



**NOTICE OF A MEETING OF THE
CITY OF HOLLADAY CITY COUNCIL
THURSDAY, DECEMBER 8, 2022**

5:30 p.m. **Briefing Session** - *The Council will review and discuss the agenda items; NO decisions will be made*

PUBLIC NOTICE IS HEREBY GIVEN that the Holladay City Council will hold a Council meeting **Thursday, December 8, 2022 at 6:00 pm** It is possible that a member of the Council will be participating by electronic means. The Council Chambers shall serve as the anchor location. * *Agenda items may be moved in order, sequence and time to meet the needs of the Council*

All documents which are available to the City Council are also available on the City's website or are linked in this agenda. Interested parties are encouraged to watch the **live video stream** of the meeting - <http://cityofholladay.com/government/elected-officials/meetings-and-agendas/>

Persons desiring to make public comments or to make comments during any public hearing may provide such comments as follows:

1. **In-person attendance:** at Holladay City Hall
2. **Email** your comments by 5:00 pm on the date of the meeting to scarlson@cityofholladay.com

AGENDA

- I. **Welcome** – Mayor Dahle
- II. **Pledge of Allegiance**
- III. **Public Comments**
Any person wishing to comment on any item not otherwise on the agenda may provide their comment via email to the Council prior to 5:00 p.m. on the date of the meeting to scarlson@cityofholladay.com, with the subject line: Public Comment. Comments are subject to the Public Comment Policy set forth below
- IV. **Continued Public Hearing Proposed Text Amendment to Title 13.72.03 - Lot and Density Standards within the FCOZ Overlay Zone** (applicants Connie & Robert Jensen to amend Title 13, as it relates to a one-acre minimum lot size requirement for developing new properties within the Foothill Canyons Overlay Zone (FCOZ))
- V. **Consideration of Ordinance 2022-23 Amending Title 13.72.03 Lot and Density Standards within the FCOZ Overlay Zone**
- VI. **Reports & Presentations**
 - a. **Staff Service Awards** - Gina
 - b. **Salt Lake County Animal Services Report** - Talia Butler, Division Director
 - c. **Y2k Analytics Survey Discussion**- Kyrene Gibbs

- VII. **Consideration of Resolution 2022-29 Granting the Advice and Consent of the City Council for the Appointment of Members to the Tree Committee as Established in Section 2.08.010G of the City Code**
(council will consent to the manager's appointment of Tyler McArthur and reappointment of Wendy Frank and Cecilie Mattison for new three-year terms).
- VIII. **Consideration of Resolution 2022-30 Approving the Ninth Amendment to the Unified Police Agreement**
- IX. **Consideration of Resolution 2022-31 Adopting the 2023 Meeting Schedule**
(By this ordinance the council will adopt a schedule for regular meetings of the city council for calendar year 2023, as required by Utah Code Ann. 52-4-202).
- X. **Consent Agenda**
a. Approval of Minutes – October 6 & Nov. 3, 2022
- XI. **City Manager Report - Gina Chamness**
a. Financial Report
- XII. **Council Reports & District Issues**
- XIII. **Recess City Council in a Work Meeting**
a. Discussion on Potential Fundraising Contract for the City – Holly Yocum
b. Discussion on Potential Town Hall Mtgs
c. Calendar
Council Meetings- Jan 5 & 19, 2023
- XIV. **Closed Session pursuant to Utah Code Section 52-4-204 & 205 to Discuss the Physical or Mental Health or Professional Competence of an Individual, Potential Litigation, Property Acquisition and Disposition and Deployment of Security Systems**
- XV. **Adjourn**

Public Comment Policy & Procedure: During each regular Council Meeting there will be a Public Comment Time. The purpose of the Public Comment Time is to allow citizen's access to the Council. Citizens requesting to address the Council will be asked to complete a written request form and present it to the City Recorder. In general, the Chairman will allow an individual three minutes to address the Council. A spokesman, recognized as representing a group in attendance, may be allowed up to five minutes. Comments which cannot be made within these time limits should be submitted in writing to the City Recorder prior to noon the day before the meeting so they can be copied and distributed to the Council. At the conclusion of the Citizen Comment time, the Chairman may direct staff to assist the citizen on the issue presented; direct the citizen to the proper administrative department(s); or take no action. This policy also applies to all Public Hearings.

CERTIFICATE OF POSTING

I, Stephanie N. Carlson, the City Recorder of the City of Holladay, certify that the above agenda notice was posted at City Hall, the City website www.cityofholladay.com, the Utah Public Notice website www.utah.gov/pmn, and was emailed to the Salt Lake Tribune and Desert News and others who have indicated interest.

DATE POSTED: Monday, December 5, 2022 at 12:30 pm

Stephanie N. Carlson MMC,
City Recorder City of Holladay

Reasonable accommodations for individuals with disabilities or those in need of language interpretation services can be provided upon request. For assistance, please call the City Recorder's office at 272-9450 at least three days in advance. TTY/TDD number is (801)270-2425 or call Relay Utah at #7-1-1

CITY OF HOLLADAY

ORDINANCE NO. 2022-__

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HOLLADAY AMENDING
PORTIONS OF TITLE 13 RELATING TO LOT DENSITY STANDARDS WITHIN THE
FCOZ OVERLAY ZONE**

WHEREAS, City staff has recently received an application requesting changes to minimum lot sizes affected by the FCOZ Overlay Zone, and has proposed amendments to Title 13 removing the one-acre minimum; and

WHEREAS, the Planning Commission has held a public hearing and has recommended that the City Council deny the proposed amendments, and the City Council has held a public hearing and now desires to adopt the proposed amendments;

NOW, THEREFORE, BE IT ORDAINED by the Municipal Council of the City of Holladay, Utah as follows:

Section 1. Amendment. Chapter 13.72.030 A. relating to Development Standards (FCOZ): of the City Code of the City of Holladay is hereby amended to read in its entirety as shown on Exhibit A, attached hereto and incorporated herein by reference.

