



**Tremonton City Corporation
City Council Meeting
December 6, 2022
Meeting to be held at
102 South Tremont Street
Tremonton, Utah**

AMENDED

CITY COUNCIL WORKSHOP

5:30 p.m.

1. Discussion of contracting with Zions Public Finance, Inc. to perform a water rate study- Curtis Roberts, Finance Director
2. Presentation on Tremonton City Brand Playbook- Rushford Lee, REDKOR Brands
3. Review of the agenda items identified on 7:00 p.m. City Council Agenda
4. **CLOSED SESSIONS:**
 - a. *Strategy session to discuss the purchase of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms; and/or*
 - b. *Strategy session to discuss the character, professional competence or physical or mental health of an individual; and/or*
 - c. *Strategy sessions to discuss pending or reasonably imminent litigation; and/or*
 - d. *Discussions regarding security personnel, devices or systems*

CITY COUNCIL MEETING AGENDA

7:00 p.m.

1. Opening Ceremony
2. Introduction of guests
3. Declaration of Conflict of Interest
4. Approval of agenda
5. Approval of minutes – November 15, 2022
6. Presentation
 - a. Tremonton City Citizenship Award to Elementary and Intermediate Students

- b. Presentation on Inflatable Bounce House Safety – Amy with The Adventure Zone
- 7. Public comments: This is an opportunity to address the City Council regarding your concerns or ideas. **Please make your comments concise when addressing the City Council.**
- 8. New Council Business:
 - a. Discussion and consideration of approving the October Financial Statements
 - b. Discussion and consideration of approving the October Warrant Register
 - c. Discussion and consideration of adopting Resolution No. 22-66 approving a ground lease agreement between Tremonton City and YESCO to extend YESCO's ground lease on City property for billboards along Interstate 15
 - d. Discussion and consideration of adopting Resolution No. 22-67 approving the Tremonton City Brand Playbook
 - e. Discussion and consideration of adopting Resolution No. 22-68 approving the termination of a Building Inspection Agreement with surrounding cities in northern Box Elder County
 - f. Discussion and consideration of adopting Resolution No. 22-69 approving a professional services agreement with Landmark Design, Inc. to perform special projects related to urban planning, urban design, and landscape architecture
 - g. Discussion and consideration of adopting Resolution No. 22-70 approving a professional services agreement with Zions Public Finance, Inc. to perform a water rate study
 - h. Discussion and consideration of approving the Tremonton City Council annual meeting schedule for the calendar year 2023
- 9. Calendar Items and Previous Assignment
 - a. Review of calendar
 - b. Unfinished Business/Action Items
- 10. Reports & Comments:
 - a. City Manager Reports and Comments
 - 1. Update on the recruitment for a Building Inspector
 - 2. Update on a Zoning Administrator
 - 3. Update on the completion and submission of a Fraud Risk Assessment
 - b. Development Review Committee Report and Comments
 - 1. Gas Station, Convenience Store, and Truck Stop located on 1000 North by the Interstate 84 Off-Ramp
 - c. City Department Head Reports and Comments
 - 1. Update on Road Projects- Paul Fulgham, Public Works Director
 - d. Council Reports and Comments
- 11. **CLOSED SESSIONS:**
 - a. ***Strategy session to discuss the purchase of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on***

- the best possible terms; and/or*
- b. Strategy session to discuss the character, professional competence or physical or mental health of an individual; and/or**
- c. Strategy sessions to discuss pending or reasonably imminent litigation; and/or**
- d. Discussions regarding security personnel, devices or systems**

12. Adjournment

Anchor location for Electronic Meeting by Telephone Device. With the adoption of Ordinance No. 13-04, the Council may participate per Electronic Meeting Rules. Please make arrangements in advance.

Persons with disabilities needing special assistance to participate in this meeting should contact Linsey Nessen no later than 48 hours prior to the meeting.

Notice was posted December 2, 2022 a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was delivered to The Leader (Newspaper) on December 2, 2022.

Linsey Nessen, CITY RECORDER

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TREMONTON CITY CORPORATION CITY COUNCIL MEETING NOVEMBER 15, 2022

Members Present:

Connie Archibald

Wes Estep

Bret Rohde

Rick Seamons

Lyle Vance

Lyle Holmgren, Mayor

Shawn Warnke, City Manager

Marc Christensen, Assistant City Manager

Linsey Nessen, City Recorder

CITY COUNCIL WORKSHOP

Mayor Holmgren called the November 15, 2022 City Council Workshop to order at 5:04 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Holmgren, Councilmembers Archibald, Estep, Rohde, Seamons, and Vance, City Manager Warnke, Assistant City Manager Christensen, and City Recorder Nessen. The following Department Head was present: Public Works Director Paul Fulgham. Also in attendance was City Attorney Dustin Ericson.

Motion by Councilmember Vance to move into closed session. Motion seconded by Councilmember Seamons. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

The Council moved into a closed session at 5:04 p.m.

1. CLOSED SESSIONS:

- a. Strategy session to discuss the purchase of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms; and/or**
- b. Strategy session to discuss the character, professional competence or physical or mental health of an individual; and/or**
- c. Strategy sessions to discuss pending or reasonably imminent litigation; and/or**
- d. Discussions regarding security personnel, devices or systems**

Motion by Councilmember Archibald to return to open session. Motion seconded by Councilmember Estep. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

The Council returned to open session at 5:59 p.m.

2. Review of the agenda items identified on 7:00 p.m. City Council Agenda

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3. Presentation on the Good Landlord Program

The meeting adjourned at 5:59 p.m. by consensus of the Council.

FIRE DEPARTMENT BADGE PINNING CEREMONY & CONTINUATION OF CITY COUNCIL WORKSHOP

Mayor Holmgren called the November 15, 2022 Badge Pinning Ceremony and continuation of the City Council Workshop to order at 6:04 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Holmgren, Councilmembers Archibald, Estep, Rohde, Seamons, and Vance, City Manager Warnke, Assistant City Manager Christensen, and City Recorder Nessen. The following Department Heads were also present: Public Works Director Paul Fulgham, Interim Fire Chief Chris Scothern (arrived at 6 p.m.), and Police Chief Dustin Cordova (arrived at 6:30 p.m.). Also in attendance was City Attorney Dustin Ericson.

1. Badge Pinning Presentation – Robert LaCroix
 - a. Katie Gordon
 - b. Austin Kidd
 - c. J. Alex Munoz
 - d. Daniel Nelson
 - e. Carlos Solorzano

Former Fire Chief Robert LaCroix said this is a special night for the City. This is the first Badge Pinning Ceremony to recognize the successful completion of the probation of our five full-time firefighters and advanced EMTs. I want to recognize the City Council and City Manager for listening to the need of hiring six full-time firefighters. We are pinning five badges tonight, but I want Scott Chapman to know how important he is to the team. The City was lucky to have hired him later on and he will get his badge at the ceremony in April. There is extensive training to become hireable as an advanced EMT. There is the Firefighter 1 training (124 hours), the Firefighter 2 Certification (44 hours), EMT (140 hours), the advanced EMT (134 hours), and the CPR Certification (16 hours). That is a grand total of 458 hours of training just to get hired. Training continues through probation. Being the first full-time firefighters for the City came with many challenges, but they all stepped up and made it successful. The transition from all volunteers to a combination department is not an easy one. The firefighters of Tremonton City have worked together through many obstacles and come through it as a strong team that provides a high level of care and service for the community. They are an amazing group and I hope they all know how much I appreciate them. I am grateful to call each of them my friend.

2. Oaths of Office/Badge Pinning

Recorder Nessen then took them through the Oath of Office and Badge Pinning. Former

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Chief LaCroix read through their bios. Mayor Holmgren said we would like to take this opportunity to give Former Chief LaCroix our heartfelt appreciation for the two years you have spent with us and for the direction you have taken the fire department and our EMTs. Congrats to all of you. We appreciate you so much. It sounds incredible—the training you went through to make Tremonton a better place.

3. Refreshments: The group then enjoyed refreshments and conversation.
4. Discussion or continuation of discussing any of the items contained in the 5:00 p.m. City Council Workshop

In discussing the ratification of the Wizard Wash Development Agreement, Manager Warnke said this one is fairly straightforward. It is currently being constructed. We acquired right-of-way that was needed for 1650 West to function as a collector road. Part of that acquisition agreement required us to replace the curb and gutter and expand the asphalt. The sidewalk is not included. We will also participate in enlarging the intersection and installing the fire hydrant that was eliminated during another construction project that conflicted with this location. The developers will do some frontage improvements on Main Street and pay a fee in lieu.

Assistant City Manager Christensen then explained proposed fee changes. We did a fee survey in the cemetery and determined we were below average compared to surrounding areas. Once we do an expansion, we do not want random people taking up a lot of cheap land. It is proposed to match the fees for Brigham City. The next change has to do with what we were charging Garland for wastewater treatment. Director Fulgham said we were intertwined with them before we redid the rates and went to a tiered rate in 2017. We allotted those in Garland 12,800 gallons before we started charging overages in the wastewater. We did not want to undo that portion of the wastewater when we changed the rates because we were still dealing with Garland. Since they are gone, we will do away with it and everyone will start with zero and go from there. We do not want the 12,800-gallon usage hanging over our head before we start billing. This cleans it up. This was the first time we have adjusted the rate since they are officially out of our system. This will only affect a couple industries. Councilmember Rohde asked when these increases would take effect. I think we should let people know the plots are going up because that is a dramatic increase. Manager Warnke said the Council can do any date. Assistant Manager Christensen said next is animal control services. The facility stays pretty full so we are proposing not to take any owner relinquished animals from non-residents and upping the fee for residents only from \$30 to \$50 per animal. Finally is garbage can collection fees. As part of the building permit the first can is paid for. The cans cost \$135 and we are charging \$6.50 so we are making \$2-3 a month on each can, which takes four to five years to pay off. We propose to charge \$10.70 for every can they pick up.

The Council then received an update on the proposed fire truck. Manager Warnke said we had several people participate on the committee that went through this selection process. Interim Fire Chief Scothern said Former Chief LaCroix established a committee and several firefighters met with companies to spec a new truck to fit the needs for

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Tremonton. The whole purpose was to replace the current engine we have now. Engine 31 is a 1995 EI (27 years old). It only has 35,000 miles on it, but things are starting to weaken. The pump and piping are wearing down. The best bid is through Rosenbauer (\$636,000). The next was Pierce (\$729,000). For fire service we try to follow the National Fire Protection Association (NFPA) standards to keep us safe and make sure we are doing the best we can to protect the City. The NFPA recommends that engines are good for about 15 years and then should be moved to a backup. After another five years they would be retired. We are well beyond that, which is okay since we are a small city and have to stretch a bit. If we purchase a new one this would be our backup pumper. We have another engine we would sell or work an agreement with Elwood on. There are options. The way the price is structured is, if we pay cash for the chassis (\$324,000) upon arrival, they will deduct another \$12,470 (for a total of \$623,000). Prices are raising, with all the supply change issues and cost of materials, 15-20% every year. This would go up 5% by the end of the year so we propose we do this now since it is needed and would take nearly two years to construct. You can pay the cheaper prices today or 100 grand more shortly after. Manager Warnke said it is not in the budget for this current fiscal year, but we do have money in reserves to pay for a portion of it. Since this is a fire apparatus that will accompany all medical calls, the resolution anticipates we will split the obligation to purchase it between general governmental revenues and ambulance revenues (50/50 split). We need to make a conservative effort to transfer money into these capital project funds at the end of each fiscal year since we have used the money in our capital equipment and vehicle funds with the increase in the street sweeper. The Fire Fund does have money to purchase it.

The meeting adjourned at 7:03 p.m. by consensus of the Council.

CITY COUNCIL MEETING

Mayor Holmgren called the November 15, 2022 City Council Meeting to order at 7:06 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Holmgren, Councilmembers Archibald, Estep, Rohde, Seamons, and Vance, City Manager Warnke, Assistant City Manager Christensen, and City Recorder Nessen. The following Department Heads were also present: Interim Fire Chief Chris Scothern, Public Works Director Paul Fulgham, and Police Chief Dustin Cordova. Also in attendance was City Attorney Dustin Ericson.

1. Opening Ceremony:

Mayor Holmgren informed the audience that he had received no written or oral request to participate in the Opening Ceremony. He asked anyone who may be offended by listening to a prayer to step out into the lobby for this portion of the meeting. The prayer was offered by Social Media Manager Sara Mohrman and the Pledge of Allegiance was led by Resident Julie Beagley.

2. Introduction of guests: Mayor Holmgren welcomed those in attendance.

3. Declaration of Conflict of Interest: None.

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4. Approval of Agenda:

Motion by Councilmember Archibald to approve the agenda of November 15, 2022.

Motion seconded by Councilmember Estep. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

5. Approval of minutes – November 1, 2022

Motion by Councilmember Vance to approve the minutes of November 1, 2022.

Motion seconded by Councilmember Seamons. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

6. Public comments:

Resident Julie Beagley said I recently joined the Library Board, but have been involved in volunteering for their different programs and events. My daughter also works at the library. I have noticed and brought it up with other people about my concerns about the size of our library for this growing, growing town. I know there is all this budget talk and so many needs with roads and schools, but our biggest ask is that when those discussions are taking place that the library should not be overlooked. We want you to watch for something with all the changes happening, something that is not being used. We want that discussion to be kept in mind, that we really need a bigger library. Our current library cannot be extended due to the earthquake code. It might be better to look into an existing building, we are not asking for a brand new one. My daughter does the children's programs and they have to cap out at 12 kids even though we are now a city of over 10,000. When those kids are there, there is nowhere else for other patrons to sit and do their studies. A library should be a hub of the community—that is the whole intention of a public library so everyone can utilize it. We already have outgrown ours. We need more space and that need is only going to get more intense as we go. If anyone has any ideas of grants that we as a library board can look into or any experience to help us, we are open.

Resident Rick Jeppsen, who is also part of the library board, said I am glad she said that about the library being the hub of the city. I am sure all of us can agree to some extent that is true. There are a lot of activities that go on there and I am glad to be a part of it. It is a good-looking place and the park has so many things going on. The community is continually growing, but the idea of getting a new library has been shot down since people are concerned about paying for it. That need only heightens as communities grow. I think that is something that should be on our minds constantly. We know it will not just happen. We are willing to do our own fundraising, however long it takes. Councilmember Archibald said the location of our library is ideal. It really is a place where children can come and do so many things. There could be the option to build an additional building behind it since that park is huge.

Resident and Social Media Manager Sara Mohrman said I want to give a shoutout to Councilmember Estep and Director Fulgham—they have been working hard on our Main Street to get our lights set up for Christmas. I have seen them out in the cold climbing things and I know that has been stressful on them and the Public Works Department. I

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wanted to give a shout out because I am appreciative of that and the community is going to be thrilled to see that.

Resident Paul Christensen said I am vice president of the museum board and Karen Stokes asked me to come to this meeting because she wants that tree in front of the museum out of there. When you come from the east you cannot see that sign and a lot of people do not know the museum is there. The sign that you painted up there you cannot see because of the trees. The tree we are concerned about is the one in front of the museum because it is a mess. That drops yellow leaves as soon as it gets there. This one fills the doorway and it gets tracked in. They are not conducive to a business on Main Street to have trees to where people cannot see what is going on. Mayor Holmgren thanked him for his time and said we have had several discussions about this. They were not the right trees for that purpose, but they are the trees we have right now. They will probably stay for the time being. The plan is to remove and replace them with something more conducive to Main Street. This spring we could have it pruned to make sure the sign is more visible. We do not want it to overtake the sign and make things hard for you. Mr. Christensen said yesterday it was ankle deep on the sidewalk, is that our responsibility or the City's? Councilmember Estep said we are going to take a blower and have the sweeper right behind me to get it cleaned up. Councilmember Rohde said I had a business on Main Street and I agree that it is a mess. The problem is we cannot take that tree down without taking them all down. Some were taken down for safety reasons, but in my opinion, they stay until we get our new plan in place. We cannot just take that one tree down. Our new plan for Main Street would get rid of all those trees, but we do not know the timing.

7. New Council Business:

- a. Discussion and consideration of adopting Resolution No. 22-63 ratifying the Wizard Wash Development Agreement

Motion by Councilmember Archibald to adopt the resolution. Motion seconded by Councilmember Rohde. Roll Call Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

- b. Discussion and consideration of adopting Resolution No. 22-64 reaffirming, amending, and enacting new fees and fines in a schedule entitled Tremonton City Consolidated Fees and Fines schedule including, but not limited to, cemetery fees and wastewater treatment fees for industrial, institutional, & commercial

Motion by Councilmember Rohde to adopt the resolution with the fees taking effect January 1, 2023, and giving people an opportunity to buy those plots at the cemetery before those costs increase. Motion seconded by Councilmembers Estep and Vance. Roll Call Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

- c. Discussion and consideration of adopting Resolution No. 22-65 authorizing the Fire Department to purchase a Rosenbauer Fire Truck

Motion by Councilmember Estep to adopt the resolution. Motion seconded by

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Councilmember Archibald. Roll Call Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

- d. Discussion and consideration of adopting Ordinance No. 22-09 amending all chapters within the Tremonton City Land Use Code, Title I Zoning Ordinance removing the requirement for public notice to be advertised in a local newspaper

Manager Warnke said the State Code has certain requirements for providing public notice on land use regulations and general plan adoptions. Those have evolved over time and one of the things that has been a long-standing requirement is to notice in the newspaper. However, as digital media has evolved that requirement is no longer in existence. It is recommended we eliminate that as one of the forms of public notice. There are other options and Recorder Nessen is well versed in these. The State created the Utah Public Notice website for all public notices as a tool. We post on our website and a few other places. There is also the direct mail notice. It is getting more problematic for timeframes to post in the newspaper. For all those reasons we propose it be eliminated.

Motion by Councilmember Vance to adopt the ordinance. Motion seconded by Councilmember Seamons. Roll Call Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - aye. Motion approved.

- e. Discussion and consideration on Awarding Bid for replacement and upsize Ultra Violet Light Disinfect (UV) project

Director Fulgham said in 2003 the EPA pushed us to either do away with disinfecting our wastewater with chlorine or we had to add a chemical to neutralize it before it was discharged. That is when we went with ultraviolet light. We did that in 2004 so our system has lived its life, it is almost 20 years old. We budgeted this year to replace it. We are also in the process of updating our impact fees. We could spend more upfront in the replacement to handle growth in the future. We have budgeted money for that in our depreciation schedule so we have money sitting there, as well as money in our impact fees to pay for the upsize. We plan to put the new one in while the other is up and running. We have to continue to disinfect the wastewater during that process. We got three bids. Two from Trojan—one to do two cells or a single cell. Our facility is currently a 2MGD plant and the bids are for 6MGD, which will get us well into the future. The single channel is \$438,000, while the dual is \$600,682. Enaqua's bid was \$728,413. I would suggest a single channel. The basins and building are already there so most the work will be electrical. We would use Golden Spike Electric as our general contractor. Their estimate is about \$85,000. The bid is \$438,159 for equipment plus the \$85,000 for construction so a total of \$523,000. We budgeted \$300,000 for replacement. We are under, but the other 50% comes out of impact fees.

Motion by Councilmember Archibald to award the bid for replacement and upsize of this project as explained above. Motion seconded by Councilmember Estep. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember

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Vance - aye. Motion approved.

8. Calendar Items and Previous Assignment
 - a. Review of calendar

Assistant City Manager Christensen said we went to Fielding's City Council and are on Deweyville's agenda for December 8, at 7 p.m. Recorder Nessen will get us on Garland's agenda in December. The Habitat for Humanity dinner is this Friday. Saturday, December 3, is the Holiday Extravaganza. Judges are needed for the Ugly Sweater Contest at 1:30 p.m. Santa and the Grinch will be there. The Recreation Department and Library have joined forces in this effort. The City party is on Tuesday, Nov. 22. The Council Christmas dinner at Maddox will be December 20. Manager Warnke said Aspen Ridge has invited us to see their amenities at 10 a.m. next Monday.

- b. Unfinished Business/Action Items

Manager Warnke said we have discussed a crosswalk over the course of several meetings at the intersection at 6th South and 3rd East. UDOT identified that they would not entertain a crosswalk there, but we could install one. It is governed by the Manual of the Uniform Traffic Controlled Devices, so as long as we complied with that process it is eligible and we do not need approval from the State for our section of the intersection (the west side of the road).

9. Reports & Comments:
 - a. City Manager Reports and Comments
 1. Fire Chief Hiring Process

Manager Warnke said we have had quite a few applications submitted for the fire chief position. We plan to do a similar recruitment process like for the fire and police chiefs. That includes having an interviewing committee participate in the first round. Individuals who could participate include Mayor Holmgren and Councilmember Estep, with his background in fire. Myself, Assistant Manager Christensen, Police Chief Cordova, Former Fire Chief Robert LaCroix, and fire department employees. We will screen the candidates and select the ones we would like to interview and send out written questions for them to provide essay and responses. That would create the short list. The recommendation from the committee would come forward to the Council. In the second round the Council participates fully in that process. They would ask questions and make sure the fit is good for them, too. We will keep you posted on the process.

2. Building Inspector/Zoning Administrator Hiring Process

Manager Warnke said the other position is Steve Bench's replacement. He is retiring on March 15. No one has applied as of yet that has certifications. We are going to reach out to some people we know to see

their interest. Inspector Bench suggested why we are not seeing existing building inspectors, who are certified, is the zoning administrator aspect of the job. At some point we might want to consider splitting that from one position into two. We are due for a City Planner with our growth. I participate in the planning and would continue to some degree. I am involved in reviewing applications and looking at the developments for compliance with the code, general planning principals, and negotiating some of the pre-annexation infrastructure. I would still be involved in that process, but Inspector Bench does a lot of work on the front. He works with all the applicants to help them through the procedural process, answering zoning questions, and facilitating development agreements. We will keep you posted on that recruitment.

3. Conversation with Intermountain Health Care on Police Calls for Service

Manager Warnke said the City's business licensing study includes charging businesses who have a disproportionate impact for police and fire services. The largest organization that has an impact on policing services is the hospital. Currently we do not charge that fee to that organization. I setup a meeting with the administrator and had a good conversation. He is receptive to our concerns. They recognize there is a tremendous amount of calls coming and they want to help reduce those. A lot of the calls are related to behavioral health issues. They are looking into internal procedures to see how they can handle those. They have an alarm system that calls police and they plan to evaluate if those are being used when they should not be or if there are other ways they can deescalate issues. They are looking at doing some in-house security to reduce calls. We want to help in times of need and not discourage people from calling the police when they need help, we just want to use our resources correctly. The in-house security option would not be full-time. They would be on-call and our police would be paged out until they could be replaced. Chief Cordova said it is important to stay on top of this as we grow.

b. Development Review Committee Report and Comments

Manager Warnke said we approved Harvest Village. They are on the south end of town and need to clean up some of their construction documents and plat before they can record. We had a meeting with Envision Estates, which is the development proposed behind Visionary Homes, but they still have some access issues. It is currently zoned single-family, but they want to rezone some of that to have multi-family.

c. City Department Head Reports and Comments

1. UDOT's proposal for the Traffic Signal at the intersection of SR 13 and SR 102

Director Fulgham said this is an update on the Crossroads signal. The traffic circle is out because of the cost. They are going to proceed with a traffic light, but we do not have a timeframe. They will buy all the right-of-way they need, but it will be built smaller. It will not have a large designated right-turn pocket. That saves them some money upfront, but they could expand. The light will have a dedicated left turn lane like our Main Street and a through lane with a small turn pocket for right-hand turns. All the concrete area will be gone and there will be crossings for pedestrians. This is likely five to six years out. Manager Warnke said we had a conversation with the traffic engineer, who felt this was the quickest way to implementation. They will draw this up and get us cost estimates. The City is coming up with CMAC funds to help expedite that. Our Main Street Plan envisions beautifications at these entryways. We would have a landscape island with the signage to welcome people to Tremonton. I inquired about having that added, but the City would be responsible for that. This is a good opportunity to evaluate what that looks like and have that constructed at the same time. This is conceptual, but they are open to help facilitate that.

2. Update on street lighting LED conversion

Director Fulgham said we budgeted and signed a contract with Rocky Mountain Power to replace all our high sodium lights with LED. That is slated to start on December 12. They will have four crews in town changing all the gooseneck and neighborhood lights, to replace them with LED lights and make things brighter without the yellow haze. This will brighten up the community and put us on payback and cost reduction for those lights.

d. Council Reports and Comments

Councilmember Seamons said I am happy with what is going on. Director Fulgham does a good job and so does the Public Works.

Councilmember Rohde said I think the public, as a whole, thinks that since they can get anything they want on the internet they do not need to go to the library. About 15 years ago the public turned down a bond to build a new building because they did not want to spend the money. People need to feel the pain before they will pass a bond to do those types of things. I think you need to go through an education process on what the library does. People need to understand the importance and the programs that are suffering. Tonight has been a little depressing because we have been asking for more and more money—almost \$2 million worth of expenses. We are talking anywhere from \$5 million to \$10 million needed for an increase in our revenues just to get to par. That has me really concerned. We have two taxing entities who are raising their taxes when we are already taxing pretty high. We cannot come up with that kind of money in increased property taxes. We need to find other sources of revenues. I would like to see us get more strategic in getting small businesses to come to town. We need

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another big industry and we need to be actively recruiting them. If we can get some increased sales tax revenues and increased revenues from other companies coming in that is just another piece of the pie that will help to increase the revenues in the City. We need to seriously start selling the City and getting people to move their businesses here and increase the confidence of the community. I think the community does a good job of buying in town. If there was more for them to buy, they would do it. We have to find other sources of revenue to make this work over the next five years. It cannot just be property tax.

