MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD DECEMBER 12, 2022, BEGINNING AT 9:00 A.M. IN DUCHESNE UTAH,

Present -

Commissioner Irene Hansen, Commissioner Tracy Killian, Deputy Attorney Tyler Allred, Public Works Director Ben Henderson, Clerk-Auditor JoAnn Evans, Clerk-Auditor Deputy Christie Walker, Building and Inspection Department Director Karl Mott, Human Resource Generalist Ashley Snyder, Emergency Management Director Mike Lefler, Seth Lyman with the Bingham Research Center via Zoom, and Commission Executive Assistant Melissa Hughes is taking minutes.

Absent – Commissioner Greg Miles

Opening Comments
(9:00 a.m.)

Chairperson Hansen welcomed everyone to the meeting and excused Commissioner Miles, who was on other County business.

Pledge of Allegiance
(9:00 a.m.)

Public Works Update
(9:01 a.m.)

Public Works Director Ben Henderson gives an update on existing projects and upcoming work. The department is focusing on clearing the snow from the recent storm. The crew started at 4:30 a.m. this morning.

Update on the East Fork EWP
(9:03 a.m.)

Emergency Management Director Mike Lefler gives an update on the project. They had their weekly meeting on Tuesday last week. They met with two landowners inquiring about the work that was being completed. The Engineering Company is looking at the drainage area to continue work. They have yet to receive the Army Core permits as of today.

Discussion & Consideration of Duchesne County Support for ongoing Funding of the Bingham Research Center
(9:06 a.m.)

Seth Lyman with the Bingham Research Center explained the Uintah Basin Air Quality Project and its funding renewal request. He explains that the Uintah Basin experiences wintertime inversions and impaired air quality like other areas of Utah. Still, unique pollution sources, including the oil and gas industry, lead to a unique pollution problem – elevated ozone during some winter seasons. The Basin is currently an Environmental Protection Agency nonattainment area for ozone. Ozone impacts public health, and air quality regulations threaten oil and gas development, the Basin's economic lifeblood, and Utah's key revenue source. Some of their accomplishments include developing a program to forecast ozone and alert the oil and gas industry when poor air quality is expected, allowing them to reduce emissions when it matters the most. They have seen a decline in days with ozone higher than the EPA standard by nearly four days per year over the course of the project, potentially avoiding many millions of dollars in additional compliance costs. The program would like Duchesne County to be an official supporter. *Commissioner Killian makes a motion to approve Duchesne County's support for ongoing funding of the Bingham Research Center. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion & Consideration of the 2023 Building Permit Fee Calculation Proposal
(9:15 a.m.)

Building and Inspection Department Director Karl Mott presented the 2023 Building Department Budget ten-year comparison, the 2022 Building Permit Report, the 2023 Building Valuation Table, and the Building Permit Fee Formula with different increase options. He explained each page in detail. The parties discuss the various options and the minimum permit fee. *Commissioner Killian makes a motion to approve an increase of the minimum permit fee from $55.00 to $110.00 and the proposed ten percent increase of the*

2023 Building Permit fee formula. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.

Discussion & Consideration of a Bed Cover and Mat for the New Inspector Truck
(9:35 a.m.)

Building and Inspection Department Director Karl Mott presented an estimate from Driven Performance in Roosevelt for a Leer Soft-Roll up Tonneau Cover, Weathertech Floor Mats Front & Rear, and a DeeZee Bed Mat. The floor and bed mats will protect the truck from damage, and the bed cover will protect the equipment that needs to be hauled to the different sites. Director Mott also received an estimate from the dealership, but the cost was much higher. The total estimate is $1,078.28. *Commissioner Killian makes a motion to approve the bed cover and mats for the inspector's truck. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion & Consideration of County Volunteers
(9:40 a.m.)

Human Resource Generalist Ashley Snyder presented the names of two individuals who would like to volunteer, one for the Jr Livestock Committee and the other for the 4H Livestock activities. *Commissioner Killian makes a motion to approve the two volunteer applications as presented. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Recess 9:43 a.m. to 9:48 a.m.

Discussion & Consideration of Ordinance 22-400; An Ordinance Setting the Commission Meeting Schedule for 2023
(9:48 a.m.)