Section 2. Severability. If any section, part or provision of this Ordinance is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Ordinance, and all sections, parts and provisions of this Ordinance shall be severable.

Section 3. Effective Date. This Ordinance shall take effect upon publication or posting or thirty (30) days after passage, whichever occurs first.

PASSED AND APPROVED this 8th day of December, 2022.

By: _____
Robert Dahle, Mayor

[SEAL]

VOTING:

Ty Brewer	Yea	Nay ____
Matt Durham	Yea	Nay ____
Paul Fotheringham	Yea	Nay ____
Drew Quinn	Yea	Nay ____
Dan Gibbons	Yea	Nay ____
Robert Dahle	Yea	Nay ____

1 **13.72.030: DEVELOPMENT STANDARDS (FCOZ):**

2 A. Lot And Density Requirements:

3 1. General Rule: All ~~newly proposed subdivision(s) on undeveloped property development~~ in the foothills and
4 canyons overlay zone shall comply with the standards for minimum lot size, minimum lot width, and maximum
5 density required in the underlying zone.

6 ~~2. Exception To General Rule; When Underlying Zone Permits Smaller Than One Acre Lots:~~

7 ~~— a. Lots Created After The Effective Date Hereof: If the underlying zone permits a minimum lot size of smaller~~
8 ~~than one acre, then the minimum lot size for development in this overlay zone shall be one acre.~~

9 ~~— b. Lots Of Record That Meet Underlying Zone's Minimum Lot Size Requirement: If the underlying zone~~
10 ~~permits a minimum lot size of smaller than one acre, then a lot of record approved prior to the effective date hereof~~
11 ~~that meets the minimum lot size requirement set forth in the underlying zone district shall have a minimum lot size~~
12 ~~of one-half (1/2) acre.~~

13 **32.** Exception To General Rule; Lots Of Record That Do Not Meet The Underlying Zone's Minimum Lot
14 Requirements: If a lot of record subject to this chapter:

- 15 a. Was approved prior to the effective date of said ordinance; and
16 b. Does not meet the minimum lot size or lot width requirements set forth in the underlying zone district; and
17 c. Is not subject to the substandard lot consolidation provisions set forth in subsection A4 of this section;
18 then the minimum lot size or lot width requirements shall be waived and development may proceed on said lot
19 of record subject to compliance with all other applicable development standards set forth in this chapter and in
20 the underlying zone.

21 **43.** Consolidation Of Substandard Lots:

22 a. General Rule; Consolidation Required: Two (2) or more lots or parcels located in the foothills and canyons
23 overlay zone shall be considered to be a single, undivided lot or parcel for the purposes of this chapter, if all
24 the following factors apply:

- 25 (1) The lots or parcels are contiguous;
26 (2) The lots or parcels are in single and common ownership and are of record on the effective date of said
27 ordinance;
28 (3) No structures are located on the lots or parcels;
29 (4) All or part of the lots or parcels do not meet the minimum lot area or lot width requirements set forth in
30 this section; and
31 (5) Such lots have not been improved with individual and separate connections to municipal water or sewer
32 systems.

33 No portion of such lots or parcels subject to this consolidation provision shall be used or sold in a manner that
34 renders compliance with the lot width and lot area requirements set forth in this section less feasible.

35 b. Exception To General Rule: Notwithstanding the general rule for consolidation set forth in subsection A4a
36 of this section, if a lot or parcel that would otherwise be subject to the general consolidation rule meets the
37 minimum lot area or lot width requirements set forth in the underlying zone district, then consolidation shall not
38 be required.

CITY OF HOLLADAY





Animal Services had been working towards No-Kill programming since 2008, but the first official year achieving No-Kill was 2013. Since then, we have maintained No-Kill every year, saving tens of thousands of lives, and making 2023 an important milestone for our agency, our community, the cities we are honored to serve, and the pets that enrich our lives.

Today we share with you the services and initiatives that help make this possible. Thank you for supporting the work that we do and for caring about people and pets in our community.

Outcomes & Indicators

- **No-Kill Sheltering.** Animal Services has maintained our no-kill status with a live release rate over 90% since 2013. Our agency is currently the largest no-kill municipal shelter in Utah, and one of the largest in the nation.
- **Public Awareness.** Visibility with the public, achieved through social media reach, web visits, earned media, community events, and training. Our goal is to have over 1,600,000 interactions with the public in 2023.
- **High Quality Service and Economies of Scale.** As animals don't know jurisdictional boundaries, it is important to use a unified approach so that all animals in our community can benefit from life-saving programs and all citizens can benefit from an increased quality of services.
- **Safe Employees.** Our goal is to provide employees with the training, equipment, and resources they need to do their jobs well and to stay healthy and safe.



- After hours on-call emergency
- Holidays, Nights, & Weekends Field Service
- Emergency/Disaster Response & Equipment
- Ability to handle cases with:
 - large #s of animals
 - livestock
 - exotics
- Online Licensing & Pictures
- Enrichment (Agility/Training)
- Adoption Counseling & Follow-Up
- On-Site fully staffed operational Veterinary Clinic
- Lawful Ability to:
 - Provide Surgeries/Misc. Clinic Services
 - Administer Vaccines to Owned Pets
 - Prescribe Medicine
- Outreach Programs with dedicated staff:
- Injured Animal Fund
- National leader in no-kill sheltering
- Large social media engagement & community support



Over 46,000
followers



2022 Accomplishments

Cat Rooms

Pet Pantry

14th Best of State

NACo National Category Winner

Spayghetti and Petapalooza



2023 Fee Schedule

Licensing & Permits

Licensing & Permits sales makes up most of the revenue.

With the decline in license sales during the pandemic our revenue dropped drastically.