Councilmember Vance asked if we can put a limit on the public comment. Other city council meetings do. Sometimes we go into 20 minutes and we understood the topic in the first minute. We need to look into that.

Councilmember Archibald said I appreciate everyone getting ready for the holidays. It is fun to live in Tremonton where there is so much to do with our families and there is a spirit of celebration. Thank you for those City employees who do what they can to make sure our City looks beautiful as our residents drive down Main Street. I am excited for the holidays and hope we have a safe and wonderful season.

Councilmember Estep asked where we are at in our branding deal. Assistant City Manager Christensen said they are super close. They will have them by our next council meeting and I will send it out for your review before then. Councilmember Estep thanked them for the compliments and thanked those who help make it all possible.

Mayor Holmgren said I appreciate Councilmember Rohde's comments on increasing revenue. We have been working on a rural community grant. We will submit that this week with the idea of re-emphasizing and re-envisioning Midland Square as a plaza and gathering area for people. By doing this we would increase the foot traffic and the interest in the downtown area and revitalize it a bit. We are involving the Youth City Council in stringing up the lights at Midland Square. We have a great Council and community. I appreciate the diversity we have on this bench and our different skill sets. I appreciate you so much.

10. ***CLOSED SESSIONS: No closed session held at this time.***

- a. Strategy session to discuss the purchase of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms; and/or***
- b. Strategy session to discuss the character, professional competence or physical or mental health of an individual; and/or***
- c. Strategy sessions to discuss pending or reasonably imminent litigation; and/or***
- d. Discussions regarding security personnel, devices or systems***

11. **Adjournment.**

Motion by Councilmember Estep to adjourn the meeting. Motion seconded by Councilmember Archibald. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember

Draft Minutes

Vance - aye. Motion approved.

The meeting adjourned at 8:24 p.m.

The undersigned duly acting and appointed Recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above referenced date. Minutes were prepared by Jessica Tanner.

Dated this _____ day of _____, 2022.

Linsey Nessen, City Recorder

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	395,494.48	1,484,392.90	5,193,000.00	3,708,607.10	28.6
LICENSES & PERMITS	19,327.68	59,432.19	226,200.00	166,767.81	26.3
INTERGOVERNMENTAL - SENIOR SE	17,093.38	51,001.43	218,100.00	167,098.57	23.4
OTHER INTERGOVERNMENTAL REV.	320.98	173,050.68	477,500.00	304,449.32	36.2
OTHER INCOME	56,060.83	300,884.33	651,800.00	350,915.67	46.2
ADMINISTRATION SERVICES	.00	.00	40,500.00	40,500.00	.0
TRANSFERS/FUND BAL TO BE APPR	.00	.00	153,100.00	153,100.00	.0
	488,297.35	2,068,761.53	6,960,200.00	4,891,438.47	29.7
<u>EXPENDITURES</u>					
NON DEPARTMENTAL	930.84	31,278.60	65,400.00	34,121.40	47.8
CITY COUNCIL	4,386.26	24,653.18	66,150.00	41,496.82	37.3
COURT	8,367.27	36,276.46	109,100.00	72,823.54	33.3
CITY ADMINISTRATION	17,154.77	71,695.14	228,200.00	156,504.86	31.4
TREASURER	6,876.17	23,836.57	76,100.00	52,263.43	31.3
RECORDER	6,793.02	32,376.84	97,600.00	65,223.16	33.2
PROFESSIONAL	7,946.97	17,162.26	98,400.00	81,237.74	17.4
ECONOMIC DEVELOPMENT	.00	14,265.20	27,000.00	12,734.80	52.8
ELECTION	.00	.00	200.00	200.00	.0
CIVIC CENTER	2,184.06	9,309.40	31,400.00	22,090.60	29.7
PLANNING & COMM DEVELOPMENT	5,272.75	18,323.86	126,400.00	108,076.14	14.5
TRE. ENFORCEMENT LIQUOR LAWS	.00	.00	10,000.00	10,000.00	.0
POLICE DEPARTMENT	147,108.34	641,590.77	2,035,800.00	1,394,209.23	31.5
BUILDING INSPECTION	10,094.74	49,377.40	144,000.00	94,622.60	34.3
EMERGENCY MANAGEMENT	.00	.00	600.00	600.00	.0
GARBAGE COLLECTION	32,537.37	112,134.79	436,700.00	324,565.21	25.7
STREETS DEPARTMENT	48,159.51	216,686.51	848,400.00	631,713.49	25.5
CLASS C ROAD PROJECT	3,177.30	5,862.64	34,000.00	28,137.36	17.2
SENIOR PROGRAMMING	7,387.56	34,581.05	123,200.00	88,618.95	28.1
CONGREGATE MEALS	9,807.59	35,784.52	102,000.00	66,215.48	35.1
HOME DELIVERED MEALS	21,354.86	78,176.89	201,700.00	123,523.11	38.8
SENIOR BUILDING	4,036.04	16,038.87	50,600.00	34,561.13	31.7
GOLF COURSE	.00	.00	2,500.00	2,500.00	.0
CEMETERY	2,652.15	22,205.55	46,500.00	24,294.45	47.8
PARKS	33,279.14	146,888.98	424,200.00	277,311.02	34.6
COMMUNITY EVENTS	3,383.57	46,211.16	106,400.00	60,188.84	43.4
LIBRARY	25,890.92	123,236.13	349,100.00	225,863.87	35.3
CONTRIBUTIONS TO OTHER UNITS	32,959.44	131,837.76	293,000.00	161,162.24	45.0
TRANSFER TO OTHER FUNDS	.00	.00	825,550.00	825,550.00	.0
	441,740.64	1,939,790.53	6,960,200.00	5,020,409.47	27.9
NET REVENUE OVER EXPENDITURES	46,556.71	128,971.00	.00	(128,971.00)	.0

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

FOOD PANTRY - SPECIAL REV FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	2,253.71	2,253.71	9,000.00	6,746.29	25.0
OTHER INCOME	452.98	1,431.34	500.00	(931.34)	286.3
DONATIONS	3,217.00	22,538.12	35,000.00	12,461.88	64.4
TRANSFERS/BAL TO BE APPROPRIAT	.00	.00	45,000.00	45,000.00	.0
	<u>5,923.69</u>	<u>26,223.17</u>	<u>89,500.00</u>	<u>63,276.83</u>	<u>29.3</u>
<u>EXPENDITURES</u>					
FOOD PANTRY EXPENSE	2,035.98	12,270.87	89,300.00	77,029.13	13.7
ADMIN SERVICE CHARGE	.00	.00	200.00	200.00	.0
	<u>2,035.98</u>	<u>12,270.87</u>	<u>89,500.00</u>	<u>77,229.13</u>	<u>13.7</u>
NET REVENUE OVER EXPENDITURES	<u>3,887.71</u>	<u>13,952.30</u>	<u>.00</u>	<u>(13,952.30)</u>	<u>.0</u>

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ADULT PROGRAMS	(10.00)	3,237.50	15,200.00	11,962.50	21.3
YOUTH PROGRAMS	5,835.00	22,714.00	65,200.00	42,486.00	34.8
MISC. PROGRAMS	.00	6,955.66	29,400.00	22,444.34	23.7
OTHER INCOME	1,230.71	4,378.67	5,250.00	871.33	83.4
DONATIONS	.00	.00	200.00	200.00	.0
TRANSFERS/FUND BAL TO BE APPRO	.00	.00	167,050.00	167,050.00	.0
	<u>7,055.71</u>	<u>37,285.83</u>	<u>282,300.00</u>	<u>245,014.17</u>	<u>13.2</u>
<u>EXPENDITURES</u>					
NON DEPARTMENTAL EXPENSE	9,800.34	32,177.98	160,100.00	127,922.02	20.1
CONSESSION STAND	.00	968.57	9,000.00	8,031.43	10.8
SPECIAL EVENTS	.00	.00	3,800.00	3,800.00	.0
TOURNAMENTS	3.33	8,315.26	16,800.00	8,484.74	49.5
ADULT SOCCER	.29	48.28	1,600.00	1,551.72	3.0
ADULT SOFTBALL	708.18	2,175.58	7,600.00	5,424.42	28.6
PICKLEBALL	137.35	227.17	7,800.00	7,572.83	2.9
YOUTH BASEBALL	.00	1,488.29	12,600.00	11,111.71	11.8
YOUTH BASKETBALL	.00	.00	26,000.00	26,000.00	.0
YOUTH FLAG FOOTBALL	1,078.62	2,765.86	4,000.00	1,234.14	69.2
YOUTH SOCCER	737.03	3,701.40	9,900.00	6,198.60	37.4
YOUTH TRACK AND FIELD	.00	.00	3,200.00	3,200.00	.0
YOUTH VOLLEYBALL	.00	.00	1,200.00	1,200.00	.0
YOUTH GOLF	.00	.00	3,500.00	3,500.00	.0
YOUTH BOWLING	.00	.00	700.00	700.00	.0
YOUTH KARATE	.00	.00	800.00	800.00	.0
YOUTH CAMPS	.00	2,045.00	3,500.00	1,455.00	58.4
ADMIN SERVICE CHARGES	.00	.00	10,200.00	10,200.00	.0
	<u>12,465.14</u>	<u>53,913.39</u>	<u>282,300.00</u>	<u>228,386.61</u>	<u>19.1</u>
NET REVENUE OVER EXPENDITURES	(5,409.43)	(16,627.56)	.00	16,627.56	.0

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

SPECIAL REVENUE FUND - PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
OTHER INCOME	8,699.36	49,705.03	587,000.00	537,294.97	8.5
	8,699.36	49,705.03	587,000.00	537,294.97	8.5
<u>EXPENDITURES</u>					
PARKS & RECREATION	1,100.00	478,370.57	587,000.00	108,629.43	81.5
	1,100.00	478,370.57	587,000.00	108,629.43	81.5
NET REVENUE OVER EXPENDITURES	7,599.36	(428,665.54)	.00	428,665.54	.0

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

FIRE DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
FIRE INTERGOVERNMENTAL REV	529.50	8,922.64	47,300.00	38,377.36	18.9
EMS - CHARGES FOR SERVICES	169,195.07	407,209.83	1,290,000.00	882,790.17	31.6
FIRE - OTHER INCOME	3,601.76	39,984.29	10,500.00	(29,484.29)	380.8
EMS - OTHER INCOME	170.82	2,680.83	15,500.00	12,819.17	17.3
MISC INCOME	.00	.00	648,800.00	648,800.00	.0
	<u>173,497.15</u>	<u>458,797.59</u>	<u>2,012,100.00</u>	<u>1,553,302.41</u>	<u>22.8</u>
<u>EXPENDITURES</u>					
NON-DEPARTMENTAL EXPENSE	18,252.26	129,526.49	355,900.00	226,373.51	36.4
FIRE DEPARTMENT EXPENSE	8,327.03	40,059.72	358,500.00	318,440.28	11.2
EMS DEPARTMENT EXPENSE	77,588.26	320,617.84	1,288,500.00	967,882.16	24.9
ADMINISTRATIVE FEES	.00	.00	9,200.00	9,200.00	.0
	<u>104,167.55</u>	<u>490,204.05</u>	<u>2,012,100.00</u>	<u>1,521,895.95</u>	<u>24.4</u>
NET REVENUE OVER EXPENDITURES	<u>69,329.60</u>	<u>(31,406.46)</u>	<u>.00</u>	<u>31,406.46</u>	<u>.0</u>

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTEREST	6,035.20	16,664.87	.00	(16,664.87)	.0
TRANSFERS/FUND BAL TO BE APPRO	.00	.00	95,000.00	95,000.00	.0
	<u>6,035.20</u>	<u>16,664.87</u>	<u>95,000.00</u>	<u>78,335.13</u>	<u>17.5</u>
<u>EXPENDITURES</u>					
PARKS CAPITAL PROJECTS	.00	1,120.50	15,000.00	13,879.50	7.5
SENIORS CAPITAL PROJECTS	.00	.00	30,000.00	30,000.00	.0
CEMETERY CAPITAL PROJECTS	.00	.00	50,000.00	50,000.00	.0
	<u>.00</u>	<u>1,120.50</u>	<u>95,000.00</u>	<u>93,879.50</u>	<u>1.2</u>
NET REVENUE OVER EXPENDITURES	<u>6,035.20</u>	<u>15,544.37</u>	<u>.00</u>	<u>(15,544.37)</u>	<u>.0</u>

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

VEHICLE/EQUIP CAP PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS INCOME	2,169.00	6,344.03	.00	(6,344.03)	.0
TRANSFERS/FUND BAL TO BE APPRO	.00	.00	436,000.00	436,000.00	.0
	<u>2,169.00</u>	<u>6,344.03</u>	<u>436,000.00</u>	<u>429,655.97</u>	<u>1.5</u>
<u>EXPENDITURES</u>					
NON-DEPARTMENTAL	.00	.00	12,000.00	12,000.00	.0
POLICE DEPARTMENT	.00	.00	62,000.00	62,000.00	.0
STREET DEPARTMENT	.00	.00	245,000.00	245,000.00	.0
PARKS	.00	.00	7,000.00	7,000.00	.0
FIRE DEPARTMENT	.00	.00	7,000.00	7,000.00	.0
LIBRARY	.00	.00	12,000.00	12,000.00	.0
TRANSFER TO OTHER FUNDS	.00	.00	91,000.00	91,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>436,000.00</u>	<u>436,000.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>2,169.00</u>	<u>6,344.03</u>	<u>.00</u>	<u>(6,344.03)</u>	<u>.0</u>

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

TRANS CAPACITY CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GRANTS	.00	.00	287,000.00	287,000.00	.0
INTEREST	5,492.05	15,192.22	.00 (	15,192.22)	.0
SOURCE 37	2,137.59	24,669.81	124,400.00	99,730.19	19.8
TRANSFERS/FUND BAL TO BE APPRO	.00	.00 (	75,400.00)	(75,400.00)	.0
	<u>7,629.64</u>	<u>39,862.03</u>	<u>336,000.00</u>	<u>296,137.97</u>	<u>11.9</u>
<u>EXPENDITURES</u>					
VEHICLE CAPACITY PROJECTS	<u>924.00</u>	<u>100,528.20</u>	<u>336,000.00</u>	<u>235,471.80</u>	<u>29.9</u>
	<u>924.00</u>	<u>100,528.20</u>	<u>336,000.00</u>	<u>235,471.80</u>	<u>29.9</u>
NET REVENUE OVER EXPENDITURES	<u>6,705.64</u>	<u>(60,666.17)</u>	<u>.00</u>	<u>60,666.17</u>	<u>.0</u>

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
OTHER REVENUE	123,232.17	163,918.92	153,500.00	(10,418.92)	106.8
UTILITY REVENUE	197,842.17	1,003,944.10	2,237,200.00	1,233,255.90	44.9
CONTRIBUTIONS & TRANSFERS	.00	.00	942,800.00	942,800.00	.0
IMPACT FEES	14,141.70	119,096.76	200,000.00	80,903.24	59.6
	<u>335,216.04</u>	<u>1,286,959.78</u>	<u>3,533,500.00</u>	<u>2,246,540.22</u>	<u>36.4</u>
<u>EXPENDITURES</u>					
WATER DEPARTMENT UTILITY FUND	105,279.64	383,271.46	1,536,100.00	1,152,828.54	25.0
SECONDARY WATER	98,171.77	864,028.41	1,988,100.00	1,124,071.59	43.5
ADMIN SERVICE CHARGES	.00	.00	9,300.00	9,300.00	.0
	<u>203,451.41</u>	<u>1,247,299.87</u>	<u>3,533,500.00</u>	<u>2,286,200.13</u>	<u>35.3</u>
NET REVENUE OVER EXPENDITURES	<u>131,764.63</u>	<u>39,659.91</u>	<u>.00</u>	<u>(39,659.91)</u>	<u>.0</u>

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

TREATMENT PLANT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
OTHER INCOME	14,164.39	45,663.21	15,000.00	(30,663.21)	304.4
UTILITY REVENUE	158,263.26	703,563.29	1,756,000.00	1,052,436.71	40.1
CONTRIBUTIONS & TRANSFERS	.00	.00	493,400.00	493,400.00	.0
IMPACT FEES	5,101.86	53,503.87	.00	(53,503.87)	.0
	<u>177,529.51</u>	<u>802,730.37</u>	<u>2,264,400.00</u>	<u>1,461,669.63</u>	<u>35.5</u>
<u>EXPENDITURES</u>					
TREATMENT PLANT	62,433.82	246,890.01	1,642,400.00	1,395,509.99	15.0
COMPOST OPERATIONS	29,216.01	77,598.86	312,900.00	235,301.14	24.8
BUDGET TO GAAP DEBT PROCEEDS	.00	.00	300,000.00	300,000.00	.0
ADMIN SERVICE CHARGES	.00	.00	9,100.00	9,100.00	.0
	<u>91,649.83</u>	<u>324,488.87</u>	<u>2,264,400.00</u>	<u>1,939,911.13</u>	<u>14.3</u>
NET REVENUE OVER EXPENDITURES	<u>85,879.68</u>	<u>478,241.50</u>	<u>.00</u>	<u>(478,241.50)</u>	<u>.0</u>

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
OTHER REVENUE	3,160.51	10,150.77	305,000.00	294,849.23	3.3
UTILITY REVENUE	21,142.66	83,619.58	242,200.00	158,580.42	34.5
CONTRIBUTIONS & TRANSFERS	.00	.00	525,500.00	525,500.00	.0
IMPACT FEES	2,797.29	26,860.93	132,000.00	105,139.07	20.4
	<u>27,100.46</u>	<u>120,631.28</u>	<u>1,204,700.00</u>	<u>1,084,068.72</u>	<u>10.0</u>
<u>EXPENDITURES</u>					
SEWER DEPARTMENT	6,024.93	44,852.42	1,203,400.00	1,158,547.58	3.7
ADMIN SERVICE CHARGES	.00	.00	1,300.00	1,300.00	.0
	<u>6,024.93</u>	<u>44,852.42</u>	<u>1,204,700.00</u>	<u>1,159,847.58</u>	<u>3.7</u>
NET REVENUE OVER EXPENDITURES	<u>21,075.53</u>	<u>75,778.86</u>	<u>.00</u>	<u>(75,778.86)</u>	<u>.0</u>

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

STORM DRAIN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
OTHER REVENUE	2,376.48	8,744.73	4,000.00	(4,744.73)	218.6
UTILITY REVENUE	15,744.62	62,086.21	177,000.00	114,913.79	35.1
CONTRIBUTIONS & TRANSFERS	.00	.00	60,400.00	60,400.00	.0
IMPACT FEES	10,711.62	62,479.67	353,000.00	290,520.33	17.7
	<u>28,832.72</u>	<u>133,310.61</u>	<u>594,400.00</u>	<u>461,089.39</u>	<u>22.4</u>
<u>EXPENDITURES</u>					
STORM DRAIN UTILITY FUND	4,507.92	377,200.97	593,200.00	215,999.03	63.6
ADMIN SERVICE CHARGES	.00	.00	1,200.00	1,200.00	.0
	<u>4,507.92</u>	<u>377,200.97</u>	<u>594,400.00</u>	<u>217,199.03</u>	<u>63.5</u>
NET REVENUE OVER EXPENDITURES	<u>24,324.80</u>	<u>(243,890.36)</u>	<u>.00</u>	<u>243,890.36</u>	<u>.0</u>

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RDA DIST #2 FUND - DOWNTOWN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	300,000.00	300,000.00	.0
OTHER INCOME	2,677.83	7,948.58	.00	(7,948.58)	.0
CONTRIBUTIONS & TRANSFERS	.00	.00	115,000.00	115,000.00	.0
	<u>2,677.83</u>	<u>7,948.58</u>	<u>415,000.00</u>	<u>407,051.42</u>	<u>1.9</u>
<u>EXPENDITURES</u>					
REDEVELOPMENT #2	<u>2,083.00</u>	<u>4,166.00</u>	<u>415,000.00</u>	<u>410,834.00</u>	<u>1.0</u>
	<u>2,083.00</u>	<u>4,166.00</u>	<u>415,000.00</u>	<u>410,834.00</u>	<u>1.0</u>
NET REVENUE OVER EXPENDITURES	<u>594.83</u>	<u>3,782.58</u>	<u>.00</u>	<u>(3,782.58)</u>	<u>.0</u>

CITY OF TREMONTON
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RDA DIST #3 - WEST LIBERTY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 35	.00	339.15	.00	(339.15)	.0
OTHER INCOME	4,705.28	15,508.69	360,000.00	344,491.31	4.3
	<u>4,705.28</u>	<u>15,847.84</u>	<u>360,000.00</u>	<u>344,152.16</u>	<u>4.4</u>
<u>EXPENDITURES</u>					
RDA #3 - W. LIB FOODS/MILLARD	.00	338.92	.00	(338.92)	.0
W.LIB FOODS/HOUSING PLAN IMPRO	13,007.50	14,962.50	360,000.00	345,037.50	4.2
	<u>13,007.50</u>	<u>15,301.42</u>	<u>360,000.00</u>	<u>344,698.58</u>	<u>4.3</u>
NET REVENUE OVER EXPENDITURES	<u>(8,302.22)</u>	<u>546.42</u>	<u>.00</u>	<u>(546.42)</u>	<u>.0</u>

CITY OF TREMONTON
COMBINED CASH INVESTMENT
OCTOBER 31, 2022

COMBINED CASH ACCOUNTS

01-11112	CASH IN CHECKING - ZIONS BANK	(	12,994.67)
01-11113	ON-LINE PAY UTIL - CLEARING		1,992.60
01-11114	ONLINE PAY - AMB - CLEARING	(	6,090.30)
01-11115	XPRESS DEPOSIT ACCOUNT		194,998.51
01-11451	RET CKS - CLEARING ZIONS BANK		275.26
01-11610	CASH IN INVESTMENTS - PTIF		26,347,801.14
01-11612	CASH IN INVESTMENTS/PTIF-LLEBG		400,000.00
01-11618	CASH IN INVESTMENTS - ZIONS BK		201,370.79
01-11750	UTILITY CLEARING	(	474.95)
01-11760	COURT CASH CLEARING		2,199.31
	TOTAL COMBINED CASH		27,129,077.69
01-11900	TOTAL ALLOCATION - OTHER FUNDS	(	27,129,077.69)

TOTAL UNALLOCATED CASH			.00
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND		1,378,526.92
21	ALLOCATION TO FOOD PANTRY - SPECIAL REV FUND		201,135.21
25	ALLOCATION TO RECREATION		252,304.20
26	ALLOCATION TO SPECIAL REVENUE FUND - PARKS		508,240.04
28	ALLOCATION TO FIRE DEPARTMENT		1,109,234.01
40	ALLOCATION TO CAPITAL PROJECTS FUND		2,679,816.25
41	ALLOCATION TO VEHICLE/EQUIP CAP PROJECT FUND		963,104.22
42	ALLOCATION TO TRANS CAPACITY CAPITAL FUND		2,438,640.33
51	ALLOCATION TO WATER UTILITY FUND		5,831,250.74
52	ALLOCATION TO TREATMENT PLANT FUND		6,029,907.26
54	ALLOCATION TO SEWER FUND		1,403,361.96
55	ALLOCATION TO STORM DRAIN FUND		1,055,228.46
71	ALLOCATION TO RDA DIST #2 FUND - DOWNTOWN		1,189,040.12
73	ALLOCATION TO RDA DIST #3 - WEST LIBERTY		2,089,287.97
	TOTAL ALLOCATIONS TO OTHER FUNDS		27,129,077.69
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(	27,129,077.69)

ZERO PROOF IF ALLOCATIONS BALANCE			.00
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CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

GENERAL FUND

ASSETS

10-11100	CASH FROM COMBINED FUND	1,378,526.92	
10-11200	CASH IN TILL	250.02	
10-11202	PETTY CASH FUND SENIOR CENTER	10.00	
10-11300	LIBRARY CASH IN TILL	20.00	
10-12110	ALLOWANCE FOR BAD DEBTS	6,161.13	
10-13100	ACCOUNTS RECEIVABLE - GF	108,461.85	
10-13103	ACCOUNTS RECEIVABLE GARBAGE	36,649.61	
10-13104	ACCOUNTS RECEIVABLE RECYCLE	6,938.38	
10-13105	A/R GENERAL FUND OTHER	36,575.93	
10-13170	A/R B&C ROAD	106,354.87	
10-13180	ACCOUNTS REC SALES TAX	503,619.02	
10-13181	PROPERTY TAX RECEIVABLE	1,996,489.00	
10-13182	A/R TRANSIENT ROOM TAX	7,625.79	
10-13202	DUE FROM OTHER GOVERNMENT	7,028.60	
10-13403	TAX ASSESSMENT RECEIVABLE	33,882.53	
10-13500	UTILITY FRANCHISE LEASE RECVBL	99,474.32	
10-15610	PREPAID - OTHER	6,113.71	
	TOTAL ASSETS		4,334,181.68

LIABILITIES AND EQUITY

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

GENERAL FUND

LIABILITIES

10-21100	ACCOUNTS PAYABLE	(	728,562.74)	
10-21151	DEFERRED REVENUE - GASB 34		1,996,489.00	
10-22200	FEDERAL W/H TAXES PAYABLE		10,405.02	
10-22300	FICA PAYABLE		22,768.93	
10-22400	STATE W/H TAXES PAYABLE		12,654.27	
10-22440	AMERICAN HERITAGE LIFE INS		157.62	
10-22450	DISABILITY PAYABLE	(	1,173.61)	
10-22460	PRE LEGAL PAYABLE		.35	
10-22500	UTAH STATE RETIREMENT PAYABLE		60,721.00	
10-22510	HEALTH INSURANCE PAYABLE	(	59,856.29)	
10-22520	DENTAL INSURANCE PAYABLE	(	5,170.42)	
10-22530	VISION INSURANCE PAYABLE	(	474.31)	
10-22540	LIFE INSURANCE PAYABLE	(	1,631.33)	
10-22710	CLOTHING DEDUCTIONS PAYABLE	(	4,833.74)	
10-22720	FD CLOTHING DEDUCTIONS PAYABLE	(	2,909.93)	
10-22910	FLEX SPENDING ACCOUNT		1,076.47	
10-22990	MISC DEDUCTIONS PAYABLE		1,864.58	
10-24100	DUE TO OTHER GOVERNMENT UNITS	(	56.67)	
10-24510	SURCHARGE 35%		370.84	
10-24520	SURCHARGE 85%		2,161.32	
10-24521	SECURITY SURCHARGE		546.21	
10-24522	NEW ADDITIONAL STATE SURCHARGE		1,630.68	
10-24523	OFF ROAD VEHICLE SURCHARGE	(	1,043.23)	
10-24525	COURT CASH BAIL/TRUST		1,798.00	
10-24535	PD EVIDENCE MONEY		287.66	
10-24700	DEVELOPER FEE-IN-LIEU		245,073.83	
10-24710	DEVELOPER DEPOSIT/ESCROW		524,119.92	
TOTAL LIABILITIES				2,076,413.43

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
10-29800	FUND BALANCE - BEGINN OF YEAR	2,128,797.25		
	REVENUE OVER EXPENDITURES - YTD	128,971.00		
BALANCE - CURRENT DATE			2,257,768.25	
TOTAL FUND EQUITY				2,257,768.25
TOTAL LIABILITIES AND EQUITY				4,334,181.68

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 GENERAL PROPERTY TAXES - CURR	13,349.81	52,736.71	1,996,000.00	1,943,263.29	2.6
10-31-110 PENALTY/INTEREST	.00	184.96	1,000.00	815.04	18.5
10-31-112 AUTO IN LIEU	11,734.04	52,633.90	110,000.00	57,366.10	47.9
10-31-120 PRIOR YR TAXES DELINQUENT	4,820.29	5,814.85	20,000.00	14,185.15	29.1
10-31-130 GEN SALES & USE TAXES	264,529.76	986,180.56	2,100,000.00	1,113,819.44	47.0
10-31-150 FRANCHISE TAX CABLE TV/COMCAST	.00	4,668.16	13,000.00	8,331.84	35.9
10-31-160 TELECOMMUNICATION FRANCHISE TX	3,208.29	12,100.99	40,000.00	27,899.01	30.3
10-31-161 ELECTRIC ENERGY TAX	75,290.68	285,977.06	675,000.00	389,022.94	42.4
10-31-162 NATURAL GAS ENERGY TAX	18,567.58	65,253.44	200,000.00	134,746.56	32.6
10-31-163 TRANSIENT ROOM TAX	3,994.03	18,842.27	38,000.00	19,157.73	49.6
TOTAL TAXES	395,494.48	1,484,392.90	5,193,000.00	3,708,607.10	28.6
<u>LICENSES & PERMITS</u>					
10-32-210 BUSINESS LICENSES & PERMITS	53.55	836.47	34,000.00	33,163.53	2.5
10-32-211 CONDITIONAL USE PERMIT	.00	.00	500.00	500.00	.0
10-32-220 BUILDING PERMITS	7,557.53	33,769.11	120,000.00	86,230.89	28.1
10-32-221 BUILDING PERMITS ADMIN. FEES	804.11	3,024.51	12,000.00	8,975.49	25.2
10-32-222 BLDG INSPECTS-INTERLOCAL AGREE	225.00	945.00	3,000.00	2,055.00	31.5
10-32-223 DEVELOPMENT PERMITS	3,641.73	7,589.60	10,000.00	2,410.40	75.9
10-32-224 SUBDIVISION SIGNS	360.00	620.00	800.00	180.00	77.5
10-32-225 NEW STREETLIGHTS	6,500.00	10,000.00	30,000.00	20,000.00	33.3
10-32-250 ANIMAL LICENSES	45.00	540.00	4,000.00	3,460.00	13.5
10-32-750 PD IMPACT FEE REIMBURSEMENT	140.76	2,107.50	11,900.00	9,792.50	17.7
TOTAL LICENSES & PERMITS	19,327.68	59,432.19	226,200.00	166,767.81	26.3

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL - SENIOR SER</u>					
10-33-314 SENIOR TITLE III B	.00	5,000.00	14,000.00	9,000.00	35.7
10-33-316 STATE SERVICE	3,000.00	5,000.00	8,000.00	3,000.00	62.5
10-33-317 BRAG MISC.	.00	.00	2,500.00	2,500.00	.0
10-33-318 STATE TRANSPORTATION	.00	.00	700.00	700.00	.0
10-33-320 SENIOR TITLE III C-1	2,652.30	5,652.30	20,000.00	14,347.70	28.3
10-33-322 USDA CASH IN LIEU III C-1	.00	.00	6,500.00	6,500.00	.0
10-33-324 STATE NUTRITION C-1	280.00	280.00	1,000.00	720.00	28.0
10-33-326 CONGREGATE MEALS INCOME	866.78	3,579.38	19,200.00	15,620.62	18.6
10-33-327 HOME DELIVERED MEAL INCOME	4,702.00	20,897.45	40,000.00	19,102.55	52.2
10-33-330 SENIOR TITLE III C-2	.00	.00	14,500.00	14,500.00	.0
10-33-332 USDA CASH IN LIEU III C-2	4,652.30	5,652.30	6,600.00	947.70	85.6
10-33-334 STATE NUTRITION C-2	940.00	1,940.00	1,000.00	(940.00)	194.0
10-33-336 STATE HOME DELIVERED MEALS	.00	3,000.00	20,000.00	17,000.00	15.0
10-33-337 HEALTH INSURANCE COUNSELING	.00	.00	3,000.00	3,000.00	.0
10-33-340 STATE SERVICE IIIF	.00	.00	3,000.00	3,000.00	.0
10-33-341 SENIOR TITLE IIID	.00	.00	3,100.00	3,100.00	.0
10-33-342 STATE SERVICE IIID	.00	.00	2,000.00	2,000.00	.0
10-33-352 LOCAL GOVERNMENT CONTRIBUTIONS	.00	.00	53,000.00	53,000.00	.0
TOTAL INTERGOVERNMENTAL - SENIOR SE	17,093.38	51,001.43	218,100.00	167,098.57	23.4
<u>OTHER INTERGOVERNMENTAL REV.</u>					
10-34-362 B & C ROAD FUND ALLOTMENT	.00	165,110.08	400,000.00	234,889.92	41.3
10-34-363 JAG GRANT REIMB - TRAINING EQU	.00	.00	4,500.00	4,500.00	.0
10-34-364 STATE LIQUOR FUND ALLOTMENT	.00	.00	10,000.00	10,000.00	.0
10-34-370 LIBRARY STATE GRANT (CLEF)	.00	.00	6,500.00	6,500.00	.0
10-34-378 LIBRARY GRANT	.00	.00	500.00	500.00	.0
10-34-380 TOURISM GRANTS	.00	.00	40,000.00	40,000.00	.0
10-34-398 PD OVERTIME REIMBURSEMENT	320.98	3,440.60	6,000.00	2,559.40	57.3
10-34-420 CLG GRANT (HISTORIC PRESERVAT)	.00	4,500.00	10,000.00	5,500.00	45.0
TOTAL OTHER INTERGOVERNMENTAL REV.	320.98	173,050.68	477,500.00	304,449.32	36.2

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER INCOME</u>					
10-36-431 ANNEXATION FEES	.00	.00	800.00	800.00	.0
10-36-440 CEMETERY OPENING FEES	1,600.00	7,400.00	18,000.00	10,600.00	41.1
10-36-445 CEMETERY LOT SALES	1,600.00	4,400.00	17,000.00	12,600.00	25.9
10-36-446 CEMETERY TRANSFER FEES	.00	.00	100.00	100.00	.0
10-36-460 LIBRARY FEES	233.15	1,568.79	5,000.00	3,431.21	31.4
10-36-465 LIBRARY LSTA GRANT	.00	5,040.95	.00	(5,040.95)	.0
10-36-500 COURT FINES & FORFEITURES	7,091.67	30,459.92	70,000.00	39,540.08	43.5
10-36-511 SERVING FEE - TREMONTON	.00	.00	100.00	100.00	.0
10-36-528 POLICE DEPARTMENT FEES	175.00	1,470.00	6,000.00	4,530.00	24.5
10-36-530 GARBAGE COLLECTION CHARGES	31,645.72	127,429.98	372,600.00	245,170.02	34.2
10-36-532 GARBAGE CAN PURCHASE	450.00	1,500.00	24,200.00	22,700.00	6.2
10-36-534 RECYCLE COLLECTION CHARGES	6,163.86	24,740.79	75,400.00	50,659.21	32.8
10-36-537 RR INSPECTION REIMBURSEMENT	.00	12,600.00	12,600.00	.00	100.0
10-36-538 RR MAINTENANCE REIMBURSEMENT	.00	23,975.93	4,500.00	(19,475.93)	532.8
10-36-579 RENTAL ON BOWERY/STAGE	.00	122.50	100.00	(22.50)	122.5
10-36-585 RENT FROM SENIOR BUILDING	200.00	670.00	2,000.00	1,330.00	33.5
10-36-586 GROUND LEASE/BILLBOARDS/CELL T	.00	.00	6,600.00	6,600.00	.0
10-36-601 OTHER REVENUE	574.19	1,389.54	6,000.00	4,610.46	23.2
10-36-610 INTEREST EARNING	3,270.17	23,144.63	11,000.00	(12,144.63)	210.4
10-36-613 ULGT TARP PROGRAM	.00	3,412.00	3,000.00	(412.00)	113.7
10-36-615 RESTITUTION	.00	2,670.00	200.00	(2,470.00)	1335.0
10-36-617 CREDIT CARD SERVICE FEE	296.04	1,028.12	2,000.00	971.88	51.4
10-36-618 CITY CAR COMMUTING REIMBURSEME	165.00	585.00	3,000.00	2,415.00	19.5
10-36-652 DONATIONS - VETERAN'S MEMORIAL	.00	.00	500.00	500.00	.0
10-36-660 24TH OF JULY PROCEEDS	.00	6,191.64	3,500.00	(2,691.64)	176.9
10-36-661 COMMUNITY EVENTS PROCEEDS	.00	1,397.00	500.00	(897.00)	279.4
10-36-671 SALE OF SURPLUS PROPERTY	.00	559.00	5,000.00	4,441.00	11.2
10-36-830 CONTRIBUTION PRIVATE SOURCES	174.26	262.11	.00	(262.11)	.0
10-36-835 PRIVATE DONATION - SENIORS	2,387.77	3,083.53	2,000.00	(1,083.53)	154.2
10-36-844 SENIOR PROGRAMS	34.00	2,803.00	.00	(2,803.00)	.0
10-36-849 INSURANCE PROCEEDS	.00	12,979.90	100.00	(12,879.90)	12979.9
TOTAL OTHER INCOME	56,060.83	300,884.33	651,800.00	350,915.67	46.2
<u>ADMINISTRATION SERVICES</u>					
10-37-128 ADMIN SERVICES TO FIRE DEPT	.00	.00	9,200.00	9,200.00	.0
10-37-151 ADMIN SERVICES TO WATER FUND	.00	.00	9,300.00	9,300.00	.0
10-37-152 ADMIN SERVICES TO WWTP FUND	.00	.00	9,100.00	9,100.00	.0
10-37-154 ADMIN SERVICES TO THE SEWER FD	.00	.00	1,300.00	1,300.00	.0
10-37-155 ADMIN SERVICE TO THE STORM FD	.00	.00	1,200.00	1,200.00	.0
10-37-156 ADMIN SERVICES TO THE REC FUND	.00	.00	10,200.00	10,200.00	.0
10-37-157 ADMIN SERVICES FOR FOOD PANTRY	.00	.00	200.00	200.00	.0
TOTAL ADMINISTRATION SERVICES	.00	.00	40,500.00	40,500.00	.0

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS/FUND BAL TO BE APPR</u>					
10-39-999 FUND BALANCE TO BE APPROPRIATE	.00	.00	153,100.00	153,100.00	.0
TOTAL TRANSFERS/FUND BAL TO BE APPR	.00	.00	153,100.00	153,100.00	.0
 TOTAL FUND REVENUE	 488,297.35	 2,068,761.53	 6,960,200.00	 4,891,438.47	 29.7

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON DEPARTMENTAL</u>					
10-40-160 HEALTH, SAFETY & WELFARE	445.13	5,789.69	23,100.00	17,310.31	25.1
10-40-212 MEMBERSHIPS/DUES	.00	406.60	800.00	393.40	50.8
10-40-220 PUBLIC NOTICES	.00	.00	1,500.00	1,500.00	.0
10-40-240 OFFICE SUPPLIES & EXPENSES	29.31	327.49	2,000.00	1,672.51	16.4
10-40-241 POSTAGE	.00	210.51	1,700.00	1,489.49	12.4
10-40-242 WEB PAGE UPDATE	15.00	45.00	500.00	455.00	9.0
10-40-243 COPIER/SUPPLIES	95.55	620.63	2,500.00	1,879.37	24.8
10-40-244 LOGO/MARKETING	.00	.00	3,000.00	3,000.00	.0
10-40-250 SUPPLIES & MAINTENAN	.00	.00	700.00	700.00	.0
10-40-262 WENDELL PETTERSON SIGN AGRMNT	.00	.00	1,000.00	1,000.00	.0
10-40-270 UTILITIES (BILLBOARDS/SIGNS)	83.65	238.53	1,000.00	761.47	23.9
10-40-272 ANNUAL BILLBOARD PERMIT	.00	.00	300.00	300.00	.0
10-40-280 TELEPHONE	22.78	112.75	500.00	387.25	22.6
10-40-281 INTERNET	21.00	84.00	300.00	216.00	28.0
10-40-312 COMPUTER SOFTWARE	.00	20,352.93	22,700.00	2,347.07	89.7
10-40-345 BANK FEES	26.53	163.20	600.00	436.80	27.2
10-40-347 CREDIT CARD SERVICE FEE	191.89	617.23	1,900.00	1,282.77	32.5
10-40-370 OTHER PROFESSIONAL & TECHNICAL	.00	.00	500.00	500.00	.0
10-40-372 RECORDING FEES	.00	.00	200.00	200.00	.0
10-40-380 OTHER SERVICES	.00	2,027.80	.00	(2,027.80)	.0
10-40-410 INSURANCE	.00	213.92	500.00	286.08	42.8
10-40-450 MISCELLANEOUS SUPPLIES	.00	68.32	100.00	31.68	68.3
TOTAL NON DEPARTMENTAL	930.84	31,278.60	65,400.00	34,121.40	47.8
<u>CITY COUNCIL</u>					
10-41-100 SALARIES	646.02	2,907.09	7,000.00	4,092.91	41.5
10-41-101 OVERTIME WAGES	837.00	2,836.51	1,500.00	(1,336.51)	189.1
10-41-130 BENEFITS	2,952.68	11,651.92	26,600.00	14,948.08	43.8
10-41-212 MEMBERSHIPS/DUES	.00	548.95	7,000.00	6,451.05	7.8
10-41-230 TRAVEL	.00	718.90	10,000.00	9,281.10	7.2
10-41-240 OFFICE SUPPLIES & EXPENSES	12.00	12.00	.00	(12.00)	.0
10-41-241 POSTAGE	.00	21.11	100.00	78.89	21.1
10-41-244 COMMUNITY RELATIONS	.00	.00	250.00	250.00	.0
10-41-250 SUPPLIES & MAINTENAN	.00	146.57	.00	(146.57)	.0
10-41-281 INTERNET	18.60	74.40	300.00	225.60	24.8
10-41-310 DATA PROCESSING	95.49	284.77	1,300.00	1,015.23	21.9
10-41-312 COMPUTER SOFTWARE	46.55	73.49	300.00	226.51	24.5
10-41-313 COMPUTER HARDWARE ALLOWANCE	.00	2.75	400.00	397.25	.7
10-41-360 EDUCATION	(290.00)	3,220.00	5,000.00	1,780.00	64.4
10-41-450 MISCELLANEOUS SUPPLIES	67.92	154.72	1,000.00	845.28	15.5
10-41-460 MISCELLANEOUS SERVICES	.00	.00	300.00	300.00	.0
10-41-570 NEW HOPE CRISIS	.00	2,000.00	2,000.00	.00	100.0
10-41-571 GIRLS AND BOYS CLUB	.00	.00	2,500.00	2,500.00	.0
10-41-572 MISS BEAR RIVER PAGEANT	.00	.00	600.00	600.00	.0
TOTAL CITY COUNCIL	4,386.26	24,653.18	66,150.00	41,496.82	37.3

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURT</u>					
10-42-100 SALARIES	4,881.00	21,964.50	64,800.00	42,835.50	33.9
10-42-130 BENEFITS	1,855.40	8,063.39	24,200.00	16,136.61	33.3
10-42-140 WITNESS FEES	.00	.00	300.00	300.00	.0
10-42-141 HSA CONTRIBUTION	.00	650.00	1,300.00	650.00	50.0
10-42-142 JUROR FEE	.00	.00	500.00	500.00	.0
10-42-210 BOOKS & SUBSCRIPTIONS	749.46	817.21	1,000.00	182.79	81.7
10-42-213 INTERPRETER FEES	9.06	80.21	600.00	519.79	13.4
10-42-230 TRAVEL	.00	648.75	1,800.00	1,151.25	36.0
10-42-240 OFFICE SUPPLIES & EXPENSES	.00	57.36	800.00	742.64	7.2
10-42-241 POSTAGE	.00	89.66	500.00	410.34	17.9
10-42-243 COPIER/SUPPLIES	.00	.00	200.00	200.00	.0
10-42-250 SUPPLIES & MAINTENAN	.00	.00	500.00	500.00	.0
10-42-255 JUDGE'S VEHICLE ALLOWANCE	438.18	1,971.81	5,600.00	3,628.19	35.2
10-42-280 TELEPHONE	82.73	388.97	1,500.00	1,111.03	25.9
10-42-281 INTERNET	55.81	223.24	700.00	476.76	31.9
10-42-310 SERVICES DATA PROCESSING	155.98	467.65	2,000.00	1,532.35	23.4
10-42-312 COMPUTER SOFTWARE	139.65	745.47	1,300.00	554.53	57.3
10-42-313 COMPUTER HARDWARE	.00	8.24	1,000.00	991.76	.8
10-42-360 EDUCATION	.00	100.00	300.00	200.00	33.3
10-42-450 MISCELLANEOUS SUPPLIES	.00	.00	100.00	100.00	.0
10-42-460 MISCELLANEOUS SERVICES	.00	.00	100.00	100.00	.0
TOTAL COURT	8,367.27	36,276.46	109,100.00	72,823.54	33.3

CITY ADMINISTRATION

10-45-100 SALARIES	10,168.50	45,108.30	138,500.00	93,391.70	32.6
10-45-102 MERIT	216.56	270.71	.00	(270.71)	.0
10-45-130 BENEFITS	4,952.60	20,761.76	63,500.00	42,738.24	32.7
10-45-140 HSA CONTRIBUTION	.00	.00	2,400.00	2,400.00	.0
10-45-212 MEMBERSHIPS/DUES	.00	190.00	1,000.00	810.00	19.0
10-45-230 TRAVEL	175.88	175.88	2,000.00	1,824.12	8.8
10-45-250 MANAGER VEHICLE ALLOWANCE	236.88	1,895.04	6,000.00	4,104.96	31.6
10-45-280 TELEPHONE	686.43	1,084.57	3,000.00	1,915.43	36.2
10-45-281 INTERNET	74.42	297.68	1,000.00	702.32	29.8
10-45-310 SERVICES DATA PROCESSING	205.42	619.37	2,800.00	2,180.63	22.1
10-45-312 COMPUTER SOFTWARE	330.20	437.96	1,300.00	862.04	33.7
10-45-313 COMPUTER HARDWARE	.00	10.99	2,400.00	2,389.01	.5
10-45-360 EDUCATION	.00	490.00	2,000.00	1,510.00	24.5
10-45-450 MISCELLANEOUS SUPPLIES	107.88	352.88	1,300.00	947.12	27.1
10-45-540 EQUIPMENT LESS THAN \$5000	.00	.00	1,000.00	1,000.00	.0
TOTAL CITY ADMINISTRATION	17,154.77	71,695.14	228,200.00	156,504.86	31.4

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TREASURER</u>					
10-46-100 SALARIES	2,504.67	10,764.63	40,600.00	29,835.37	26.5
10-46-101 OVERTIME WAGES	1,442.25	2,871.39	1,000.00	(1,871.39)	287.1
10-46-102 MERIT	108.28	162.43	100.00	(62.43)	162.4
10-46-106 DRUG TEST/PHYSICAL	92.70	185.40	.00	(185.40)	.0
10-46-130 BENEFITS	1,549.60	5,405.84	14,400.00	8,994.16	37.5
10-46-140 HSA CONTRIBUTION	.00	1,900.00	3,800.00	1,900.00	50.0
10-46-212 MEMBERSHIPS/DUES	75.00	75.00	300.00	225.00	25.0
10-46-220 CITIZEN RELATIONS ADS/PUB NOT	.00	188.33	600.00	411.67	31.4
10-46-230 TRAVEL	147.50	147.50	2,000.00	1,852.50	7.4
10-46-280 TELEPHONE	74.78	471.96	2,000.00	1,528.04	23.6
10-46-281 INTERNET	74.42	297.68	1,000.00	702.32	29.8
10-46-310 SERVICES DATA PROCESSING	220.77	661.46	2,900.00	2,238.54	22.8
10-46-312 COMPUTER SOFTWARE	186.20	293.96	1,000.00	706.04	29.4
10-46-313 COMPUTER HARDWARE	.00	10.99	5,700.00	5,689.01	.2
10-46-360 EDUCATION	400.00	400.00	700.00	300.00	57.1
TOTAL TREASURER	6,876.17	23,836.57	76,100.00	52,263.43	31.3
<u>RECORDER</u>					
10-47-100 SALARIES	2,959.70	13,460.28	39,900.00	26,439.72	33.7
10-47-101 OVERTIME WAGES	348.75	558.00	1,200.00	642.00	46.5
10-47-102 MERIT	216.56	270.71	100.00	(170.71)	270.7
10-47-103 CONTRACT EMPLOYEE	764.78	1,941.56	9,200.00	7,258.44	21.1
10-47-130 BENEFITS	2,082.76	8,125.35	24,800.00	16,674.65	32.8
10-47-140 HSA CONTRIBUTION	.00	1,200.00	.00	(1,200.00)	.0
10-47-210 BOOKS/SUBSCRIPTIONS/	.00	.00	100.00	100.00	.0
10-47-212 MEMBERSHIPS/DUES	.00	480.00	1,000.00	520.00	48.0
10-47-230 TRAVEL	.00	431.27	2,500.00	2,068.73	17.3
10-47-241 POSTAGE	.00	.00	100.00	100.00	.0
10-47-250 SUPPLIES & MAINTENANCE	.00	.00	200.00	200.00	.0
10-47-280 TELEPHONE	61.36	500.63	2,000.00	1,499.37	25.0
10-47-281 INTERNET	55.81	223.24	800.00	576.76	27.9
10-47-310 SERVICES DATA PROCESSING	163.65	490.39	2,200.00	1,709.61	22.3
10-47-312 COMPUTER SOFTWARE	139.65	3,535.47	8,400.00	4,864.53	42.1
10-47-313 COMPUTER HARDWARE	.00	60.94	2,100.00	2,039.06	2.9
10-47-360 EDUCATION	.00	1,099.00	2,700.00	1,601.00	40.7
10-47-450 MISCELLANEOUS SUPPLIES	.00	.00	100.00	100.00	.0
10-47-500 EQUIPMENT LESS THAN \$5000	.00	.00	200.00	200.00	.0
TOTAL RECORDER	6,793.02	32,376.84	97,600.00	65,223.16	33.2

