

## Tooele City Council Business Meeting Minutes

**Date:** Wednesday, December 7, 2022

**Time:** 7:00 p.m.

**Place:** Tooele City Hall, Council Chambers  
90 North Main Street, Tooele, Utah

### **City Council Members Present:**

Ed Hansen  
Justin Brady  
Maresa Manzione  
Tony Graf  
Dave McCall

### **City Employees Present:**

Mayor Debbie Winn  
Jim Bolser, Community Development Director  
Adrian Day, Police Department Chief  
Roger Baker, City Attorney  
Shannon Wimmer, Finance Director  
Michelle Pitt, City Recorder  
Holly Potter, Deputy City Recorder  
Jami Grandpre, Public Works Director  
Paul Hansen, City Engineer  
Darwin Cook, Parks and Recreation Director  
Jared Stewart, Economic Development Director  
Kami Perkins, HR Director

Minutes prepared by Katherin Yei

Chairman Brady called the meeting to order at 7:00 p.m.

### **1. Pledge of Allegiance**

The Pledge of Allegiance was led by Chairman Brady.

### **2. Roll Call**

Tony Graf, Present  
Ed Hansen, Present  
Justin Brady, Present  
Maresa Manzione, Present  
Dave McCall, Present

### **3. Public Comment Period**

Chris Sloan shared positive feedback from a citizen about the great community and the first responders.

#### **4. Fiscal Year 2022 Audit Report**

*Presented by Jon Haderlie, Larson & Company Certified Public Accountants*

Mr. Haderlie presented the fiscal year 2022 audit report completed by Larson & Company Certified Public Accountants. There is a new disclosure in the report that has to be included for what the City and or Finance Department must follow. There were no findings in the annual audit.

#### **5. Ordinance 2022-38 an Ordinance of the Tooele City Council Approving the Annexation Petition of Howard Schmidt, annexing 61.16 Acres of Land into the Tooele City Corporate Limit, and Assigning the R1-8 Residential Zoning District to the Annexed Property**

Howard Schmidt addressed the Council in regards to the Annexation Petition.

**Council Member Hansen motioned to approve Ordinance 2022-38 an Ordinance of the Tooele City Council Approving the Annexation Petition of Howard Schmidt, annexing 61.16 Acres of Land into the Tooele City Corporate Limit, and Assigning the R1-8 Residential Zoning District to the Annexed Property.** Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Nay," Council Member Brady, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Nay." The motion failed.

#### **6. Ordinance 2022-39 an Ordinance of Tooele City Amending the Tooele City Policies and Procedures Manual**

*Presented by Kami Perkins, Human Resources Director*

Ms. Perkins presented on the amendments to the Tooele City policies and procedures manual. The most substantial change being proposed is to the holiday and compensation policy for the police department and a proposal to "buy-back" officers' holiday hours at straight time in lieu of requiring them to select another normally scheduled work day to take off for their holiday benefit. There is an amendment to the City vehicle and driving policy, specifically for the Fire Chief and Fire Marshal with a modification to the verbiage by allowing passengers in the vehicles.

The Council asked the following questions:

Does the injury section in regards to the personal use of those vehicles, apply to the fire vehicles as well?

Ms. Perkins addressed the Council. There is a release that the police officers and parents have to sign to be allowed in the vehicle.

**Council Member Manzione motioned to approve Ordinance 2022-39 an Ordinance of Tooele City Amending the Tooele City Policies and Procedures Manual including the changes as stated.** Council Member McCall seconded the motion. The vote was as follows:

Council Member Hansen, "Aye," Council Member Graf, "Aye," Council Member Brady, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Aye." The motion passed.

**7. Resolution 2022-95 a Resolution of the Tooele City Council Approving an Agreement with Mountain States Fence to Install Perimeter Fencing at Several Tooele City Facilities**

*Presented by Jamie Grandpre, Public Works Director*

Mr. Grandpre presented an agreement with Mountain State Fencing to install perimeter fencing at Tooele City facilities including tanks, wells, public works facility, and the parks and rec building. The cost is \$355,290 with 10% contingency coming from Water and Parks accounts. The fence will be a 6-foot chain-link and barb wire with additional features to blend within the community. The money from the well-7 upgrade will be going towards this project. There are a few locations that have poor fence or make shift fence that needs to be replaced.

**Council Member Manzione motioned to approve Resolution 2022-95 a Resolution of the Tooele City Council Approving an Agreement with Mountain States Fence to Install Perimeter Fencing at Several Tooele City Facilities.** Council Member Graf seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Council Member Brady, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Aye." The motion passed.

