

Town of Bluff

Planning and Zoning Commission Regular Meeting

Wednesday, December 7, 2022 at 6:00 pm

VIRTUAL - Bluff Community Center

190 North 3rd East, Bluff, Utah 84512

6:01 Roll Call: Amanda Podmore (acting chair), Marcia Hadenfeldt, Ed Dobson, Malia Collins, Malysa Egge(not in attendance)

Town Council Representatives: Luanne Hook, Erin Nelson:Town Manager

Approval of minutes from 11/16/2022 regular meeting: The commissioners agreed to amend the minutes clarifying and condensing the language related to the 'letter of support' and the site plan application discussions. Hadenfeldt motioned to approve the minutes as amended:

Dobson seconded: Amanda Podmore (aye), Marcia Hadenfeldt (aye), Ed Dobson (aye) Malia Collins (aye). The motion passed unanimously and the minutes were approved as amended.

Public Citizens to Be Heard: none

Old Business

1. Update from Town Council: Erin Nelson reported:

* on the 12/1/22 Public Hearing regarding the Judy Lyman disconnect request. The audio recording and previously received written public comments are available on the town website.

* that the town received 97 survey responses for the initial Strategic Planning process.

* the Town Council is discussing the formation of a committee primarily focused on operational planning and safety related to the 10/14/2023 solar eclipse.

* that she shared the commissioners' recommendation regarding language changes(single family to residence) and site plan reviews with the Town Council. The town has not yet heard back from the lawyer. The Town Council asks that the P&Z Commission earmark any ordinances requiring formal changes and submit the ordinance updates to the Council.

2. Update on PZ Emails (Nelson): This process is still on-going and is projected to be completed by the end of December. Nelson advises holding off on creating an official P&Z email for Malia Collins until then.

3. Reminder: Training for all Commissioners (Nelson): An email reminder for the OPMA (Open and Public Meetings Act) required annual training has been sent out and needs to be completed by 1/30/2023.

4. Update on Site Plan Application Form (Nelson): discussed under item #1, above

New Business

5. Welcome, Malia Collins!: Malia was welcomed to her first meeting as a sworn-in commissioner. Podmore also noted the existing vacancy on the P&Z Commission.

6. Land Use Clearances: none

7. Yestermorrow's 2023 Programming (Adrienne Caesar): Adrienne is the Site Coordinator for Yestermorrow in Bluff and announced the virtual on-line Zoom presentation tomorrow at 6PM.

8. Introduction to Bluff Community Active Transportation Plan (Molly Schmidt): Schmidt reported that the Active Transportation Plan Initiative was born out of the Citizens' Institute on Rural Design, a leadership initiative of the National Endowment of the Arts focused on communities of less than 50,000. The Town Council agreed to form the Active Transportation Committee to create the plan, research grants and serve in an advisory role to the Town Council.

9. Training for all Commissioners (Nelson): skipped due to duplication

10. Meeting schedule for 2023: The commissioners agreed to continue the 1st and 3rd Wednesday meeting schedule, with no meetings held during holiday weeks. Nelson will enter dates, draft the notice and have it posted in the San Juan Record.

Items for the next agenda:

- * The regularly scheduled Wednesday 12/21/2022 P&Z meeting was rescheduled to 1/4/2023 dependent on any LUC requests.

- *vote on officers/chair and vice-chair positions

- *begin list of pending paperwork corrections

- *priorities and goals

- *RV ordinance update and next steps

Other: none

Dobson made a motion to adjourn the meeting, Hadenfeldt seconded, the vote was unanimous and the meeting was adjourned at 6:47PM.