



A SPECIAL MEETING of the
NIBLEY CITY COUNCIL MEETING AGENDA
Wednesday, December 14, 2022 – 6:30 p.m.

In accordance with Utah Code Annotated 52-4-207 and Nibley City Resolution 12-04, this meeting may be conducted electronically. The anchor location for the meeting will be Nibley City Hall, 455 West 3200 South, Nibley, Utah. The public may also participate in the meeting via the Zoom meeting link provided at www.nibleycity.com. Public comment should be submitted to cheryl@nibleycity.com by 6:30 p.m. and will be read into the public record.

1. Opening Ceremonies (Councilmember Laursen)
2. Call to Order and Roll Call (Chair)
3. Approval of the Meeting Agenda (Chair)
4. Proclamation Recognizing Contributions of Kathryn Beus on the Nibley City Council
5. Interviews of Candidates and Appointment of Interim City Council Member

In compliance with the Americans With Disabilities Act, reasonable accommodations for individuals with disabilities will be provided upon request. For assistance, please call (435) 752-0431

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State of Utah

SPENCER J. COX
GOVERNOR

OFFICE OF THE LIEUTENANT GOVERNOR
SALT LAKE CITY, UTAH
84114-2220

DEIDRE M. HENDERSON
LIEUTENANT GOVERNOR

2022 – 2023 MASTER BALLOT POSITION LIST

In accordance with Utah Code Section 20A-6-305, Utah Lieutenant Governor Deidre M. Henderson hereby establishes the Master Ballot Position List, establishes written procedures for election officials to use the Master Ballot Position List, establishes written procedures for the Lieutenant Governor in conducting the randomization in a fair manner, and provides a record of the random selection process used.

A. Master Ballot Position List

- | | |
|----|---|
| 1 | Q |
| 2 | P |
| 3 | N |
| 4 | U |
| 5 | Y |
| 6 | M |
| 7 | E |
| 8 | D |
| 9 | T |
| 10 | O |
| 11 | H |
| 12 | K |
| 13 | I |
| 14 | L |
| 15 | W |
| 16 | R |
| 17 | F |
| 18 | G |
| 19 | C |
| 20 | X |
| 21 | A |
| 22 | V |
| 23 | Z |
| 24 | B |
| 25 | S |
| 26 | J |

B. Written procedures for election officials to use the master ballot position list.

In accordance with Utah Code Section 20A-6-305, election officers shall use the master ballot position list for 2022-2023 to determine the order in which to list candidates on the ballot for any election held during those years.

To determine the order in which to list candidates on the ballot, the election officer shall apply the randomized alphabet as so:

- The candidate's surnames as listed on the declaration of candidacy
- If two or more candidates have surnames that begin with the same letter, the list shall be applied to each subsequent letter in the candidates' surnames as listed on the declaration of candidacy
- If two or more candidates have an identical surname as listed on the declaration of candidacy, the list shall be applied to the candidates' given (first) names as listed on the declaration of candidacy

C. Written procedures for the Lieutenant Governor in conducting the randomization in a fair manner and record of the random selection process used.

The Office of the Lieutenant Governor will conduct the randomization process by drawing wooden letter tiles from an opaque bag and following these procedures:

1. A wooden tile with each letter of the alphabet printed is to be placed in an opaque bag
2. Three individuals are to be selected to draw tiles out of the bag
3. The order the individuals draw tiles out of the bag is selected at random by rolling the die
4. The person rolling the highest number on the die picks first, the second highest roller picks second, and the lowest roller picks third
5. Ties are broken by rolling the die until one of the individuals in the tie rolls a number that is higher than the other person they are tied with
6. Letters are pulled out of the opaque bag until all tiles are removed
7. The order the tiles were picked from the bag became the Master Ballot Position List

The randomization was done on Friday, March 25, 2022, and livestreamed on <https://twitter.com/electionsutah>. Notice of the meeting was posted on the Office's Twitter account and on the Utah Public Notice Website. The recording of the meeting will be posted on the Utah Elections YouTube channel: <https://www.youtube.com/user/utahelections/> featured

Filling a City Council Vacancy

Pre-Meeting

1. Kathryn Beus' move to the County Council creates a three-year vacancy on the Nibley City Council. The interim Council Member appointed by this process will fill the first of those three years. The remaining two years will be filled by the 2023 Nibley Municipal elections, with a two-year term starting in January 2024. (Utah Code 20A-1-510-2-a-i and ii)
2. Advertise the vacancy. Notice a public meeting for 14 December 2022 to fill the vacancy. (Utah Code 20A-1-510-1-b-i and ii)
3. Qualify candidates.
4. Provide to the candidates a list of possible questions at noon on 12 December 2022 that the Council might ask at the public meeting.

Interviews

5. Assemble the Council and candidates in the noticed public meeting for interviews and selection. (Utah Code 20A-1-510-1-b-iii)
6. Assign the order of candidate responses according to 2022 Utah Master Ballot Position List and rotate to the next candidate to start each subsequent round of introductions/questions.
7. Give each candidate 1:30 minutes to introduce themselves and explain why they are interested in serving on the Council.
8. Allow each Council Member to ask a question of the candidates. Council Members may choose a question from the distributed list or an entirely new question. Each candidate will have the opportunity to answer with a response of up to 1:30 minutes.

First Vote

11. The Council votes to narrow the candidates to the two highest vote getters. (Utah Code 20A-1-510-1-C-ii) Each Council Member is allowed two non-ranked votes.
12. If more than two candidates tie for the highest number of votes (5-2-2-1, for example), drop the lowest vote getters, and vote again. Keep the highest two vote getters.
13. If dropping the lowest vote getters would leave only one candidate (4-2-2-2, for example), draw lots to eliminate one low vote getter, and then vote again. Keep the highest two vote getters.

Additional Questions and the Final Vote

14. Allow the Council to ask additional questions of the remaining two candidates. Repeat until the Council is ready to take a final vote.
15. The Council votes to fill the vacancy. Each Council Member gets one vote. The replacement must receive a majority vote of the Council. If neither candidate receives a majority vote of the Council, draw lots to fill the vacancy. (Utah Code 20A-1-510-1-c-ii).

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