

Unapproved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
November 8, 2022

WORK MEETING

DATE: Tuesday, November 8, 2022

LOCATION: Fairfield Town Office, 103 East Main Street, Fairfield, Utah

TIME: 6:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1 - OPEN THE TOWN COUNCIL WORK SESSION MEETING.

Mayor Gurney called The Town Council Work Session Meeting to order at 6:10 p.m.

AGENDA ITEM #2 - ROLL CALL.

Town Council Members Present: Mayor Brad Gurney, RL Panek, Tyler Thomas, Hollie McKinney, Richard Cameron

Staff Present:

Stephanie Shelley- Recorder

Others Present: Mark Pringle, Alina Pringle

Mayor Gurney went over the LUAU (Land Use Academy of Utah). He asked the Council to review this website and watch some of the training videos.

<https://luau.utah.gov/land-use-topics/land-use/rural-tools>

AGENDA ITEM #3 - REVIEW AND DISCUSS THE PROPOSED TOWN CODEBOOK.

The Council reviewed and discussed the proposed Town Codebook.

Mayor Gurney informed the Council that the US geological designated the 'sinks' as wetlands.

AGENDA ITEM #4 - DISCUSSION ON OLD BUSINESS.

Nothing was discussed.

AGENDA ITEM # 5 - DISCUSSION ON NEW BUSINESS.

Nothing was discussed.

AGENDA ITEM #6 - ADJOURN THE TOWN COUNCIL WORK SESSION MEETING.

Mayor Gurney made a motion to adjourn the meeting. Councilwoman McKinney seconded the motion. The motion passed unanimously.

The meeting adjourned at 6:55 p.m.

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REGULAR MEETING

DATE: Tuesday, November 8, 2022

LOCATION: Fairfield Town Office, 103 East Main Street, Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1 - OPEN THE TOWN COUNCIL REGULAR MEETING.

Mayor Gurney opened the Town Council Regular Meeting at 7:00 p.m.

AGENDA ITEM #2 - ROLL CALL.

Town Council Members Present: Mayor Brad Gurney, RL Panek, Hollie Mckinney, Tyler Thomas, Richard Cameron

Staff Present: Stephanie Shelley- Recorder

Others Present: Mark Pringle, Alina Pringle, Ronnie & Colleen Wilson, Theodore Kranendonk, Vern Carson, Deputy Garret Dutson

AGENDA ITEM #3 - PRAYER / PLEDGE OF ALLEGIANCE.

Mayor Gurney said the prayer and led the Pledge of Allegiance.

AGENDA ITEM #4 - DISCUSSION WITH RONNIE WILSON REGARDING TWO WATER SHARES INTO THE TOWN CULINARY WATER SYSTEM.

Ronnie Wilson talked with the Council about adding two acre-feet of water shares to the Town water system. One for himself and one for Richard Cameron. Councilman Thomas stated that should not be a problem since Ronnie has a water hook-up on the site, and Richard will need to have a hook-up. They will need to pay the monthly fee for water.

Ronnie talked to the Council about the water impact fee. He asked the Council to consider him not having to pay the impact fee since he is just replacing the house and the water hook-up is already there. Councilman Thomas stated that they would need to pay for a new meter since an old one is in place.

Councilman Thomas talked to those present to let them know how the water impact fees were put into place. The Town hired an engineering company to figure out how many hook-ups water tanks could handle, which is 193.

AGENDA ITEM #5 - DISCUSSION WITH MARK PRINGLE REGARDING LAND USE.

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Mark Pringled delivered a PowerPoint presentation to the Town Council to show the difference between the two landfills.

Mark pointed out that some of the properties along Allen Ranch Road have become a junkyard.

Mayor Gurney pointed out that Councilwoman McKinney has been working on the IRL CUP, and she is in discussions with North Pointe on their CUP and the things that are not being followed in the CUP.

Councilwoman McKinney asked Mark Pringle to bring her documentation they have that shows North Pointe is in violation of the CUP.

