

**The Minutes of
Honeyville City Council
November 9, 2022 Regular Meeting**

Mayor Boyd Bingham called the meeting to order at 7:00 p.m.

Present were Mayor Boyd Bingham, Councilmembers Bruce Nelson, David Hougaard, Kory Wilde, Trevor Gardner and Dale Millsap.

Approximately 6 members of the public were present.

Employees present were: Brittany Chlarson, Clerk/Recorder
 Blair Perry, Treasurer
 Wendy Lindauer, Deputy Clerk
 Codey Illum, Zoning Administrator
 Troy McNeely, Public Works

Dale Millsap offered the invocation and led the group in the Pledge of Allegiance.

Conflict of Interest: None noted.

Public Comment Period: No comments were made.

Planning Commission Report – Kenny Funk/Planning Commission Chair:

- A. CUP – Jake Tolman Recommendation:** The Planning Commission recommended approval of the Jake Tolman CUP.
- B. Planning Commission Request:** The commission felt that having a professional present at the meetings would help them make accurate changes to the code. **David H** asked that the commission look at 10-11-7 and 10-11-8 in accessory buildings.
- C. Accessory Setback Recommendation:** **Codey I** reported that the current code is very confusing to interpret and to relay to the public. The commission is recommending a 6' setback for the side and rear of all accessory buildings. The front setback will remain 35'. **Dale M** asked for clarification on where the setback is taken from. **Codey I** stated that it is measured from the footing.

City Administration – Mayor Boyd Bingham:

Discussion Items:

- A. David Forsgren** addressed the council regarding the led/copper regulations that will come into effect in 2024 on behalf of the Bear River Conservancy District. There will be 3 aspects of the new rule. 1. Inventory of all service mains and lines to the houses. Identified by what type of pipe services those lines and the size of those lines. Main

lines need to be identified by address or GPS coordinates. Any unknown service line will be classified as a led line. 2. Water system inventory must be made available to the public. 3. Water system must notify each home owner within 30 days of completion of inventory if their service line has led. And that their service line leading into the home may need to be replaced. Inventory/Reports/Notifications must be completed by October 16, 2024. There may be funds available, the city will need to keep track of the time, labor and expenses related to this mandate because there may be a possibility for reimbursement. The entire rule can be found on EPA led and copper rule 2024.

- B. A-5A/P-Zone:** The question was raised whether they should remove the P-Zone from the code and whether or not they want to keep the proposed A-5A or use the P-Zone instead. Send to the Planning Commission to review.
- C. Use of Professionals by City Staff:** The Mayor asked that the council, commission and staff be mindful when requesting professional input as it can become quite costly.
- D. Rental Home:** David H will have two bids for rental management companies by next month's meeting.
- E. Zoning Administrator:** Codey Illum has submitted his resignation; he would continue to help the city until a new person is hired. The Mayor would like to RFP for a new zoning administrator. The Mayor asked Brittny to post the job opening. Kory will check on what other communities pay for their zoning administrators and report at the next meeting.
- F. Text Amendment Fee/Fee Schedule Update:** A request came into the city to make a text amendment to the code. The city does not currently have a fee in place for this. The council needs to review and update their fee schedule.
- G. Other Business: Mayor Bingham** will be turning in his resignation effective as December 30, 2022. The Mayor position will be posted tomorrow. Hold a meeting on Monday, November 28, 2022 at 7:00 p.m. Move the meeting earlier if there are a lot of people who apply for the Mayor position.
- H. Reconcile Bank Statement – Kory Wilde**

Action Items:

- A. CUP Application – Jake Tolman:** David H asked the Planning Commission when they would not approve a CUP application. He does not want two homes on each lot in the city. Codey I stated that the commission approved the presented application because it met the city's requirements, such as setbacks.

DALE MILLSAP motioned to approve the Jake Tolman CUP Application for a Guest House per the Planning Commissions recommendation. BRUCE NELSON seconded the motion. MOTION CARRIED with Bruce Nelson for, David Hougard for, Kory Wilde for, Trevor Gardner for and Dale Millsap for.

David H would like to put a moratorium on Guest House applications for 6 months while they review this code. This will be discussed in a later meeting after consulting with the city attorney.

