MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD DECEMBER 19, 2022, BEGINNING AT 9:00 A.M. IN DUCHESNE UTAH,

Present -

Commissioner Irene Hansen, Commissioner Greg Miles, Commissioner Tracy Killian, Deputy Attorney Tyler Allred, Public Works Director Ben Henderson, Emergency Management Director Mike Lefler, Clerk-Auditor Deputy Christie Walker, Clerk-Auditor Deputy Janet Jenkins, Deputy Treasurer Connie Sweat, Human Resource Payroll & Benefits Administrator Jamie Park, and Commission Executive Assistant Melissa Hughes is taking minutes.

Opening Comments

(9:03 a.m.)

Chairperson Hansen welcomed everyone to the meeting.

Pledge of Allegiance

(9:03 a.m.)

Public Works Update

(9:04 a.m.)

Public Works Director Ben Henderson gives an update on existing projects and upcoming work. They are catching up on the mechanical work in the shop. They are completing road patchwork and trimming trees. There is an employee appreciation luncheon on Wednesday for the road department crew. They are anticipating another storm later this week.

Discussion & Consideration of the Bolt-A-Plate Bridge for the Koch Field / Rabbit Gulch Area

(9:07 a.m.)

Public Works Director Ben Henderson presented a quotation from Contech Solutions for a galvanized steel multi-plate single radius bottomless arch, headwalls/wingwalls, and steel express footings. The total cost is $133,050. The parties discuss the issues in the area and if this option would be best for the area. Director Henderson has shopped several companies, and this is the best option available. *Commissioner Miles makes a motion to approve the purchase of the galvanized steel multi-plate single radius bottomless arch bridge for a total price of $133,050. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Update on the East Fork EWP

(9:15 a.m.)

Emergency Management Director Mike Lefler gives an update on the project. The application for additional funding and time extension has been submitted. The Moon Lake area needs to be revisited. There is not enough rip-rap to complete the five water-spreading ditches. The Commissioners received an email with two options. The parties discuss the options. Commissioner Miles states that Perco Rock already has its equipment in the area, and he would support them to work in the area and finish the areas that were highlighted in green on the options submitted. He also suggested not adding the additional two water-spreading ditches.

Discussion & Consideration of Signing for Additional Funding for East Fork EWP

(9:22 a.m.)

Emergency Management Director Mike Lefler presented an application for Federal Assistance SF-424. Federal money was allocated for the area with a different project that was not used. This money can be allocated to Duchesne County for use on the East Fork EWP project. The amount of the funding is $380,250. This amount will be subtracted from the total amount we requested in additional funding. *Commissioner Killian makes a motion to authorize the chair to sign for additional funding. Commissioner Miles seconds the motion. Commissioner Killian votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion & Consideration of the Updated Duchesne County Emergency Operation Plan
(9:15 a.m.)

Emergency Management Director Mike Lefler presented the updated emergency operation plan. He explains that this is a living document that is updated on a regular basis. The full document can be viewed at the Emergency Management Building. The parties discuss the importance of the emergency operations plan and how it is required to be updated in order to apply for funding. The Commissioners appreciate Director Lefler for an exceptional job with the update.

Discussion & Consideration of Resolution # 22-18; A Resolution Updating the Duchesne County Emergency Operations Plan
(9:35 a.m.)

Commissioner Miles makes a motion to approve Resolution # 22-18, A Resolution Updating the Duchesne County Emergency Operations Plan. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.

Auditors Office – Vouchers
(9:38 a.m.)

Clerk-Auditor Deputy Christie Walker presented the vouchers for December 19, 2022, check numbers 159686 through 159770, for $482,366.48. The parties review the vouchers submitted. *Commissioner Miles makes a motion to approve the vouchers for December 19, 2022, as presented by Christie Walker. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Auditor's Office – Tax Adjustments
(9:45 a.m.)

Clerk-Auditor Deputy Janet Jenkins presented the tax adjustments for the Assessor's Office on one parcel for credit in the amount of $763.40. The parties review the tax adjustment. *Commissioner Miles makes a motion to approve the tax adjustments as presented for the Assessor's Office. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

HR Office – Payroll
(9:47 a.m.)

Human Resource Payroll & Benefits Administrator Jamie Park presented the payroll report ending December 16, 2022; there were 224 employees paid. *Commissioner Killian makes a motion to approve the payroll ending December 16th, 2022, as presented. Commissioner Miles seconds the motion. Commissioner Killian votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Tax Adjustment - Abatement Approval
(10:17 a.m.)

Deputy Treasurer Connie Sweat presented the Auditor's Individual Abatement Report. Totals for the Abatement report are as follows: Residential Buildings - 5 for $3,351.00, Residential Land – 1 for $512.00, total - 6 for $3,863.00. The breakdown totals are as follows: Circuit Breaker - $3,863.00, Indigent - $2,570.53, 20% Circuit Breaker - $3,594.33, Veterans - $2,578.19, for a total of $12,606.05. *Commissioner Killian makes a motion to approve the Auditor's Individual Abatement Report as presented by Connie Sweat. Commissioner Miles seconds the motion. Commissioner Killian votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion of Western States & Tribal Nations Gas Initiative
(10:09 a.m.)

Commissioner Miles attended the Western States & Tribal Nations Gas Initiative meeting last week. He commented that it was a really good conference and that there is an increase in oil production, and it is evident that we need to be able to move more natural gas in the Western United States. In attendance was Takeshi Soda, the Director of the Oil & Gas Division Majastry in Japan. Japan is very dependent on natural gas and looking for other sources. They currently receive thirteen percent of their natural gas from Russia and most of the rest from Australia. There are 33 L&G Ports in Japan, so they are set up to receive natural gas on their shores. Forty percent of Russia's budget comes from natural gas. They move a lot of natural gas to the world's economy. The world's economy is ninty trillion dollars. Eighty percent of that comes from hydrocarbons. At the conference, there was a panel made up of leaders from several Tribal Nations. Some Indian Nations

are interested in getting into natural gas production. In the United States, Tribal Nations hold ten percent of the entire natural gas preserves. In order to move more natural gas, we need to have another transmission line. It will take multiple states coming together to get a project of this magnitude completed.

Recess 10:27 a.m. to 10:47 a.m.

Consideration of Minutes for Combined Commission Meeting held December 12, 2022
(10:47 a.m.)

Parties review the combined Commission meeting minutes held on December 12, 2022. *Commissioner Killian makes a motion to approve the minutes for December 12, 2022, as presented. Commissioner Miles seconds the motion. Commissioner Killian votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Closed Meeting – Strategy Session to Discuss: Pending or Reasonably Imminent Litigation;
(10:54 a.m.)

Commissioner Killian makes a motion to go in and out of a closed meeting for a strategy session to discuss: Pending or Reasonably Imminent Litigation. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.

Back in Session
(11:14 a.m.)

No action is to be taken.

Discussion of Possible Subjects for the Next Meeting
(11:14 a.m.)

Calendaring & Weekly Update on Events
(11:16 a.m.)

Adjournment
(11:27 a.m.)

Commissioner Miles makes a motion to adjourn the meeting at 11:27 a.m. Commissioner Killian seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The forum adjourns.

Read and approved this on the 3rd day of January 2023.

Irene Hansen
Commission Chairperson

Chelise Jessen
Clerk-Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes