**HELD AT**: Emery County, Canyon Room

**MINUTES:** EMERY COUNTY LIBRARY BOARD MEETING

## ON: Wednesday, July 8, 2020

01: Welcome: Board Chair Carolyn Carrasco (CC) called the Emery County Library Board meeting to order at 9:00 am, welcoming those present: Deanna Hansen (DH) via phone, Gil Conover (GC), Bill Dellos (BD), Justin Queen – not attending (JQ), Mary Ann Wright, (MAW) via phone, and Desiree' Moore Malley (DM), Emery County Library Director. Also attending, Jeff Guymon (JG) and Joe Fielder (JF).

Libraries: OR, Orangeville; HU, Huntington; CD, Castle Dale; CL, Cleveland; EL, Elmo; EM, Emery; FE, Ferron; GR, Green River.

02: Public comment. No members of the public were present.

12. Maintenance Report. JF reported that the roof in Emery needs replacement, with a metal roof. Report on painting panels at Cleveland; sprinkler systems need mapping. Huntington sprinklers fixed. GR has not been gotten to yet. A 'shout out' to Joe and crew for their good work from the Board.

13. Information systems report. JG reported on purchasing all the cameras, not installed yet in Emery, but it is a priority. Getting wifi in Sr. Centers so books can be downloaded there. This will be announced in ETV news. Chrome books program ready to go in conjunction with schools. Discussion of chrome books access, filters and students w/out wifi.

03. January minutes – BD motion, GC second, all accepted.

04. Ratification of acceptance of teen book mini grant - $12K. Accepted by acclamation.

05. Summer reading program grant - Accepted by acclamation.

06. Contract amendment LSTA grant extended to 9/15/20. GC 1st, BD 2nd. All approved.

07. Fund wifi Covid-19 grant - BD 1st, GC 2nd. All approved.

08. Cares Act funding - $2,000 adding wifi GR and Emery. MAW 1st, CC 2nd. All approved.

09. Beehive Books grant. CD Library. MAW 1st, BD 2nd. All approved.

10. Utah Humanities Cares Act $5,000 for operating. CC1st, BD 2nd. All approved.

11. Director's Report. DM reviewed expenditures and the statistics documents, along with maintenance concerns for the library, which were sent out to Board members. CC commended the Director for all the grants that were garnered, approximately $20k. Thanks also to Roxanne for her $250 grant donation to the library.

14. Commission Report. Comm. GC reviewed status of the Pandemic in Emery County.

15. Board Reports. CC on OR: issue of trees, lawn, wait to see on hours when school is back in session. HU, sidewalk & sprinklers fixed, AC may need replacing. MAW on EM: large number of packets went out during closure, FE, dirt still needs to be placed on side of building. DH, no report. BD on CD library: delightful, impressed at 650 items out. Old and young coming in for books. Helper resident asked to use library as they were shut due to Pandemic. DM reported on GR: very good response to packets. EMS Clinton (in Information Systems) is partnering with Library by doing a run every week to GR. Agreed that Board would like to see more public relations/announcements about Library system in ETV news.

16. Phased Operational Model throughout Pandemic; BD 1st, GC 2nd. All approved.

17. Library Card Policy. Reworked and built it for current pandemic as well. BD 1st, CC 2nd. All approved.

18. Library Circulation Policy – Reworked. MAW 1st, CC 2nd,. All approved.

19. Snow HVAC contract – place on contract to review all libraries. BD 1st, CC 2nd. All approved.

20. Adjourn. MAW: motion to adjourn, BD: second. All voted in favor of adjournment.

The Board adjourned at approximately 10:45 a.m. Next meeting is October 7, 2020.

Submitted by: Mary Ann Wright on July 29, 2020.

Signed by: Board Chair, Carolyn Carrasco:

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On Date: _____