



**AUDIT COMMITTEE MEETING AGENDA
DECEMBER 15, 2022 AT 6:00 PM
505 EAST 2600 NORTH
NORTH OGDEN, UT 84414**

PUBLIC CAN ATTEND BY:

In person or

Click the link below to join the webinar: <https://us02web.zoom.us/j/86967344144> Webinar ID: 869 6734 4144

Or Telephone Dial: 1 346 248 7799 or 1 669 900 9128 or 1 253 215 8782 or 1 312 626 6799

YouTube: <https://www.youtube.com/channel/UCriqbePBxTucXEzRr6fclhQ/videos>

Welcome: Chairman Swanson

Invocation & Pledge of Allegiance: By Invitation

CONSENT AGENDA

1. Discussion and/or action to consider August 25, 2022, Audit Committee meeting minutes

ACTIVE AGENDA

2. Public Comments*
3. Discussion on 2021-2022 Fiscal Year Audit
Presenter: Jami Jones, Finance Director
4. Discussion on Quarterly Financials
Presenter: Jami Jones, Finance Director
5. Discussion on Audit Committee meeting schedule
Presenter: Chairman Swanson
6. Public Comments*
7. Committee/Staff Comments
8. Adjournment

****Please see notes regarding Public Comments rules and procedure***

The Council at its discretion may rearrange the order of any item(s) on the agenda. Final action may be taken on any item on the agenda. In compliance with the American with Disabilities Act, needing special accommodation (including auxiliary communicative aids and service) during the meeting should notify the City Recorder at 801-782-7211 at least 48 hours prior to the meeting. In accordance with State Statute, City Ordinance, and Council Policy, one or more Council Members may be connected via speakerphone or may by two-thirds vote to go into a closed meeting

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the North Ogden City limits on this 8th day of December, 2022 at North Ogden City Hall, on the City Hall Notice Board, on the Utah State Public Notice Website, and at <http://www.northogdencity.com>. The 2022 meeting schedule was also provided to the Standard Examiner on December 16, 2021. Susan L. Nance, CMC, City Recorder

Public Comments/Questions

- a. Time is made available for anyone in the audience to address the Committee and/or Chairman concerning matters pertaining to City business.
- b. When a member of the audience addresses the Chairman and/or Committee, he or she will come to the podium and state his or her name and address.
- c. Citizens will be asked to limit their remarks/questions to five (5) minutes each.
- d. The Mayor shall have discretion as to who will respond to a comment/question.
- e. In all cases the criteria for response will be that comments/questions must be pertinent to City business, that there are no argumentative questions and no personal attacks.
- f. Some comments/questions may have to wait for a response until the next Regular Audit Committee Meeting.
- g. The Chairman will inform a citizen when he or she has used the allotted time.

**NORTH OGDEN CITY
AUDIT COMMITTEE
MEETING MINUTES**

August 25, 2022

The North Ogden City Audit Committee convened in the Council Chambers at 6:02 p.m. on August 25, 2022, at the North Ogden City Office at 505 East 2600 North. The meeting was also on Zoom. Recording can be found on YouTube: Recording can be found on YouTube: <https://www.youtube.com/channel/UCriqbePBxTucXEzRr6fclhQ/videos>. Notice of time, place, and agenda of the meeting was posted on the bulletin board at the municipal office and posted to the Utah State Website on August 19, 2022. Notice of the annual meeting schedule was published in the Standard-Examiner on December 16, 2021.

Committee:

Phil Swanson	Committee Chairman	
S. Neal Berube	Committee Member	(excused)
Charlotte Ekstrom	Committee Member	
Thayne Shafer	Committee Member	(excused)
Randy Winn	Committee Member	
Susan Nance	Committee Member/City Recorder	

Staff:

Jami Jones	Finance Director
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Visitors:

Russell Crooke	Stef Casey	Brenda Ashdown
Sandy Cochran		

Chairman Swanson called the meeting to order, and staff member Jami Jones offered a thought and led the audience in the Pledge of Allegiance.