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROFESSIONAL</u>					
10-48-270 UTILITIES (RR CROSSING SIGNAL)	21.33	61.62	300.00	238.38	20.5
10-48-320 ENGINEERING	.00	.00	5,000.00	5,000.00	.0
10-48-330 LEGAL	531.25	1,281.25	5,000.00	3,718.75	25.6
10-48-331 LEGAL - CRIMINAL	1,625.00	7,275.00	35,000.00	27,725.00	20.8
10-48-340 ACCOUNTING & AUDITING	4,269.39	4,269.39	27,000.00	22,730.61	15.8
10-48-350 OTHER PROFESSIONAL FEES	.00	.00	1,000.00	1,000.00	.0
10-48-352 INDIGENT DEFENSE	450.00	1,125.00	8,000.00	6,875.00	14.1
10-48-370 RAILROAD INSPECTION	1,050.00	3,150.00	12,600.00	9,450.00	25.0
10-48-371 RR MAINTENANCE	.00	.00	4,500.00	4,500.00	.0
TOTAL PROFESSIONAL	7,946.97	17,162.26	98,400.00	81,237.74	17.4
<u>ECONOMIC DEVELOPMENT</u>					
10-49-212 MEMBERSHIP DUES	.00	2,672.00	3,000.00	328.00	89.1
10-49-370 OTHER PROFESSIONAL & TECHNICAL	.00	11,593.20	24,000.00	12,406.80	48.3
TOTAL ECONOMIC DEVELOPMENT	.00	14,265.20	27,000.00	12,734.80	52.8
<u>ELECTION</u>					
10-50-220 PUBLIC NOTICES	.00	.00	200.00	200.00	.0
TOTAL ELECTION	.00	.00	200.00	200.00	.0
<u>CIVIC CENTER</u>					
10-51-100 SALARIES	351.23	1,549.23	6,000.00	4,450.77	25.8
10-51-130 BENEFITS	30.56	132.73	2,200.00	2,067.27	6.0
10-51-250 SUPPLIES & MAINT.	.00	.00	100.00	100.00	.0
10-51-260 BUILDING & GROUNDS MAINTENANCE	454.22	1,247.00	4,000.00	2,753.00	31.2
10-51-268 TREES	.00	.00	300.00	300.00	.0
10-51-270 UTILITIES	804.47	2,521.37	6,500.00	3,978.63	38.8
10-51-271 GAS - (QUESTAR)	25.52	102.23	5,000.00	4,897.77	2.0
10-51-281 INTERNET	18.60	74.40	300.00	225.60	24.8
10-51-310 SERVICES DATA PROCESSING	57.11	171.04	1,000.00	828.96	17.1
10-51-312 COMPUTER SOFTWARE	46.55	523.49	800.00	276.51	65.4
10-51-313 COMPUTER HARDWARE	.00	2.75	400.00	397.25	.7
10-51-323 CONTRACT LABOR - MOWING	395.80	1,521.59	3,000.00	1,478.41	50.7
10-51-410 INSURANCE	.00	1,463.57	1,700.00	236.43	86.1
10-51-450 MISCELLANEOUS SUPPLIES	.00	.00	100.00	100.00	.0
TOTAL CIVIC CENTER	2,184.06	9,309.40	31,400.00	22,090.60	29.7

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING & COMM DEVELOPMENT</u>						
10-52-160	HEALTH, SAFETY & WELFARE	.00	81.24	.00	(81.24)	.0
10-52-220	PUBLIC NOTICES	.00	103.73	800.00	696.27	13.0
10-52-230	TRAVEL/PARTIES	.00	.00	1,000.00	1,000.00	.0
10-52-241	POSTAGE	.00	32.89	100.00	67.11	32.9
10-52-320	ENGINEERING	5,272.75	16,966.00	80,000.00	63,034.00	21.2
10-52-330	LEGAL	.00	750.00	4,500.00	3,750.00	16.7
10-52-370	OTHER PROFESSIONAL & TECHNICAL	.00	390.00	20,000.00	19,610.00	2.0
10-52-461	CLG GRANT (HISTORIC PRESERVAT)	.00	.00	20,000.00	20,000.00	.0
	TOTAL PLANNING & COMM DEVELOPMENT	5,272.75	18,323.86	126,400.00	108,076.14	14.5
<u>TRE. ENFORCEMENT LIQUOR LAWS</u>						
10-53-500	EQUIPMENT LESS THAN \$5000	.00	.00	10,000.00	10,000.00	.0
	TOTAL TRE. ENFORCEMENT LIQUOR LAWS	.00	.00	10,000.00	10,000.00	.0

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-54-100 SALARIES	81,108.70	351,978.63	1,077,000.00	725,021.37	32.7
10-54-101 OVERTIME WAGES	5,739.15	19,417.43	51,000.00	31,582.57	38.1
10-54-104 MERIT	541.40	541.40	500.00	(41.40)	108.3
10-54-106 DRUG TEST/PHYSICAL	.00	285.40	800.00	514.60	35.7
10-54-130 BENEFITS	44,763.52	177,668.11	588,000.00	410,331.89	30.2
10-54-140 HSA CONTRIBUTION	600.00	6,892.00	13,900.00	7,008.00	49.6
10-54-150 POLICE RESERVE	.00	.00	1,500.00	1,500.00	.0
10-54-160 HEALTH, SAFETY AND WELFARE	314.49	1,040.29	3,000.00	1,959.71	34.7
10-54-170 WITNESS FEES	.00	.00	100.00	100.00	.0
10-54-175 TRANSIENT AID	50.65	50.65	200.00	149.35	25.3
10-54-200 SPECIAL DEPARTMENT SUPPLIES	553.34	1,411.38	7,500.00	6,088.62	18.8
10-54-210 BOOKS & SUBSCRIPTIONS	86.94	86.94	700.00	613.06	12.4
10-54-212 MEMBERSHIPS/DUES	5.00	133.70	1,600.00	1,466.30	8.4
10-54-220 PUBLIC NOTICES	.00	.00	100.00	100.00	.0
10-54-230 TRAVEL	.00	959.50	5,000.00	4,040.50	19.2
10-54-240 OFFICE SUPPLIES & EXPENSES	761.57	2,662.44	5,500.00	2,837.56	48.4
10-54-241 POSTAGE	10.97	132.77	500.00	367.23	26.6
10-54-243 COPIES/SUPPLIES	138.33	190.38	500.00	309.62	38.1
10-54-250 SUPPLIES & MAINTENAN	1,200.81	3,932.06	20,000.00	16,067.94	19.7
10-54-251 FUEL	1,235.68	6,885.60	45,000.00	38,114.40	15.3
10-54-260 K-9 EXPENSES	(261.47)	1,237.35	3,000.00	1,762.65	41.3
10-54-261 ANIMAL CONTROL EXPENSES	115.97	386.45	2,500.00	2,113.55	15.5
10-54-262 BUILDING & GROUNDS MAINTENANCE	225.00	225.00	2,500.00	2,275.00	9.0
10-54-270 UTILITIES	362.99	1,142.94	3,000.00	1,857.06	38.1
10-54-271 GAS - (QUESTAR)	13.23	53.45	1,000.00	946.55	5.4
10-54-280 TELEPHONE	1,540.96	5,909.67	28,000.00	22,090.33	21.1
10-54-281 INTERNET	148.88	595.52	2,000.00	1,404.48	29.8
10-54-310 SERVICES DATA PROCESSING	556.69	1,667.50	8,000.00	6,332.50	20.8
10-54-312 COMPUTER SOFTWARE	372.40	23,230.78	40,600.00	17,369.22	57.2
10-54-313 COMPUTER HARDWARE	.00	138.75	16,000.00	15,861.25	.9
10-54-323 CONTRACT LABOR - MOWING	25.19	96.83	200.00	103.17	48.4
10-54-324 MOWING - ZONING ENFORCEMENT	.00	.00	200.00	200.00	.0
10-54-330 LEGAL	.00	.00	1,000.00	1,000.00	.0
10-54-360 EDUCATION	1,075.61	4,195.16	8,000.00	3,804.84	52.4
10-54-365 POLICE ACADEMY EXPENSES	1,407.00	2,982.89	5,000.00	2,017.11	59.7
10-54-370 OTHER PROFESSIONAL & TECHNICAL	.00	.00	35,000.00	35,000.00	.0
10-54-410 INSURANCE	.00	13,920.60	14,700.00	779.40	94.7
10-54-441 E.A.S.Y. ENFORCEMENT	.00	50.00	200.00	150.00	25.0
10-54-500 EQUIPMENT LESS THAN \$5000	584.92	7,635.73	20,000.00	12,364.27	38.2
10-54-512 FACILITIES/IMPACT STUDY	.00	.00	2,500.00	2,500.00	.0
10-54-520 JAG GRANT EXP - TRAINING EQUIP	(136.56)	(136.56)	4,500.00	4,636.56	(3.0)
10-54-530 06 CROWN VIC/CHEV IMPALA	(11.74)	(11.74)	.00	11.74	.0
10-54-563 800 MHZ RADIOS	.00	.00	5,500.00	5,500.00	.0
10-54-720 BUILDING IMPROVEMENTS	3,978.72	4,001.77	10,000.00	5,998.23	40.0
TOTAL POLICE DEPARTMENT	147,108.34	641,590.77	2,035,800.00	1,394,209.23	31.5

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING INSPECTION</u>					
10-56-100 SALARIES	6,510.40	29,296.80	86,500.00	57,203.20	33.9
10-56-102 MERIT	108.28	162.43	.00	(162.43)	.0
10-56-130 BENEFITS	2,956.08	12,585.19	38,000.00	25,414.81	33.1
10-56-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	220.00	525.00	1,200.00	675.00	43.8
10-56-230 TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-56-240 OFFICE SUPPLIES & EXPENSES	.00	73.89	400.00	326.11	18.5
10-56-250 SUPPLIES & MAINT.	44.90	44.90	1,000.00	955.10	4.5
10-56-251 FUEL	73.87	420.48	3,500.00	3,079.52	12.0
10-56-280 TELEPHONE	66.67	249.16	1,600.00	1,350.84	15.6
10-56-281 INTERNET	18.60	74.40	300.00	225.60	24.8
10-56-310 SERVICES DATA PROCESSING	57.11	171.04	800.00	628.96	21.4
10-56-312 COMPUTER SOFTWARE	46.55	1,673.49	2,000.00	326.51	83.7
10-56-313 COMPUTER HARDWARE	.00	2.75	400.00	397.25	.7
10-56-360 EDUCATION	.00	.00	1,000.00	1,000.00	.0
10-56-410 INSURANCE	.00	4,105.59	4,300.00	194.41	95.5
10-56-500 EQUIPMENT LESS THAN \$5000	.00	.00	1,500.00	1,500.00	.0
10-56-520 PROCEEDS TRUCK LEASE	(7.72)	(7.72)	.00	7.72	.0
TOTAL BUILDING INSPECTION	10,094.74	49,377.40	144,000.00	94,622.60	34.3
<u>EMERGENCY MANAGEMENT</u>					
10-57-200 SPECIAL DEPARTMENT SUPPLIES	.00	.00	500.00	500.00	.0
10-57-240 OFFICE SUPPLIES & EXPENSE	.00	.00	100.00	100.00	.0
TOTAL EMERGENCY MANAGEMENT	.00	.00	600.00	600.00	.0
<u>GARBAGE COLLECTION</u>					
10-59-241 POSTAGE	.00	403.30	1,400.00	996.70	28.8
10-59-347 CREDIT CARD SERVICE FEE	171.89	679.39	1,300.00	620.61	52.3
10-59-480 BAD DEBTS EXPENSE - GARBAGE	.00	322.49	.00	(322.49)	.0
10-59-490 BAD DEBTS EXPENSE - RECYCLE	.00	8.54	.00	(8.54)	.0
10-59-600 GARBAGE COLLECTION	26,857.56	80,834.45	315,000.00	234,165.55	25.7
10-59-605 RECYCLE COLLECTION	5,507.92	16,446.32	74,800.00	58,353.68	22.0
10-59-610 GARBAGE CANS	.00	13,440.30	24,200.00	10,759.70	55.5
10-59-611 ANNUAL SPRING & FALL CLEANUP	.00	.00	20,000.00	20,000.00	.0
TOTAL GARBAGE COLLECTION	32,537.37	112,134.79	436,700.00	324,565.21	25.7

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS DEPARTMENT</u>					
10-60-100 SALARIES	24,600.91	99,753.53	282,800.00	183,046.47	35.3
10-60-101 OVERTIME WAGES	325.97	2,016.67	12,000.00	9,983.33	16.8
10-60-103 MERIT	108.28	108.28	300.00	191.72	36.1
10-60-106 DRUG TEST/PHYSICAL	.00	92.70	300.00	207.30	30.9
10-60-130 BENEFITS	12,148.36	46,031.79	142,400.00	96,368.21	32.3
10-60-140 HSA CONTRIBUTION	.00	650.00	1,300.00	650.00	50.0
10-60-190 UNIFORMS	.00	157.24	1,500.00	1,342.76	10.5
10-60-200 SPECIAL DEPARTMENT SUPPLIES	.00	.00	2,000.00	2,000.00	.0
10-60-201 ROAD BASE MATERIALS	.00	.00	200.00	200.00	.0
10-60-202 STREETS MATERIAL (SAND & SALT)	.00	.00	5,500.00	5,500.00	.0
10-60-203 STREETS MATERIALS (SIGNS)	.00	.00	8,000.00	8,000.00	.0
10-60-204 NEW STREETLIGHTS (RM POWER)	.00	.00	30,000.00	30,000.00	.0
10-60-205 SAFETY SUPPLIES	.00	.00	500.00	500.00	.0
10-60-206 STREETLIGHT FIXTURE UPGRADES	.00	.00	88,000.00	88,000.00	.0
10-60-220 PUBLIC NOTICES	.00	.00	200.00	200.00	.0
10-60-230 TRAVEL	.00	.00	1,000.00	1,000.00	.0
10-60-240 OFFICE SUPPLIES & EXPENSES	.00	112.82	200.00	87.18	56.4
10-60-241 POSTAGE	.00	96.50	700.00	603.50	13.8
10-60-250 SUPPLIES & MAINT.	4,069.08	12,336.29	60,000.00	47,663.71	20.6
10-60-251 FUEL	494.17	2,716.15	20,000.00	17,283.85	13.6
10-60-260 BUILDING AND SHOPS MAINTENANCE	324.24	2,232.97	2,000.00	(232.97)	111.7
10-60-269 UTILITY - PUB WORKS BUILDING	574.58	1,760.08	8,000.00	6,239.92	22.0
10-60-270 UTILITIES (STREETLIGHTS)	5,575.41	16,698.43	70,000.00	53,301.57	23.9
10-60-271 GAS - (QUESTAR)	110.91	226.17	9,500.00	9,273.83	2.4
10-60-280 TELEPHONE	244.95	1,097.72	4,600.00	3,502.28	23.9
10-60-281 INTERNET	37.21	148.84	500.00	351.16	29.8
10-60-310 SERVICES DATA PROCESSING	121.90	364.85	1,700.00	1,335.15	21.5
10-60-312 COMPUTER SOFTWARE	93.10	146.98	500.00	353.02	29.4
10-60-313 COMPUTER HARDWARE	.00	5.49	1,800.00	1,794.51	.3
10-60-320 ENGINEERING	.00	641.75	500.00	(141.75)	128.4
10-60-360 EDUCATION	.00	.00	800.00	800.00	.0
10-60-370 OTHER PROFESSIONAL & TECHNICAL	.00	1,262.50	.00	(1,262.50)	.0
10-60-410 INSURANCE	.00	12,709.55	13,600.00	890.45	93.5
10-60-510 RIDLEY'S STREET	(626.46)	(626.46)	.00	626.46	.0
10-60-513 UTAH TECH CENTER ROAD STUDY	.00	.00	10,000.00	10,000.00	.0
10-60-520 VEHICLE LEASE-1996 FORD TRUCK	(43.10)	(43.10)	.00	43.10	.0
10-60-540 HOE UPGRADE	.00	.00	12,000.00	12,000.00	.0
10-60-550 SPECIAL PROJ - RR/SCHOOL CROSS	.00	.00	5,000.00	5,000.00	.0
10-60-558 PAINT STRIPPING F.A.S	.00	15,988.77	11,000.00	(4,988.77)	145.4
10-60-566 WAY FINDING SIGNAGE	.00	.00	40,000.00	40,000.00	.0
TOTAL STREETS DEPARTMENT	48,159.51	216,686.51	848,400.00	631,713.49	25.5

CITY OF TREMONTON
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CLASS C ROAD PROJECT</u>					
10-61-201 SIDEWALK	505.30	3,190.64	20,000.00	16,809.36	16.0
10-61-202 CURB AND GUTTER	.00	.00	10,000.00	10,000.00	.0
10-61-320 ENGINEERING	2,672.00	2,672.00	2,000.00	(672.00)	133.6
10-61-370 OTHER PROFESSIONAL & TECHNICAL	.00	.00	1,000.00	1,000.00	.0
10-61-701 CAPITAL ENGINEERING	.00	.00	1,000.00	1,000.00	.0
TOTAL CLASS C ROAD PROJECT	3,177.30	5,862.64	34,000.00	28,137.36	17.2
<u>SENIOR PROGRAMMING</u>					
10-63-100 SALARIES	4,208.42	19,138.46	70,400.00	51,261.54	27.2
10-63-101 OVERTIME WAGES	.00	55.50	.00	(55.50)	.0
10-63-102 MERIT	108.28	108.28	.00	(108.28)	.0
10-63-130 BENEFITS	1,631.27	6,557.52	26,200.00	19,642.48	25.0
10-63-140 HSA CONTRIBUTION	.00	1,200.00	2,400.00	1,200.00	50.0
10-63-200 SPECIAL DEPARTMENT SUPPLIES	290.87	406.91	1,500.00	1,093.09	27.1
10-63-201 ENSURE PURCHASE FOR SENIORS	.00	1,055.07	3,000.00	1,944.93	35.2
10-63-230 TRAVEL	.00	.00	800.00	800.00	.0
10-63-240 OFFICE SUPPLIES & EXPENSES	841.08	1,191.23	1,500.00	308.77	79.4
10-63-241 POSTAGE	.00	225.19	300.00	74.81	75.1
10-63-243 COPIER/SUPPLIES	.00	.00	200.00	200.00	.0
10-63-250 SUPPLIES & MAINT.	.00	125.00	4,200.00	4,075.00	3.0
10-63-280 TELEPHONE	167.74	736.54	1,200.00	463.46	61.4
10-63-281 INTERNET	18.60	74.40	300.00	225.60	24.8
10-63-310 PROFESSIONAL SERVICES	.00	.00	100.00	100.00	.0
10-63-311 SERVICES DATA PROCESSING	57.11	171.04	800.00	628.96	21.4
10-63-312 COMPUTER SOFTWARE	46.55	363.49	1,900.00	1,536.51	19.1
10-63-313 COMPUTER HARDWARE	.00	2.75	2,600.00	2,597.25	.1
10-63-360 EDUCATION	.00	.00	800.00	800.00	.0
10-63-390 TOUR EXPENSE	17.64	2,925.42	1,500.00	(1,425.42)	195.0
10-63-450 MISCELLANEOUS SUPPLIES	.00	.00	1,300.00	1,300.00	.0
10-63-460 MISCELLANEOUS SERVICES	.00	.00	1,500.00	1,500.00	.0
10-63-501 SENIOR VAN	.00	244.25	700.00	455.75	34.9
TOTAL SENIOR PROGRAMMING	7,387.56	34,581.05	123,200.00	88,618.95	28.1

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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONGREGATE MEALS</u>					
10-64-100 SALARIES	3,590.38	16,645.47	51,000.00	34,354.53	32.6
10-64-130 BENEFITS	1,099.54	5,063.01	12,800.00	7,736.99	39.6
10-64-200 FOOD	5,045.74	13,122.25	36,000.00	22,877.75	36.5
10-64-230 TRAVEL	.00	.00	100.00	100.00	.0
10-64-240 OFFICE SUPPLIES & EXPENSES	.00	17.13	100.00	82.87	17.1
10-64-243 COPIER/SUPPLIES	.00	.00	100.00	100.00	.0
10-64-250 SUPPLIES & MAINT.	.00	185.00	300.00	115.00	61.7
10-64-280 TELEPHONE	10.79	10.79	.00	(10.79)	.0
10-64-281 INTERNET	9.30	37.20	100.00	62.80	37.2
10-64-310 SERVICES DATA PROCESSING	28.56	85.54	400.00	314.46	21.4
10-64-312 COMPUTER SOFTWARE	23.28	616.76	600.00	(16.76)	102.8
10-64-313 COMPUTER HARDWARE	.00	1.37	200.00	198.63	.7
10-64-360 EDUCATION	.00	.00	300.00	300.00	.0
TOTAL CONGREGATE MEALS	9,807.59	35,784.52	102,000.00	66,215.48	35.1
<u>HOME DELIVERED MEALS</u>					
10-65-100 SALARIES	7,260.69	32,255.66	83,800.00	51,544.34	38.5
10-65-106 DRUG TEST/PHYSICAL	.00	.00	200.00	200.00	.0
10-65-130 BENEFITS	1,633.32	7,057.95	16,700.00	9,642.05	42.3
10-65-200 FOOD	11,857.53	33,160.70	83,000.00	49,839.30	40.0
10-65-230 TRAVEL	.00	.00	1,000.00	1,000.00	.0
10-65-240 OFFICE SUPPLIES & EXPENSES	49.38	224.05	400.00	175.95	56.0
10-65-243 COPIER/SUPPLIES	.00	.00	100.00	100.00	.0
10-65-250 SUPPLIES & MAINT.	.00	437.50	3,500.00	3,062.50	12.5
10-65-251 FUEL	199.27	1,271.05	6,000.00	4,728.95	21.2
10-65-253 SSBG HOME DELIVERED MEALS	.00	2,641.12	3,000.00	358.88	88.0
10-65-280 TELEPHONE	58.06	152.52	1,000.00	847.48	15.3
10-65-281 INTERNET	9.30	37.20	100.00	62.80	37.2
10-65-310 SERVICES DATA PROCESSING	28.56	85.54	400.00	314.46	21.4
10-65-312 COMPUTER SOFTWARE	23.28	616.76	1,300.00	683.24	47.4
10-65-313 COMPUTER HARDWARE	.00	1.37	600.00	598.63	.2
10-65-360 EDUCATION	238.75	238.75	600.00	361.25	39.8
10-65-520 VEHICLE - SENIOR VAN	(3.28)	(3.28)	.00	3.28	.0
TOTAL HOME DELIVERED MEALS	21,354.86	78,176.89	201,700.00	123,523.11	38.8

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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR BUILDING</u>					
10-66-100 SALARIES	599.21	2,466.09	3,200.00	733.91	77.1
10-66-130 BENEFITS	56.13	232.09	300.00	67.91	77.4
10-66-243 COPIER/SUPPLIES	200.59	387.49	300.00	(87.49)	129.2
10-66-250 SUPPLIES & MAINT.	.00	890.64	6,000.00	5,109.36	14.8
10-66-260 BUILDING & GROUNDS MAINTENANCE	1,352.06	1,813.58	8,500.00	6,686.42	21.3
10-66-261 SPECIAL DEPT REPAIRS	.00	405.00	1,200.00	795.00	33.8
10-66-263 PUBLIC ADDRESS SYSTEM	.00	.00	3,000.00	3,000.00	.0
10-66-270 UTILITIES	682.32	2,122.28	7,000.00	4,877.72	30.3
10-66-271 GAS - (QUESTAR)	144.21	479.08	4,000.00	3,520.92	12.0
10-66-281 INTERNET	37.21	148.84	500.00	351.16	29.8
10-66-310 SERVICES DATA PROCESSING	114.22	342.10	1,500.00	1,157.90	22.8
10-66-312 COMPUTER SOFTWARE	93.10	146.98	500.00	353.02	29.4
10-66-313 COMPUTER HARDWARE	.00	5.49	1,800.00	1,794.51	.3
10-66-323 CONTRACT LABOR - MOWING	17.99	69.16	200.00	130.84	34.6
10-66-360 EDUCATION	.00	.00	200.00	200.00	.0
10-66-410 INSURANCE	.00	5,791.05	6,200.00	408.95	93.4
10-66-450 MISCELLANEOUS SUPPLIES	739.00	739.00	200.00	(539.00)	369.5
10-66-504 EQUIPMENT LESS THAN \$5000	.00	.00	6,000.00	6,000.00	.0
TOTAL SENIOR BUILDING	4,036.04	16,038.87	50,600.00	34,561.13	31.7
<u>GOLF COURSE</u>					
10-68-462 WATER SHARES	.00	.00	2,500.00	2,500.00	.0
TOTAL GOLF COURSE	.00	.00	2,500.00	2,500.00	.0
<u>CEMETERY</u>					
10-69-100 SALARIES	43.48	4,462.38	11,000.00	6,537.62	40.6
10-69-101 OVERTIME WAGES	84.44	138.88	800.00	661.12	17.4
10-69-130 BENEFITS	81.24	1,635.07	7,600.00	5,964.93	21.5
10-69-200 SPECIAL DEPARTMENT SUPPLIES	.00	5,149.62	2,000.00	(3,149.62)	257.5
10-69-250 SUPPLIES & MAINT.	.00	773.46	2,500.00	1,726.54	30.9
10-69-268 TREES	.00	.00	2,000.00	2,000.00	.0
10-69-270 UTILITIES	323.66	1,347.76	4,000.00	2,652.24	33.7
10-69-410 INSURANCE	.00	550.98	600.00	49.02	91.8
10-69-460 CONTRACT LABOR - MOWING	2,119.33	8,147.40	16,000.00	7,852.60	50.9
TOTAL CEMETERY	2,652.15	22,205.55	46,500.00	24,294.45	47.8

