

Interlaken Town Council Regular Meeting Minutes
Tuesday, 06 December 2022, 6:30 PM – 7:32 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QIJNT3loV3J4Nm83TFJOdGVVSUE1ldz09>

1. Call to Order – Council Member Justin Hibbard called the meeting to order at 6:30 pm

2. Roll Call

Chuck O’Nan, Council Member

Sue O’Nan, Council Member

Justin Hibbard, Council Member

Chuck Cullom, Council Member arrived late

Greg Harrigan, Mayor was absent

3. Presentations: None

4. Public Comment:

Tasha Lingos – will we add an extra dumpster for Christmas, concerned that there’s not enough room since everyone is not getting boxes? Justin – I don’t know that there’s room for another recycling bin. We could ask them to do one more than one pickup leading up to Christmas and after. Sue – 2 times per week would be good. It’s \$40 per pickup.

Bob Marshall – what is the mailbox issue? Justin – Chris Wilcox has done some research on this issue – having mailboxes installed in town. We don’t have a plan yet, but Chris will present his research at a town council meeting.

5. Consent Agenda: None

6. Approval of Agenda or Changes

Motion: Council Member Sue O’Nan moved to approve the agenda as presented.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Approval of 10/25/2022 Council Regular Meeting Minutes

Motion: Council Member Sue O’Nan moved to approve the 10/25/22 town council minutes as presented.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. Financial Matters – See the attachments for details

- FY2022 QTR 01 – Revenue & Expenses
- Town 5 Year Budget History
- 8 Year Account Aging Report
- FY 2022 AUP Report Status
- FY2023 Water Billing
- FY2023-24 Budget Discussion – The town currently holds the final 2 payments due on the water bond. The final payment is due in January, 2024. As a result, the town will have additional funding available for the water system starting in this fiscal year and going forward. Sue - can we put the additional water system revenue available forward due to the bond payoff toward the roads? No – it needs to be expensed

against the water system and associated administrative costs. Justin – concerned about potential damage to water system. Chuck C. – we need to talk about what makes sense for our reserves – reasonable and prudent for both water and roads. Anything water related is not cheap. We should have a structured agenda regarding what we should use the reserve funds for. Chuck O – we can get Bob Henry involved and have him write up some specs and numbers for us regarding the necessary road work. Justin – the water line section that broke earlier this year was corroded. He asked the contractor what could have prevented that.

Justin – how should we proceed? Chuck C – let’s schedule a special meeting to set targets for reserves for both roads and water. Bart – schedule that for sometime in Jan.

- Town Credit Card – Sue - Zion Bank is working with us – they have all the requested documents and we are waiting to receive the cards.

9. Town Phone Forwarding – Google Phone

Justin’s email explaining how it works. You’re not tied to a specific device. The town clerk would have the calls forwarded to one or more numbers. Google voice and text messages can be accessed using it. You can port a number over for \$20.

10. 2023 Council Meeting Schedule – See the attached schedule

The 2023 proposed schedule is Tuesdays at 6:30 with the exception of July 5, which is a Wed.

Motion: Council Member Chuck Cullom moved to approve the 2023 council meeting calendar as presented.

Second: Council Member Sue O’Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

11. Building Permit Update

Bart Smith discussed the Notice of Violation that was presented to Roda-Broadstone at 329 Bern Way. The contractor left concrete wash material in the ROW, and after several warnings failed to remove the material. The town hired a contractor to remove the material and debited the costs, along with administrative costs and a penalty, from the damage deposits being held for the project. See the attached materials for more information.

See the attached PC report for updates on building activity.

12. Water Rights Assignment and Adjudication Hearing Status

Chuck C – no updates, he has a meeting with our attorney Jeremy Cook later this month. Justin – will you send out an email? Chuck was going to ask our attorney to connect him to the attorney in charge of the parks regarding the easement.

13. Wasatch Mountain State Park Easement Update

The Park has received an official request for renewal, but has not yet responded.

14. Town Entrance Signage

Chuck O – he talked to RC this morning and he’s going to give us a drawing. His quote was \$3500. Chuck suggested he cut a 3 or 4” edge on the existing stone to hold the sign. That way we don’t need to remove that stone.

15. Other Business - None

16. Council Comments - None

17. Adjournment

Council Member Sue O’Nan moved to adjourn the meeting. Council member Chuck O’Nan seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:32 PM. The next town council meeting is scheduled for Tuesday, January 3rd, 2023, at 6:30pm via Zoom.