CONSENT AGENDA

- 1. DISCUSSION AND/OR ACTION TO CONSIDER APRIL 28, 2022, AUDIT COMMITTEE MEETING MINUTES**

Committee Member Winn motioned to approve the April 28, 2022, Audit Committee Meeting minutes. Committee Member Ekstrom seconded the motion.

Motion passed unanimously.

ACTIVE AGENDA

2. PUBLIC COMMENTS

Brenda Ashdown, North Ogden resident, posed several questions regarding the Audit Committee and if there are requirements for a quorum and what is done if no public shows up to participate in the meeting.

Chairman Swanson indicated this group is made up of several different groups of people including City staff, Council Members, and residents. He indicated that there are no official items that need approval, more of an overseeing group. The public is always welcome, and we encourage them to attend.

3. DISCUSSION ON THE QUARTERLY FINANCIALS

Finance Director Jami Jones discussed slides provided to the Committee regarding the 4th quarter financials. She went into detail regarding the different funds and the percentages as far as year to date for Fiscal Year 2021-2022 as numbers are coming in to finish the year. The 4th quarter captures 100% of the year, as the City's Fiscal year comes to an end on June 30. These are unaudited numbers at this point but are informational.

Committee Member Winn indicated that Department Heads have been fiscally responsible with the budgets they have been given. Chairman Swanson indicated North Ogden does not follow the "use it or lose it" budget like many cities. Committee Member Ekstrom added that this creates trust with the Department Heads.

A high-level discussion ensued about tiered water rates and pumping based on location within the City. There was a focus on different types of dollars spent in different departments along with Finance information about Sales Tax numbers still holding above original estimates. There was a comparison of all four quarters within the different Departments.

Overall, the group agreed that Fiscal Year 2021-2022 budget and audit seems to be closing in a positive direction and in line with what the Committee has foreseen.

Chairman Swanson shifted gears to formally talk about the Citizen Committee that will help review the budget, he and Mayor Berube believe this would be a good fit to be a subcommittee of the Audit Committee. Chairman Swanson indicated that he would like to see Doug Anderson, who led the effort to bring this Committee about; as well as Brenda Ashdown and Sandy Cochran, whom he has asked to join in this Committee. He continued by saying this group will act as another set of eyes, helping to connect the residents to the Council and Mayor through this subcommittee.

4. PUBLIC COMMENTS

Brenda Ashdown, North Ogden resident, had several questions regarding the budget and how certain funds work; a discussion took place between the Committee and Ms. Ashdown regarding these things.

Sandy Cochran, North Ogden resident, is appreciative of being thought of for this Committee and believes it is smart to educate as many of the residents as you can. She questioned who found the discrepancy in the City audit, including the unfunded depreciation; the Committee answered that it was Finance Director Jones.

Committee Member Ekstrom indicated that this was not necessarily on purpose it was rather a lack of understanding on the part of those who were working here previously. Chairman Swanson continued the conversation about Council Members needing experts who do understand different areas within the City and we have to rely on those to educate the Council.

Discussion continued between the Committee and Ms. Cochran regarding the audit consultant and other questions she has regarding the budget.

Doug Anderson, North Ogden resident, questioned the previous Audit firm the City used and how they didn't identify the unfunded depreciation portion and now we are playing catch up.

Russell Crook, North Ogden resident, noted that there is a lot of negative comments regarding the Amphitheater and it is a divisive thing in our community, which he doesn't understand. We need to come together regarding this part of our City.

5. COMMITTEE MEMBERS/STAFF COMMENTS

Chairman Swanson reminded the audience that the Budget Subcommittee member names will formally be chosen by the Council and Mayor.

6. **ADJOURNMENT**

Committee Member Ekstrom motioned to adjourn the meeting. Committee Member Winn seconded the motion. All in attendance voted in favor.

The motion passed unanimously.

