



Board of Trustees

12/15/2022 03:00 PM

Anchor Location: 1353 W 760 N




Orem, Utah 84057

This meeting will be held via teleconference.

AGENDA

CLICK HERE TO WATCH THE LIVE BROADCAST.

(<https://simbli.eboardsolutions.com/SU/UbK4bzVubPi0fU0RldpoZQ==>)

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2. Pledge of Allegiance 	5
3. Public Comment	6
<p>The Board of Trustees encourages public engagement and places public comment on the agenda at the Board's discretion.</p> <ul style="list-style-type: none"> • Members of the public wishing to speak to the Board must state their name for the official meeting record. • Speakers will be given up to three (3) minutes to address the Board. Speakers representing large groups may request up to six (6) minutes to address the Board. • The public may address any issue not already included on the agenda. • The Board will not take public comment on personnel issues or statements regarding the character, professional competence, and the physical or mental health of an individual during a Board meeting. • The Board is unable to deliberate or take action on items raised during the public comment period that are not on the meeting agenda. • The Board does not respond to comments or questions posed by an individual during the public comment period. • Persons who disrupt Board meetings will be removed from the meeting. • The presiding Board officer, at his/her discretion, reserves the right to end public comment at any time. <p>The public may also reach the Board by emailing feedback@lumenscholar.org(https://simbli.eboardsolutions.com/SU/KbutjKplusohc1qUv0plusslshplussy5A==)</p> <p>.</p>	
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Next Board Meeting: January 19, 2023 at 3 PM	
8. Closed Session in Accordance with the Utah Open and Public Meetings Act	26
<i>A motion to enter a closed session in accordance with Utah Code 52-4-205 for one of the allowed purposes:</i>	
<ul style="list-style-type: none"> • <i>To discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).</i> • <i>To discuss collective bargaining pursuant to Utah Code 52-4-205(l)(b).</i> • <i>To discuss pending or reasonably imminent litigation pursuant to Utah Code 52-4-205(l)(c).</i> • <i>To discuss the purchase, exchange, or lease of real property pursuant to Utah Code 52-4-205(l)(d).</i> • <i>To discuss the deployment of security personnel, devices, or systems pursuant to Utah Code 52-4-205(l)(f).</i> 	
9. School LAND Trust Council	27
10. Adjourn	28

In compliance with the Americans with Disabilities Act, individuals needing special accommodations for this meeting should call (801) 987-9497 to make appropriate arrangements. One or more board members may participate electronically or telephonically pursuant to UCA 52-4-207.



1. Board Meeting Welcome and Roll Call

2. Pledge of Allegiance

Supporting Links

USA Flag - <https://simbli.eboardsolutions.com/SU/OD2KpwSZB2MDI4VqxRZNiA==>

3. Public Comment

Quick Summary / Abstract

The Board of Trustees encourages public engagement and places public comment on the agenda at the Board's discretion.

- Members of the public wishing to speak to the Board must state their name for the official meeting record.
- Speakers will be given up to three (3) minutes to address the Board. Speakers representing large groups may request up to six (6) minutes to address the Board.
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feedback@lumenscholar.org(<https://simbli.eboardsolutions.com/SU/KbutjKplusohc1qUv0plusslshplusi5>).


4. Consent Calendar

4. a. November 17, 2022 Board Meeting Minutes

Supporting Documents

 2022.11.17 Board Meeting Minutes DRAFT - LSI

Meeting Minutes

 11/17/2022 - Board of Trustees



MEETING MINUTES

Board of Trustees
11/17/2022 03:00 PM
Anchor Location: 1353 W 760 N
Orem, Utah 84057

This meeting was held via teleconference.

Attendees

Voting Members

Ms. Andrea Urban, President
Ms. Karen Aston, Secretary
Ms. Nicole de la Vega, Board Member
Ms. Nancy Willison, Board Member

Excused

Ms. Rachel Skinner, Vice President
Ms. Amber Wright, Treasurer

Others in Attendance

Kristy Gordon, Chief Administrative Officer
Amy Hart, Director Grades K-8
Jonathan Seal, Director Grades 9-12
Platte Nielson
Kara Finley
Janey Stoddard

1. Board Meeting Welcome and Roll Call

Andrea Urban called the Board of Trustees meeting to order at 3:03 PM.

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Consent Calendar

Motion: I move to approve the consent calendar.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Karen Aston

Voting:

Ms. Andrea Urban - Yes

Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

a. October 20, 2022 Board Meeting Minutes

5. Reports

a. Administrative Report

Mrs. Hart provided an update on the school achieving Acadience goals and current assessment results.

b. Finance Report

Board members were asked to review the financial statements and reach out to Dawn Benke if there are any questions.

6. Voting Items

a. Amended Policy 1200: Parents

The Parents Policy was updated to meet recent legislation, specifically to include English language learners.

Motion: I move to approve the amended Policy 1200: Parents.

The board discussed opportunities available for parents to volunteer, specifically the School LAND Trust Council. The requirement to include English language learners was included and there aren't specific community organizations the school would have to work with at this point. The Discipline Review Council has not been needed at this point, but would be established if a situation arises.

Motion made by: Ms. Karen Aston

Motion seconded by: Ms. Nicole de la Vega

Voting:

Ms. Andrea Urban - Yes

Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

b. Policy 0125: Electronic Meetings

This is a new policy to address electronic meetings and the establishment of a quorum at electronic meetings.

Motion: I move to approve Policy 0125: Electronic Meetings.