Jan-June 2022

2021

2020

2019

2018

2017

\$0 \$100,000 \$200,000 \$300,000 \$400,000 \$500,000 \$600,000 \$700,000

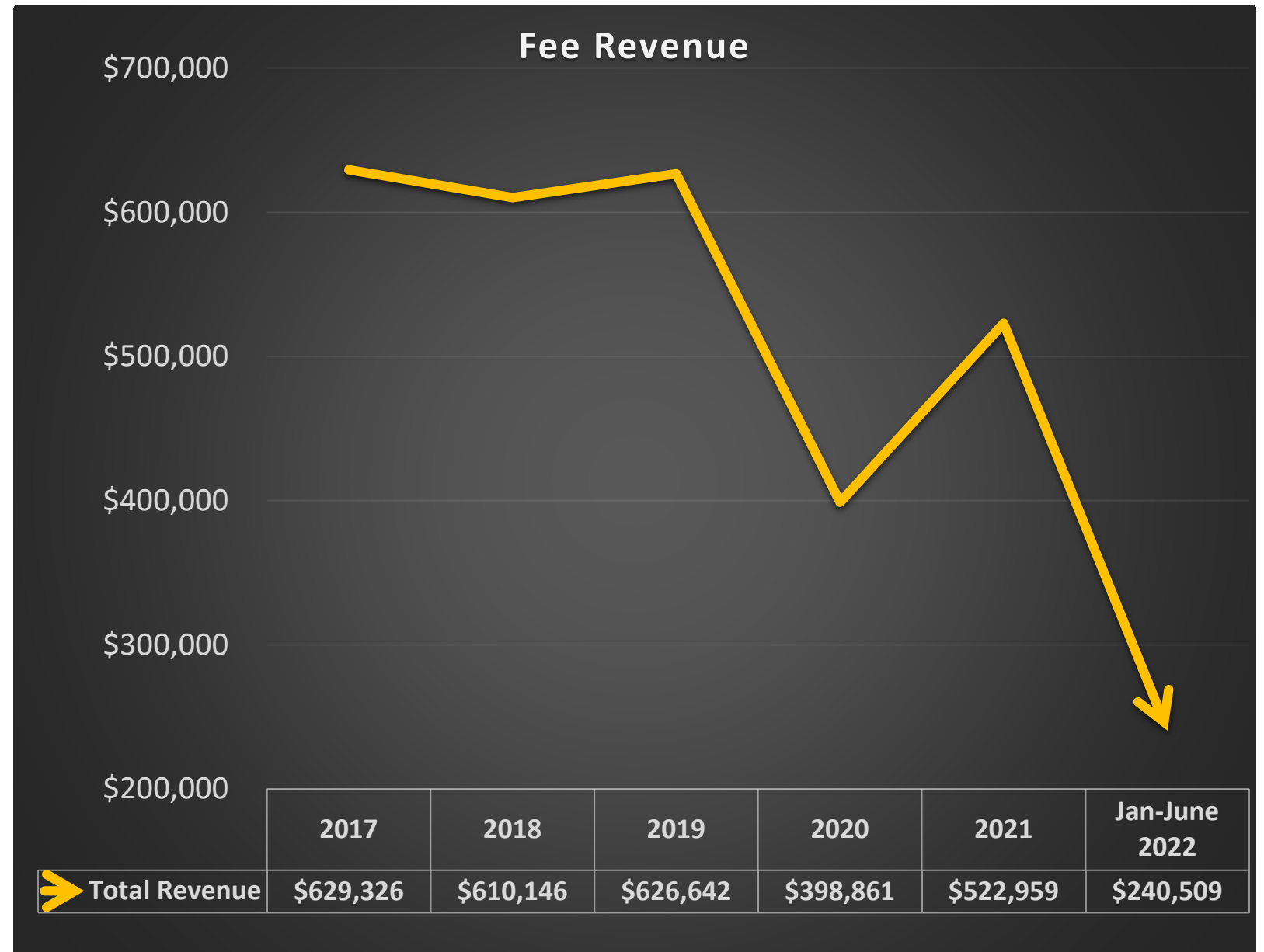
	2017	2018	2019	2020	2021	Jan-June 2022
■ Licencing & Permits	\$377,235	\$375,271	\$380,730	\$240,661	\$284,952	\$144,367
■ Total Revenue	\$629,326	\$610,146	\$626,642	\$398,861	\$522,959	\$240,509

■ Licencing & Permits ■ Total Revenue

Fee Schedule Increases

The need for increases in our fee structure is due to:

- Revenue Deficit
- Current Inflation Rates
- Outdated fees from 2017 that don't match current industry standards.



2023 Fees Related to Industry Services.

	Current	Proposed	Increase %	Increase \$
Rabies/Vaccines/Microchip				
Rabies Vaccination	\$25	\$30	20%	\$5
Rabies Deposit	\$25	\$30	20%	\$5
Rabies Test Fee	\$200	\$250	25%	\$50
Microchip	\$30	\$40	33%	\$10
Sterilization				
Sterilization Deposit (mandated for 2nd impound & each after by Utah State)	\$150	\$200	33%	\$50
In-house sterilization	\$100	\$150	50%	\$50
Other				
Surrender Fee	\$100	\$150	50%	\$50
Surrender Biter Fee	\$250	\$300	20%	\$50
Field Service Fee	\$50	\$100	100%	\$50
Livestock				
Dead Livestock Removal	\$300	\$400	33%	\$100
Dead Livestock Disposal	\$200	\$250	25%	\$50
Brand Inspection Fee	\$30	\$50	67%	\$20
Livestock Transportation Fee (per incidence)	\$50	\$100	100%	\$50
Euthanasia and Disposal - Companion Animals				
Euthanasia and disposal of small animals (hamsters, mice, guinea pigs, etc.)	\$5	\$10	100%	\$5
Euthanasia (dog or cat)	\$50	\$75	50%	\$25
Disposal (dog or cat)	\$50	\$75	50%	\$25

2023

Fees Related to Regulations & Fines.