Mayor Gurney will resend the nuisance letter to the property owners.

AGENDA ITEM #6 - PLANNING COMMISSION UPDATE.

Chairwoman Pringle talked to the Council about what the Planning Commission has been working on. reported that they have fallen behind on the General Plan since her mother and Janes's father both passed away.

Chairwoman Pringle also reported that the Commissioners are working on the Road Vacating Ordinance.

Chairwoman Pringle and the Council discussed meeting with some of the Northeast property owners in Fairfield. Chairwoman Pringle said that many of the property owners would like to have their property put into a light industrial area. Councilman Thomas stated that there would need to be some line between AG and industrial. He said that not all property owners would want to go industrial.

Chairwoman Pringle said that she is exploring the possibility of splitting the site plan and building department into two separate checklists so they can focus on what they need to and not what the building department needs to be looking into.

AGENDA ITEM #7- DISCUSSION ON BULLETIN BOARD AT THE SCHOOL HOUSE.

The Council talked about the bulletin board. Stephanie Shelley informed the Council that the board is falling apart. She said that whenever she posts something, chunks on the bottom fall out.

The Council decided that, eventually, the bulletin board would be moved to the Park. Councilman Cameron will look into the pricing for the sign.

AGENDA ITEM #8 - DISCUSSION ON NEW SIGN AND A DROP BOX.

The Council held a discussion on purchasing a sign to be placed on the street in front of the Town office so people could see where the office is and also place a sign above the Office door of the office building.

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The Council decided to have two large signs, one on each side of a post pointing to the office. With a large sign above the door.

Councilman Panek will order the signs.

AGENDA ITEM #9- DISCUSSION ON IDEAS FOR THE FAIRFIELD TOWN PARK.

Commissioner Cameron had a slide show showing the possible placement of the future Town Park. He also reported that he had found someone who writes grants. The Council decided to spend two thousand dollars on a park rendering.

The Council held a discussion on the possible places where historical markers could be placed along the trail around the park.

Mayor Gurney asked the Council if they should pay for it all upfront or in stages. Councilman Panek stated that it should be done in stages unless the Town receives a grant that can be paid for all upfront.

AGENDA ITEM #16 - SHERIFF DEPARTMENTS PRESENTATION.

Deputy Garrett Dutson explained to the Council how the rotation for the deputy rotates every six months or year. He explained that if a Sargent is assigned to the area, they could be here for three to five years. The Sargent would patrol Fairfield, Cedar Fort, Goshen, and Woodland Hills. It would also come with a higher contract with the Sheriff's department. The new contract would not start until July 1st, 2023. It will also need to go through the Utah County Commissioners.

The Council agreed to the proposal and signed a letter to send to the County Sheriff.

**AGENDA ITEM #10 - DISCUSSION AND VOTE TO APPROVE TITLE 1.5 FF ORDINANCE #04142020
ELECTRONIC MEETINGS UPDATE.**

Councilman Thomas made a motion to approve the Title 1.5 FF Ordinance #04142022. Councilwoman Mckinney seconded the motion. The motion passed unanimously.

Mayor Gurney - yes

RL Panek - yes

Tyler Thomas- yes

Hollie McKinney - yes

Richard Cameron - yes

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AGENDA ITEM #11 - DISCUSSION ON REGISTERING WITH BLUE STAKES.

Councilman Cameron would like the Town to get registered with Blue Stakes.

Councilman Thomas said that Fairfield Town essentially acts as Blue Stakes with the waterline. Blue Stakes just notifies the town that it needs to be done when someone requests it.

Mayor Gurney informed them that Kent Withers is working on the master utility map.

AGENDA ITEM #12 - DISCUSSION ON CHRISTMAS IN THE SKY.

The Council decided to send postcards to White Hills, Cedar Fort, and Fairfield.

Councilwoman McKinney is still looking for someone to be in charge of the smores station.

The Council discussed the parking for the event. It will be ten dollars (\$10) for a vehicle and a donation. Signs will be up for that.

