



## TRANSPORTATION ADVISORY COMMISSION

November 1, 2022

**Place:** Public Works Building, Conference Room 2

At 5:35 p.m.: Jay Przybyla called the meeting to order.

**Attendees:** Becky Buxton, Jay Przybyla, Russ VerHoef and Marlan Coe, Transportation Advisory Commission members; Sam Kelly, City Engineer; Jeffrey Lambson, City Council Member; Makayla Wagstaff, Minutes Secretary

**Those excused:** CJ Mecham, Laura Redford and Kathy Turner, Transportation Advisory Commission members; Cheryl Vargas, Minutes Secretary

1. **Approval of Minutes:** Mr. VerHoef moved to approve the October 18, 2022 minutes. Mr. Przybyla seconded the motion. Those voting aye Becky Buxton, Jay Przybyla, Russ VerHoef and Marlan Coe. The motion passed unanimously.

2. **Tour of the Traffic Control Area**

Taylor Forbush and Justin Gaines took the TAC members on a tour of the Traffic Control area and sign shop area. 5:46 to 6:55 PM (not recorded in the zoom meeting, shows as an empty time in the recording)

3. **Review and approve 2023 TAC meeting calendar**

Mr. Lambson brought up the calendar.

Mr. Kelly outlined that the meeting calendar is set for the first Tuesday of every month, except January and July.

Mr. Coe moved to approve the 2023 TAC Meeting Calendar. Ms. Buxton seconded the motion. Those voting aye Becky Buxton, Jay Przybyla, Russ VerHoef and Marlan Coe. The motion passed unanimously.

4. **Review Transportation Master Plan draft**

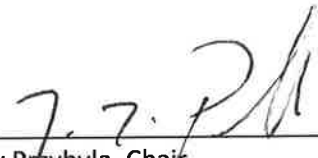
- Discussion was held regarding the TMP. Mr. Kelly highlighted what the TMP is used by the city, using traffic calming strategies as an example to show how the outlined strategies give the process for the city to use.
- Mr. Kelly invited the members of the TAC to come to the City Council work session next week on 11.9.22, as this will be discussed during that meeting. Mr. VerHoef requested that the information for that meeting be sent out to them.
- Discussion continued regarding what the TMP is and does for the City.
- Ms. Buxton proposed taking more time on the TMP update due to not realizing that she did not know that they could advise the direction of the TMP. Mr. Coe proposed that they meet and come to an agreement of what they want as a group, and have a meeting dedicated to talk about the TMP.
- Mr. Lambson affirmed that if the TAC would like to work over the TMP that the City Council is able to be flexible.

- Mr. Coe recognized that they had not done the job of advising regarding the TMP, rather they had been approaching reviewing the TMP through the eyes of an editor.
- Mr. Coe asked what the plan should be for addressing wanting to take more of an advisory role in the TMP.
- Mr. Kelly informed the group that with the meeting schedule coming up to aim for having their thoughts composed by January. Advised that it might be advisable to hold an ad hoc meeting. Turned the decision over to the chair.
- Mr. Coe suggested that they put forth a cover letter of what their thoughts are to accompany the plan. Mr. Przybyla agreed that this was what he was thinking.
- Mr. Przybyla suggested that everyone come with their ideas, to make an outline, and to compose their thoughts regarding the TMP.
- Mr. Kelly offered to let the TAC know about transportation and planning conferences in the future, members agreed that it would interest some of them.

**Motion to Adjourn:** Mr. VerHoef moved to adjourn and Mr. Przybyla seconded the motion. Those voting aye Becky Buxton, Jay Przybyla, Russ VerHoef and Marlan Coe. The motion passed unanimously.

**Adjourned:** 7:53 p.m.

Approved: December 6, 2022

  
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Jay Przybyla, Chair