	Current	Proposed	Increase %	Increase \$
Impound & Boarding				
1st Impound	\$40	\$50	25%	\$10
2nd Impound within 24 months	\$80	\$100	25%	\$20
3rd Impound within 24 months	\$160	\$200	25%	\$40
Subsequent Impound within 24 months	\$320	\$400	25%	\$80
Pet Licenses - 1 year				
License - Unsterilized	\$40	\$50	25%	\$10
License - Sterilized	\$15	\$25	67%	\$10
License - senior citizen, sterilized (residents 60 years and older)	\$5	\$10	100%	\$5
License - Transfer fee or replacement tag	\$5	\$15	200%	\$10
Late license penalty (applicable 30 days after due date)	\$50	\$50	0%	\$0
Permits - 1 year				
Commercial - up to 30 animals	\$200	\$250	25%	\$50
commercial - over to 30 animals	\$300	\$400	33%	\$100
Residential permit	\$50	\$75	50%	\$25
Animal exhibition (single event \$100) or (multiple events \$400)				
Other Permit Specified by Ordinance				
Late application renewal fee (in addition to regular fee)	\$50	\$50	0%	\$0
Notice of Violation				
First NOV (fee per violation)	\$50	\$75	50%	\$25
Second Violation (fee per violation)	\$100	\$150	50%	\$50
Third Violation (fee per violation)	\$200	\$300	50%	\$100
Subsequent Notices of Violation (fee per violation)	\$250	\$400	60%	\$150

Holladay Licensing

2021 TOTAL	PROPOSED TOTAL	DIFFERENCE
\$11,505.00	\$18,980	\$7,475.00

Holladay 2021 License and Permits with Rate Increase					
Holladay City - Cat					
Animal Type	Fee Description	Total Sold	Total Collected	Proposed Fee Rate	Anticipated Revenue with New Fee
Cat	Annual License - Sterilized Pet	72	\$1,080.00	\$25	\$1,800
	Annual License - Unsterilized Pet	2	\$55.00	\$50	\$100
	Senior (60+) License - Sterilized Pet	28	\$140.00	\$10	\$280
Total:		102	\$1,275.00		\$2,180
Holladay City - Dog					
Animal Type	Fee Description	Total Sold	Total Collected	Proposed Fee Rate	Anticipated Revenue with New Fee
Dog	Annual License - Sterilized Pet	397	\$5,915.00	\$25	\$9,925
	Senior (60+) License - Sterilized Pet	338	\$1,690.00	\$10	\$3,380
	Annual License - Unsterilized Pet	49	\$1,920.00	\$50	\$2,450
	Dangerous Dog License	2	\$30.00	\$25	\$50
Total:		786	\$9,555.00		\$15,805
Holladay City - Fowl					
Animal Type	Fee Description	Total Sold	Total Collected	Proposed Fee Rate	Anticipated Revenue with New Fee
Fowl	Domestic Fowl Permit -	1	\$50.00	\$100	\$100
Total:		1	\$50.00		\$100
Holladay City - Kitten					
Animal Type	Fee Description	Total Sold	Total Collected	Proposed Fee Rate	Anticipated Revenue with New Fee
Kitten	Annual License - Sterilized Pet	4	\$60.00	\$25	\$100
	Senior (60+) License - Sterilized Pet	2	\$10.00	\$10	\$20
	Annual License - Unsterilized Pet	3	\$70.00	\$50	\$150
Total:		9	\$140.00		\$270
Holladay City - Puppy					
Animal Type	Fee Description	Total Sold	Total Collected	Proposed Fee Rate	Anticipated Revenue with New Fee
Puppy	Annual License - Sterilized Pet	3	\$45.00	\$25	\$75
	Annual License - Unsterilized Pet	11	\$440.00	\$50	\$550
Total:		14	\$485.00		\$625



City of Holladay Statistics

2022 City of Holladay Animal Intake as of 11.21.22

By Type

Source	2022 (as of 11/21/22)
ACO Impound	61
Abandoned	0
DOA	17
Transfer	0
Stray (over the counter)	36
Owner Surrender	1
Agency	0
Returns	0
Shelter Offspring	0
Euth request	0
Total	115

By Species

Species	2022 (as of 11/21/22)
Amphibian/Reptile	0
Bird/Fowl	0
Cat	34
Kitten	20
Dog	40
Puppy	4
Livestock	0
Small Mammal	2
Crab/Fish	1
Wildlife	14
Total	115