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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
10-72-100 SALARIES	10,523.09	55,448.62	143,000.00	87,551.38	38.8
10-72-102 MERIT	216.56	216.56	100.00	(116.56)	216.6
10-72-103 OVERTIME WAGES	463.96	3,683.99	2,000.00	(1,683.99)	184.2
10-72-130 BENEFITS	6,074.66	26,554.60	76,500.00	49,945.40	34.7
10-72-140 HSA CONTRIBUTION	.00	2,400.00	2,400.00	.00	100.0
10-72-200 SPECIAL DEPARTMENT SUPPLIES	189.15	279.15	3,000.00	2,720.85	9.3
10-72-212 MEMBERSHIPS/DUES	.00	.00	300.00	300.00	.0
10-72-230 TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-72-240 OFFICE SUPPLIES & EXPENSES	.00	.00	300.00	300.00	.0
10-72-243 COPIER/SUPPLIES	31.48	139.34	500.00	360.66	27.9
10-72-250 SUPPLIES & MAINT.	555.25	2,422.87	17,000.00	14,577.13	14.3
10-72-251 FUEL	177.82	1,041.33	5,000.00	3,958.67	20.8
10-72-260 BUILDING & GROUNDS MAINTENANCE	1,130.00	4,564.03	10,000.00	5,435.97	45.6
10-72-261 SPRINKLER SYSTEM REPAIRS	48.41	1,598.17	10,000.00	8,401.83	16.0
10-72-262 WEED SPRAY	.00	272.96	1,500.00	1,227.04	18.2
10-72-264 INFIELD DIRT	.00	.00	7,000.00	7,000.00	.0
10-72-266 PLAYGROUND MAINTENANCE	1,244.80	1,381.78	4,000.00	2,618.22	34.5
10-72-267 CHRISTMAS LIGHTS	.00	.00	6,000.00	6,000.00	.0
10-72-268 TREES	.00	330.82	2,000.00	1,669.18	16.5
10-72-270 UTILITIES	1,837.52	5,591.09	13,500.00	7,908.91	41.4
10-72-271 GAS -(QUESTAR)	5.10	18.62	700.00	681.38	2.7
10-72-280 TELEPHONE	123.34	1,040.74	3,000.00	1,959.26	34.7
10-72-281 INTERNET	37.21	148.84	500.00	351.16	29.8
10-72-310 SERVICES DATA PROCESSING	114.22	512.10	1,500.00	987.90	34.1
10-72-312 COMPUTER SOFTWARE	93.10	146.98	500.00	353.02	29.4
10-72-313 COMPUTER HARDWARE	.00	13.44	1,800.00	1,786.56	.8
10-72-360 EDUCATION	.00	.00	1,000.00	1,000.00	.0
10-72-364 CONTRACT LABOR - MOWING	8,498.93	32,672.60	64,000.00	31,327.40	51.1
10-72-410 INSURANCE	.00	4,495.81	4,600.00	104.19	97.7
10-72-450 MISCELLANEOUS SUPPLIES	.00	.00	1,000.00	1,000.00	.0
10-72-462 WATER SHARES	.00	.00	500.00	500.00	.0
10-72-510 KARATE	(335.46)	(335.46)	.00	335.46	.0
10-72-540 EQUIPMENT LESS THAN \$5000	2,250.00	2,250.00	5,000.00	2,750.00	45.0
10-72-550 SPECIAL PROJECTS - PARKS	.00	.00	4,500.00	4,500.00	.0
10-72-704 IMPROVE TO BUILDING OVER 5,000	.00	.00	15,000.00	15,000.00	.0
10-72-711 PARKS CAPITAL PROJECTS	.00	.00	15,000.00	15,000.00	.0
 TOTAL PARKS	 33,279.14	 146,888.98	 424,200.00	 277,311.02	 34.6

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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY EVENTS</u>					
10-73-100 SALARIES	.00	2,195.72	22,900.00	20,704.28	9.6
10-73-101 OVERTIME WAGES	.00	55.50	4,000.00	3,944.50	1.4
10-73-130 BENEFITS	7.50	773.31	13,300.00	12,526.69	5.8
10-73-241 POSTAGE	.00	.00	1,000.00	1,000.00	.0
10-73-250 SUPPLIES & MAINT.	110.52	110.52	.00	(110.52)	.0
10-73-461 COMMUNITY EVENTS	1,462.05	2,628.47	8,000.00	5,371.53	32.9
10-73-465 VETERAN'S MEMORIAL	.00	5,675.00	5,000.00	(675.00)	113.5
10-73-466 MEMORIAL DAY	.00	.00	1,000.00	1,000.00	.0
10-73-467 24TH OF JULY/CITY DAYS	1,000.00	13,475.25	16,000.00	2,524.75	84.2
10-73-468 PARADES	.00	1,525.75	1,000.00	(525.75)	152.6
10-73-471 FIREWORKS - 24TH OF JULY	.00	13,000.00	14,000.00	1,000.00	92.9
10-73-473 CANOPIES	803.50	6,629.99	3,000.00	(3,629.99)	221.0
10-73-476 FAIR BOOTH	.00	.00	800.00	800.00	.0
10-73-478 YOUTH COUNCIL/YCC TRAINING	.00	141.65	6,400.00	6,258.35	2.2
10-73-480 ARTS COUNCIL	.00	.00	10,000.00	10,000.00	.0
 TOTAL COMMUNITY EVENTS	 3,383.57	 46,211.16	 106,400.00	 60,188.84	 43.4

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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
10-75-100 SALARIES	12,424.22	53,437.53	139,000.00	85,562.47	38.4
10-75-102 MERIT	108.28	108.28	100.00	(8.28)	108.3
10-75-103 CHILDREN PROGRAM SALARIES	832.62	3,213.13	5,000.00	1,786.87	64.3
10-75-104 YOUTH PROGRAM SALARIES	165.87	1,073.75	2,500.00	1,426.25	43.0
10-75-105 ADULT PROGRAM SALARIES	505.90	2,305.92	5,000.00	2,694.08	46.1
10-75-106 DRUG TEST/PHYSICAL	.00	.00	500.00	500.00	.0
10-75-130 BENEFITS	3,822.12	15,910.60	44,800.00	28,889.40	35.5
10-75-200 SPECIAL DEPARTMENT SUPPLIES	.00	.00	500.00	500.00	.0
10-75-210 BOOKS	1,299.57	8,657.81	25,000.00	16,342.19	34.6
10-75-211 AUDIO & VIDEO	52.98	1,055.24	7,000.00	5,944.76	15.1
10-75-212 DIGITAL	476.68	2,497.17	5,000.00	2,502.83	49.9
10-75-213 LOST AND DAMAGED BOOK REPLACEM	.00	148.71	1,500.00	1,351.29	9.9
10-75-215 SUBSCRIPTIONS	.00	.00	600.00	600.00	.0
10-75-220 PUBLIC NOTICES	.00	.00	500.00	500.00	.0
10-75-230 TRAVEL	120.00	120.00	1,500.00	1,380.00	8.0
10-75-240 OFFICE SUPPLIES & EXPENSES	1,320.33	9,718.28	9,000.00	(718.28)	108.0
10-75-241 POSTAGE	5.29	125.65	2,500.00	2,374.35	5.0
10-75-242 DONATIONS/GIFTS PURCHASES	.00	.00	1,600.00	1,600.00	.0
10-75-243 COPIER/SUPPLIES	485.73	1,998.94	5,000.00	3,001.06	40.0
10-75-244 PROGRAM SUPPLIES	.00	1,542.61	2,500.00	957.39	61.7
10-75-245 CHILDREN PROGRAMS	.00	985.13	5,500.00	4,514.87	17.9
10-75-246 YOUTH PROGRAMS	66.72	773.56	1,500.00	726.44	51.6
10-75-247 ADULT PROGRAMS	427.38	688.88	2,500.00	1,811.12	27.6
10-75-260 BUILDING & GROUNDS MAINTENANCE	243.74	2,473.54	4,000.00	1,526.46	61.8
10-75-270 UTILITIES	369.17	1,061.55	3,000.00	1,938.45	35.4
10-75-271 GAS - (QUESTAR)	7.16	28.64	1,300.00	1,271.36	2.2
10-75-280 TELEPHONE	125.25	467.46	2,000.00	1,532.54	23.4
10-75-281 "INTERNET/ERATE"	.00	.00	5,600.00	5,600.00	.0
10-75-310 SERVICES DATA PROCESSING	985.34	2,954.32	13,000.00	10,045.68	22.7
10-75-311 SERV DATA PROC/SATELLITE BRANC	494.34	1,483.02	6,500.00	5,016.98	22.8
10-75-312 COMPUTER SOFTWARE	902.44	5,907.91	22,300.00	16,392.09	26.5
10-75-313 COMPUTER HARDWARE	.00	.00	3,300.00	3,300.00	.0
10-75-314 SATELLITE COMPUTER SOFTWARE	465.51	734.93	5,000.00	4,265.07	14.7
10-75-315 SATELLITE COMPUTER HARDWARE	.00	.00	1,900.00	1,900.00	.0
10-75-360 EDUCATION	.00	74.99	1,500.00	1,425.01	5.0
10-75-410 INSURANCE	.00	1,610.89	2,000.00	389.11	80.5
10-75-439 LIBRARY GRANT - MISC	.00	1,612.44	500.00	(1,112.44)	322.5
10-75-440 STATE GRANT (CLEF)	.00	.00	6,500.00	6,500.00	.0
10-75-450 MISCELLANEOUS SUPPLIES	184.28	465.25	1,500.00	1,034.75	31.0
10-75-460 MISCELLANEOUS SERVICES	.00	.00	100.00	100.00	.0
10-75-541 LSTA GRANT	.00	.00	500.00	500.00	.0
TOTAL LIBRARY	25,890.92	123,236.13	349,100.00	225,863.87	35.3

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CONTRIBUTIONS TO OTHER UNITS</u>					
10-89-100	CONTRIBUTION TO UTOPIA DEBT	32,959.44	131,837.76	396,000.00	264,162.24	33.3
10-89-101	UTOPIA - REFUND OF DEBT CONTRI	.00	.00	(103,000.00)	(103,000.00)	.0
	TOTAL CONTRIBUTIONS TO OTHER UNITS	32,959.44	131,837.76	293,000.00	161,162.24	45.0
	<u>TRANSFER TO OTHER FUNDS</u>					
10-90-950	TRANSFER TO CAP PROJECTS FUND	.00	.00	300,000.00	300,000.00	.0
10-90-951	TRANS TO FIRE DEPT FUND	.00	.00	358,500.00	358,500.00	.0
10-90-954	TRANSFER TO RECREATION FUND	.00	.00	167,050.00	167,050.00	.0
	TOTAL TRANSFER TO OTHER FUNDS	.00	.00	825,550.00	825,550.00	.0
	TOTAL FUND EXPENDITURES	441,740.64	1,939,790.53	6,960,200.00	5,020,409.47	27.9
	NET REVENUE OVER EXPENDITURES	46,556.71	128,971.00	.00	(128,971.00)	.0

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

FOOD PANTRY - SPECIAL REV FUND

ASSETS

21-11100	CASH FROM COMBINED FUND	201,135.21	
	TOTAL ASSETS		201,135.21

LIABILITIES AND EQUITY

LIABILITIES

21-21101	ACCOUNTS PAYABLE	802.18	
	TOTAL LIABILITIES		802.18

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
21-29800	FUND BALANCE - BEGINN OF YEAR	186,380.73	
	REVENUE OVER EXPENDITURES - YTD	13,952.30	
	BALANCE - CURRENT DATE	200,333.03	
	TOTAL FUND EQUITY		200,333.03
	TOTAL LIABILITIES AND EQUITY		201,135.21

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

FOOD PANTRY - SPECIAL REV FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INTERGOVERNMENTAL REVENUE</u>					
21-33-101	REIMBURSED SALES TAX	2,253.71	2,253.71	9,000.00	6,746.29	25.0
	TOTAL INTERGOVERNMENTAL REVENUE	2,253.71	2,253.71	9,000.00	6,746.29	25.0
	<u>OTHER INCOME</u>					
21-37-600	INTEREST EARNINGS	452.98	1,431.34	500.00	(931.34)	286.3
	TOTAL OTHER INCOME	452.98	1,431.34	500.00	(931.34)	286.3
	<u>DONATIONS</u>					
21-38-120	PRIVATE DONATION	3,217.00	22,538.12	35,000.00	12,461.88	64.4
	TOTAL DONATIONS	3,217.00	22,538.12	35,000.00	12,461.88	64.4
	<u>TRANSFERS/BAL TO BE APPROPRIAT</u>					
21-39-950	FUND BAL TO BE APPROPRIATED	.00	.00	45,000.00	45,000.00	.0
	TOTAL TRANSFERS/BAL TO BE APPROPRIAT	.00	.00	45,000.00	45,000.00	.0
	TOTAL FUND REVENUE	5,923.69	26,223.17	89,500.00	63,276.83	29.3

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

FOOD PANTRY - SPECIAL REV FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FOOD PANTRY EXPENSE</u>					
21-40-100 SALARIES	730.52	5,713.71	33,200.00	27,486.29	17.2
21-40-102 MERIT	108.28	108.28	.00	(108.28)	.0
21-40-130 BENEFITS	74.92	537.29	3,000.00	2,462.71	17.9
21-40-160 HEALTH, SAFETY & WELFARE	85.53	85.53	700.00	614.47	12.2
21-40-200 FOOD/SUPPLIES	119.85	215.72	4,000.00	3,784.28	5.4
21-40-230 TRAVEL	.00	.00	100.00	100.00	.0
21-40-240 OFFICE SUPPLIES & EXPENSES	.00	7.70	500.00	492.30	1.5
21-40-241 POSTAGE	.00	60.00	100.00	40.00	60.0
21-40-250 SUPPLIES & MAINTENAN	.00	618.70	2,000.00	1,381.30	30.9
21-40-251 FUEL	33.50	33.50	1,000.00	966.50	3.4
21-40-260 BUILDING & GROUNDS MAINTENANCE	.00	259.31	2,000.00	1,740.69	13.0
21-40-270 UTILITIES	604.39	1,904.02	6,700.00	4,795.98	28.4
21-40-271 GAS - (QUESTAR)	11.02	64.96	3,000.00	2,935.04	2.2
21-40-280 TELEPHONE	81.20	341.88	2,000.00	1,658.12	17.1
21-40-281 INTERNET	18.60	74.40	300.00	225.60	24.8
21-40-310 SERVICES DATA PROCESSING	57.11	171.04	800.00	628.96	21.4
21-40-312 COMPUTER SOFTWARE	46.55	73.49	300.00	226.51	24.5
21-40-313 COMPUTER HARDWARE	.00	2.75	1,500.00	1,497.25	.2
21-40-340 ACCOUNTING & AUDITING	64.51	64.51	400.00	335.49	16.1
21-40-410 INSURANCE	.00	1,934.08	2,200.00	265.92	87.9
21-40-450 MISCELLANEOUS SUPPLIES	.00	.00	500.00	500.00	.0
21-40-700 CAPITAL OUTLAY	.00	.00	25,000.00	25,000.00	.0
 TOTAL FOOD PANTRY EXPENSE	 2,035.98	 12,270.87	 89,300.00	 77,029.13	 13.7
 <u>ADMIN SERVICE CHARGE</u>					
21-90-905 ADMIN SERVICES CHARGE	.00	.00	200.00	200.00	.0
 TOTAL ADMIN SERVICE CHARGE	 .00	 .00	 200.00	 200.00	 .0
 TOTAL FUND EXPENDITURES	 2,035.98	 12,270.87	 89,500.00	 77,229.13	 13.7
 NET REVENUE OVER EXPENDITURES	 3,887.71	 13,952.30	 .00	 (13,952.30)	 .0

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

RECREATION

ASSETS

25-11100	CASH FROM COMBINED FUND	252,304.20	
	TOTAL ASSETS		252,304.20

LIABILITIES AND EQUITY

LIABILITIES

25-21101	ACCOUNTS PAYABLE	13,419.35	
	TOTAL LIABILITIES		13,419.35

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
25-29800	FUND BALANCE - BEGINN OF YEAR	255,512.41	
	REVENUE OVER EXPENDITURES - YTD	(16,627.56)	
	BALANCE - CURRENT DATE	238,884.85	
	TOTAL FUND EQUITY		238,884.85
	TOTAL LIABILITIES AND EQUITY		252,304.20

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>ADULT PROGRAMS</u>					
25-34-120 ADULT SOCCER	.00	.00	1,500.00	1,500.00	.0
25-34-130 ADULT SOFTBALL	.00	1,547.50	5,000.00	3,452.50	31.0
25-34-150 PICKLEBALL	(10.00)	1,710.00	9,000.00	7,290.00	19.0
25-34-400 WAIVERS	.00	(20.00)	(300.00)	(280.00)	(6.7)
TOTAL ADULT PROGRAMS	(10.00)	3,237.50	15,200.00	11,962.50	21.3
<u>YOUTH PROGRAMS</u>					
25-35-100 YOUTH BASEBALL	.00	.00	11,500.00	11,500.00	.0
25-35-120 YOUTH BASKETBALL	5,835.00	5,835.00	25,000.00	19,165.00	23.3
25-35-130 YOUTH FLAG FOOTBALL	.00	7,005.00	3,500.00	(3,505.00)	200.1
25-35-140 YOUTH SOCCER	.00	9,872.00	13,000.00	3,128.00	75.9
25-35-150 YOUTH TRACK AND FIELD	.00	.00	5,000.00	5,000.00	.0
25-35-160 YOUTH VOLLEYBALL	.00	.00	1,000.00	1,000.00	.0
25-35-170 YOUTH GOLF	.00	.00	3,000.00	3,000.00	.0
25-35-180 YOUTH BOWLING	.00	.00	500.00	500.00	.0
25-35-190 YOUTH KARATE	.00	.00	700.00	700.00	.0
25-35-200 YOUTH CAMPS	.00	460.00	3,500.00	3,040.00	13.1
25-35-400 WAIVERS	.00	(458.00)	(1,500.00)	(1,042.00)	(30.5)
TOTAL YOUTH PROGRAMS	5,835.00	22,714.00	65,200.00	42,486.00	34.8
<u>MISC. PROGRAMS</u>					
25-36-100 CONSESSION STAND	.00	955.66	6,000.00	5,044.34	15.9
25-36-110 SPECIAL EVENTS	.00	125.00	3,500.00	3,375.00	3.6
25-36-140 TOURNAMENTS	.00	5,905.00	20,000.00	14,095.00	29.5
25-36-400 WAIVERS	.00	(30.00)	(100.00)	(70.00)	(30.0)
TOTAL MISC. PROGRAMS	.00	6,955.66	29,400.00	22,444.34	23.7
<u>OTHER INCOME</u>					
25-37-178 RENTAL - PARKS/FIELDS	422.50	802.50	1,000.00	197.50	80.3
25-37-179 RENTAL - BOWERY/STAGES	.00	300.00	500.00	200.00	60.0
25-37-600 INTEREST EARNINGS	568.21	1,869.17	250.00	(1,619.17)	747.7
25-37-617 CONVENIENCE FEE	240.00	1,407.00	3,500.00	2,093.00	40.2
TOTAL OTHER INCOME	1,230.71	4,378.67	5,250.00	871.33	83.4
<u>DONATIONS</u>					
25-38-143 RACE OPERATIONAL DONATIONS	.00	.00	200.00	200.00	.0
TOTAL DONATIONS	.00	.00	200.00	200.00	.0

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS/FUND BAL TO BE APPRO</u>					
25-39-901 TRANSFER FROM THE GEN FUND	.00	.00	167,050.00	167,050.00	.0
TOTAL TRANSFERS/FUND BAL TO BE APPR	.00	.00	167,050.00	167,050.00	.0
TOTAL FUND REVENUE	7,055.71	37,285.83	282,300.00	245,014.17	13.2

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON DEPARTMENTAL EXPENSE</u>					
25-40-100 SALARIES - NON DEPARTMENTAL	3,335.04	11,775.05	60,700.00	48,924.95	19.4
25-40-101 OVERTIME WAGES - NON DEPT	60.00	1,226.63	3,000.00	1,773.37	40.9
25-40-102 MERIT- NON DEPARTMENTAL	.00	.00	100.00	100.00	.0
25-40-103 WAGES - IN FIELDS	.00	467.57	8,300.00	7,832.43	5.6
25-40-106 DRUG TEST/PHYSICAL	.00	144.70	.00	(144.70)	.0
25-40-112 WAGES - ADMIN ALLOCATION	683.78	3,154.49	13,700.00	10,545.51	23.0
25-40-130 BENEFITS	1,602.85	6,388.85	41,500.00	35,111.15	15.4
25-40-140 HSA CONTRIBUTION	.00	650.00	1,300.00	650.00	50.0
25-40-200 SPECIAL DEPARTMENT SUPPLIES	.00	.00	500.00	500.00	.0
25-40-212 MEMBERSHIPS/DUES	.00	.00	500.00	500.00	.0
25-40-220 PUBLIC NOTICES	.00	.00	2,000.00	2,000.00	.0
25-40-230 TRAVEL	.00	.00	2,200.00	2,200.00	.0
25-40-240 OFFICE SUPPLIES & EXPENSES	.00	.00	500.00	500.00	.0
25-40-241 POSTAGE	.00	100.97	500.00	399.03	20.2
25-40-243 COPIER/SUPPLIES	69.15	177.02	500.00	322.98	35.4
25-40-251 FUEL	26.37	253.90	2,000.00	1,746.10	12.7
25-40-270 UTILITIES	145.62	462.39	4,500.00	4,037.61	10.3
25-40-271 GAS - (QUESTAR)	5.10	18.61	500.00	481.39	3.7
25-40-280 TELEPHONE	91.47	486.40	2,500.00	2,013.60	19.5
25-40-281 INTERNET	74.42	297.68	1,000.00	702.32	29.8
25-40-310 SERVICES DATA PROCESSING	213.09	1,042.46	2,800.00	1,757.54	37.2
25-40-312 COMPUTER SOFTWARE	3,354.20	3,461.96	5,100.00	1,638.04	67.9
25-40-313 COMPUTER HARDWARE	.00	10.99	1,300.00	1,289.01	.9
25-40-340 ACCOUNTING & AUDITING	65.19	65.19	400.00	334.81	16.3
25-40-347 CREDIT CARD SERVICE FEE	74.06	801.33	2,000.00	1,198.67	40.1
25-40-360 EDUCATION	.00	.00	1,500.00	1,500.00	.0
25-40-410 INSURANCE	.00	1,191.79	1,200.00	8.21	99.3
TOTAL NON DEPARTMENTAL EXPENSE	9,800.34	32,177.98	160,100.00	127,922.02	20.1
<u>CONSESSION STAND</u>					
25-41-100 SALARIES	.00	887.01	4,000.00	3,112.99	22.2
25-41-130 BENEFITS	.00	81.56	500.00	418.44	16.3
25-41-200 FOOD	.00	.00	3,000.00	3,000.00	.0
25-41-250 EQUIPMENT, SUPPLIES & MAINT.	.00	.00	1,000.00	1,000.00	.0
25-41-260 BUILDING & GROUNDS MAINTENANCE	.00	.00	500.00	500.00	.0
TOTAL CONSESSION STAND	.00	968.57	9,000.00	8,031.43	10.8

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SPECIAL EVENTS</u>					
25-42-100 SALARIES	.00	.00	500.00	500.00	.0
25-42-130 BENEFITS	.00	.00	100.00	100.00	.0
25-42-212 MEMBERSHIPS/DUES	.00	.00	1,500.00	1,500.00	.0
25-42-220 PUBLIC NOTICES	.00	.00	200.00	200.00	.0
25-42-250 EQUIPMENT SUPPLIES & MAINT.	.00	.00	1,500.00	1,500.00	.0
TOTAL SPECIAL EVENTS	.00	.00	3,800.00	3,800.00	.0
<u>TOURNAMENTS</u>					
25-44-100 SALARIES	.00	7,239.65	12,000.00	4,760.35	60.3
25-44-130 BENEFITS	3.33	77.68	200.00	122.32	38.8
25-44-212 MEMBERSHIPS/DUES	.00	.00	600.00	600.00	.0
25-44-220 PUBLIC NOTICES	.00	.00	200.00	200.00	.0
25-44-250 EQUIPMENT SUPPLIES & MAINTENAN	.00	997.93	3,500.00	2,502.07	28.5
25-44-499 FACILITY RENTAL	.00	.00	300.00	300.00	.0
TOTAL TOURNAMENTS	3.33	8,315.26	16,800.00	8,484.74	49.5
<u>ADULT SOCCER</u>					
25-52-100 SALARIES	.00	42.00	1,100.00	1,058.00	3.8
25-52-130 BENEFITS	.29	6.28	100.00	93.72	6.3
25-52-250 EQUIPMENT, SUPPLIES & MAINTEN	.00	.00	400.00	400.00	.0
TOTAL ADULT SOCCER	.29	48.28	1,600.00	1,551.72	3.0
<u>ADULT SOFTBALL</u>					
25-53-100 SALARIES	655.85	1,772.20	4,500.00	2,727.80	39.4
25-53-130 BENEFITS	52.33	151.38	500.00	348.62	30.3
25-53-220 PUBLIC NOTICES	.00	.00	100.00	100.00	.0
25-53-250 EQUIPMENT, SUPPLIES & MAINTENA	.00	252.00	2,500.00	2,248.00	10.1
TOTAL ADULT SOFTBALL	708.18	2,175.58	7,600.00	5,424.42	28.6
<u>PICKLEBALL</u>					
25-55-100 SALARIES	114.66	114.66	2,000.00	1,885.34	5.7
25-55-130 BENEFITS	8.77	8.77	200.00	191.23	4.4
25-55-220 PUBLIC NOTICES	.00	.00	100.00	100.00	.0
25-55-250 EQUIPMENT, SUPPLIES, MAINTENAN	13.92	103.74	1,500.00	1,396.26	6.9
25-55-499 FACILITY RENTAL	.00	.00	4,000.00	4,000.00	.0
TOTAL PICKLEBALL	137.35	227.17	7,800.00	7,572.83	2.9