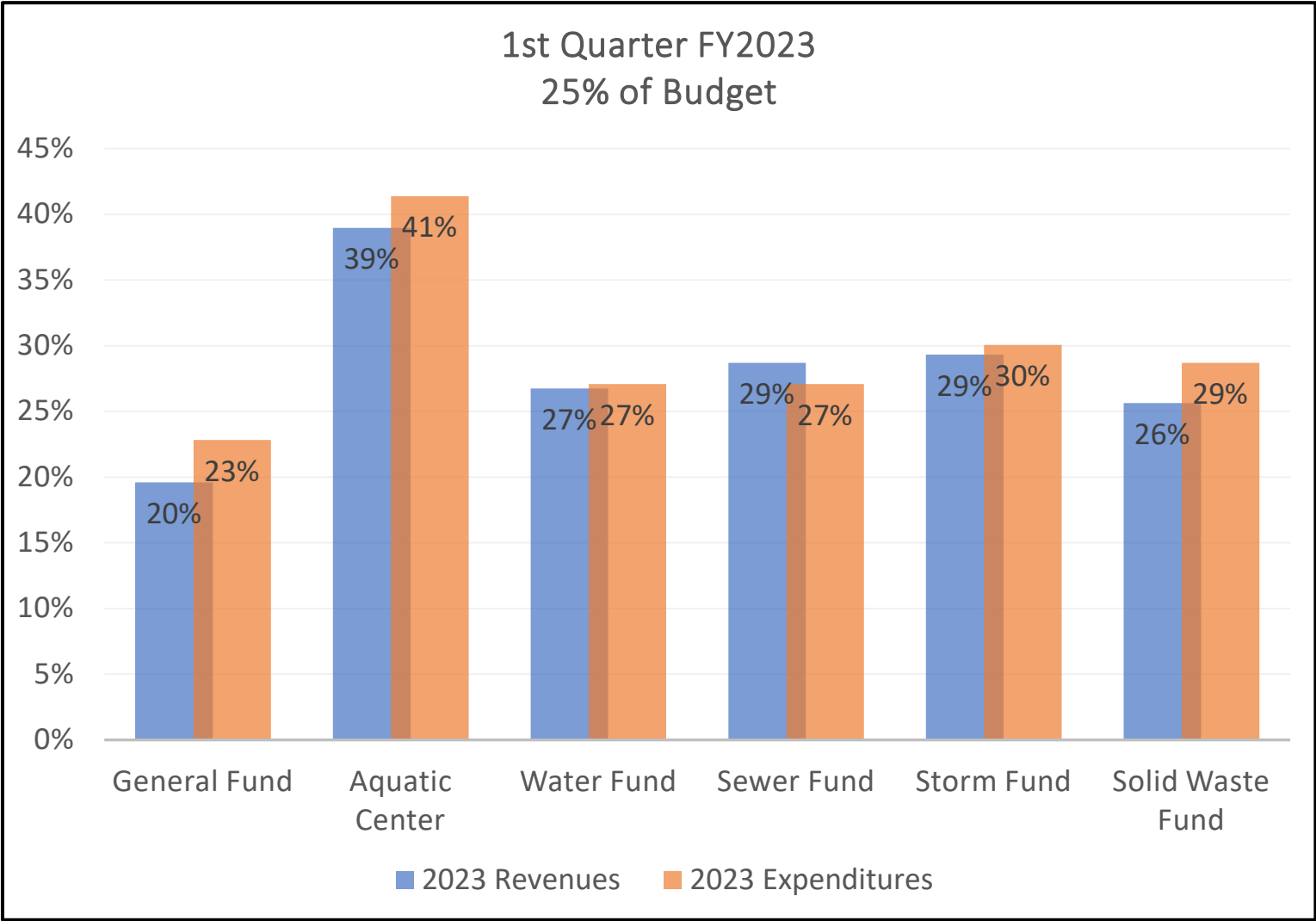
The meeting adjourned at 7:58 p.m.