Field Call Management



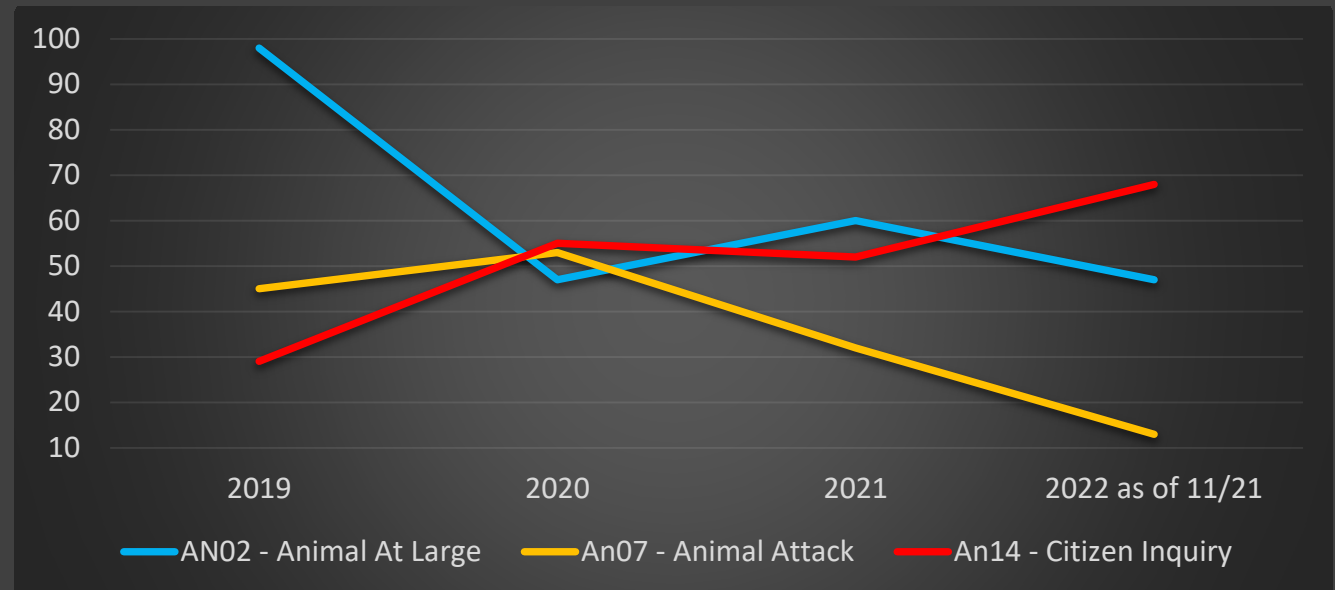
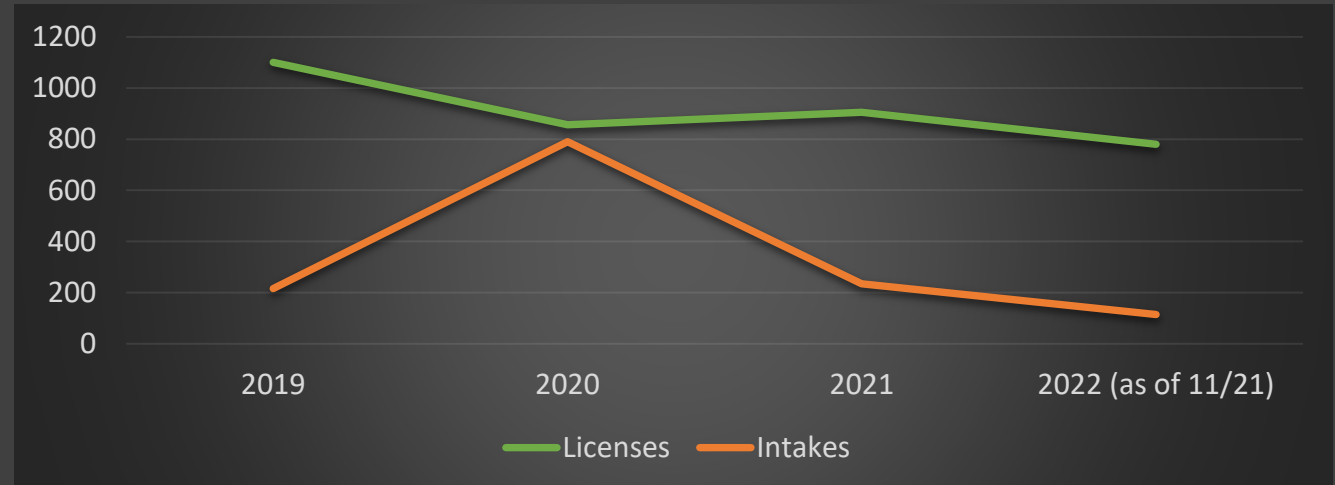
City of Holladay Field Statistics

Call Type - Description	2022 (as of 11/21/22)
An01 - Animal Impound	74
An02 - Animal At Large	46
An03 - Animal Cruelty	26
An04 - Animal In Vehicle	13
An05 - Injured/ Sick/ In Distress/ Rescue	20
An06 - Wild/ Exotic	3
An07 - Animal Attack	13
An08 - Livestock Problem	1
An09 - Animal Bite	28
An10 - Home Quarantine Release	20
An11 - Animal Nuisance	50
An12 - Agency Assist	9
An13 - Special Assignment	3
An14 - Citizen Inquiry	68
An15 - Permit Inspection	1
Contact	1
Patrol	0
TNR	20
Total	396



City of Holladay Trends 2019-2022

	2019	2020	2021	2022 (as of 11/21)
Licenses	1101	856	905	780
Intakes	216	790	234	115
Animal at Large	98	47	60	46
Animal Attack	45	53	32	13
Citizen Inquiry	29	55	52	68



❖ Challenges

Pet population numbers are up following Covid-19

- ❑ Sterilizations
- ❑ Behavior
- ❑ Shelter Intake

Animal industry professionals' numbers are down

- ❑ Veterinary, animal control, shelter management, behaviorist, clinicians, etc. have left the field. Estimates show 30% of employees have left the field in past 3 years

Increased complexity in call types and volume

- ❑ High-density housing (generational, multiple pets/owners)
- ❑ Lack of resources (training, socialization, medical treatment)
- ❑ Increased use of multi-use public space
- ❑ Financial, housing, or health crisis
- ❑ Diverse communities (communication, access, culture, etc.)

What's Next: Current & Future Initiatives

- Actively seeking funding through donations, grants, and innovative volunteer programming to maximize services.
- Continuing to benefit from economies of scale and looking to attract new partners in order to benefit all service areas.
- Aligning ordinances and operating methods to increase efficiency and provide uniformity across jurisdictional boundaries.
- Using secondary shelter location for increased surgeries to address population challenges post-Covid-19.
- At the forefront of adaptive ways to serve our community using technology and enhanced service platforms.
- Taking advantage of programs to increase energy efficiency and other conservation efforts.



Questions?



Contact us...

Carrie Sibert

Liaison Coordinator

csibert@slco.org

Talia Butler

Division Director

tbutler@slco.org

24 Hour Officer Dispatch

801-840-4000

Shelter Tues to Sat 10am – 6pm

385-468-7387

Salt Lake County

Animal Services Website

<https://slco.org/animal-services/>



CITY OF HOLLADAY

RESOLUTION No. 2022-29

A RESOLUTION GRANTING ADVICE AND CONSENT OF THE CITY COUNCIL FOR THE APPOINTMENT OF MEMBERS TO THE TREE COMMITTEE AS ESTABLISHED IN SECTION 2.08.010G OF THE HOLLADAY CITY CODE.

