

Lake Point City Council Minutes

DATE: Wednesday, December 14, 2022

PLACE: Lake Point Fire Station 1528 Sunset Rd Lake Point, UT 84074

TIME: 7:00 PM

1. **Call to Order-** 7:03 pm
2. **Prayer-** Ryan Zumwalt
3. **Pledge of Allegiance-** Dan Crawford
4. **Presiding Officer-** Jonathan Garrard
5. **Attendance Roll Call-** Jamie Olson

Lake Point Council & Staff (C-Council)	Public	Public	Public
Jonathan Garrard (Chair)	No public in attendance		
Ryan Zumwalt (Vice Chair)			
Dan Crawford (C.)			
Kathleen VonHatten (C.)			
Doyle Garrard (C.) on speaker phone			
Jamie Olson (RCDR)			
Eric Johnson (Attorney)			

6. Public Comment-

A. No public in attendance so public comment was not opened.

7. Approve the Minutes- 12.07.2022

A. Motion Dan Accept minutes for 12.07.2022 Ryan 2nd

B. Vote was unanimous

8. Consent Agenda-

A. Proposed Contracts- Jonathan Garrard

1) Attorney – 2022 Engagement Letter

- a. Details were discussed about the engagement letter and more will be discussed when Rob is in attendance.
- b. Discussion on whether the attorney is open to a flat rate at some time or stay with hourly. (Eric) typically they stay with hourly.
- c. City Council needs an idea as they are going to be working on the budget. Feasibility study showed \$50,000 for the year for attorney fees. (Eric) said that was likely a skinny quote, more like \$100,000.

2) Recorder – Employment Agreement

- a. an Exhibit A will be created describing contracted duties.
- b. 4.b edit to say -will be issued a city cell phone to be used for city business

- c. Discussion on phones. (Eric) city should have one phone, advised city employees have a phone used for city business. Not necessary for council to have a cell phone.
- d. Ryan asked Eric how cell phones work with GRAMA requests. (Eric) if there is a GRAMA request it can only request City related information. You may also use a text app to communicate. If there is a code protected topic that needs protection from GRAMA, add your attorney on that communication and it will be protected.
- e. (Eric) over time you will receive a "Personnel Handbook"
- f. The City Recorder can not notarize documents the recorder needs to Attest. But we can have the Recorder be a notary, so we have a notary in the community as a service and any other documents she can notarize.
- g. (Jamie) With editing resolutions and ordinances, we have done it where the recorder edited the resolutions with amendments discussed in the meeting and sent it to the council and attorney for review. Then we have had Rob do the edits during the meeting and there were less emails and reviewing. Recorder needs to know the way you would like to do that now that we have tried both ways. Council agrees that when Rob is in the meeting and can take care of quick edits, to have him take care of those, otherwise Recorder can take care of edits and send them for review.

9. Action Items

A. Proposals

- 1) Update on Phone(s) and Phone services – Dan Crawford (City Council)
 - a. 3 carriers Verizon Front Line AT&T FirstNet and T-Mobile
 - b. Once we set up a phone, we need to set up with Cyber Security Infrastructure Security Agency.
 - c. Satellite phones charge per minute, so they are expensive.
 - d. FirstNet no contract, but Dan needs to check on the actual phone contract details, if a phone is a part of the package.
 - (i) Motion Ryan for Dan to get a bid with First Net for the city Recorder phone. Kathleen 2nd
 - (ii) Kathleen amended the motion with getting a quote for phones for the city council. Dan 2nd
 - (iii) Motion Passes unanimously

10. Boards and Committees

A. Internal – Discussion/Reports

- 1) Creating a community/council Historical Committee (Discussion) – Dan Crawford (City Council)
 - a. Tooele county has an active preservation committee. Dan would like an ongoing committee. Ryan prefers a local preservation committee for Lake Point.
 - b. This will include applying for grants.
 - c. How many on committee members? 7 total

