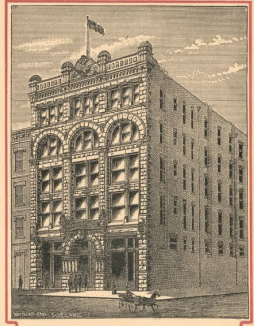


Millcreek Historic Preservation Commission

NOVEMBER 10, 2022



NEW CHAMBER OF COMMERCE BUILDING, Salt Lake City, Utah.



Meeting with Jim Kichas of Utah State Archives

Where do we archive records?

How do we archive records?

What do we archive?

Where do we start?



Moving Forward

Strategic goals and timeline.

Meeting goals and agendas.

Commissioner goals and tasks.

Staff goals and responsibilities.



MONTH	Historic Properties and Markers		Community Awareness and Events		Records Collection and Preservation	
	Task	Lead	Task	Lead	Task	Lead
January	Conduct research and commission reconnaissance surveys	Staff			Approve potential SHPO grant projects	HPC
February			Finalize details on Venture Out historic preservation event	HPC/Staff	Apply for SHPO grants by 2 nd Friday	Staff
March					HP Article for Newsletter	HPC
April						
May					Evaluate and Update HP Website	HPC/Staff
June			Venture Out Friday Festivals Millcreek Sumer Jam Concert Series	Staff	HP Article for Newsletter	HPC
July	Present results of reconnaissance surveys to HPC	Staff	Millcreek Movie Nights	Staff		
August	Hold open house on potential designations	Staff/HPC	Venture Out historic preservation event Millcreek Arts Festival Night Out Against Crime / Car Show	HPC/Staff		
September	Recommend historic sites designations	HPC			HP Article for Newsletter	HPC
October	Recommend historic sites designations	Community Councils / Planning Commission	Millfreaks	Staff		
November	Adopt historic sites designations	City Council				
December	Complete informal evaluation for historic sites designations	HPC/Staff	Holiday Event on Millcreek Common	Staff	Consider potential SHPO grant projects HP Article for Newsletter	HPC

Commissioner	NRHP Process	Writing	Event Planning	Communications	A/E and Buildings	Local Lore	Historical Research and Oral History
Tiffany Greene	X	X	X				
Ryan Lufkin				X		X	
Peter Brinton	X					X	
Molly Enos	X				X		
Kaye Donahoe						X	X
Andrea Maxfield		X					X

Certified Local Government Eligible Projects

CLGs can apply for a grant every other year. The grant requires a 50/50 match of local funds or donated services. Grants amounts are limited to a maximum \$10,000. For more information contact Alena Franco, CLG Coordinator, afranco@utah.gov.

Development: Rehabilitation/stabilization work on National Register Properties. Activities include labor and material costs for rehabbing National Register properties and stabilizing/or testing archaeological resources. (Properties must be on National Register prior to application).

Education & Outreach: Potential projects can be any of the following:

Developing websites, apps, and social media focused on historic properties.
Preparing and printing walking-tour brochures of historic properties. Archaeology and Preservation Month activities (lectures, presentations, awards, etc.).
Attending/participating in historic preservation-related conference and workshops.

National Register Nominations: Completing a nomination (including forms and documentation) for a historic property/site(s) to the National Register of Historic Places.

Pre-Development: Feasibility studies, working drawings, and specifications for the rehabilitation, preservation, and stabilization of properties eligible for the National Register of Historic Places.

Preservation Planning: Administering a local historic preservation program, conducting historic preservation commission meetings, preparing or updating local historic preservation plans, ordinances, design guidelines, and related activities.

Program Administration: Staff and office expenses associated with administering the CLG grant, including contract management, soliciting bids, preparing reimbursement requests, etc.

Survey & Inventory: Architectural surveys or historical documentation of buildings conducted by professional consultants. [i.e. Reconnaissance Level Survey or Intensive Level Survey] Limited Archaeological Survey is also eligible.