Clerk-Auditor JoAnn Evans presented the Ordinance setting the Commission meeting schedule and explained there are no changes and it is the same as it has been in the past. *Commissioner Killian makes a motion to approve Ordinance 22-400. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion & Consideration of Resolution # 22-13; Budget Increase
(9:50 a.m.)

Clerk-Auditor JoAnn Evans presented Resolution # 22-13 and explained what the increase is for. Commissioner Hansen reads the first paragraph of the Resolution for the record. WHEREAS, the legislature of the State of Utah has granted legislation providing for the increase in unencumbered or unexpended appropriations in the budgetary or the General Fund, the said legislation being designated as Section 17-36-26 of the Utah Code annotated, 1953, and amended 1975. *Commissioner Killian makes a motion to pass Resolution # 22-13. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion & Consideration of Resolution # 22-14; A Resolution Establishing Salaries for the Duchesne County Elected Officers for the Fiscal Year 2023
(9:53 a.m.)

Clerk-Auditor JoAnn Evans presented Resolution # 22-14. The parties discuss the Resolution. *Commissioner Killian makes a motion to approve Resolution # 22-14. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion & Consideration of Resolution # 22-15; Budget Transfer
(9:55 a.m.)

Clerk-Auditor JoAnn Evans presented Resolution # 22-15 and explained that this is to move available funds within the department. *Commissioner Killian makes a motion to approve Resolution # 22-15. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion & Consideration of Resolution # 22-16; Certification of Budget
(9:57 a.m.)

Clerk-Auditor JoAnn Evans presented Resolution # 22-16 and explained that this is to certify the budget for 2023. The budget hearing was held last week on December 5, 2022, at 6:00 pm. *Commissioner Killian makes a motion to accept Resolution # 22-16.*

Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.

Auditors Office – Surplus
(10:03 a.m.)

Commissioner Hansen details the items that need to be approved for surplus. A 2015 Honda FourTrax Rubicon from the Weed Department and a 2002 Mercury Sable. The values for both vehicles were checked. *Commissioner Killian makes a motion to sell the Honda Rubicon with the sprayer and tank for $6,000 and the 2002 Sable for $1,500. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Auditors Office – Vouchers
(10:06 a.m.)

Clerk-Auditor Deputy Christie Walker presented the vouchers for December 12, 2022, check numbers 159603 through 159685, for $462,058.84. The parties review the vouchers submitted. *Commissioner Killian makes a motion to approve the vouchers for December 12, 2022, as presented. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Auditor's Office – Tax Adjustments
(10:10 a.m.)

Assessor Deputy Ginger Johnson gave the tax adjustments for the Assessor's Office before the meeting on one parcel for credit in the amount of $946.00. The parties review the tax adjustment. *Commissioner Killian makes a motion to approve the tax adjustments as presented. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Recess 10:12 a.m. to 10:22 a.m.

Consideration of Minutes for Combined Commission Meeting held December 5, 2022
(10:22 a.m.)

Parties review the combined Commission meeting minutes held on December 5, 2022. *Commissioner Killian makes a motion to approve the minutes for December 5, 2022, as presented. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Consideration of Minutes for Public Hearing held December 5, 2022
(10:27 a.m.)

Parties review the Public Hearing meeting minutes held on December 5, 2022. *Commissioner Killian makes a motion to approve the Public Hearing minutes for December 5, 2022, as presented. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion of Possible Subjects for the Next Meeting
(10:29 a.m.)

Closed Meeting – Strategy Session to Discuss: Pending or Reasonably Imminent Litigation;
(10:31 a.m.)

Commissioner Killian makes a motion to go in and out of a closed meeting for a strategy session to discuss: Pending or Reasonably Imminent Litigation. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.

Back in Session
(10:46 a.m.)

No action is to be taken.

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(10:47 a.m.)

Commissioner Killian makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The motion passes.

Back in Session
(11:17 a.m.)

No action is to be taken.

Calendaring & Weekly Update on Events
(11:18 a.m.)

Adjournment
(11:23 a.m.)

Commissioner Killian makes a motion to adjourn the meeting at 11:23 a.m. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, and Commissioner Hansen votes aye. The forum adjourns.

Read and approved this on the 19th day of December 2022.

Irene Hansen

Irene Hansen
Commission Chairperson

Jo Ann Evans

JoAnn Evans
Clerk-Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes