



HIGHLAND CITY

HIGHLAND CITY COUNCIL WORK SESSION MINUTES

Tuesday, November 29, 2022

Approved December 6, 2022

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



Email comments prior to meeting: council@highlandcity.org

6:00 PM WORK SESSION

Call to Order – Mayor Kurt Ostler

The meeting was called to order by Mayor Kurt Ostler as a work session at 6:00 pm. The meeting agenda was posted on the *Utah State Public Meeting Website* at least 24 hours prior to the meeting.

PRESIDING: Mayor Kurt Ostler

COUNCIL MEMBERS

PRESENT: Timothy A. Ball, Brittney P. Bills, Kim Rodela, Sarah D. Petersen, Scott L. Smith

CITY STAFF PRESENT: City Administrator Erin Wells, City Attorney Rob Patterson, City Recorder Stephannie Cottle, Finance Director Tyler Bahr, City Engineer/Public Works Director Andy Spencer, Assistant Public Works Director Jeff Murdoch, Police Chief Brian Gwilliam, Fire Chief Brian Patten, Library Director Donna Cardon

OTHERS PRESENT: Tom Hanson

1. TEAM BUILDING

Tom Hanson will lead the City Council and staff in a series of team building activities. No formal action will be taken.

Tom Hanson, City Administrator from Washington Terrace, led the City Council and staff in a team building activity using the 4 Lens Personality Test. City Council and staff members self-evaluated their personalities using pictures and questions. They were then divided into groups according to their personality type. Each group was asked to write down their values, joys, strengths, and needs, which was shared with the entire group. There was a discussion about how each personality relates to and works with each other.

2. 2023 MEETING SCHEDULE

The City Council will discuss the 2023 meeting schedule. No formal action will be taken.

City Administrator Erin Wells presented two options for the 2023 City Council meeting schedule. The first option shifted meeting dates to accommodate holidays, spring, break, and Highland Fling, but still allowed for two meetings each month. The second option kept City Council meetings on the first and third Tuesday of each month; however, because of holidays, or other conflicts, there would be some months where only one meeting was scheduled. City Council discussed the options and directed staff to proceed with option 2, including that meetings begin at 7:00 am with work sessions only as needed at 6:00 pm. Ms. Wells said this item will be brought back to Council on December 6th for their consideration.

The meeting adjourned at 8:57 pm.

I, Stephannie Cottle, City Recorder of Highland City, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on November 29, 2022. This document constitutes the official minutes for the Highland City Council Meeting.



Stephannie Cottle, CMC
City Recorder