

Tropic Town Council Meeting

Minutes of the Tropic Town Board Meeting
Held October, 14 2021 at 6:00 p.m. in the Tropic Town Heritage Center

PRESENT: Mayor WaLon Brinkerhoff, **BOARD MEMBERS:** Lisa Johnson, Marie Pollock and Michael Ahlstrom, Gene Anderson, Lacy van Rij – Tropic Town Clerk

OTHERS: Donna Chynoweth, Dave Cowan, Sherrell Ott, Joe Thompson, Bryce Valley 6th Grade, Sydney Lamas

CALL TO ORDER: Mayor WaLon Brinkerhoff

PRAYER: Gene Anderson

PLEDGE: Sydney Lamas

VISION STATEMENT: Mike Ahlstrom

APPROVAL OF MINTUES: A motion was made by Mike Ahlstrom to approve the minutes of the Tropic Town Board Meeting held September 9, 2021, pending final changes. Second by Marie Pollock. Voting was unanimous with Council persons Lisa, Marie, Gene and Mike voting “aye”. Mayor abstained.

APPROVAL OF THE AGENDA: A motion was made by Marie, to approve the agenda. Second by Lisa Johnson - Voting was unanimous with Council persons Lisa, Marie, Gene, and Mike voting “aye”. Mayor abstained.

THE COMMUNITY

Senior Center

Donna Chynoweth asked about the possibility of converting the Heritage Center Cafeteria to be used for the senior meal's hub. She proposed that with some minor changes, the building could be made to suite the program. Henrieville has hosted senior program for 40 years. Donna mentioned that the county would possibly help with the renovations and program support. Donna asked the board if this was something that the town would be interested in, and the board asked her to gather more information. Donna is on the agenda for Novembers Town Board meeting to follow up. The mayor asked what it would take to update the kitchen to what is needed. Donna responded that at least another oven and a storage room, a dish washer. Donna mentioned that they could use a lot of the equipment from Henrieville. The county pays the utility bills. WaLon asked if the county would be willing to help with the costs of remodeling the town board agreed that it is a good idea, rather than building a new building. Donna is going to look into this further and see what the financial needs would be and ask the commissioner what help they would be able to have. Donna is on the agenda for the November Town Board.

Sixth Grade Washington D.C. Field trip

The field trip is December 8th- 13th. The sixth-grade students have been invited to lay a wreath at the Tomb of the Unknown Soldier. The principal and 2 teachers are going. The students will be coming back to report on the trip. 11 Students are going, all have a parent going but one. They are asking for help with the student's trip fees, they are only asking for help with the student fees, the adults are all paying for themselves. The students have raised about \$1500 by different fundraisers. Bryce City donated \$1500; the commissioners have committed up to \$3000 contingent on what the class raises. They are asking the town board to donate a match of Bryce City donation. Any money left over would be used for the program next year. Mike motioned to donate \$1500 to the program. Seconded by Marie. All "Ayes", the mayor abstained.

PLANNING COMMISSION

Planning Commission Updates/Recommendations:

Dave Cowan subdivision

Gene presented on behalf of Dave, Gene made a motion that it be approved, pending the issues that the Planning commission requested. The mayor asked about some of these before allowing the motion to go forward. He questioned the waterline, Mike confirmed that there is an 8" water line for the subdivision. Gene mentioned that there are some issues with the road on the property, Joe Thompson is working with the property on the North side of the road. Joe mentioned that he is talks with the property owners. Mike asked for a drawing, and they were left in the council room, we have them. The lift station will go under Brett Chynoweth's property, will be the most cost-effective solution. Brett Chynoweth has given the right of the way and Mike questioned the lift station capacity of existing lift station, making sure Dave knows that he will be responsible for the costs of upgrading the station and any other issues. Mike motioned to approve pending the resolving of the issues called out, Lisa seconded the motion. All "ayes" the mayor abstained and no objections. Dave to have Brady work up the final drawings and the project is moving forward.

Sherrell Ott Subdivision

Gene presented on Sherrells behalf, for the subdivision that Sherrell is moving forward with. Sherrell is having the project done in 3 phases, the first phase, runs down Center Street, everything will hook into the south side of the road and there will be no disturbance there, the sewer will run down the back of the properties. The first phase is 14 lots, with the first 3 being for family. The project is waiting to see what is decided as far as curb and gutter. Lots are ½ acres, with the option to purchase more. His property needs to be rezoned too residential. Realized that Dave Cowans subdivision needs to be rezoned as well. Town Clerk made a note to follow up with Dave.

A public hearing needs to be held next month before the planning commission meeting. WaLon asked about the sewer going to the later phases. Wants the line size verified as well. Marie asked that there is enough water and it was confirmed that all of the lots will be just city water connections with the impact fees waived. Lacy to provide a subdivision application and to put Sherrell on the Planning commission for November.

Gene made a motion for the subdivision to be approved pending the previous notes and the public hearing, Mike seconded the motion, all "ayes" Mayor abstained.

Gene Anderson – Solar Panel Ordinance

Gene presented the solar panel discussion, we need to make sure that on the ordinances clearly spell out that solar panels can only go on existing buildings and not changing the footprint of existing buildings, not to be

installed in yards. The ordinance needs to require the proper building permits and approvals. Gene made a motion, Lisa seconded, all “Ayes” Mayor abstained.