Phil Swanson, Committee Chairman

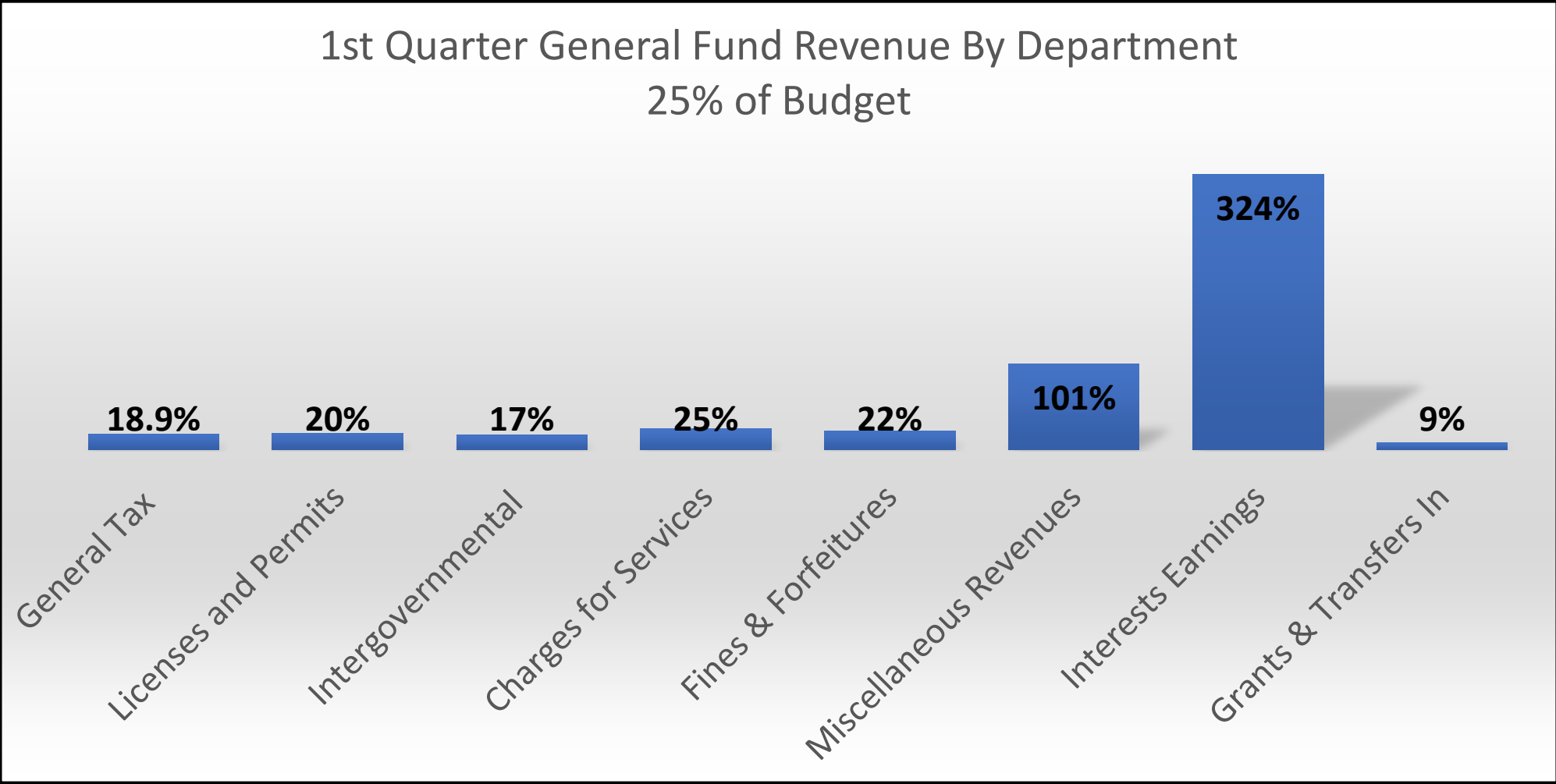
Susan L. Nance, CMC
City Recorder/Committee Member

