



This meeting was held via teleconference.

MEETING MINUTES

Attendees

Voting Members

Ms. Andrea Urban, President
Ms. Amber Wright, Treasurer
Ms. Nicole de la Vega, Board Member
Ms. Nancy Willison, Board Member

Excused

Ms. Rachel Skinner, Vice President
Ms. Karen Aston, Secretary

Others in Attendance

Kristy Gordon, Chief Administrative Officer
Jonathan Seal, Director Grades 9-12
Dawn Benke
Kara Finley

1. Board Meeting Welcome and Roll Call

Andrea Urban called the Board of Trustees meeting to order at 3:02 PM.

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Consent Calendar

Motion: I move to approve the consent calendar.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Andrea Urban - Yes

Ms. Amber Wright - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

a. November 17, 2022 Board Meeting Minutes

5. Reports

a. Administrative Report

The administrative team reported on the close out of the term and preparing for the holiday break. Enrollment is consistent with last month, but a new cohort of students will start next semester.

b. Finance Report

Dawn Benke reviewed the current financial statements and the status of the budget at this point in the year. The LETRS program expense is now included in the budget. The lease impact on the budget was also explained.

6. Voting Items

a. 2023-2024 Academic Calendar

Tabled.

7. Board Business

a. Calendaring

The next board meeting is scheduled for January 19, 2023 at 3 PM.

8. Closed Session in Accordance with the Utah Open and Public Meetings Act

Motion: I move to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a) with an anchor location at Lumen Scholar Institute.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Amber Wright

Voting:

Ms. Andrea Urban - Yes

Ms. Amber Wright - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Entered closed session at 3:13 PM.

Individuals present for the closed session included Andrea Urban, Amber Wright, Nicole de la Vega, Nancy Willison, Dawn Benke, and Kara Finley.

Motion: I move to adjourn the closed session.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Amber Wright

Voting:

Ms. Andrea Urban - Yes

Ms. Amber Wright - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Adjourned closed session and returned to open board meeting at 3:30 PM.

9. School LAND Trust Council

No School LAND Trust Council business conducted.

10. Adjourn

Motion: I move to adjourn the board meeting.

Motion made by: Ms. Nicole de la Vega

Motion seconded by: Ms. Amber Wright

Voting:

Ms. Andrea Urban - Yes

Ms. Amber Wright - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Board meeting adjourned at 3:31 PM.

DRAFT

Lumen Scholar Institute
Board of Directors
Closed Session Statement



Date: Thursday, December 15, 2022
Anchor Location: 1353 W. 760 N.; Orem, UT 84057

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Lumen Scholar Institute entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the _____ day of _____, 2022.

Andrea Urban, Board President

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