The policy addresses having a space for the public to attend. The school allows for parents to attend at the anchor location and on Zoom. Board meetings are published on the school calendar and on the Utah Public Notice Website.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Andrea Urban - Yes

Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes
Ms. Nancy Willison - Yes

Motion passed.

c. Board Rules of Order and Procedure

The procedures match closely to what is currently being done by the Board of Trustees. The board discussed large groups and the ability for one representative to address the board.

Motion: I move to approve the Board Rules of Order and Procedure, with the change to 6(a)(ii) to be 'representing' in place of 'requesting'.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Nicole de la Vega

Voting:

Ms. Andrea Urban - Yes

Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

d. Construction Expenses

Storage space previously used is no longer available, so the administration would like to complete a construction project so the space can be available again for student use. The cost of the storage space in relation to the cost of construction was considered. The hope is to have the project completed in January. Another storage unit has been secured nearby for additional storage needs.

Motion: I move to approve the construction expenses up to \$20,000.

Motion made by: Ms. Karen Aston

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Andrea Urban - Yes

Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

7. Board Business

a. Training

All board members completed the School LAND Trust training on November 9, 2022.

b. Calendaring

The next board meeting is scheduled for December 15, 2022 at 3 PM.

8. Closed Session in Accordance with the Utah Open and Public Meetings Act

No closed session held.

9. School LAND Trust Council

No School LAND Trust Council business conducted.

10. Adjourn

Motion: I move to adjourn the board meeting.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Nicole de la Vega

Voting:

Ms. Andrea Urban - Yes

Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

Board meeting adjourned at 3:29 PM.

DRAFT



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MEETING MINUTES

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Attendees

Voting Members

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Ms. Nancy Willison, Board Member

Others in Attendance

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Motion seconded by: Ms. Karen Aston

Voting:

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Ms. Nancy Willison - Yes

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Motion seconded by: Ms. Nicole de la Vega

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Motion seconded by: Ms. Nancy Willison

Voting:

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Ms. Nancy Willison - Yes

The policy addresses having a space for the public to attend. The school allows for parents to attend at the anchor location and on Zoom. Board meetings are published on the school calendar and on the Utah Public Notice Website.

Motion passed.

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Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

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Motion seconded by: Ms. Nancy Willison

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Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

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7. Board Business



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10. Adjourn

Motion: I move to adjourn the board meeting.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Nicole de la Vega

Voting:

Ms. Andrea Urban - Yes

Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

Board meeting adjourned at 3:29 PM.

5. Reports

5. a. Administrative Report

Contact Person

Kristy Gordon, Chief Administrative Officer
Amy Hart, K-8 Principal
Jonathan Seal, 9-12 Principal

5. b. Finance Report

Contact Person

Dawn Benke, Academica West

Supporting Documents



LSI Monthly Financials

Lumen Scholar Institute

Statement of Activities

Created on December 11, 2022
For Prior Month

	Annual June 30, 2023 Budget	Year-to-Date November 30, 2022 Actual	% of Budget
Net Income			
Income			
Revenue From Local Sources	20,000	6,617	33.1 %
Revenue From State Sources	3,908,955	1,688,823	43.2 %
Revenue From Federal Sources	93,521	0	0.0 %
Total Income	<u>4,022,476</u>	<u>1,695,440</u>	<u>42.1 %</u>
Expenses			
Instruction/Salaries	2,291,843	788,008	34.4 %
Employee Benefits	442,196	109,201	24.7 %
Purchased Prof & Tech Serv	464,423	219,135	47.2 %
Purchased Property Services	193,264	72,311	37.4 %
Other Purchased Services	107,764	52,084	48.3 %
Supplies & Materials	485,000	337,089	69.5 %
Property	0	10,912	0.0 %
Debt Services & Miscellaneous	9,267	3,195	34.5 %
Total Expenses	<u>3,993,757</u>	<u>1,591,935</u>	<u>39.9 %</u>
Total Net Income	<u><u>28,719</u></u>	<u><u>103,505</u></u>	<u><u>360.4 %</u></u>

Lumen Scholar Institute
Statement of Financial Position
Created on December 11, 2022
For Prior Month

	Period Ending 11/30/2022 Actual	Period Ending 11/30/2021 Actual
Assets & Other Debits		
Current Assets		
Operating Cash	1,950,974	1,980,271
Accounts Receivables	4,627	5,624
Other Current Assets	5,367	74,974
Total Current Assets	<u>1,960,968</u>	<u>2,060,869</u>
Net Assets		
Fixed Assets	608,389	107,720
Depreciation	(165,237)	(56,835)
Total Net Assets	<u>443,152</u>	<u>50,885</u>
Total Assets & Other Debits	<u>2,404,120</u>	<u>2,111,754</u>
Liabilities & Fund Equity		
Current Liabilities	19,422	53,117
Long-Term Liabilities	<u>385,202</u>	<u>0</u>
Fund Balance	<u>1,895,991</u>	<u>1,677,364</u>
Net Income	<u>103,505</u>	<u>381,273</u>
Total Liabilities & Fund Equity	<u>2,404,120</u>	<u>2,111,754</u>

6. Voting Items



6. a. 2023-2024 Academic Calendar

Contact Person

Kristy Gordon, Chief Executive Officer

7. Board Business

7. a. Calendaring

Quick Summary / Abstract

Next Board Meeting: January 19, 2023 at 3 PM

8. Closed Session in Accordance with the Utah Open and Public Meetings Act

Quick Summary / Abstract

A motion to enter a closed session in accordance with Utah Code 52-4-205 for one of the allowed purposes:

- *To discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).*
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9. School LAND Trust Council

10. Adjourn