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>YOUTH BASEBALL</u>					
25-70-100 SALARIES	.00	1,354.28	3,000.00	1,645.72	45.1
25-70-130 BENEFITS	.00	134.01	300.00	165.99	44.7
25-70-212 MEMBERSHIPS/DUES	.00	.00	6,000.00	6,000.00	.0
25-70-220 PUBLIC NOTICE	.00	.00	300.00	300.00	.0
25-70-250 EQUIPMENT, SUPPLIES & MAINTENA	.00	.00	3,000.00	3,000.00	.0
TOTAL YOUTH BASEBALL	.00	1,488.29	12,600.00	11,111.71	11.8
<u>YOUTH BASKETBALL</u>					
25-72-100 SALARIES	.00	.00	11,500.00	11,500.00	.0
25-72-130 BENEFITS	.00	.00	1,200.00	1,200.00	.0
25-72-212 MEMBERSHIPS/DUES	.00	.00	6,000.00	6,000.00	.0
25-72-220 PUBLIC NOTICE	.00	.00	300.00	300.00	.0
25-72-250 EQUIPMENT, SUPPLIES & MAINENAN	.00	.00	2,500.00	2,500.00	.0
25-72-499 FACILITY RENTAL	.00	.00	4,500.00	4,500.00	.0
TOTAL YOUTH BASKETBALL	.00	.00	26,000.00	26,000.00	.0
<u>YOUTH FLAG FOOTBALL</u>					
25-73-100 SALARIES	905.08	1,520.94	1,600.00	79.06	95.1
25-73-130 BENEFITS	73.55	120.69	200.00	79.31	60.4
25-73-220 PUBLIC NOTICES	.00	339.94	200.00	(139.94)	170.0
25-73-250 EQUIPMENT, SUPPLIES & MAINTENA	99.99	784.29	2,000.00	1,215.71	39.2
TOTAL YOUTH FLAG FOOTBALL	1,078.62	2,765.86	4,000.00	1,234.14	69.2
<u>YOUTH SOCCER</u>					
25-74-100 SALARIES	257.72	1,686.16	4,000.00	2,313.84	42.2
25-74-130 BENEFITS	29.61	138.84	400.00	261.16	34.7
25-74-220 PUBLIC NOTICES	.00	10.00	500.00	490.00	2.0
25-74-250 EQUIPMENT, SUPPLIES & MAINTEN	449.70	1,866.40	5,000.00	3,133.60	37.3
TOTAL YOUTH SOCCER	737.03	3,701.40	9,900.00	6,198.60	37.4
<u>YOUTH TRACK AND FIELD</u>					
25-75-100 SALARIES	.00	.00	1,500.00	1,500.00	.0
25-75-130 BENEFITS	.00	.00	200.00	200.00	.0
25-75-250 EQUIPMENT, SUPPLIES & MAINTEN	.00	.00	1,500.00	1,500.00	.0
TOTAL YOUTH TRACK AND FIELD	.00	.00	3,200.00	3,200.00	.0

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RECREATION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>YOUTH VOLLEYBALL</u>					
25-76-100	SALARIES	.00	.00	500.00	500.00	.0
25-76-130	BENEFITS	.00	.00	100.00	100.00	.0
25-76-250	EQUIPMENT, SUPPLIES & MAINTEN	.00	.00	500.00	500.00	.0
25-76-499	FACILITY RENTAL	.00	.00	100.00	100.00	.0
	TOTAL YOUTH VOLLEYBALL	.00	.00	1,200.00	1,200.00	.0
	<u>YOUTH GOLF</u>					
25-77-212	MEMBERSHIPS/DUES	.00	.00	3,500.00	3,500.00	.0
	TOTAL YOUTH GOLF	.00	.00	3,500.00	3,500.00	.0
	<u>YOUTH BOWLING</u>					
25-78-212	MEMBERSHIPS/DUES	.00	.00	500.00	500.00	.0
25-78-250	EQUIPMENT, SUPPLIES & MAINTENA	.00	.00	200.00	200.00	.0
	TOTAL YOUTH BOWLING	.00	.00	700.00	700.00	.0
	<u>YOUTH KARATE</u>					
25-79-100	SALARIES	.00	.00	500.00	500.00	.0
25-79-130	BENEFITS	.00	.00	100.00	100.00	.0
25-79-250	EQUIPMENT, SUPPLIES & MAINTENA	.00	.00	200.00	200.00	.0
	TOTAL YOUTH KARATE	.00	.00	800.00	800.00	.0
	<u>YOUTH CAMPS</u>					
25-80-212	MEMBERSHIPS/DUES	.00	2,045.00	3,500.00	1,455.00	58.4
	TOTAL YOUTH CAMPS	.00	2,045.00	3,500.00	1,455.00	58.4
	<u>ADMIN SERVICE CHARGES</u>					
25-90-905	ADMIN SERVICES CHARGE	.00	.00	10,200.00	10,200.00	.0
	TOTAL ADMIN SERVICE CHARGES	.00	.00	10,200.00	10,200.00	.0
	TOTAL FUND EXPENDITURES	12,465.14	53,913.39	282,300.00	228,386.61	19.1
	NET REVENUE OVER EXPENDITURES	(5,409.43)	(16,627.56)	.00	16,627.56	.0

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

SPECIAL REVENUE FUND - PARKS

ASSETS

26-11100	CASH FROM COMBINED FUND	508,240.04	
	TOTAL ASSETS		508,240.04

LIABILITIES AND EQUITY

FUND EQUITY

26-27200	RESERVE FOR IMPACT FEES - NP	521,623.50	
	UNAPPROPRIATED FUND BALANCE:		
26-29800	FUND BALANCE - BEGINN OF YEAR	415,282.08	
	REVENUE OVER EXPENDITURES - YTD	(428,665.54)	
	BALANCE - CURRENT DATE	(13,383.46)	
	TOTAL FUND EQUITY		508,240.04
	TOTAL LIABILITIES AND EQUITY		508,240.04

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

SPECIAL REVENUE FUND - PARKS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OTHER INCOME</u>					
26-36-612	INTEREST EARNING	1,144.61	5,110.50	2,000.00	(3,110.50)	255.5
26-36-630	IMPACT RESERVES	.00	.00	426,000.00	426,000.00	.0
26-36-750	PARKS IMPACT FEE	7,554.75	44,594.53	159,000.00	114,405.47	28.1
	TOTAL OTHER INCOME	8,699.36	49,705.03	587,000.00	537,294.97	8.5
	TOTAL FUND REVENUE	8,699.36	49,705.03	587,000.00	537,294.97	8.5

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

SPECIAL REVENUE FUND - PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & RECREATION</u>					
26-62-291 CAPITAL PROJECTS-CITY WIDE	.00	9,800.00	20,000.00	10,200.00	49.0
26-62-320 ENGINEERING	.00	.00	7,000.00	7,000.00	.0
26-62-503 TRAILHEAD IMPROVEMENTS	.00	.00	40,000.00	40,000.00	.0
26-62-705 LAND ACQUISITION	.00	467,470.57	470,000.00	2,529.43	99.5
26-62-715 ACQUISITION OF WATER SHARES	1,100.00	1,100.00	50,000.00	48,900.00	2.2
	<u>1,100.00</u>	<u>478,370.57</u>	<u>587,000.00</u>	<u>108,629.43</u>	<u>81.5</u>
TOTAL PARKS & RECREATION	1,100.00	478,370.57	587,000.00	108,629.43	81.5
	<u>1,100.00</u>	<u>478,370.57</u>	<u>587,000.00</u>	<u>108,629.43</u>	<u>81.5</u>
TOTAL FUND EXPENDITURES	1,100.00	478,370.57	587,000.00	108,629.43	81.5
	<u>1,100.00</u>	<u>478,370.57</u>	<u>587,000.00</u>	<u>108,629.43</u>	<u>81.5</u>
NET REVENUE OVER EXPENDITURES	<u>7,599.36</u>	<u>(428,665.54)</u>	<u>.00</u>	<u>428,665.54</u>	<u>.0</u>

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

FIRE DEPARTMENT

ASSETS

28-11100	CASH FROM COMBINED FUND	1,109,234.01	
28-13121	NEW A/R AMBULANCE - EASYWAY	(20.00)	
28-13122	NEW A/R AMBULANCE - AVOCATION	164,795.77	
28-13123	NEW A/R AMBULANCE-IMAGE TREND	894,579.11	
28-13150	ALLOWANCE FOR BAD DEBT	(330,000.00)	
	TOTAL ASSETS		1,838,588.89

LIABILITIES AND EQUITY

LIABILITIES

28-21101	ACCOUNTS PAYABLE	22,005.27	
	TOTAL LIABILITIES		22,005.27

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
28-29800	FUND BALANCE - BEGINN OF YEAR	1,847,990.08	
	REVENUE OVER EXPENDITURES - YTD	(31,406.46)	
	BALANCE - CURRENT DATE	1,816,583.62	
	TOTAL FUND EQUITY		1,816,583.62
	TOTAL LIABILITIES AND EQUITY		1,838,588.89

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

FIRE DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE INTERGOVERNMENTAL REV</u>					
28-34-364 STATE EMS GRANT	.00	.00	4,000.00	4,000.00	.0
28-34-388 HAZMAT RESPONSE	.00	.00	300.00	300.00	.0
28-34-390 FIRE CONTRACT - BE COUNTY	.00	.00	21,000.00	21,000.00	.0
28-34-395 FIRE CONTRACT - ELWOOD	.00	.00	17,000.00	17,000.00	.0
28-34-396 FIRE RESPONSE - DEWEYVILLE	.00	.00	1,000.00	1,000.00	.0
28-34-397 FIRE RESPONSE - COUNTY	748.00	6,030.69	4,000.00	(2,030.69)	150.8
28-34-398 FIRE RESPONSE - ELWOOD	(218.50)	2,891.95	.00	(2,891.95)	.0
TOTAL FIRE INTERGOVERNMENTAL REV	529.50	8,922.64	47,300.00	38,377.36	18.9
<u>EMS - CHARGES FOR SERVICES</u>					
28-35-586 AMBULANCE BAD DEBT	(3,512.74)	(5,820.18)	(260,000.00)	(254,179.82)	(2.2)
28-35-591 AMBULANCE-INSURANCE WRITE-OFF	(59,597.70)	(323,399.18)	(700,000.00)	(376,600.82)	(46.2)
28-35-592 BILLABLE SUPPLIES - AMBULANCE	24,191.07	91,843.88	250,000.00	158,156.12	36.7
28-35-596 AMBULANCE MILEAGE	90,387.44	252,422.31	800,000.00	547,577.69	31.6
28-35-598 AMBULANCE FEES	117,727.00	392,163.00	1,200,000.00	807,837.00	32.7
TOTAL EMS - CHARGES FOR SERVICES	169,195.07	407,209.83	1,290,000.00	882,790.17	31.6
<u>FIRE - OTHER INCOME</u>					
28-36-601 OTHER REVENUE	1,042.50	3,333.50	6,000.00	2,666.50	55.6
28-36-603 PUBLIC EDUCATION PROVIDE	.00	.00	1,000.00	1,000.00	.0
28-36-610 INTEREST EARNING	2,510.26	7,985.02	3,000.00	(4,985.02)	266.2
28-36-838 PUBLIC EDUCATION PROVIDE	49.00	49.00	500.00	451.00	9.8
28-36-849 INSURANCE PROCEEDS	.00	28,616.77	.00	(28,616.77)	.0
TOTAL FIRE - OTHER INCOME	3,601.76	39,984.29	10,500.00	(29,484.29)	380.8
<u>EMS - OTHER INCOME</u>					
28-37-601 OTHER REVENUE	.00	.00	4,500.00	4,500.00	.0
28-37-750 FIRE/EMS IMPACT FEE REIMBURSE	170.82	2,680.83	11,000.00	8,319.17	24.4
TOTAL EMS - OTHER INCOME	170.82	2,680.83	15,500.00	12,819.17	17.3
<u>MISC INCOME</u>					
28-39-950 TRANSFERS FROM GENERAL FUND	.00	.00	358,500.00	358,500.00	.0
28-39-955 TRANSFERS FROM CAPITAL EQUIP	.00	.00	91,000.00	91,000.00	.0
28-39-999 FUND BALANCE TO BE APPROPRIATE	.00	.00	199,300.00	199,300.00	.0
TOTAL MISC INCOME	.00	.00	648,800.00	648,800.00	.0

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

FIRE DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	173,497.15	458,797.59	2,012,100.00	1,553,302.41	22.8

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

FIRE DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL EXPENSE</u>					
28-50-100 ADMIN WAGES	9,368.78	43,879.57	127,400.00	83,520.43	34.4
28-50-102 MERIT	324.84	433.14	500.00	66.86	86.6
28-50-106 DRUG TEST/PHYSICAL	1,159.00	3,917.11	30,000.00	26,082.89	13.1
28-50-130 BENEFITS	4,356.53	18,424.78	55,300.00	36,875.22	33.3
28-50-140 HSA CONTRIBUTION	.00	950.00	1,900.00	950.00	50.0
28-50-220 PUBLIC NOTICES	.00	.00	200.00	200.00	.0
28-50-240 OFFICE SUPPLIES & EXPENSES	.00	.00	2,000.00	2,000.00	.0
28-50-243 COPIER/SUPPLIES	9.12	29.66	1,500.00	1,470.34	2.0
28-50-260 BUILDING & GROUNDS MAINTENANCE	264.65	31,299.26	6,000.00	(25,299.26)	521.7
28-50-270 UTILITIES	362.99	1,142.94	2,700.00	1,557.06	42.3
28-50-271 GAS - (QUESTAR)	25.51	102.22	5,000.00	4,897.78	2.0
28-50-280 TELEPHONE	764.67	2,442.13	18,000.00	15,557.87	13.6
28-50-281 INTERNET	55.81	223.24	700.00	476.76	31.9
28-50-310 SERVICES DATA PROCESSING	232.72	695.04	3,200.00	2,504.96	21.7
28-50-312 COMPUTER SOFTWARE	139.65	220.47	2,700.00	2,479.53	8.2
28-50-313 COMPUTER HARDWARE	.00	8.24	3,000.00	2,991.76	.3
28-50-330 LEGAL	.00	.00	500.00	500.00	.0
28-50-340 ACCOUNTING & AUDITING	853.64	853.64	5,400.00	4,546.36	15.8
28-50-370 OTHER PROFESSIONAL & TECHNICAL	.00	.00	37,000.00	37,000.00	.0
28-50-410 INSURANCE	.00	24,153.64	25,400.00	1,246.36	95.1
28-50-451 HEALTH SAFETY WELFARE	334.35	751.41	9,500.00	8,748.59	7.9
28-50-512 FACILITIES/IMPACT STUDY	.00	.00	3,000.00	3,000.00	.0
28-50-530 IMPROVE TO BUILDING LESS \$5000	.00	.00	5,000.00	5,000.00	.0
28-50-704 IMPROVE TO BUILDING OVER \$5000	.00	.00	10,000.00	10,000.00	.0
TOTAL NON-DEPARTMENTAL EXPENSE	18,252.26	129,526.49	355,900.00	226,373.51	36.4

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

FIRE DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT EXPENSE</u>					
28-51-100 FIRE DEPT WAGES	648.97	3,740.79	26,500.00	22,759.21	14.1
28-51-101 OVERTIME WAGES	.00	.00	3,500.00	3,500.00	.0
28-51-102 MERIT	.00	.00	500.00	500.00	.0
28-51-107 FIRE TRAINING WAGES	163.84	792.90	20,000.00	19,207.10	4.0
28-51-108 HAZMAT WAGES	.00	.00	2,000.00	2,000.00	.0
28-51-130 BENEFITS	150.73	569.34	8,500.00	7,930.66	6.7
28-51-212 MEMBERSHIPS/DUES	.00	.00	1,000.00	1,000.00	.0
28-51-230 TRAVEL	.00	.00	12,000.00	12,000.00	.0
28-51-246 BILLABLE SUPPLIES	.00	825.00	1,000.00	175.00	82.5
28-51-250 SUPPLIES AND MAINTENANCE	333.36	2,515.48	70,000.00	67,484.52	3.6
28-51-251 FIRE EQUIPMENT FUEL	280.53	1,393.66	8,000.00	6,606.34	17.4
28-51-252 PERSONAL PROTECTIVE EQUIPMENT	192.90	192.90	45,000.00	44,807.10	.4
28-51-263 PUBLIC EDUCATION	.00	107.94	3,500.00	3,392.06	3.1
28-51-292 EQUIPMENT PURCHASES (GRANTS)	265.46	265.46	.00	(265.46)	.0
28-51-360 EDUCATION/CERTIFICATION	.00	144.30	6,000.00	5,855.70	2.4
28-51-367 RECERTIFICATION	.00	.00	3,000.00	3,000.00	.0
28-51-370 OTHER PROFESSIONAL & TECHNICAL	1,000.00	2,627.01	10,000.00	7,372.99	26.3
28-51-450 MISCELLANEOUS SUPPLIES	.00	.00	1,000.00	1,000.00	.0
28-51-461 FIRE EXTINGUISHERS	.00	.00	500.00	500.00	.0
28-51-508 FIRE EQUIPMENT LESS THAN \$5000	.00	5,719.98	11,000.00	5,280.02	52.0
28-51-706 FIRE EQUIP GREATER THAN \$5000	.00	.00	35,000.00	35,000.00	.0
28-51-802 DEBT PRINCIPAL PAYMENT	5,093.62	20,297.11	88,000.00	67,702.89	23.1
28-51-851 DEBT INTEREST PAYMENT	197.62	867.85	2,500.00	1,632.15	34.7
 TOTAL FIRE DEPARTMENT EXPENSE	 8,327.03	 40,059.72	 358,500.00	 318,440.28	 11.2

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

FIRE DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMS DEPARTMENT EXPENSE</u>					
28-52-100 AMBULANCE WAGES	40,732.17	173,740.95	555,000.00	381,259.05	31.3
28-52-101 OVERTIME WAGES	3,363.01	26,597.41	25,000.00	(1,597.41)	106.4
28-52-102 MERIT	.00	.00	500.00	500.00	.0
28-52-111 FRONT OFFICE STAFF AMB WAGE	2,216.00	8,098.50	25,000.00	16,901.50	32.4
28-52-113 AMBULANCE TRAINING WAGES	326.07	1,354.43	10,000.00	8,645.57	13.5
28-52-130 BENEFITS	13,126.64	55,331.86	168,000.00	112,668.14	32.9
28-52-212 MEMBERSHIPS/DUES	.00	.00	2,000.00	2,000.00	.0
28-52-230 TRAVEL	.00	.00	8,000.00	8,000.00	.0
28-52-241 POSTAGE	.00	581.27	2,500.00	1,918.73	23.3
28-52-245 AMBULANCE SUPPLIES & MAINT	296.21	2,092.39	40,000.00	37,907.61	5.2
28-52-246 BILLABLE SUPPLIES	2,897.01	11,477.32	65,000.00	53,522.68	17.7
28-52-248 AMBULANCE FUEL	637.86	3,106.73	22,000.00	18,893.27	14.1
28-52-252 PERSONAL PROTECTIVE EQUIPMENT	139.81	139.81	15,000.00	14,860.19	.9
28-52-293 AMBULANCE BILLING SOFTWARE	46.00	132.10	10,000.00	9,867.90	1.3
28-52-312 COMPUTER SOFTWARE	3,354.00	7,741.36	21,600.00	13,858.64	35.8
28-52-347 CREDIT CARD SERVICE FEE	187.77	1,503.11	4,000.00	2,496.89	37.6
28-52-360 EDUCATION/CERTIFICATION	.00	.00	12,600.00	12,600.00	.0
28-52-368 RECERTIFICATION	.00	.00	5,000.00	5,000.00	.0
28-52-370 OTHER PROFESSIONAL & TECHNICAL	.00	12,600.00	15,500.00	2,900.00	81.3
28-52-371 MEDICAID BILLING FEE	8,319.08	8,319.08	25,000.00	16,680.92	33.3
28-52-410 INSURANCE	.00	.00	2,500.00	2,500.00	.0
28-52-450 MISCELLANEOUS SUPPLIES	.00	.00	1,000.00	1,000.00	.0
28-52-480 BAD DEBTS/SERVING FEES	(30.00)	(105.00)	(200.00)	(95.00)	(52.5)
28-52-500 AMB EQUIP LESS THAN \$5000	.00	.00	2,500.00	2,500.00	.0
28-52-706 AMB EQUIP GREATER THAN \$5000	.00	.00	7,000.00	7,000.00	.0
28-52-710 AMBULANCE PURCHASE	.00	.00	210,000.00	210,000.00	.0
28-52-802 LEASE PRINCIPAL PAYMENT	1,902.80	7,582.32	33,000.00	25,417.68	23.0
28-52-851 LEASE INTEREST PAYMENT	73.83	324.20	1,000.00	675.80	32.4
TOTAL EMS DEPARTMENT EXPENSE	77,588.26	320,617.84	1,288,500.00	967,882.16	24.9
<u>ADMINISTRATIVE FEES</u>					
28-90-905 ADMIN FEES	.00	.00	9,200.00	9,200.00	.0
TOTAL ADMINISTRATIVE FEES	.00	.00	9,200.00	9,200.00	.0
TOTAL FUND EXPENDITURES	104,167.55	490,204.05	2,012,100.00	1,521,895.95	24.4
NET REVENUE OVER EXPENDITURES	69,329.60	(31,406.46)	.00	31,406.46	.0

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

CAPITAL PROJECTS FUND

ASSETS

40-11100	CASH FROM COMBINED FUND	2,679,816.25	
	TOTAL ASSETS		2,679,816.25

LIABILITIES AND EQUITY

LIABILITIES

40-21101	A/P PER AUDIT	9,130.49	
	TOTAL LIABILITIES		9,130.49

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
40-29800	FUND BALANCE - BEGINN OF YEAR	2,655,141.39	
	REVENUE OVER EXPENDITURES - YTD	15,544.37	
	BALANCE - CURRENT DATE	2,670,685.76	
	TOTAL FUND EQUITY		2,670,685.76
	TOTAL LIABILITIES AND EQUITY		2,679,816.25

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST</u>					
40-36-610 INTEREST EARNING	6,035.20	16,664.87	.00	(16,664.87)	.0
TOTAL INTEREST	6,035.20	16,664.87	.00	(16,664.87)	.0
<u>TRANSFERS/FUND BAL TO BE APPRO</u>					
40-39-900 TRANSFER IN FROM GENERAL FUND	.00	.00	300,000.00	300,000.00	.0
40-39-999 FUND BALANCE TO BE APPROPRIATE	.00	.00	(205,000.00)	(205,000.00)	.0
TOTAL TRANSFERS/FUND BAL TO BE APPR	.00	.00	95,000.00	95,000.00	.0
TOTAL FUND REVENUE	6,035.20	16,664.87	95,000.00	78,335.13	17.5

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PARKS CAPITAL PROJECTS</u>					
40-62-540	PARKS CAPITAL PROJECT FUND	.00	1,120.50	15,000.00	13,879.50	7.5
	TOTAL PARKS CAPITAL PROJECTS	.00	1,120.50	15,000.00	13,879.50	7.5
	<u>SENIORS CAPITAL PROJECTS</u>					
40-66-550	SENIORS CAPITAL PROJECT FUND	.00	.00	30,000.00	30,000.00	.0
	TOTAL SENIORS CAPITAL PROJECTS	.00	.00	30,000.00	30,000.00	.0
	<u>CEMETERY CAPITAL PROJECTS</u>					
40-69-550	CEMETERY CAPITAL PROJECT FUND	.00	.00	50,000.00	50,000.00	.0
	TOTAL CEMETERY CAPITAL PROJECTS	.00	.00	50,000.00	50,000.00	.0
	TOTAL FUND EXPENDITURES	.00	1,120.50	95,000.00	93,879.50	1.2
	NET REVENUE OVER EXPENDITURES	6,035.20	15,544.37	.00	(15,544.37)	.0

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

VEHICLE/EQUIP CAP PROJECT FUND

ASSETS

41-11100	CASH FROM COMBINED FUND	963,104.22	
	TOTAL ASSETS		963,104.22

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
41-29800	FUND BALANCE - BEGINN OF YEAR	956,760.19	
	REVENUE OVER EXPENDITURES - YTD	6,344.03	
	BALANCE - CURRENT DATE	963,104.22	
	TOTAL FUND EQUITY		963,104.22
	TOTAL LIABILITIES AND EQUITY		963,104.22

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

VEHICLE/EQUIP CAP PROJECT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS INCOME</u>					
41-36-610	INTEREST	2,169.00	6,344.03	.00	(6,344.03)	.0
	TOTAL MISCELLANEOUS INCOME	2,169.00	6,344.03	.00	(6,344.03)	.0
	<u>TRANSFERS/FUND BAL TO BE APPRO</u>					
41-39-999	FUND BALANCE TO BE APPROPRIATE	.00	.00	436,000.00	436,000.00	.0
	TOTAL TRANSFERS/FUND BAL TO BE APPR	.00	.00	436,000.00	436,000.00	.0
	TOTAL FUND REVENUE	2,169.00	6,344.03	436,000.00	429,655.97	1.5

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

VEHICLE/EQUIP CAP PROJECT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>NON-DEPARTMENTAL</u>					
41-41-560	EQUIPMENT	.00	.00	12,000.00	12,000.00	.0
	TOTAL NON-DEPARTMENTAL	.00	.00	12,000.00	12,000.00	.0
	<u>POLICE DEPARTMENT</u>					
41-42-550	VEHICLES	.00	.00	40,000.00	40,000.00	.0
41-42-560	EQUIPMENT	.00	.00	22,000.00	22,000.00	.0
	TOTAL POLICE DEPARTMENT	.00	.00	62,000.00	62,000.00	.0
	<u>STREET DEPARTMENT</u>					
41-44-560	EQUIPMENT	.00	.00	245,000.00	245,000.00	.0
	TOTAL STREET DEPARTMENT	.00	.00	245,000.00	245,000.00	.0
	<u>PARKS</u>					
41-48-560	EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
	TOTAL PARKS	.00	.00	7,000.00	7,000.00	.0
	<u>FIRE DEPARTMENT</u>					
41-49-560	EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
	TOTAL FIRE DEPARTMENT	.00	.00	7,000.00	7,000.00	.0
	<u>LIBRARY</u>					
41-52-560	EQUIPMENT	.00	.00	12,000.00	12,000.00	.0
	TOTAL LIBRARY	.00	.00	12,000.00	12,000.00	.0
	<u>TRANSFER TO OTHER FUNDS</u>					
41-90-107	CONTRIBUTION TO FUND 28	.00	.00	91,000.00	91,000.00	.0
	TOTAL TRANSFER TO OTHER FUNDS	.00	.00	91,000.00	91,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	436,000.00	436,000.00	.0