Date Approved

1st Quarter
July - Sept
FY 2022-2023



General Fund Revenues



Investment Portfolio

- PTIF
- Ending Balance 23,960,194.72
- Yield 138,281.72
- Rate 2.0875 as of September 30, 2022

- Treasury Bills

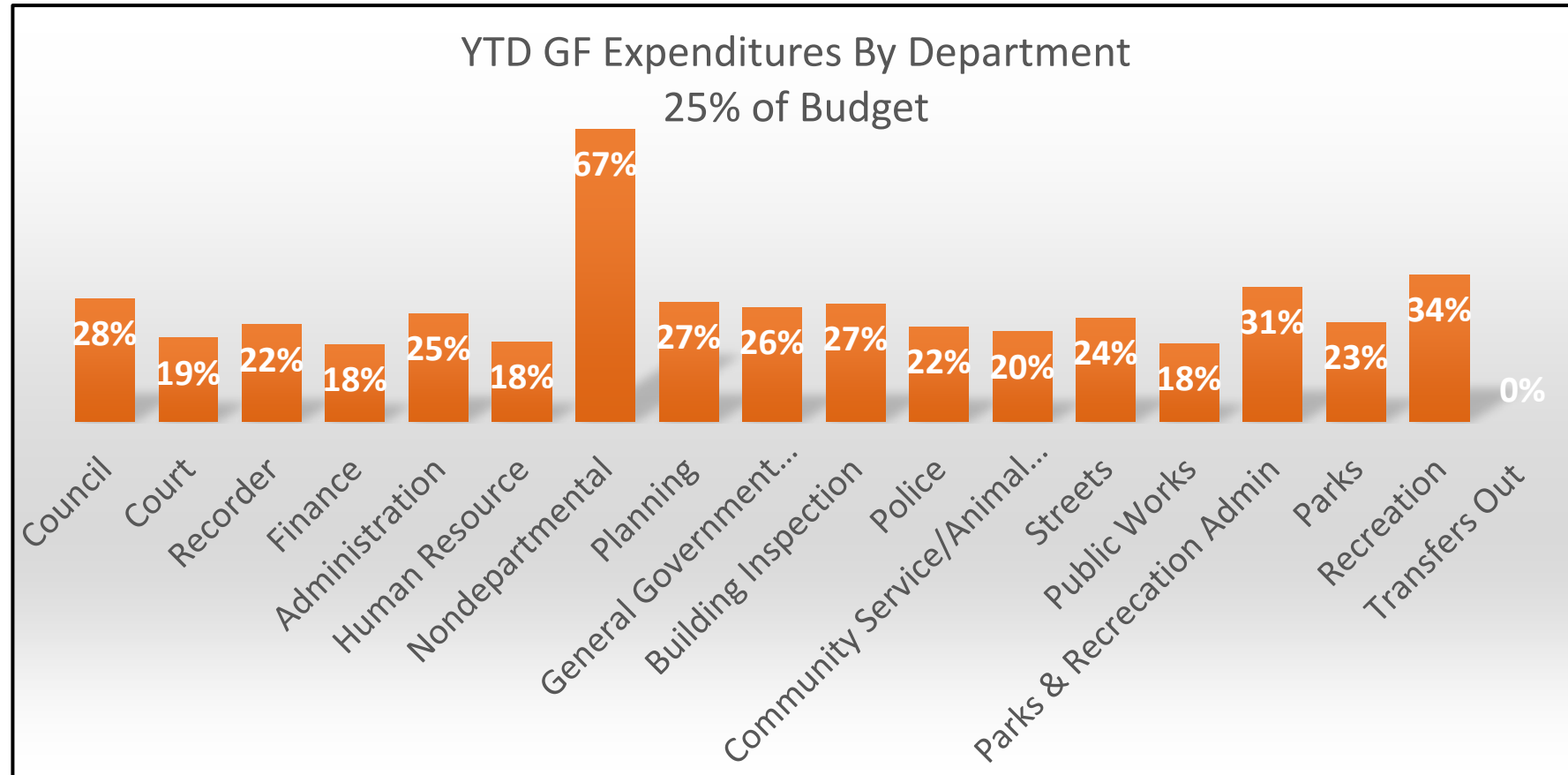
T-Bill 1

- Maturity Date 12/29/2022
- Quantity 1,500,000
- Principal 1,487,752.92
- Yield 12,247.08