**8. Resolution 2022-96 a Resolution of the Tooele City Council Approving an Agreement with J-U-B Engineers for the Water Reclamation Facility Master Plan Update**

*Presented by Jamie Grandpre, Public Works Director*

Mr. Grandpre presented an agreement with J-U-B Engineers for a master plan update for the treatment plant. Projects have been updated within the master plan, but they would like to get an update to plan for the future.

**Chairman Brady motioned to approve Resolution 2022-96.** Council Member McCall seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Council Member Brady, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Aye." The motion passed.

**9. Resolution 2022-98 a Resolution of the Tooele City Council Authorizing Payment of a Fee-in-Lieu of Water Rights Conveyance for an Existing Business, Tooele Gymnastics**

*Presented by Jared Stewart, Economic Development Director*

Mr. Stewart presented a fee-in-lieu for Tooele Gymnastics for 2.8 acre/feet. They employ 75 people with an increase of \$1.5 million revenue. They will have 107 paved parking spots at their new location.

The Council asked the following:  
Will they be bringing in outside competitions?

Mayor Winn addressed the Council. The business did mention several groups that will be using the facility, as well as added classes.

**Council Member Graf motioned to approve Resolution 2022-98 a Resolution of the Tooele City Council Authorizing Payment of a Fee-in-Lieu of Water Rights Conveyance for an Existing Business, Tooele Gymnastics.** Council Member McCall seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Council Member Brady, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Aye." The motion passed.

**10. Resolution 2022-101 a Resolution of the Tooele City Council Approving a Telecommunications Franchise Agreement with All West/Utah, Inc.**

*Presented by Jared Stewart, Economic Development Director*

Mr. Stewart presented an agreement with All West/Utah, Inc. to expand fiber in Tooele allowing better internet speed. This allows them to expand throughout the community. They are looking to have this project finished by the end of 2023.

**Council Member Manzione motioned to approve Resolution 2022-101 a Resolution of the Tooele City Council Approving a Telecommunications Franchise Agreement with All West/Utah, Inc.** Council Member McCall seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Council Member Brady, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Aye." The motion passed.

**11. Resolution 2022-100 a Resolution of the Tooele City Council Amending the Tooele City Fee Schedule for the Pratt Aquatic Center**

*Presented by Darwin Cook, Parks & Recreation Director*

Mr. Cook presented the amended fee schedule for the Pratt Aquatic Center.

**Council Member McCall motioned to approve Resolution 2022-100 a Resolution of the Tooele City Council Amending the Tooele City Fee Schedule for the Pratt Aquatic Center.** Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Council Member Brady, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Aye." The motion passed.

**12. Resolution 2022-102 a Resolution of the Tooele City Council Approving an Agreement with Utah Flooring & Design for Carpet Replacement in Tooele City Hall**

*Presented by Darwin Cook, Parks & Recreation Director*

Mr. Cook presented an agreement with Utah Flooring & Design for carpet replacement in Tooele City Hall in the amount of \$43,481.23. It will include the administration suite, parks and recorders office, public works office, and upstairs hallway. The funding is from the 41-Capitol project fund.

**Chairman Brady motioned to approve Resolution 2022-102.** Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Council Member Brady, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Aye." The motion passed.

**13. Resolution 2022-99 a Resolution of the Tooele City Council Authorizing the Tooele City Purchasing Agent to Dispose of Surplus Personal Property**

*Presented by Michelle Pitt, City Recorder*

Ms. Pitt presented the disposal of surplus personal property including wood chairs, metal chairs, and pool tables. These items need to be declared surplus in order to sell or dispose of the items.

**Council Member Graf motioned to approve Resolution 2022-99, a Resolution of the Tooele City Council Authorizing the Tooele City Purchasing Agent to Dispose of Surplus Personal Property.** Council Member McCall seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Council Member Brady, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Aye." The motion passed.

**14. Invoices & Purchase Orders**

Ms. Pitt presented the following invoices:

SKM for SCADA System update in the amount of \$32,855.

Boys and Girls Club for Fire Suppression Installation in the amount of \$ 50,000.

Broken Arrow for England Acres Pavilion in the amount of \$35,455.62.

**Council Member Hansen motioned to approve the invoices.** Council Member McCall seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Council Member Brady, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Aye." The motion passed.

**15. Minutes**

There are no changes to the minutes.

**Chairman Brady motioned to approve Minutes.** Council Member Graf seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Council Member Brady, "Aye," Council Member Manzione, "Aye." The motion passed.

**16. Adjourn**

Chairman Brady adjourned the meeting at 7:53pm.

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Approved this 2 / day of December, 2022

  
Justin Brady, City Council Chair

## Public Comment Record Sheet

Date: 07 DEC 2022

Name

City of Residence

Chris Sloan	Teale
Howard Schmidt	Riverton