- B. Master Metering:** **Bruce N** reported that the State Legislature passed a bill that the city needs to measure the water that leaves the springs. Bruce has talked with Cameron who is over making sure communities comply with this new bill. The first half of this is to know how much water is used as a community. The second half is knowing what the peak production is. Troy records what springs produce 3 times per week. Bruce will see if this is sufficient for reporting.
- C. Employee Handbook:** **Blair P** made a few adjustments to the handbook and asked for the council's input.
- D. City Hall Remodel:** The bids to remodel were extremely high. Anyone who calls regarding the bids needs to be referred to Think Architecture.
- E. Recommendation of Award for Hwy 38 Waterline, 6000 N. – 6300 N.:** **Mayor Bingham** stated that since it doesn't look like the city will be remodeling City Hall then they should have the funds to improve the waterline. There was discussion about change orders. **Dale M** asked about allocated funds that have been received by the city to make improvements to city hall. This issue will need to be looked in to.

DALE MILLSAP motioned to accept the low bid for the Hwy 38 Waterline Project, 6000 N. – 6300 N. **KORY WILDE** seconded the motion. **MOTION CARRIED** with **Bruce Nelson** for, **David Hougaard** for, **Kory Wilde** for, **Trevor Gardner** for and **Dale Millsap** for.

F. City Council Work Meeting Minutes – 09/28/22:

BRUCE NELSON motioned to approve the 09/28/22 Work Meeting Minutes as presented. **KORY WILDE** seconded. **MOTION CARRIED** with **Bruce Nelson** for, **David Hougaard** for, **Kory Wilde** for, **Trevor Gardner** for and **Dale Millsap** for.

G. City Council Regular Meeting Minutes – 10/12/22:

David H asked that the minutes reflect his comment that the CUP applicant from last month come before the council to request a CUP permit to live in the trailer.

DAVID HOUGAARD motioned to approve the Regular Meeting Minutes of 10/12/22 as presented with the changes stated above. **DALE MILLSAP** seconded the motion. **MOTION CARRIED.** **Bruce Nelson** abstained, **David Hougaard** for, **Kory Wilde** for, **Trevor Gardner** for and **Dale Millsap** for.

H. Check & Deposit Details – 10/01/22 – 10/31/22:

KORY WILDE motioned to approve the check and deposit details of 10/01/22 – 10/31/22 as presented. DALE MILLSAP seconded motion. MOTION CARRIED with Bruce Nelson for, David Hougaard for, Kory Wilde for, Trevor Gardner for and Dale Millsap for.

Public Health & Safety/Buildings & Equipment – Councilmember David Hougaard:

- A. Rental Home:** Dave will bring two bids to the next city council meeting.
- B. Equipment Maintenance Checklist:** A preliminary list has been made, but additional information will be added to this.
- C. Public Health & Safety/Complaint Process Form:** David & Brittny will work on this.

Parks & Cemeteries/Youth City Council – Councilmember Trevor Gardner:

Nothing to report at this time.

General Community Events/Planning Commission – Councilmember Kory Wilde:

- A. Trick or Treat Around the Park:** Kory reported that everything went well.

Water Systems & Drainage – Councilmember Bruce Nelson:

- A. Grant for Drain Water on 3600:** The State called and stated that they have a grant available that is 90/10. Bruce would like to have Dana apply for this grant on the city's behalf. Dana will need to know how much the city is willing to commit to this project.

Streets & Roads/Mosquito Abatement/City Communications – Councilmember Dale Millsap:

Mosquito Abatement: Truth in Taxation – Proposed Tax Increase: The Box Elder Mosquito Abatement District seeks to increase its operating budget by \$260,866 (25%) to provide needed funds to maintain mosquito abatement services at current levels. As costs of spraying materials, labor, equipment, fuel, etc. keep going up, so must the revenues to keep pace with those increases. The average residence in Box Elder County with a market value of \$404,000 would increase by \$8.89 per year. This meeting will be held in December 2022.

- A. Erosion on hillside streets:** When there is a big storm that creates water run-off it is an issue on hillside streets.

BRUCE NELSON motioned to adjourn at 8:39 p.m. KORY WILDE seconded the motion. MOTION CARRIED with Bruce Nelson for, David Hougaard for, Kory Wilde for, Trevor Gardner for and Dale Millsap for.

Meeting Adjourned at 8:39 p.m.

The foregoing minutes were taken and typed by Brittney Chlarson.

I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 12/14/22



Brittney Chlarson
Brittney Chlarson – Clerk/Recorder

Boyd m Bingham
Boyd Bingham - Mayor