WHEREAS, the City Manager has the responsibility and authority pursuant to Section 2.08.010B, City of Holladay, Code of Ordinances to appoint individuals to various boards and commissions; and

WHEREAS, the City Manager has appointed seven (7) members to serve as members of the Holladay Arts Council for staggered terms not to exceed three (3) years; and

WHEREAS, the City Council has the responsibility pursuant to Section 2.08.010 to give advice and consent on all appointments to City boards and commissions; and

WHEREAS, the City Council has met in a regular session to consider these appointments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Holladay, Utah as follows:

Section 1. Appointment. The City Council hereby gives advice and its consent to the reappointment and new appointment of the following to the Tree Committee for a term as specified. Said term shall be as follows:

<u>Name</u>	<u>Date Term Begins</u>	<u>Date Term Ends</u>
Tyler McArthur	12-8-2022	12-30-2025
Wendy Frank (reappointment)	12-8-2022	12-30-2025
Cecilie Mattison (reappointment)	12-8-2022	12-30-2025

PASSED AND APPROVED this 8th day of December, 2022.

HOLLADAY CITY COUNCIL

By: _____
Robert Dahle, Mayor

[SEAL]

VOTING:

Matt Durham	Yea ____	Nay ____
Ty Brewer	Yea ____	Nay ____
Drew Quinn	Yea ____	Nay ____
Paul Fotheringham	Yea ____	Nay ____

CITY OF HOLLADAY

RESOLUTION No. 2022-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLADAY APPROVING THE NINTH AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN THE MEMBER ENTITIES OF THE UNIFIED POLICE DEPARTMENT AND THE CITY OF HOLLADAY RELATING TO POLICE SERVICES

WHEREAS, the City of Holladay is a Member Entity of the Unified Police Department (“UPD”); and

WHEREAS, the Member Entities of the UPD desire to amend sections of the Interlocal Agreement relating to budgetary deadlines; and

WHEREAS, the City Council of the City of Holladay has reviewed the Ninth Amendment to the Cooperative Agreement by Public Agencies To Create a New Entity, to Consolidate Law Enforcement Service, and Provide Rules of Governance, and finds it is in the public interest and safety and will promote the public welfare to enter into the agreement;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Holladay as follows:

1. Approval of Agreement. The City Council of the City of Holladay hereby approves that certain Ninth Amendment to the Cooperative Agreement by Public Agencies To Create a New Entity, to Consolidate Law Enforcement Service, and Provide Rules of Governance, attached hereto as Exhibit A and incorporated herein by reference. The Mayor of the City of Holladay is hereby authorized to sign this Agreement on behalf of the City.

2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

3. Effective Date. This Resolution shall become effective immediately upon its approval by the City Council.

PASSED AND APPROVED this 8th day of December, 2022.

HOLLADAY CITY COUNCIL

By: _____
Robert Dahle, Mayor

**Ninth Amendment to the
Cooperative Agreement by Public Agencies
To Create a New Entity, to Consolidate Law Enforcement Service,
and Provide Rules of Governance**

THIS AMENDMENT is made and entered into this _____ day of November, 2022, by and between **SALT LAKE COUNTY**, a body corporate and politic (the “*County*”), **CITY OF HOLLADAY**, a municipal corporation and political subdivision of the State of Utah (“*Holladay*”), **MIDVALE CITY**, a municipal corporation and political subdivision of the State of Utah (“*Midvale*”), **MILLCREEK**, a Utah municipal corporation and political subdivision of the State of Utah (“*Millcreek*”), the **KEARNS METRO TOWNSHIP**, a municipal corporation and political subdivision of the State of Utah (“*Kearns*”), the **MAGNA METRO TOWNSHIP**, a municipal corporation and political subdivision of the State of Utah (“*Magna*”), the **COPPERTON METRO TOWNSHIP**, a municipal corporation and political subdivision of the State of Utah (“*Copperton*”), the **WHITE CITY METRO TOWNSHIP**, a municipal corporation and political subdivision of the State of Utah (“*White City*”), **EMIGRATION METRO TOWNSHIP**, a municipal corporation and political subdivision of the State of Utah (“*Emigration*”), the **TOWN OF BRIGHTON**, a township and political subdivision of the State of Utah (“*Brighton*”), and the **SALT LAKE VALLEY LAW ENFORCEMENT SERVICE AREA**, a service area and political subdivision of the State of Utah (“*SLVLESA*”). In this Amendment, Holladay, Midvale, and Millcreek are collectively referred to as the “*Cities*” or individually as the “*City*,” the Kearns, Magna, Copperton, White City, Emigration Metro Townships, and Town of Brighton are collectively referred to as Townships or individually referred to as Township and the County, SLVLESA, and all of the above cities and townships collectively referred to as the “*Members*.”

RECITALS:

Whereas, Members of the UPD desire to adopt budgetary deadlines to allow for more stable budgeting for member assessment while still providing the flexibility to later adjust those budgetary guidelines should circumstances dictate upon a three quarters super majority weighted vote.

NOW, THEREFORE, in consideration of the promises, the mutual covenants and undertakings of the Members, the receipt and sufficiency of which is hereby acknowledged, and in compliance with and pursuant to the provisions of the Interlocal Cooperation Act, the Members hereby agree as follows:

1. Budgetary Deadlines

Article 6(a) of the UPD Interlocal is amended as follows:

1. The UPD administration will propose a preliminary budget increase maximum (PBIM) for the upcoming fiscal year and submit it to the UPD Board no later than the

regularly scheduled March meeting. The PBIM shall be an aggregate of all UPD Shared Services budgetary expenditures, excluding any grant or other revenue-neutral, outside-funded expenditures. Expenditures that are unique to a precinct and funded only by one UPD Member may be excluded from the expenditures used to calculate the PBIM. All other budgetary deadlines will follow statute to approve a budget for the upcoming fiscal year.

