

2022 Council Retreat Minutes

November 18 - 19, 2022

PUBLIC WORKS SHOP
575 East 5600 South
Washington Terrace, UT 84405

November 18th (Friday)

7:30 a.m. Continental Breakfast

Mayor, Council, Staff Present

Mayor Allen
Council Member Seal
Council Member Christiansen
Council Member West
Council Member Barker
Council Member Ferlin
City Manager Tom Hanson
Finance Director Shari' Garrett
Public Works Director Jake Meibos
Community Development Director Tyler Seaman
Recreation Director Carlos Grava
Court Supervisor Jean Blair
Fire Chief Clay Peterson

8:00 a.m. Welcome:

- Welcome
- Pledge of allegiance
- Overview of schedule

8:15 a.m. Council Field Trip

- Driving tour of the City

Staff and Council watched a movie explaining the “What, How, and Why” of what we do.

Hanson conducted a driving tour of the City Parks, City facilities, Residential areas, and Commercial areas of the City. The Mayor and Council watched a demonstration on a water valve excise, as well as a demonstration of the sewer cleaning vac.

Council reviewed the Policy and Priorities that were set at last year's retreat and reviewed in work session in September of 2022.

11:30 p.m. Staff will join Council for discussion during a working lunch

12:00 p.m. The meeting was adjourned

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November 19th (Saturday)

7:30 a.m. Continental Breakfast

8:00 Welcome:

- Welcome
- Pledge of allegiance

8:15 a.m. Council discussion of Prioritized Initiatives

Mayor and Council reviewed the highlights that they observed during the field trip on Friday.

Mayor Allen stated that you have to run a city professionally and not politically.

Council discussed Hanson's role as City Manager, and the public perception of how involved Council may or not be in the running of the city.

Hanson walked Council through the main headings of the Policy and Priorities and talked about the vision of the Council moving forward with a plan. Council discussed edits or consolidations on each policy.

Council Member Barker stated that infrastructure and roads is one of his top priorities.

Mayor Allen stated that he would like to start saving for the future Recreational Facility at T.H. Bell. He stated that he does not want to improve on any parks or recreation unless we received grant money. He stated that roads and infrastructure are a top priority.

Council Member West stated that Council needs to find their top priorities and realize there is a cost to these priorities and a fiscal plan must be created for these priorities.

Garrett stated that our five year budget document is not standard, and it is beyond and above the standard. Council agreed that the document is available for anyone to view and the city is very transparent with the budget. Council suggested to "blow our own horn" and put all the good, as well as areas that need improvement, out there for the public. Council discussed how we can get our information out to the residents.

Hanson asked Council what success looks like to them. Council Member West stated that we meet operational needs with a balanced budget.

Council discussed current road projects and how we can plan for the next five years and show performance measures.

Council discussed how we can control rentals in the city. Seaman questioned how fire and law enforcement vehicles can make it through the city with the many cars that are parked on the street, noting that the width of the streets are narrow in some areas.

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Mayor Allen suggested improvements to the city entrances, suggesting an electronic sign that could promote activities and social media. Council Member West agreed, stating that the average age of the city is around 34 years old. He stated we could get a lot of feedback through social media. Hanson suggested a QR code in our newsletter that could steer residents towards our website.

Council stated that they would like to improve community engagement.

Discussion on Employee Compensation. Hanson stated that recruitment and retention budget numbers will be essential in the upcoming year. Mayor Allen stated that we need to have excellent staff to have operational excellence. Council Member West stated that he would to us to have the ability to optimize our human capital value and communication through training opportunities. Council agreed that we must maintain competitive wages for our employees, while also recognizing that there are intangible benefits to employees.

Council Member Christiansen stated that Council Member Barker would like to have liasions from the city to reach out to faith based community leaders.

Mayor Allen suggested more lighting in the neighborhoods and the parks.

12:00 p.m. The meeting was Adjourned

Date approved

City Recorder