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

VEHICLE/EQUIP CAP PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	2,169.00	6,344.03	.00	(6,344.03)	.0

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

TRANS CAPACITY CAPITAL FUND

ASSETS

42-11100	CASH FROM COMBINED FUND	2,438,640.33	
	TOTAL ASSETS		2,438,640.33

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
42-29800	FUND BALANCE - BEGINN OF YEAR	2,499,306.50	
	REVENUE OVER EXPENDITURES - YTD	(60,666.17)	
	BALANCE - CURRENT DATE	2,438,640.33	
	TOTAL FUND EQUITY		2,438,640.33
	TOTAL LIABILITIES AND EQUITY		2,438,640.33

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

TRANS CAPACITY CAPITAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>GRANTS</u>					
42-34-366	GRANT REVENUE	.00	.00	287,000.00	287,000.00	.0
	TOTAL GRANTS	.00	.00	287,000.00	287,000.00	.0
	<u>INTEREST</u>					
42-36-610	INTEREST	5,492.05	15,192.22	.00	(15,192.22)	.0
	TOTAL INTEREST	5,492.05	15,192.22	.00	(15,192.22)	.0
	<u>SOURCE 37</u>					
42-37-725	IMPACT FEE - TRANSPORTATION	2,137.59	24,669.81	124,400.00	99,730.19	19.8
	TOTAL SOURCE 37	2,137.59	24,669.81	124,400.00	99,730.19	19.8
	<u>TRANSFERS/FUND BAL TO BE APPRO</u>					
42-39-970	FUND BALANCE TO BE APPROPRIATE	.00	.00	(75,400.00)	(75,400.00)	.0
	TOTAL TRANSFERS/FUND BAL TO BE APPR	.00	.00	(75,400.00)	(75,400.00)	.0
	TOTAL FUND REVENUE	7,629.64	39,862.03	336,000.00	296,137.97	11.9

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

TRANS CAPACITY CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE CAPACITY PROJECTS</u>					
42-51-320 ENGINEERING	.00	.00	10,000.00	10,000.00	.0
42-51-330 LEGAL	.00	.00	2,000.00	2,000.00	.0
42-51-370 OTHER PROFESSIONAL & TECHNICAL	924.00	924.00	5,000.00	4,076.00	18.5
42-51-550 AQUISITION OF ROW	.00	99,604.20	319,000.00	219,395.80	31.2
TOTAL VEHICLE CAPACITY PROJECTS	924.00	100,528.20	336,000.00	235,471.80	29.9
TOTAL FUND EXPENDITURES	924.00	100,528.20	336,000.00	235,471.80	29.9
NET REVENUE OVER EXPENDITURES	6,705.64	(60,666.17)	.00	60,666.17	.0

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

WATER UTILITY FUND

ASSETS

51-11100	CASH FROM COMBINED FUND	5,831,250.74	
51-11150	PTIF SEC WATER BOND PROCEEDS	288,812.12	
51-12000	UTILITY SERVICE ACC. REC	229,750.86	
51-12202	POSTAGE CASH - MAIL DYNAMICS	560.00	
51-13100	ACCOUNTS RECEIVABLE- UTILITY	982.50	
51-13230	NOTE RECEIVABLE	98,793.22	
51-15011	LAND	64,476.25	
51-15012	BUILDINGS AND STRUCTURES	2,588,611.35	
51-15013	EQUIPMENT	1,354,480.30	
51-15014	IMPROVEMENTS	585,355.29	
51-15015	WATER LINES	3,196,940.01	
51-15016	AUTOS	335,791.77	
51-15050	CONSTRUCTION IN PROGRESS S. W.	3,530,157.84	
51-15051	LAND - S.W.	87,473.98	
51-15053	EQUIPMENT S. W.	415,907.65	
51-15054	IMPROVEMENTS	1,525,945.56	
51-15055	SECONDARY WATER LINES	4,087,212.69	
51-15100	ACCUM DEPRECIATION WATERWORKS	(4,666,993.49)	
51-15150	ACCUM DEPRECIATION - SECONDARY	(583,464.64)	
51-18100	NET PENSION ASSET	109,014.00	
51-19100	DEFERRED OUTFLOWS - PENSION	77,565.00	
TOTAL ASSETS			19,158,623.00

LIABILITIES AND EQUITY

LIABILITIES

51-20000	CUSTOMER DEPOSITS	23,318.03	
51-21101	RESERVE FOR ENCUMBRANCES	618,740.19	
51-22200	VACATION PAYABLE	47,000.00	
51-25400	SECONDARY WATER BONDS PAYABLE	2,984,000.00	
51-25401	SEC WATER BOND PAYABLE 2021 SR	4,161,000.00	
51-25900	DEFERRED INFLOWS - PENSION	196,344.00	
TOTAL LIABILITIES			8,030,402.22

FUND EQUITY

51-27250	RESERVE - IMPACT FEE - NEW	(2,401,013.27)	
UNAPPROPRIATED FUND BALANCE:			
51-29800	FUND BALANCE - BEGINN OF YEAR	13,489,574.14	
	REVENUE OVER EXPENDITURES - YTD	39,659.91	
BALANCE - CURRENT DATE		13,529,234.05	
TOTAL FUND EQUITY			11,128,220.78
TOTAL LIABILITIES AND EQUITY			19,158,623.00

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER REVENUE</u>					
51-36-602 OTHER UTILITY REVENUE	.00	.00	100.00	100.00	.0
51-36-604 WATER SAMPLES	.00	.00	500.00	500.00	.0
51-36-605 RENT FOR PW BUILDING	29.84	49.84	900.00	850.16	5.5
51-36-610 UTILITY INTEREST INCOME	13,132.54	33,670.67	9,000.00	(24,670.67)	374.1
51-36-611 INTEREST INCOME-BOND PROCEEDS	2,493.17	10,921.21	.00	(10,921.21)	.0
51-36-617 CREDIT CARD SERVICE FEE	1,858.68	7,478.79	15,000.00	7,521.21	49.9
51-36-618 WATER SHARES - BR CANAL LEASED	.00	.00	1,000.00	1,000.00	.0
51-36-670 SALE OF FIXED ASSETS	102,774.95	102,774.95	102,000.00	(774.95)	100.8
51-36-674 SERVICE/CONVENIENCE TURN-ON	1,385.00	3,020.00	8,000.00	4,980.00	37.8
51-36-675 UTILITY SET UP FEE	370.00	1,300.00	4,000.00	2,700.00	32.5
51-36-676 LATE FEE - ALL UTILITIES	1,187.99	4,703.46	13,000.00	8,296.54	36.2
TOTAL OTHER REVENUE	123,232.17	163,918.92	153,500.00	(10,418.92)	106.8
<u>UTILITY REVENUE</u>					
51-37-551 BRWCD WIELDING	.00	.00	2,000.00	2,000.00	.0
51-37-710 CULINARY BASE RATE	76,753.11	304,386.25	890,000.00	585,613.75	34.2
51-37-711 CULINARY USE RATE	97,313.05	549,313.17	1,155,000.00	605,686.83	47.6
51-37-712 CULINARY CONNECTION	1,050.00	10,020.00	50,000.00	39,980.00	20.0
51-37-713 WATER CONNECTION RESERVE	.00	1,400.00	100.00	(1,300.00)	1400.0
51-37-714 SECONDARY WATER BASE	11,859.64	47,145.09	40,000.00	(7,145.09)	117.9
51-37-716 SECONDARY USE RATE	10,866.37	91,679.59	100,000.00	8,320.41	91.7
51-37-725 REC BAD DEBT/GARNISHMENT/SERV	.00	.00	100.00	100.00	.0
TOTAL UTILITY REVENUE	197,842.17	1,003,944.10	2,237,200.00	1,233,255.90	44.9
<u>CONTRIBUTIONS & TRANSFERS</u>					
51-38-897 EXCESS FROM RESERVES	.00	.00	942,800.00	942,800.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	942,800.00	942,800.00	.0
<u>IMPACT FEES</u>					
51-39-715 WATER IMPACT FEES	14,141.70	119,096.76	753,000.00	633,903.24	15.8
51-39-900 IMPACT FEE RESERVE	.00	.00	(553,000.00)	(553,000.00)	.0
TOTAL IMPACT FEES	14,141.70	119,096.76	200,000.00	80,903.24	59.6
TOTAL FUND REVENUE	335,216.04	1,286,959.78	3,533,500.00	2,246,540.22	36.4

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
WATER DEPARTMENT UTILITY FUND					
51-70-100 SALARIES	21,470.20	106,231.66	369,000.00	262,768.34	28.8
51-70-101 OVERTIME WAGES	1,077.18	5,356.78	9,300.00	3,943.22	57.6
51-70-103 MERIT	108.28	216.58	300.00	83.42	72.2
51-70-106 DRUG TEST/PHYSICAL	92.70	92.70	600.00	507.30	15.5
51-70-130 BENEFITS	15,457.55	65,174.12	208,200.00	143,025.88	31.3
51-70-140 HSA CONTRIBUTION	.00	3,100.00	6,200.00	3,100.00	50.0
51-70-150 VEHICLE MAINTENANCE	1,086.00	2,016.18	4,500.00	2,483.82	44.8
51-70-160 HEALTH, SAFETY & WELFARE	.00	.00	500.00	500.00	.0
51-70-180 LAB	322.30	935.11	6,000.00	5,064.89	15.6
51-70-190 UNIFORMS	.00	.00	3,500.00	3,500.00	.0
51-70-200 WATER CHLORINE	3,089.00	4,559.00	8,000.00	3,441.00	57.0
51-70-201 GERMER IRRIGATION	.00	.00	400.00	400.00	.0
51-70-202 STEVENSEN IRRIGATION	.00	.00	800.00	800.00	.0
51-70-203 BEVERLY GIBSON IRRIGATION MAIN	.00	.00	200.00	200.00	.0
51-70-204 BRWCD	12,937.50	25,875.00	100,000.00	74,125.00	25.9
51-70-210 BOOKS & SUBSCRIPTIONS	.00	98.00	1,600.00	1,502.00	6.1
51-70-220 PUBLIC NOTICES	.00	.00	300.00	300.00	.0
51-70-230 TRAVEL	.00	.00	2,500.00	2,500.00	.0
51-70-240 OFFICE SUPPLIES & EXPENSES	103.28	1,225.27	5,000.00	3,774.73	24.5
51-70-241 POSTAGE	.00	2,619.19	18,000.00	15,380.81	14.6
51-70-243 COPIER/SUPPLIES	95.56	620.64	3,000.00	2,379.36	20.7
51-70-250 SUPPLIES & MAINTENA	17,060.79	31,328.80	75,000.00	43,671.20	41.8
51-70-251 FUEL	156.35	1,450.67	10,000.00	8,549.33	14.5
51-70-260 BUILDING & GROUNDS MAINTENANCE	82.96	1,993.32	2,000.00	6.68	99.7
51-70-269 UTILITY - PUB WORKS BUILDING	255.79	783.55	3,500.00	2,716.45	22.4
51-70-270 WATER ELECTRIC POWER PUMPING	16,267.25	50,717.28	140,000.00	89,282.72	36.2
51-70-271 GAS - (QUESTAR)	49.37	100.69	4,300.00	4,199.31	2.3
51-70-280 TELEPHONE	292.95	1,422.02	5,900.00	4,477.98	24.1
51-70-281 INTERNET	18.60	74.40	300.00	225.60	24.8
51-70-310 SERVICES DATA PROCESSING	57.11	171.04	800.00	628.96	21.4
51-70-312 COMPUTER SOFTWARE	46.55	9,789.59	12,600.00	2,810.41	77.7
51-70-313 COMPUTER HARDWARE	.00	2.75	400.00	397.25	.7
51-70-320 ENGINEERING	5,511.00	6,588.25	3,000.00	(3,588.25)	219.6
51-70-330 LEGAL	125.00	125.00	1,000.00	875.00	12.5
51-70-332 CONTRACT MINUTES/SOCIAL MEDIA	764.78	1,941.56	9,200.00	7,258.44	21.1
51-70-340 ACCOUNTING & AUDITING	1,571.69	1,571.69	10,000.00	8,428.31	15.7
51-70-347 CREDIT CARD SERVICE FEE	881.86	3,462.55	8,500.00	5,037.45	40.7
51-70-360 EDUCATION	.00	.00	2,000.00	2,000.00	.0
51-70-370 WATER DEPT PROFESSIONAL	.00	.00	1,000.00	1,000.00	.0
51-70-380 WATER SAMPLES	.00	2,062.00	3,500.00	1,438.00	58.9
51-70-410 INSURANCE	.00	14,558.07	15,000.00	441.93	97.1
51-70-460 MISCELLANEOUS SERVICES	125.16	648.68	2,000.00	1,351.32	32.4
51-70-480 BAD DEBTS EXPENSE	.00	1,119.44	(300.00)	(1,419.44)	373.2
51-70-502 HOE UPGRADE	.00	.00	12,000.00	12,000.00	.0
51-70-510 WATER CAPITAL IMPROVEMENTS	(767.46)	(767.46)	.00	767.46	.0
51-70-520 UP GRADE PUMP STATION	(72.18)	(72.18)	.00	72.18	.0
51-70-530 IOWA STRING WATER IMPROVEMENT	(7.30)	(7.30)	.00	7.30	.0
51-70-541 VEHICLE PURCHASE	.00	.00	35,000.00	35,000.00	.0
51-70-560 WATER DEPRECIATION	.00	.00	200,000.00	200,000.00	.0
51-70-569 WATER METER- NEW CONNECTIONS	.00	.00	50,000.00	50,000.00	.0
51-70-570 WATER METER- REPLACEMENT	7,019.82	17,269.82	150,000.00	132,730.18	11.5
51-70-701 CAPITAL ENGINEERING	.00	.00	1,500.00	1,500.00	.0

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-70-706 EQUIPMENT GREATER THAN \$5000	.00	18,817.00	30,000.00	11,183.00	62.7
TOTAL WATER DEPARTMENT UTILITY FUND	105,279.64	383,271.46	1,536,100.00	1,152,828.54	25.0
SECONDARY WATER					
51-80-100 SALARY	566.00	2,209.95	5,200.00	2,990.05	42.5
51-80-101 OVERTIME WAGES	33.96	1,021.12	1,000.00	(21.12)	102.1
51-80-130 BENEFITS	404.17	1,759.39	3,600.00	1,840.61	48.9
51-80-170 WATER METER PURCHASES	.00	.00	50,000.00	50,000.00	.0
51-80-201 SAFETY SUPPLIES	.00	.00	200.00	200.00	.0
51-80-250 SUPPLIES & MAINT.	1,202.56	7,673.60	12,000.00	4,326.40	64.0
51-80-251 FUEL	60.86	524.57	2,000.00	1,475.43	26.2
51-80-270 PUMPING POWER COST	3,345.85	12,689.00	40,000.00	27,311.00	31.7
51-80-320 ENGINEERING	69.50	347.50	10,000.00	9,652.50	3.5
51-80-460 WATER SHARES	.00	.00	13,100.00	13,100.00	.0
51-80-501 EQUIPMENT LESS THAN \$5000	.00	.00	1,000.00	1,000.00	.0
51-80-560 SECONDARY WATER DEPRECIATION	.00	.00	250,000.00	250,000.00	.0
51-80-701 CAPITAL ENGINEERING	.00	417.00	6,000.00	5,583.00	7.0
51-80-715 ACQUISITION OF WATER SHARES	.00	.00	50,000.00	50,000.00	.0
51-80-752 CONSTRUCTION BOND 2021 SERIES	8,795.50	753,692.91	900,000.00	146,307.09	83.7
51-80-810 BOND PRINCIPAL 2019 SERIES	.00	.00	216,000.00	216,000.00	.0
51-80-811 BOND PRINCIPAL 2021 SERIES	.00	.00	256,000.00	256,000.00	.0
51-80-871 BOND INTEREST 2019 SERIES	37,495.09	37,495.09	78,000.00	40,504.91	48.1
51-80-872 BOND INTEREST 2021 SERIES	46,198.28	46,198.28	94,000.00	47,801.72	49.2
TOTAL SECONDARY WATER	98,171.77	864,028.41	1,988,100.00	1,124,071.59	43.5
ADMIN SERVICE CHARGES					
51-90-905 ADMIN SERVICES CHARGE - WATER	.00	.00	9,300.00	9,300.00	.0
TOTAL ADMIN SERVICE CHARGES	.00	.00	9,300.00	9,300.00	.0
TOTAL FUND EXPENDITURES	203,451.41	1,247,299.87	3,533,500.00	2,286,200.13	35.3
NET REVENUE OVER EXPENDITURES	131,764.63	39,659.91	.00	(39,659.91)	.0

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

TREATMENT PLANT FUND

ASSETS

52-11100	CASH FROM COMBINED FUND	6,029,907.26	
52-11103	CASH IN PTIF - WWTP RESERVE	241,076.85	
52-12000	TREATMENT PLANT ACC. REC	186,049.53	
52-15112	BUILDINGS AND STRUCTURES	4,939,156.72	
52-15113	EQUIPMENT	4,710,637.04	
52-15115	IMPROVEMENTS	48,990.00	
52-15116	AUTOS	11,714.00	
52-15200	ACCUMULATED DEP. TREATMENT	(3,006,993.99)	
52-16110	LAND - COMPOST	35,150.00	
52-16112	BUILDINGS AND STRUCTURES	259,497.33	
52-16113	EQUIPMENT - COMPOST	146,622.11	
52-16114	AUTOS - COMPOST	189,895.56	
52-16115	IMPROVEMENTS - COMPOST	16,455.25	
52-16200	ACCUMULATE DEPRECIATION	(529,610.04)	
52-18100	NET PENSION ASSET	99,104.00	
52-19100	DEFERRED OUTFLOWS -PENSION	78,751.00	
TOTAL ASSETS			13,456,402.62

LIABILITIES AND EQUITY

LIABILITIES

52-21101	ACCOUNTS PAYABLE - CITY ACCT	45,696.95	
52-22150	VACATION PAYABLE	42,000.00	
52-25900	DEFERRED INFLOWS - PENSION	175,718.00	
TOTAL LIABILITIES			263,414.95

FUND EQUITY

52-27250	RESERVE - IMPACT FEE	(2,893,891.10)	
UNAPPROPRIATED FUND BALANCE:			
52-29800	FUND BALANCE - BEGINN OF YEAR	15,608,637.27	
	REVENUE OVER EXPENDITURES - YTD	478,241.50	
BALANCE - CURRENT DATE		16,086,878.77	
TOTAL FUND EQUITY			13,192,987.67
TOTAL LIABILITIES AND EQUITY			13,456,402.62

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

TREATMENT PLANT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OTHER INCOME</u>					
52-36-599	OTHER INCOME	.00	437.50	.00	(437.50)	.0
52-36-610	INTEREST EARNINGS	14,164.39	45,225.71	15,000.00	(30,225.71)	301.5
	TOTAL OTHER INCOME	14,164.39	45,663.21	15,000.00	(30,663.21)	304.4
	<u>UTILITY REVENUE</u>					
52-37-711	TREATMENT OVERAGE	49,793.67	274,831.34	625,000.00	350,168.66	44.0
52-37-770	SALES TREATMENT TREMONTON	108,207.09	426,291.95	1,125,000.00	698,708.05	37.9
52-37-773	SALE OF COMPOST	262.50	2,440.00	6,000.00	3,560.00	40.7
	TOTAL UTILITY REVENUE	158,263.26	703,563.29	1,756,000.00	1,052,436.71	40.1
	<u>CONTRIBUTIONS & TRANSFERS</u>					
52-38-897	EXCESS FROM RESERVES	.00	.00	493,400.00	493,400.00	.0
	TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	493,400.00	493,400.00	.0
	<u>IMPACT FEES</u>					
52-39-725	IMPACT FEES WWTP	5,101.86	53,503.87	273,500.00	219,996.13	19.6
52-39-897	EXCESS FROM RESERVES	.00	.00	(273,500.00)	(273,500.00)	.0
	TOTAL IMPACT FEES	5,101.86	53,503.87	.00	(53,503.87)	.0
	TOTAL FUND REVENUE	177,529.51	802,730.37	2,264,400.00	1,461,669.63	35.5

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

TREATMENT PLANT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TREATMENT PLANT</u>					
52-72-100 SALARIES	19,061.88	89,378.12	326,000.00	236,621.88	27.4
52-72-101 OVERTIME WAGES	386.13	3,208.00	8,900.00	5,692.00	36.0
52-72-103 MERIT	.00	.00	300.00	300.00	.0
52-72-104 DRUG TEST/PHYSICAL	.00	145.00	400.00	255.00	36.3
52-72-130 BENEFITS	11,359.11	48,177.74	194,800.00	146,622.26	24.7
52-72-140 HSA CONTRIBUTION	150.00	2,000.00	6,100.00	4,100.00	32.8
52-72-180 LAB	4,008.05	17,773.65	45,000.00	27,226.35	39.5
52-72-190 UNIFORMS	.00	92.94	2,500.00	2,407.06	3.7
52-72-200 TREATMENT PLANT CHLORINE	855.75	855.75	8,000.00	7,144.25	10.7
52-72-210 BOOKS & SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
52-72-220 SAFETY SUPPLIES	.00	.00	1,000.00	1,000.00	.0
52-72-230 TRAVEL	.00	.00	2,000.00	2,000.00	.0
52-72-240 OFFICE SUPPLIES & EXPENSES	225.42	846.89	2,000.00	1,153.11	42.3
52-72-241 POSTAGE	.00	2,586.17	8,500.00	5,913.83	30.4
52-72-250 SUPPLIES & MAINT.	3,336.17	14,110.55	60,000.00	45,889.45	23.5
52-72-260 BUILDING & GROUNDS MAINTENANCE	.00	845.37	6,000.00	5,154.63	14.1
52-72-269 UTILITY - PUB WORKS BUILDING	246.67	755.61	3,300.00	2,544.39	22.9
52-72-270 UTILITIES	8,746.77	25,173.02	85,000.00	59,826.98	29.6
52-72-271 GAS - (QUESTAR)	47.61	97.10	5,000.00	4,902.90	1.9
52-72-280 TELEPHONE	135.78	353.54	2,100.00	1,746.46	16.8
52-72-281 INTERNET	18.60	74.40	300.00	225.60	24.8
52-72-310 SERVICES DATA PROCESSING	64.78	193.78	900.00	706.22	21.5
52-72-312 COMPUTER SOFTWARE	46.55	73.49	900.00	826.51	8.2
52-72-313 COMPUTER HARDWARE	.00	2.75	1,500.00	1,497.25	.2
52-72-320 ENGINEERING	.00	.00	1,000.00	1,000.00	.0
52-72-330 LEGAL	.00	.00	100.00	100.00	.0
52-72-332 CONTRACT MINUTES/SOCIAL MEDIA	764.77	1,941.54	9,200.00	7,258.46	21.1
52-72-340 ACCOUNTING & AUDITING	1,515.62	1,515.62	9,600.00	8,084.38	15.8
52-72-347 CREDIT CARD SERVICE FEE	1,027.39	4,060.47	8,200.00	4,139.53	49.5
52-72-360 EDUCATION	.00	.00	1,000.00	1,000.00	.0
52-72-380 TREATMENT SAMPLES	1,036.00	1,036.00	4,000.00	2,964.00	25.9
52-72-410 INSURANCE	.00	15,920.20	17,500.00	1,579.80	91.0
52-72-480 BAD DEBTS EXPENSE	.00	787.79	.00	787.79	.0
52-72-503 EQUIPMENT LESS THAN \$5000	.00	.00	1,000.00	1,000.00	.0
52-72-510 PARSONS PROPERTY PURCHASE	(417.71)	(417.71)	.00	417.71	.0
52-72-512 FACILITIES/IMPACT FEE	9,870.00	12,367.50	65,000.00	52,632.50	19.0
52-72-520 DAF	(47.68)	(47.68)	.00	47.68	.0
52-72-521 ULTRA VIOLET LAMPS & O-RING	.00	2,986.25	300,000.00	297,013.75	1.0
52-72-530 LAB BUILDING	(3.84)	(3.84)	.00	3.84	.0
52-72-600 TREATMENT PLANT DEPRECIATION	.00	.00	420,000.00	420,000.00	.0
52-72-612 EMERGENCY REPAIR FUND RESERVE	.00	.00	6,000.00	6,000.00	.0
52-72-706 EQUIPMENT GREATER THAN \$5000	.00	.00	29,000.00	29,000.00	.0
TOTAL TREATMENT PLANT	62,433.82	246,890.01	1,642,400.00	1,395,509.99	15.0