AGENDA ITEM #13 - VOTE TO APPROVE THE MINUTES OF WORK/REGULAR SESSION ON OCTOBER 11, 2022.

Councilwoman Mckinney made a motion to approve the minutes for the 2022 Work/Regular Session. Councilman Panek seconded the motion. The motion passed unanimously.

Mayor Gurney - yes

RL Panek - yes

Tyler Thomas- yes

Hollie McKinney - yes

Richard Cameron - yes

AGENDA ITEM #14 - VOTE TO APPROVE THE MINUTES WORK SESSION ON OCTOBER 25, 2022.

Councilwoman McKinney made a motion to approve the minutes for the 2022 Work/Regular Session. Councilman Panek seconded the motion. The motion passed unanimously.

Mayor Gurney - yes

RL Panek - yes

Tyler Thomas- yes

Hollie McKinney - yes

Richard Cameron - yes

AGENDA ITEM #15- VOTE TO APPROVE THE TOWN OF FAIRFIELD FINANCIALS AS OF THE MONTH ENDING?

Tabled

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AGENDA ITEM #17- DISCUSSION ON SALARIES

The Council held a discussion on salaries for the Council and department heads.

Mayor Gurney would like to change the following:

- A. In the Water Department, the salary will go to \$425.
 - a. To turn in the mileage for compensation for taking the water test to the lab.
 - b. Anything above the normal duties will be paid \$50 an hour.
- B. For the Water Director, the salary will go to \$350.
- C. In the Road department, the salary will go to \$350.
 - a. Anything above the normal duties will be paid \$50 an hour.
- D. For the Treasurer, the salary will go to \$350.
 - a. Anything above the normal duties will be paid \$50 an hour.
- E. The Building Department will stay the same at \$250.

The Council agreed with the change.

AGENDA ITEM #20 - DISCUSS OLD BUSINESS.

The Council talked about the Public Hearing on the:

- A. Light Industrial East Zone removing solar.
- B. Providing Compensation for Elected and Statutory Officers.
- C. The IRL raising to 100 feet elevation.

The Hearing will take place on November 22nd at 7 pm at the Town Office. The postcard will need to be sent out by Friday, November 11th.

Councilman Thomas let the Council know that the decision on what side of the road the new water line for McKinney and Durrant needs to be decided. He would like someone to go with him to find the best location for it to go. Councilman Panek will go with him to make the decision.

The Council will need to have three bids for the waterline.

Mayor Gurney informed the Council that Travis Ramiler wants to turn his barn into a residence. The barn was built for AG/Commercial use. There is a zoning restriction.

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Councilman Thomas informed the Council that the spring chlorinator needed to be redone. Darwin informed Tyler that he would give some property to move the chlorinator to a different location. Councilman Thomas asked if the Town should pursue this. Mayor Gurney told him to pursue it.

AGENDA ITEM #21 - DISCUSS NEW BUSINESS.

The Council had nothing to discuss.

AGENDA ITEM #18 - CLOSED MEETING CLOSED MEETING: A closed meeting described under Section 52-4-205(1)(a)(f) may only be held for: (a) except as provided in Subsection (3), discussion of the character, professional competence, or physical or mental health of an individual; (f) discussion regarding deployment of security personnel, devices, or systems;

Councilman Thomas made a motion to close the meeting for security and personnel. Councilwoman McKinney seconded the motion. The motion passed unanimously.

Mayor Gurney - yes

RL Panek - yes

Tyler Thomas- yes

Hollie McKinney - yes

Richard Cameron - yes

AGENDA ITEM #19- DISCUSS UPCOMING AGENDA ITEMS.

Nothing discussed.

AGENDA ITEM #22 - ADJOURN THE TOWN COUNCIL REGULAR SESSION MEETING.

Councilman Thomas made a motion to adjourn the meeting. Councilwoman Mckinney seconded the motion. The motion passed unanimously.

The meeting adjourned at 10:00 p.m.

December 13, 2022

Stephanie Shelley

Minutes approval date

Stephanie Shelley Town Recorder