2. The PBIM shall be a budgetary guide for the development of the budget for the upcoming fiscal year. In the event the UPD Board considers the approval of the annual budget or a subsequent budget amendment that exceeds the PBIM for the fiscal year, the original budget or amendment shall only be approved upon a super majority 75% weighted vote. The weighted vote shall be calculated using the formula approved in the 8th Amendment to the interlocal agreement.

2. **Operational Effective Date.** The Operational Effective Date shall be effective immediately upon approval by the Board.

3. **Operation of UPD Formation Interlocal Agreement.** All other terms and conditions of the UPD Formation Interlocal Agreement not amended hereby shall remain in full force and effect.

IN WITNESS WHEREOF, each of the Cities and Townships, by resolution duly adopted by its city or township council, a certified copy of which is attached hereto, caused this Agreement to be signed by its mayor or chair and attested by its recorder, the County, by resolution duly adopted by its council, a certified copy of which is attached hereto, caused this Agreement to be signed by its mayor or designee and attested by the County Clerk, and SLVLESA, by resolution duly adopted by its Board of Trustees, a certified copy of which is attached hereto, caused this Agreement to be signed by its Chair and attested by its clerk.

ATTEST:

SALT LAKE COUNTY

Clerk
Date signed: _____

By: _____
JENNY WILSON, Mayor
Date signed: _____

ATTEST:

**SALT LAKE VALLEY LAW
ENFORCEMENT SERVICE AREA**

Clerk
Date signed: _____

By: _____
JIM BRADLEY, Chair
Date signed: _____

CITY OF HOLLADAY

RESOLUTION No. 2023-

**A RESOLUTION ADOPTING THE 2023 ANNUAL MEETING
SCHEDULE FOR THE MUNICIPAL COUNCIL OF THE CITY OF
HOLLADAY.**

WHEREAS, Section 52-4-6 Utah Code requires any public body which holds regular meetings which are scheduled over a course of a year, to give public notice of its annual meeting schedule; and

WHEREAS, the Municipal Council has established its 2023 meeting schedule, attached as Exhibit “A”; and

WHEREAS, formal approval of such meeting schedule is required by Municipal Council rules;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Holladay, Utah, as follows:

- (1) That the 2023 Annual Regular Meeting Schedule attached as Exhibit “A” is adopted.
- (2) That said schedule be published as required by law.

PASSED AND APPROVED this 8th day of December, 2023.

HOLLADAY CITY COUNCIL

By: _____
Robert Dahle, Mayor

[SEAL]

VOTING:

Matt Durham	Yea ____	Nay ____
Ty Brewer	Yea ____	Nay ____
Drew Quinn	Yea ____	Nay ____
Paul Fotheringham	Yea ____	Nay ____
Dan Gibbons	Yea ____	Nay ____
Robert Dahle	Yea ____	Nay ____

ATTEST:

Stephanie N. Carlson, MMC
City Recorder

DEPOSITED in the office of the City Recorder this 8th day of December, 2023

RECORDED this 8th day of December, 2023

PUBLIC NOTICE
2023 REGULAR CITY COUNCIL MEETING SCHEDULE
FOR THE CITY OF HOLLADAY

Pursuant to section 52-4-202(2) of the Utah Code, the City of Holladay hereby gives notice that the Holladay City Council will hold its regular City Council Meetings for the 2023 calendar year on the first and third Thursdays of each month. The regular meetings begin at 6:00 p.m. and are held in the Holladay City Council Chambers located at 4580 S 2300 E, Holladay, UT. A briefing session is held at 5:30 p.m. before each Council meeting in the Mt. Olympus Room at the same address listed above. The Council also meets on the second Thursday of every month for a work meeting beginning at 5:30 pm.

All City Council meetings and work sessions are open to the public unless closed pursuant to Sections 52-4-2044 and 52-4-205 of the Utah Code relative to the applicable provisions of the Utah Open Meetings Act. Special or emergency meetings in addition to those specified may be held as circumstances require. A minimum of 24 hours' notice will be given for such meetings.

In accordance with the Americans with Disabilities Act, the City of Holladay will accommodate reasonable requests to assist the disabled to participate in the meetings. Request for assistance can be made by calling the City Offices at 272-9450 from 8:00 a.m. to 5:00 p.m. Monday through Friday at least 48 hours in advance of the meeting to be attended.

Scheduled regular City Council meeting dates for the 2023 calendar year are as follows:

January 5, 2023	July 6, 2023
January 19, 2023	July 20, 2023
February 2, 2023	August 3, 2023
February 16, 2023	August 17, 2023
March 2, 2023	September 7, 2023
March 16, 2023	September 21, 2023
April 6, 2023	October 5, 2023
April 20, 2023	October 19, 2023
May 4, 2023	November 2, 2023
May 18, 2023	November 16, 2023
June 1, 2023	December 14, 2023 *
June 15, 2023	

* 2nd Thursday

Dated this 2nd day of December, 2021.

BY ORDER OF THE HOLLADAY CITY COUNCIL
Stephanie N. Carlson, MMC
Holladay City Recorder

PROPOSAL

DRAFT PROPOSAL TO PROVIDE

FUNDRAISING CONSULTING SERVICES

HOLLADAY CITY FOUNDATION

SUBMITTED ON OCTOBER 29, 2022



PROPOSAL SUMMARY

Holladay City approached Pathway Associates seeking services to help revitalize, guide and support grant and fundraising at the city. The idea is that Pathway will provide start up and ongoing management of a development program, while creating an ongoing plan for the future.

This proposal also outlines a scope of work that for Development Services that will provide support the city in launching a development program, support special fundraising events and research and write grants for the foundation.