Heather Johnson – New store

Gene presented on behalf of Heather, that she has the proper water and is ready to start building Nov 1. Mayor interjected and wants to make sure the water ordinance is proper applied. Town Clerk to reach out to Ken Tuttle for the Water conversion table to be added to the ordinance. (*Table attached to Minutes) New ordinance should have a hard copy with the table attached. Heather has drawings approved. Mayor questioned if UDOT has approved the plan, wants to know if this has been addressed. May or called out that 10 shares of water to be signed over to Tropic Town before any meters are issued. Gene made a motion to approve, pending these issues have been approved. Mike Seconded, all “Ayes” Mayor abstained.

EMPLOYEE REPORT

Gene - Planning Commission Appointment

The Planning commission appointment is for six years, but you must be a property owner, and Ginger Elmer is not a property owner. The issue is, if Ginger makes a motion, someone could come back and say she’s not supposed to be on the commission. Gene proposed that she be left on the commission until the beginning of the year, but she abstains from any votes and the issue will be revisited after the first of the year. There are other issues to be addressed at the beginning of the year after the results of the election. Mike motioned to table the issue until January. Lisa seconded it. All “ayes” Mayor abstained.

ANIMAL CONTROL

Animal Control Resolution:

Gene Anderson - is reaching out to other cities for their ordinances to get an idea of how they are handling Animal Control so the ordinances can be rewritten. Town Clerk to find the letter that was sent out to the town. (* Letters attached.)

Marie Pollock – Is working on the letter to Nick about the dog licenses and kennel licenses being revoked. To be discussed at a later time.

FINANCIL/WARRANTS

Financial Warrants

The motion was made by Mike to approve the warrants – Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene, and Mike voting “aye”. Mayor abstained.

Approval of New Hires

The city worker position was offered to Kevin Maxfield, but he never responded. The position was offered to Bob Sudweeks on a probationary period of 90 days, He will be starting the first of November, He accepted the offer. Starting at \$13.50, going to \$14 at the first of the year. He will be given the option of a benefits package or a higher wage.

Lacy van Rij – No discussion, but was approved with the vote.

Mike made a motion to approve the new employees, Lisa recused herself, Gene Seconded the vote, WaLon voted, for 3 Ayes, 1 abstain and Marie was absent.

WaLon brought up getting the employees schedules published in the app, and being able to read the schedule. Town Clerk to touch base with the city workers to make sure the schedule is entered with proposed projects.

Gene has a list of things that needs to be done and it needs to start being integrated into the daily schedules, Town Clerk to reach out weekly for the daily schedules.

CULINARY/SEWER

Gene – Brought up the town well, was under discussion and needs to be kept on top of.

ROADS/STREETS

A) Sunrise - Proposed Sunrise meeting for the 1st week of November, Wednesday the 3rd.
Lisa will be excused from this meeting.

- B) Brett to reach out to see if the are the roads going to be patched.
- a. Mike to reach out to Brett about the city culverts on the East side of the road of 300 East, the dirt is getting eroded back under the asphalt.

PARK/RECREATION

Soft ball field -

Mike met with the school board, to get them to donate the 14 acres for more softball fields and other projects. The school board was more interested in trading the acreage for future teacher housing. Mike received an email proposing trading 8.5 acres of frontage for the 14. WaLon suggested that the town board going to meet with them, suggested that the trade be more equal acreage for acreage.

Scout House Renovation –

Town Clerk mentioned that only 30 have come back, the vote is swinging towards renovation. Discussed giving more time to get more responses.

HERITAGE CENTER

New tech for the Heritage Center - Jordan the accountant has stressed the need for new computers for the Town Clerk and Treasurer. Mike made a motion that we move forward with getting bids for new tech. Lisa seconded the motion, all “aye’s”, Mayor abstained.

Town Clerk –

A) Town Clerk handed out campaign financial reports, and collected them from Mike, Lisa, and Sydney. Will email to Travis and LeFevre and Dennis Pollock.

B) Gave Mike the request for the badge collector

C) Meeting recordings. We need a new solution for recording the meetings. Lacy has reached out to other towns, Bryce City uses Garage Band, a program that comes with MAC's. Henrieville uses a digital recorder. WaLon asked about the existing tech in the council room. Asked Town Clerk to find a solution and bring it back to the council.

D) Are new nightly rentals being allowed. WaLon mentioned that the current ordinance states that they have to be in a commercial zone. Gene pointed out that the interested party needs to do their due diligence and research the ordinances and come to Planning Commission for any more questions.

E) Business licenses – Does anyone know where Marie kept her business licenses, Town Clerk to create a new business license and bring to Town Board

F) Are the pavilion fees going to increase for the next year? - NO. The fees for the HC have been increased and the fee schedule amended.

H) Proposing that the office downstairs be moved upstairs and downstairs be used for the Senior program.

I) Discussion about the payments for the office rental downstairs, Sydney requested bills be sent and they will get caught up on payments. Town Clerk to contact Melissa Vader about moving offices.

J) Town Clerk brought up the next town board will fall on Veterans Day, it was decided that the meeting be moved to November, 4th.

K) Town Clerk to become a Notary, GRAMA certifications, and to take track of trainings to be done by Planning Commission and Town Board.

L) WaLon asked that the agenda be sent out 48 hours before the meetings and then a second draft sent out 24 hours before the meeting.

MAYOR'S REPORT

No Report

ADJOURN

A motion was made by Mike Ahlstrom to adjourn – Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene, and Mike voting “aye”. Mayor abstained.

Approved this 25th day of October 2021

Lacy van Rij – Tropic Town Clerk