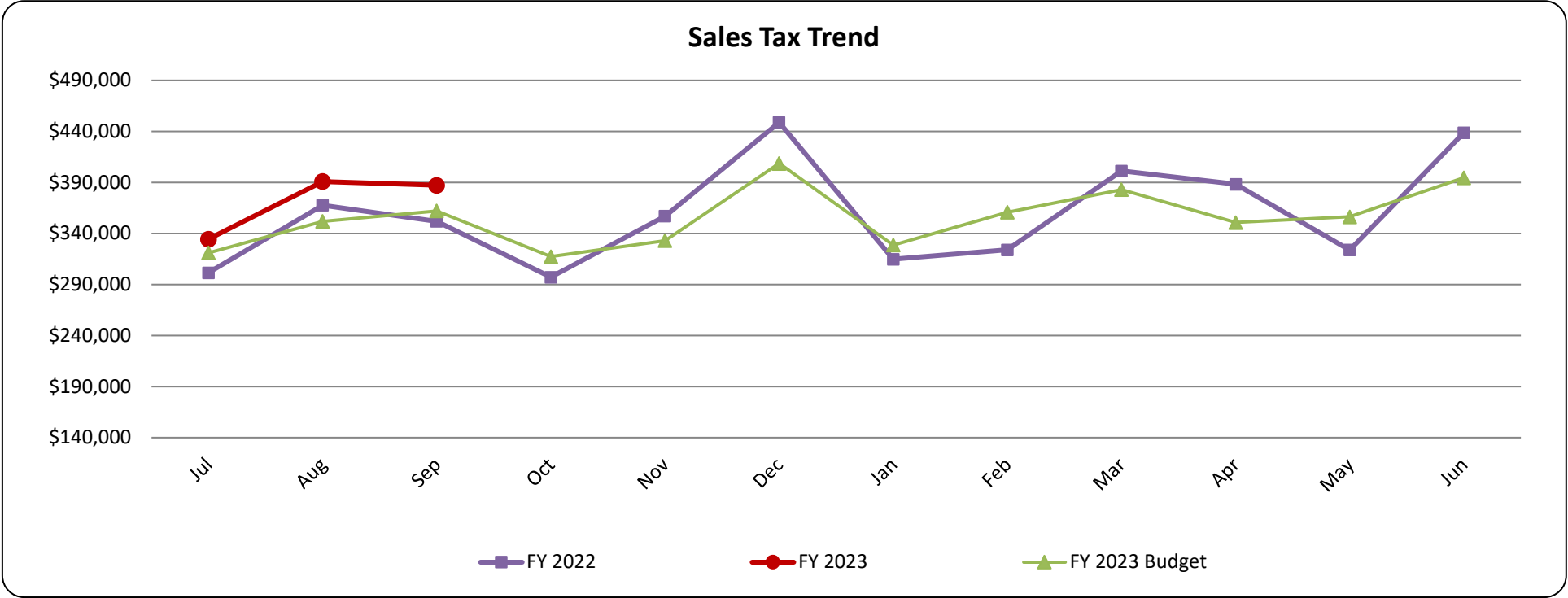
T-Bill 2

- Maturity Date 03/23/2023
- Quantity 2,000,000
- Principal 1,962,916.67
- Yield 37,083.33

General Fund Expenditures



1st Quarter Sales Tax FY 2022-2023



YTD Total Receipts \$1,112,486
Projected Budget \$1,034,813
Variance \$ 77,673 or **7.51%**

Finance Department Update

- Fraud Hotline available
 - fraud@nogden.org
 - Contact Mayor, City Council
 - Additional information on the city website
www.northogdencity.com