- d. Add 2 council members on the committee and the council will appoint the committee.
 - e. Kathleen wants to be on the committee.
 - f. Ryan said the community has concern with losing the history of Lake Point
 - g. Doyle and Kathleen will handle contacting the citizens on their list to see if they are interested and see if we can make these appointments in the next meeting.
 - h. Dan will get the list put on Google Sheet so Doyle and Kathleen can make contact.
- 2) Discuss setup and operation of future Planning & Zoning Commission – Ryan Zumwalt (City Council)
- a. Planning and Zoning is required to do our annexation plan.
 - b. 4 people on the list have been contacted and are interested.
 - c. The goal is to be ready in January to appoint.
 - d. Create a conflict-of-interest forms for Planning and Zoning.
 - e. (Attorney Eric) can get a conflict-of-interest form template.
 - f. County Attorney mentioned to not have an attorney on your Planning and Zoning.
 - g. Conflict of interest, the State code is forgiving, and they just require that they declare a conflict of interest, it doesn't not automatically disqualify.
 - h. The council can define if there is a conflict of interest and when there will be a recusal.
 - i. State code on ethics, it is the minimum and the city can make a higher standard
 - j. Master plan is a city council responsibility.
 - k. Future we need an engineer. Dan will investigate Engineering Companies.
 - (i) Ensign
 - (ii) Ridgeline
 - (iii) JUB Engineers up North
 - (iv) Sunrise
 - (v) Psomas-has work already done and did it cheaper for Erda. Psomas did Erda's Master Plan
 - (vi) Jones and Mill
 - l. Moratorium can be extended in case the city needs more time.
 - m. Master Plan generally takes 3-6 months to complete.
 - n. If we need to plan a work meeting in a couple weeks to go over Planning and Zoning.

11. Council Updates

- A. Doyle- submitted one RFP to Ace Garbage Disposal.
 - 1) Republic-expecting to hear back from them tomorrow.
 - a. (Ryan) Asked Doyle to the corporate level to get a bid from Republic.
 - 2) Waste Management is another company.
 - 3) Make the effort to get three bids.
 - 4) Kathleen will investigate Waste Management.
 - 5) Send a request also to the County.

6) (Ryan) Do we contact Russ Yates and ask if he has some interest.

B. Website

- 1) Kathleen doesn't think we need an Admin tab.
- 2) Fire Station sent pictures we could post that can be put on the tab for Services.
- 3) Council needs to send in the content for each tab.
- 4) Once we get the .Gov page we leave this one up for about a year and have this .org website direct to the .gov page
- 5) We will also need a separate email set up for the planning commission.

12. Other Business/Discussion

- A. Going over the business in Lake Point, Council needs to review the list and find businesses in Lake Point that are not on the list to make sure their sales tax is going to the city and not somewhere else.
 - 1) Possibly make a city post on Facebook to ask local businesses to contact Council to make sure sales tax is going to Lake Point.
- B. Discussion with Attorney on the letter to Tooele County for an advance on certain taxes/funds, such as property tax, sales tax, etc. Kathleen and Ryan will try and talk to the county in person.
- C. County Options with funds – Levy property tax for municipal services – ask early to collect in 2023
- D. Discussion on writing a letter to Tooele County about our request in Resolution 2022-03 to continue services for 90 days. Kathleen will see if she can get this on the County agenda for their approval. Send them the resolution.
- E. Ryan make sure to follow up with state concerning the Certification and the deadline is approaching.

13. Public Comment

- A. No public in attendance so public comment was not opened.

14. Adjournment

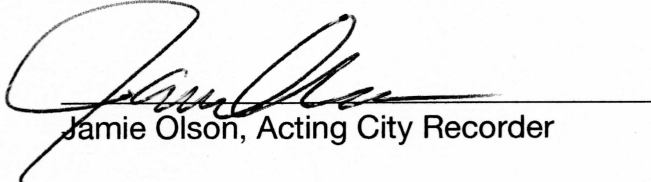
- A. Dan Motion to adjourn 9:34pm

Note-The minutes may include a summary of what was discussed and are not intended to be verbatim

PASSED AND APPROVED but the Council this 21st day of December (month) (year) 2022

 
(Name), Chair

ATTEST:


Jamie Olson, Acting City Recorder