the public were encouraged to participate through the Zoom link.

The following board members were present: Linda Price (White City), Silvia Catten (Millcreek), Don Christensen (West Valley), Jeff Gaston (Bluffdale), Kristie Overson (Taylorsville), Florence Reynolds (Sandy), Ilene Risk (Salt Lake County), Gene Drake (West Jordan), Tish Buroker (Riverton), LeAnne Huff (South Salt Lake), Brad Gilson (Draper), Laverne Snow (Murray), Jeff Bossard (Brighton), Ty Brewer (Holladay, Paul Glover (Midvale), and Doug Peterson (Cottonwood Heights)

The following board members were absent: Tamara Zander (South Jordan) and Steve Shields (Herriman),

Also attending were Brian Hougaard and Dan McBride.

1. Welcome. Price duly called the meeting to order and welcomed everyone.
2. Citizen Comments. No members of the public wished to comment.
3. Board Conflicts of Interest Disclosures. No board members had any agenda conflicts to disclose.
4. Approve Minutes. Bossard moved to approve and adopt the July minutes. Reynolds seconded the motion. The motion carried with all in favor. (Catten, Glover, Brewer, and Gaston were absent from the vote)
5. Third Quarter Financial Review. Hougaard reviewed the quarter-end statements, balances, and outstanding liabilities. A discussion within the board took place
	* Price asked why there was a significant amount within our checking account. Hougaard explained that Kassie Draper pulled the number around the time that bills and payroll were being finalized and that, typically, the District does not hold that much money in its checking account.
	* Buroker asked if we had an intended need and plan for our Capital Project Fund. Hougaard explained that the District had designated the fun. He further said that the District did a Capital Project Study, which is reflected in the PTIF fund. He explained that the timetables are not exact but that the money will be there in the future
	* Snow asked why there are multiple asphalt seal coats listed under the Capital Project Fund. Hougaard explained that it is done numerous times over several years, and that is why there seems to be duplication
	* Peterson asked if the Asphalt Seal overlay is a total rip-out. Hougaard said he is unsure but going off of the dollar amount, he thinks most likely a full rip-out
	* Overson asked if these amounts are based on a current study. Hougaard said that the study was done several years ago and that although several projects that have taken place seem to follow the dollar amount closely, it is not current with pricing. Hougaard recommends that another study may be worth it in the future. Overson said that with the economy as it is, a future study would be appropriate.
6. Audit Committee/ Fraud Risk Assessment. Buroker presents the findings of the Audit Committee on the Fraud Risk Assessment. Currently, the District falls at moderate risk, but with current plans, including all Board Members completing the State Auditor training, the risk will fall to a low level. Hougaard reviewed which board members still needed the trainings. Snow moves to adopt the current score for the risk assessment. Gilson seconded the motion. The motion carries with all in favor (Gaston absent from the vote)
7. PaceVec Grant. Hougaard explained that a student, currently at Utah State University, is doing research into catch-basin mosquitoes and is applying for a grant through the Pacific Southwest Center of Excellence in Vector-Borne Diseases. She is currently working with Salt Lake Mosquito Abatement District on the project. Hougaard said that her research would also help in our work. As a supplement to her grant, the District is proposing to donate $1,000 to her study. Snow asked if there were any objections to that use. Price called for any objections, but none were voiced. (note, this was not a motion, so no votes were taken)
8. Tentative Budget. The tentative budget was sent to all board members in advance for review. Hougaard presented the 2023 Tentative Budget. He explained that additional changes and details will be discussed next month, including salary, with the return of the salary survey imminent.
9. Conditions of the District. Hougaard reported on the following items.
* Mosquito-borne diseases include 36 positive West Nile virus pools in South Salt Lake Valley Mosquito Abatement District and 2 human cases. Reports include 144 positive mosquito pools in Utah with f5 human cases. 656 human cases and 46 deaths from WNV have been reported nationally. 616 Dengue cases are also reported nationally, with 16 local transitions occurring. There has been a single St. Louis Encephalitis-positive pool in Southwest Mosquito Abatement District. In addition, both Southwest Mosquito Abatement and Moab Mosquito Abatement have seen Aedes Aegypti mosquitoes
* Mosquito Control numbers through August include 380 acres treated, 58,504 mosquitoes caught in traps, 60 service requests, and 33 truck-mounted Adulticiding events.
* Upcoming Conferences are expected to be in-person this fall.
	+ UMAA Annual Meeting – October 23-25 (Park City)
	+ UASD Annual Conference – November 2-4 (Provo)
* Performance Evaluation-Brian’s performance evaluation will be conducted before next month’s board meeting. A committee has been established
* Safety Report. No Reportable incidents occurred during the prior month. All other safety goals were met
1. Board Member Items for the November Meeting. This meeting will be held via zoom, with the following meeting in December being held in person.
2. Approve Bills. The bills were presented for approval and payment. Catten moved to pay the bills. Huff seconded the motion. The motion carried with all in favor.

1. Adjourn. Snow moved to adjourn, with Risk seconding the motion, and the meeting was adjourned at 2:43