



MEETING MINUTES

Board of Trustees
11/17/2022 03:00 PM
Anchor Location: 1353 W 760 N
Orem, Utah 84057

This meeting was held via teleconference.

Attendees

Voting Members

Ms. Andrea Urban, President
Ms. Karen Aston, Secretary
Ms. Nicole de la Vega, Board Member
Ms. Nancy Willison, Board Member

Excused

Ms. Rachel Skinner, Vice President
Ms. Amber Wright, Treasurer

Others in Attendance

Kristy Gordon, Chief Administrative Officer
Amy Hart, Director Grades K-8
Jonathan Seal, Director Grades 9-12
Platte Nielson
Kara Finley
Janey Stoddard

1. Board Meeting Welcome and Roll Call

Andrea Urban called the Board of Trustees meeting to order at 3:03 PM.

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Consent Calendar

Motion: I move to approve the consent calendar.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Karen Aston

Voting:

Ms. Andrea Urban - Yes

Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

a. October 20, 2022 Board Meeting Minutes

5. Reports

a. Administrative Report

Mrs. Hart provided an update on the school achieving Acadience goals and current assessment results.

b. Finance Report

Board members were asked to review the financial statements and reach out to Dawn Benke if there are any questions.

6. Voting Items

a. Amended Policy 1200: Parents

The Parents Policy was updated to meet recent legislation, specifically to include English language learners.

Motion: I move to approve the amended Policy 1200: Parents.

The board discussed opportunities available for parents to volunteer, specifically the School LAND Trust Council. The requirement to include English language learners was included and there aren't specific community organizations the school would have to work with at this point. The Discipline Review Council has not been needed at this point, but would be established if a situation arises.

Motion made by: Ms. Karen Aston

Motion seconded by: Ms. Nicole de la Vega

Voting:

Ms. Andrea Urban - Yes

Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

b. Policy 0125: Electronic Meetings

This is a new policy to address electronic meetings and the establishment of a quorum at electronic meetings.

Motion: I move to approve Policy 0125: Electronic Meetings.

The policy addresses having a space for the public to attend. The school allows for parents to attend at the anchor location and on Zoom. Board meetings are published on the school calendar and on the Utah Public Notice Website.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Andrea Urban - Yes

Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes
Ms. Nancy Willison - Yes

Motion passed.

c. Board Rules of Order and Procedure

The procedures match closely to what is currently being done by the Board of Trustees. The board discussed large groups and the ability for one representative to address the board.

Motion: I move to approve the Board Rules of Order and Procedure, with the change to 6(a)(ii) to be 'representing' in place of 'requesting'.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Nicole de la Vega

Voting:

Ms. Andrea Urban - Yes

Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

d. Construction Expenses

Storage space previously used is no longer available, so the administration would like to complete a construction project so the space can be available again for student use. The cost of the storage space in relation to the cost of construction was considered. The hope is to have the project completed in January. Another storage unit has been secured nearby for additional storage needs.

Motion: I move to approve the construction expenses up to \$20,000.

Motion made by: Ms. Karen Aston

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Andrea Urban - Yes

Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

7. Board Business

a. Training

All board members completed the School LAND Trust training on November 9, 2022.

b. Calendaring

The next board meeting is scheduled for December 15, 2022 at 3 PM.

8. Closed Session in Accordance with the Utah Open and Public Meetings Act

No closed session held.

9. School LAND Trust Council

No School LAND Trust Council business conducted.

10. Adjourn

Motion: I move to adjourn the board meeting.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Nicole de la Vega

Voting:

Ms. Andrea Urban - Yes

Ms. Karen Aston - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

Board meeting adjourned at 3:29 PM.