OUR FIRM

Pathway Associates is a Utah based consulting firm providing leadership strategies to public purpose organizations in Utah and the Western United States. Our team of multi-disciplinary consultants is dedicated to helping government and nonprofits achieve long-term sustainability. What binds us together is a belief that nonprofit and government organizations play an indispensable role in our society; that they can and should be among the best-managed organizations in the world; and that they need not be starved for resources. What makes us effective is a unique combination of experience, commitment and fresh ideas. We pride ourselves on our collaborative approach to working with our clients. Approximately 75% of our business involves assisting nonprofit and public sector organizations in planning and implementing capital and major gift campaigns.

DEVELOPMENT SERVICES

MAJOR GIFT/NAMING RIGHTS SCOPE OF WORK: Holly Yocom will serve as the project lead and will work with Council, Mayor, and City Staff to establish fundraising plan, training on donor development, identify 1-2 larger projects for funding opportunities and naming rights, support connection of 3-4 major gift solicitations and support annual fundraising as needed.

PROPOSED WORK:

Initial Planning: October

- Introductory meetings with key leaders: city council and Holladay city leadership
- Work with leadership to establish funding priorities and projects
- Create clear council/mayor expectations and provide development training
- Discuss plan of activities with city council and city administrative leadership around the three core areas: Grant Writing, Major Gifts/Naming Rights, Annual Fundraising

- Conduct initial assessment of potential major gifts/naming rights and report on activities
- Ongoing updates on major gifts/naming rights
- Major Gift/Naming Rights: Will work with City Council members, mayor and staff on 3-5 major gift/naming rights solicitations (researching potential donors, scheduling calls, drafting follow up correspondence, setting up meetings as needed)
- Support ongoing fundraising services as needed

PROPOSED SCHEDULE: November 2022 – June 2023

MAJOR GIFTS/NAMING RIGHTS FEES

Development support services described above for a fee of \$1,600 per month, payable monthly and pro-rated based on the start date. Additional Pathway services can be negotiated under separate contract.

We require the initial payment of \$1,600 payable upon contract signature; Monthly invoices are billed the first week of the month for the month prior.

PROPOSED LEAD CONSULTANT

HOLLY YOCOM – is a Partner at Pathway. Holly recently served as the Department Director of the Community Services Department for Salt Lake County and has over 20 years of executive experience leading government, private and nonprofit organizations, managing and developing public private partnerships, public policy decision making, government affairs and fundraising, budget and financial communications, employee relations, public affairs, and master planning. Before serving Salt Lake County, Holly served as the Executive Director for the Utah Film Center, which is a Salt Lake City-based nonprofit organization that served patrons in nine locations throughout the state of Utah.

Holly has a long history of community service. She currently serves as a board member of the Utah Performing Arts Center Agency (Eccles Theatre), and the Utah Museum of Contemporary Art. Holly previously served as a member of the Downtown Alliance Board, Discovery Gateway Children’s Museum, Salt Lake City Library Board, Chair of the Central Utah Arts Center board, Chair of the Utah Board of Juvenile Justice, and the Commission on Criminal and Juvenile Justice Board. Holly earned her master’s degree in Public Policy from the University of Utah. In 2014, she received the Community Foundations E-50 award and Utah Business Magazines 40 under 40. In 2010, Holly received the Roy W. Simmons Community Service Award from Zion’s Bank. Holly lives in Salt Lake City with her husband and daughter.

DEVELOPMENT SUPPORT SCOPE OF WORK: Erika Marken will provide monthly development support in the following areas: donor research, grant writing, event fundraising, annual fundraising plans and donor solicitations led by the city.

Development support would include the following:

- Planning: Conduct an analysis of past fundraising. Develop a 90-day detailed plan for the path forward using past development and stakeholders as an outline.
- Research and provide a list of potential foundation and individual prospects.
- Prepare and submit up to 6-10 grant proposals or funding request per year (1-2 per month)
- Annual Fund: Pathway will work with staff to create an annual fundraising plan
- Support Major Gift Plan for 2022-2023 Capital: Will work with City Council members, mayor and staff on 2 major gift solicitations (researching potential donors, scheduling calls, drafting follow up correspondence, setting up meetings as needed).
- Provide monthly development updates to the city.
- Special Event Fundraising Support. Pathway will work with city staff to come up with a sponsorship/fundraising plan and create a “how to toolkit” for future events/staff. Pathway will support city staff in planning one annual fundraising event.
- Set up the city to have a turnkey fundraising program that can be used by future staff and/or consultants to use

PROPOSED SCHEDULE: November 2022 – November 2023

PROPOSED DEVELOPMENT SUPPORT CONSULTANT

Erica Marken, Erica Marken draws on her 25+ years of nonprofit fundraising experience to provide expertise in capital campaigns, prospect research, annual fund development, and major gift strategy. Her deep knowledge of the profession allows her to identify solutions that are both tailored to the needs of each individual client and informed by proven fundraising best practices.

Erica spent most of her career at the University of Utah where she successfully led the George S. Eccles Student Life Center and the university's Together We Reach scholarship campaign. She created the University of Utah Parent Fund which quickly became the top funded annual fund campus-wide. More recently, she served as Executive Director of Development at Weber State University where she was the strategic lead for the university's campaign.

She was recognized for her innovative volunteer engagement program by the Council for Advancement and Support of Education with an Award of Excellence in Diversity Programming.

Erica holds a Master of Business Administration from the University of Utah and a Bachelor of Arts in dance from Hampshire College. Currently she serves on the Great Salt Lake Audubon board and is chair of the program committee.

DEVELOPMENT SUPPORT FEES

Development support services described above for a fee of \$3,000 per month, payable monthly and pro-rated based on the start date. Additional Pathway services can be negotiated under separate contract.

We require the initial payment of \$3,000 payable upon contract signature; Monthly invoices are billed the first week of the month for the month prior.

FEES AND TERMS

We are excited for the opportunity to work with Holladay City. We consider this proposal as a starting point and look forward to refining the details.

Please do not hesitate to contact us for clarification on any points within this proposal.

Respectfully submitted,

Holly Yocom
Partner
Pathway Associates
(801) 231 - 0611
holly@pathwayassoc.com