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

TREATMENT PLANT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMPOST OPERATIONS</u>					
52-73-100 SALARIES	4,806.40	21,674.15	71,400.00	49,725.85	30.4
52-73-101 OVERTIME WAGES	135.18	135.18	2,000.00	1,864.82	6.8
52-73-103 MERIT	.00	.00	200.00	200.00	.0
52-73-130 BENEFITS	2,490.34	10,470.33	33,900.00	23,429.67	30.9
52-73-160 FUEL	332.15	6,550.57	20,000.00	13,449.43	32.8
52-73-180 LAB	.00	.00	4,000.00	4,000.00	.0
52-73-190 UNIFORMS	.00	.00	800.00	800.00	.0
52-73-205 POLYMER	.00	8,998.52	40,000.00	31,001.48	22.5
52-73-210 BOOKS & SUBSCRIPTIONS	.00	.00	100.00	100.00	.0
52-73-220 SUPPLIES SUPPLIES	.00	.00	500.00	500.00	.0
52-73-230 TRAVEL	.00	.00	500.00	500.00	.0
52-73-240 OFFICE SUPPLIES & EXPENSES	.00	.00	200.00	200.00	.0
52-73-250 SUPPLIES & MAINT.	591.49	2,430.51	11,000.00	8,569.49	22.1
52-73-260 BUILDING & GROUNDS MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
52-73-270 UTILITIES	3,401.52	9,789.51	35,000.00	25,210.49	28.0
52-73-280 TELEPHONE	42.27	133.43	600.00	466.57	22.2
52-73-360 EDUCATION	.00	.00	500.00	500.00	.0
52-73-380 TREATMENT SAMPLES	193.00	193.00	1,500.00	1,307.00	12.9
52-73-460 PLANT SLUDGE REMOVAL	.00	.00	20,000.00	20,000.00	.0
52-73-503 EQUIPMENT LESS THAN \$5000	.00	.00	1,000.00	1,000.00	.0
52-73-540 SKID LOADER UPGRADE	.00	.00	10,000.00	10,000.00	.0
52-73-600 COMPOST DEPRECIATION	.00	.00	35,000.00	35,000.00	.0
52-73-706 EQUIPMENT GREATER THAN \$5000	.00	.00	5,500.00	5,500.00	.0
52-73-802 FRONT END LOADER LEASE	17,223.66	17,223.66	17,200.00	(23.66)	100.1
TOTAL COMPOST OPERATIONS	29,216.01	77,598.86	312,900.00	235,301.14	24.8
<u>BUDGET TO GAAP DEBT PROCEEDS</u>					
52-80-901 LOAN TO FUND 54 - SEWER	.00	.00	300,000.00	300,000.00	.0
TOTAL BUDGET TO GAAP DEBT PROCEEDS	.00	.00	300,000.00	300,000.00	.0
<u>ADMIN SERVICE CHARGES</u>					
52-90-905 ADMIN SERVICES CHARGE	.00	.00	9,100.00	9,100.00	.0
TOTAL ADMIN SERVICE CHARGES	.00	.00	9,100.00	9,100.00	.0
TOTAL FUND EXPENDITURES	91,649.83	324,488.87	2,264,400.00	1,939,911.13	14.3
NET REVENUE OVER EXPENDITURES	85,879.68	478,241.50	.00	(478,241.50)	.0

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

SEWER FUND

ASSETS

54-11100	CASH FROM COMBINED FUND	1,403,361.96	
54-12000	SEWER SERVICE ACCTS REC	23,455.34	
54-15009	CONSTRUCTION IN PROGRESS SEWER	25,912.25	
54-16011	BUILDINGS AND STRUCTURES	88,849.00	
54-16012	EQUIPMENT	201,028.80	
54-16014	SEWER LINES	1,145,050.32	
54-16100	ACCUM DEPRECIATION SEWER SYS	(772,198.95)	
54-18100	NET PENSION ASSET	19,821.00	
54-19100	DEFERRED OUTFLOWS - PENSION	15,588.00	
TOTAL ASSETS			2,150,867.72

LIABILITIES AND EQUITY

LIABILITIES

54-21101	ACCOUNTS PAYABLE	2,497.86	
54-22200	VACATION PAYABLE	9,000.00	
54-25900	DEFERRED INFLOWS - PENSION	36,075.00	
TOTAL LIABILITIES			47,572.86

FUND EQUITY

54-27250	RESERVE FOR IMPACT FEES-SEWER	216,893.90	
UNAPPROPRIATED FUND BALANCE:			
54-29800	FUND BALANCE - BEGINN OF YEAR	1,810,622.10	
	REVENUE OVER EXPENDITURES - YTD	75,778.86	
BALANCE - CURRENT DATE		1,886,400.96	
TOTAL FUND EQUITY			2,103,294.86
TOTAL LIABILITIES AND EQUITY			2,150,867.72

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OTHER REVENUE</u>					
54-36-610	INTEREST EARNING	3,160.51	10,150.77	5,000.00	(5,150.77)	203.0
54-36-901	LOAN FROM FUND 52 - WWTP	.00	.00	300,000.00	300,000.00	.0
	TOTAL OTHER REVENUE	3,160.51	10,150.77	305,000.00	294,849.23	3.3
	<u>UTILITY REVENUE</u>					
54-37-721	SEWER CONNECTION	300.00	1,500.00	8,500.00	7,000.00	17.7
54-37-730	SALES SEWER SERVICE	20,842.66	82,119.58	233,700.00	151,580.42	35.1
	TOTAL UTILITY REVENUE	21,142.66	83,619.58	242,200.00	158,580.42	34.5
	<u>CONTRIBUTIONS & TRANSFERS</u>					
54-38-897	EXCESS FROM RESERVES	.00	.00	453,700.00	453,700.00	.0
54-38-900	IMPACT FEE RESERVE	.00	.00	71,800.00	71,800.00	.0
	TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	525,500.00	525,500.00	.0
	<u>IMPACT FEES</u>					
54-39-725	SEWER COLLECTION - IMPACT FEE	2,797.29	26,860.93	132,000.00	105,139.07	20.4
	TOTAL IMPACT FEES	2,797.29	26,860.93	132,000.00	105,139.07	20.4
	TOTAL FUND REVENUE	27,100.46	120,631.28	1,204,700.00	1,084,068.72	10.0

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER DEPARTMENT</u>					
54-71-100 SALARIES	3,385.16	15,469.32	59,500.00	44,030.68	26.0
54-71-101 OVERTIME WAGES	.00	.00	1,000.00	1,000.00	.0
54-71-103 MERIT	.00	.00	100.00	100.00	.0
54-71-130 BENEFITS	1,519.26	6,646.65	29,000.00	22,353.35	22.9
54-71-190 UNIFORMS	.00	.00	1,600.00	1,600.00	.0
54-71-201 SAFETY SUPPLIES	.00	.00	1,000.00	1,000.00	.0
54-71-230 TRAVEL	.00	.00	1,000.00	1,000.00	.0
54-71-240 OFFICE SUPPLIES & EXPENSES	.00	223.47	1,000.00	776.53	22.4
54-71-241 POSTAGE	.00	364.67	1,000.00	635.33	36.5
54-71-250 SUPPLIES & MAINT.	166.74	3,077.62	12,000.00	8,922.38	25.7
54-71-251 FUEL	272.98	1,441.30	5,000.00	3,558.70	28.8
54-71-269 UTILITY - PUB WORKS BUILDING	35.42	108.51	800.00	691.49	13.6
54-71-271 GAS - (QUESTAR)	6.84	13.95	600.00	586.05	2.3
54-71-280 TELEPHONE	21.83	110.11	500.00	389.89	22.0
54-71-320 ENGINEERING	.00	.00	3,000.00	3,000.00	.0
54-71-340 ACCOUNTING & AUDITING	217.66	217.66	1,300.00	1,082.34	16.7
54-71-347 CREDIT CARD SERVICE FEE	122.79	485.29	1,200.00	714.71	40.4
54-71-360 EDUCATION	.00	.00	1,000.00	1,000.00	.0
54-71-410 INSURANCE	.00	16,020.46	16,700.00	679.54	95.9
54-71-480 BAD DEBTS EXPENSE	.00	153.16	.00	(153.16)	.0
54-71-503 EQUIPMENT LESS THAN \$5000	.00	.00	1,000.00	1,000.00	.0
54-71-560 SEWER DEPRECIATION	.00	.00	50,000.00	50,000.00	.0
54-71-701 CAPITAL ENGINEERING	276.25	520.25	10,000.00	9,479.75	5.2
54-71-706 EQUIPMENT GREATER THAN \$5000	.00	.00	5,100.00	5,100.00	.0
54-71-750 SEWER CONSTRUCTION	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL SEWER DEPARTMENT	6,024.93	44,852.42	1,203,400.00	1,158,547.58	3.7
<u>ADMIN SERVICE CHARGES</u>					
54-90-905 ADMIN SERVICES CHARGE	.00	.00	1,300.00	1,300.00	.0
TOTAL ADMIN SERVICE CHARGES	.00	.00	1,300.00	1,300.00	.0
TOTAL FUND EXPENDITURES	6,024.93	44,852.42	1,204,700.00	1,159,847.58	3.7
NET REVENUE OVER EXPENDITURES	21,075.53	75,778.86	.00	(75,778.86)	.0

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

STORM DRAIN FUND

ASSETS

55-11100	CASH FROM COMBINED FUND	1,055,228.46	
55-12000	STORM DRAIN ACCTS RECEIVABLE	18,168.18	
55-15001	STORM DRAIN SYSTEM	2,588,529.44	
55-15011	LAND	147,800.00	
55-15013	EQUIPMENT	84,755.50	
55-15100	ACCUMULATED DEPRE - STORM	(964,112.35)	
TOTAL ASSETS			2,930,369.23

LIABILITIES AND EQUITY

LIABILITIES

55-21101	ACCOUNTS PAYABLE	946.22	
55-24100	IMPACT FEE COMMITTED TO REPAY	58,720.84	
TOTAL LIABILITIES			59,667.06

FUND EQUITY

55-27410	RESERVE - IMPACT FEE	291,580.31	
UNAPPROPRIATED FUND BALANCE:			
55-29800	FUND BALANCE - BEGINN OF YEAR	2,823,012.22	
	REVENUE OVER EXPENDITURES - YTD	(243,890.36)	
BALANCE - CURRENT DATE		2,579,121.86	
TOTAL FUND EQUITY			2,870,702.17
TOTAL LIABILITIES AND EQUITY			2,930,369.23

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

STORM DRAIN FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OTHER REVENUE</u>					
55-36-610	INTEREST EARNING	2,376.48	8,744.73	4,000.00	(4,744.73)	218.6
	TOTAL OTHER REVENUE	2,376.48	8,744.73	4,000.00	(4,744.73)	218.6
	<u>UTILITY REVENUE</u>					
55-37-716	STORM DRAIN REVENUE	15,744.62	62,086.21	177,000.00	114,913.79	35.1
	TOTAL UTILITY REVENUE	15,744.62	62,086.21	177,000.00	114,913.79	35.1
	<u>CONTRIBUTIONS & TRANSFERS</u>					
55-38-897	EXCESS FROM RESERVES	.00	.00	60,400.00	60,400.00	.0
	TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	60,400.00	60,400.00	.0
	<u>IMPACT FEES</u>					
55-39-725	STORM DRAIN IMPACT FEES	10,711.62	62,479.67	427,000.00	364,520.33	14.6
55-39-755	IMPACT FEE REIMBURSEMENT	.00	.00	(74,000.00)	(74,000.00)	.0
	TOTAL IMPACT FEES	10,711.62	62,479.67	353,000.00	290,520.33	17.7
	TOTAL FUND REVENUE	28,832.72	133,310.61	594,400.00	461,089.39	22.4

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

STORM DRAIN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORM DRAIN UTILITY FUND</u>					
55-40-100 SALARIES	1,049.68	5,496.04	20,200.00	14,703.96	27.2
55-40-101 OVERTIME WAGES	.00	2,093.39	600.00	(1,493.39)	348.9
55-40-103 MERIT	.00	.00	200.00	200.00	.0
55-40-130 BENEFITS	653.82	4,232.17	13,500.00	9,267.83	31.4
55-40-201 SAFETY SUPPLIES	.00	.00	200.00	200.00	.0
55-40-241 POSTAGE	.00	380.42	1,100.00	719.58	34.6
55-40-250 SUPPLIES & MAINTENAN	.00	1,073.82	3,000.00	1,926.18	35.8
55-40-251 FUEL	14.72	127.93	1,500.00	1,372.07	8.5
55-40-269 UTILITY - PUB WORKS BUILDING	36.69	112.39	800.00	687.61	14.1
55-40-271 GAS - (QUESTAR)	7.08	14.44	700.00	685.56	2.1
55-40-280 TELEPHONE	6.48	6.48	.00	(6.48)	.0
55-40-320 ENGINEERING	556.00	1,992.50	2,000.00	7.50	99.6
55-40-323 CONTRACT LABOR - MOWING	1,370.91	5,270.21	9,300.00	4,029.79	56.7
55-40-330 LEGAL	.00	.00	200.00	200.00	.0
55-40-340 ACCOUNTING & AUDITING	225.45	225.45	1,500.00	1,274.55	15.0
55-40-347 CREDIT CARD SERVICE FEE	137.09	541.80	1,300.00	758.20	41.7
55-40-370 STORM DRAIN PROFESSIONAL	.00	997.86	.00	(997.86)	.0
55-40-410 INSURANCE	.00	608.46	800.00	191.54	76.1
55-40-462 WATER SHARES	.00	.00	200.00	200.00	.0
55-40-480 BAD DEBTS EXPENSE	.00	111.38	.00	(111.38)	.0
55-40-500 EQUIPMENT LESS THAN \$5000	.00	.00	1,000.00	1,000.00	.0
55-40-560 STORM DRAIN DEPRECIATION	.00	.00	75,000.00	75,000.00	.0
55-40-701 CAPITAL ENGINEERING	.00	813.00	2,000.00	1,187.00	40.7
55-40-705 REAL PROPERTY ACQUISITION	.00	352,653.23	353,000.00	346.77	99.9
55-40-706 EQUIPMENT GREATER THAN \$5000	.00	.00	5,100.00	5,100.00	.0
55-40-715 ACQUISITION OF WATER SHARES	450.00	450.00	50,000.00	49,550.00	.9
55-40-750 STORM DRAIN CONSTRUCTION	.00	.00	50,000.00	50,000.00	.0
TOTAL STORM DRAIN UTILITY FUND	4,507.92	377,200.97	593,200.00	215,999.03	63.6
<u>ADMIN SERVICE CHARGES</u>					
55-90-905 ADMIN SERVICES CHARGE	.00	.00	1,200.00	1,200.00	.0
TOTAL ADMIN SERVICE CHARGES	.00	.00	1,200.00	1,200.00	.0
TOTAL FUND EXPENDITURES	4,507.92	377,200.97	594,400.00	217,199.03	63.5
NET REVENUE OVER EXPENDITURES	24,324.80	(243,890.36)	.00	243,890.36	.0

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

RDA DIST #2 FUND - DOWNTOWN

ASSETS

71-11100	CASH FROM COMBINED FUND	1,189,040.12	
71-13181	PROPERTY TAX RECEIVABLE	150,000.00	
	TOTAL ASSETS		1,339,040.12

LIABILITIES AND EQUITY

LIABILITIES

71-21101	ACCOUNTS PAYABLE	15,945.00	
71-21151	DEFERRED REVENUE - GASB 34	150,000.00	
	TOTAL LIABILITIES		165,945.00

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
71-29800	FUND BALANCE - BEGINN OF YEAR	1,169,312.54	
	REVENUE OVER EXPENDITURES - YTD	3,782.58	
	BALANCE - CURRENT DATE	1,173,095.12	
	TOTAL FUND EQUITY		1,173,095.12
	TOTAL LIABILITIES AND EQUITY		1,339,040.12

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RDA DIST #2 FUND - DOWNTOWN

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
71-31-111	PROPERTY TAX REDEVELOPMENT	.00	.00	300,000.00	300,000.00	.0
	TOTAL TAXES	.00	.00	300,000.00	300,000.00	.0
	<u>OTHER INCOME</u>					
71-36-610	INTEREST INCOME	2,677.83	7,948.58	.00	(7,948.58)	.0
	TOTAL OTHER INCOME	2,677.83	7,948.58	.00	(7,948.58)	.0
	<u>CONTRIBUTIONS & TRANSFERS</u>					
71-38-897	EXCESS FROM RESERVES	.00	.00	115,000.00	115,000.00	.0
	TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	115,000.00	115,000.00	.0
	TOTAL FUND REVENUE	2,677.83	7,948.58	415,000.00	407,051.42	1.9

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RDA DIST #2 FUND - DOWNTOWN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REDEVELOPMENT #2</u>					
71-81-102 CONTRACT EMPLOYEE	2,083.00	4,166.00	25,000.00	20,834.00	16.7
71-81-620 FACADE GRANT	.00	.00	25,000.00	25,000.00	.0
71-81-622 PUBLIC REALM ENHANCEMENTS	.00	.00	25,000.00	25,000.00	.0
71-81-623 WAY FINDING SIGNAGE	.00	.00	40,000.00	40,000.00	.0
71-81-625 TRE CENTER - PRI IMPROVE REIMB	.00	.00	300,000.00	300,000.00	.0
TOTAL REDEVELOPMENT #2	2,083.00	4,166.00	415,000.00	410,834.00	1.0
TOTAL FUND EXPENDITURES	2,083.00	4,166.00	415,000.00	410,834.00	1.0
NET REVENUE OVER EXPENDITURES	594.83	3,782.58	.00	(3,782.58)	.0

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

RDA DIST #3 - WEST LIBERTY

ASSETS

73-11100	CASH FROM COMBINED FUND	2,089,287.97	
	TOTAL ASSETS		2,089,287.97

LIABILITIES AND EQUITY

FUND EQUITY

73-27100	RESTRICTED LOW INCOME HOUSING	745,984.34	
	UNAPPROPRIATED FUND BALANCE:		
73-29800	FUND BALANCE - BEGINN OF YEAR	1,342,757.21	
	REVENUE OVER EXPENDITURES - YTD	546.42	
	BALANCE - CURRENT DATE	1,343,303.63	
	TOTAL FUND EQUITY		2,089,287.97
	TOTAL LIABILITIES AND EQUITY		2,089,287.97

CITY OF TREMONTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RDA DIST #3 - WEST LIBERTY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 35</u>						
73-35-205	TARGET INCOME HOUSING RECAPTUR	.00	339.15	.00	(339.15)	.0
	TOTAL SOURCE 35	.00	339.15	.00	(339.15)	.0
<u>OTHER INCOME</u>						
73-36-610	INTEREST EARNING	4,705.28	15,508.69	.00	(15,508.69)	.0
73-36-890	FUND BALANCE TO BE APPROPRIATE	.00	.00	360,000.00	360,000.00	.0
	TOTAL OTHER INCOME	4,705.28	15,508.69	360,000.00	344,491.31	4.3
	TOTAL FUND REVENUE	4,705.28	15,847.84	360,000.00	344,152.16	4.4

CITY OF TREMONTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RDA DIST #3 - WEST LIBERTY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RDA #3 - W. LIB FOODS/MILLARD</u>					
73-83-220 LEGAL NOTICES	.00	338.92	.00	(338.92)	.0
TOTAL RDA #3 - W. LIB FOODS/MILLARD	.00	338.92	.00	(338.92)	.0
<u>W.LIB FOODS/HOUSING PLAN IMPRO</u>					
73-84-370 OTHER PROFESSIONAL & TECHNICAL	13,007.50	14,962.50	35,000.00	20,037.50	42.8
73-84-500 CITY'S SHARE OF NEIGHB IMPROVE	.00	.00	100,000.00	100,000.00	.0
73-84-710 CAPITAL OUTLAY	.00	.00	225,000.00	225,000.00	.0
TOTAL W.LIB FOODS/HOUSING PLAN IMPRO	13,007.50	14,962.50	360,000.00	345,037.50	4.2
TOTAL FUND EXPENDITURES	13,007.50	15,301.42	360,000.00	344,698.58	4.3
NET REVENUE OVER EXPENDITURES	(8,302.22)	546.42	.00	(546.42)	.0

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

GENERAL FIXED ASSETS

ASSETS

80-16100	LAND	1,922,652.21	
80-16200	BUILDINGS	2,105,538.17	
80-16300	IMPROVEMENTS TO BUILDINGS	3,447,464.73	
80-16500	VEHICLES	3,061,118.26	
80-16700	MACHINERY & EQUIPMENT	2,568,549.58	
80-16702	INFRASTRUCTURE	15,020,705.70	
80-16703	CONSTRUCTION IN PROGRESS	168,044.58	
80-18000	ACCUMULATED DEPRECIATION	(13,664,279.92)	
	TOTAL ASSETS		14,629,793.31

LIABILITIES AND EQUITY

FUND EQUITY

80-27705	INVESTMENT IN GEN FIXED ASSETS	6,122,255.33	
	UNAPPROPRIATED FUND BALANCE:		
80-29800	FUND BALANCE - BEGINN OF YEAR	8,507,537.98	
	BALANCE - CURRENT DATE	8,507,537.98	
	TOTAL FUND EQUITY		14,629,793.31
	TOTAL LIABILITIES AND EQUITY		14,629,793.31

CITY OF TREMONTON
BALANCE SHEET
OCTOBER 31, 2022

LONG TERM DEBTS

ASSETS

90-18100	NET PENSION ASSET	763,098.00	
90-19100	DEFERRED OUTFLOWS - PENSION	335,279.00	
	TOTAL ASSETS		1,098,377.00

LIABILITIES AND EQUITY

LIABILITIES

90-20000	OBLIGATION FOR PAID LEAVE	208,000.00	
90-25030	95 FIRE TRUCK LEASE	120,740.88	
	TOTAL LIABILITIES		328,740.88

FUND EQUITY

90-27100	DEFERRED INFLOWS - PENSION	1,326,684.00	
	UNAPPROPRIATED FUND BALANCE:		
90-29800	FUND BALANCE - BEGINN OF YEAR	(557,047.88)	
	BALANCE - CURRENT DATE	(557,047.88)	
	TOTAL FUND EQUITY		769,636.12
	TOTAL LIABILITIES AND EQUITY		1,098,377.00

Report Criteria:
Report type: Summary

Ch Issue Date	Check #	Vendor#	Payee	Amount	Description	Items
10/04/2022	922	10108	ZIONS BANKCARD CENTER	47,036.58	M THE GRILLE: LUNCH MEETING WITH DEREK O	282
10/07/2022	138924	280	ENVIRONMENTAL SERVICES	828.95	V TRAINING	2
10/11/2022	139256	15140	EL CHILITO	297.00	ADULT MURDER MYSTERY FOOD	1
10/12/2022	139257	14151	ADVANTAGE DENTAL SERVICES LLC	609.25	TANK RENTALS JULY, AUGUST, SEPTEMBER, O	1
10/12/2022	139258	43	BARFUSS GARAGE, INC	548.54	BRAKES FOR J. THOMPSON'S WORK TRUCK	2
10/12/2022	139259	13871	BIG T RECREATION	1,244.80	NORTH PARK PLAYGROUND PANEL	1
10/12/2022	139260	12674	BLOMQUIST HALE CONSULTING GRP.	513.00	EMPLOYEE ASSISTANCE	19
10/12/2022	139261	1105	BLUE STAKES OF UTAH 811	125.16	BILLABLE EMAIL NOTIFICATIONS (NEW & UPD	1
10/12/2022	139262	54	CHANSARE, INC.	60.00	SOD FOR BASEBALL DIAMOND & SOCCER GO	1
10/12/2022	139263	14654	CHASE	46,198.28	INTEREST PAYMENT ON SECONDARY WATER	1
10/12/2022	139264	10838	CHRISTENSEN, MARC	171.88	ULCT CONFERENCE IN SLC 10/5 - 10/7/22	1
10/12/2022	139265	682	CORE & MAIN LP	16,637.73	REPAIR PARTS	5
10/12/2022	139266	14042	CORPORATE TRANSLATION SERVICES, INC.	9.06	INTERPRETATION FOR CASE #225000299 HILA	1
10/12/2022	139267	122	CRUMP REESE MOTOR COMPANY	925.04	NEW TIRES, MOUNT & BALANCE T57	1
10/12/2022	139268	125	DARRELL'S OK TIRE STORES, INC.	328.52	NEW TIRE FOR FORD 1-TON	1
10/12/2022	139269	124	DAR'S J.J. WHITE, INC.	57.39	CAD, CUT AND BEND FOR BOBTAIL	1
10/12/2022	139270	10833	DEERE CREDIT, INC.	17,223.66	LOADER LEASE	1
10/12/2022	139271	14466	DIV. OF WASTE MANAGEMENT & RADIATION	125.00	3RD QUARTER COMPOST FEES	1
10/12/2022	139272	14179	DOUBLE J LAWN CARE	12,428.15	STORM DRAIN PONDS	6
10/12/2022	139273	15139	DOUGLAS, BROOKE	10.00	PICKLEBALL REFUND	1
10/12/2022	139274	279	ECONO WASTE, INC.	700.00	5 TRIP CHARGES	1
10/12/2022	139275	280	ENVIRONMENTAL SERVICES	2,253.65	MONTHLY ON-SITE SEPT. & OCT., OTHER TRAI	3
10/12/2022	139276	10926	EVANS, GROVER & BEINS P.C.	450.00	PUBLIC DEFENDER - SEPTEMBER 2022	1
10/12/2022	139277	8324	GOLDEN SPIKE AUTOMATION INC	1,872.39	LEVEL PROBE FOR WATER	2
10/12/2022	139278	910	GOLDEN SPIKE ELECTRIC	1,070.00	LIGHTS & FAN FOR SHOP BUILDING	1
10/12/2022	139279	114	GREER'S HARDWARE	763.17	KEYS FOR DOWNSTAIRS STORAGE ROOM	13
10/12/2022	139280	192	GROVER EXCAVATION, INC.	600.00	BACKFILL CANAL LEAK	1
10/12/2022	139281	753	HACH COMPANY	959.55	NITRITE TNT TEST	3
10/12/2022	139282	13302	HONEY BUCKET	153.21	PART OF OCTOBER SERVICE	2
10/12/2022	139283	15008	JENSEN, MICHELLE	775.08	RESTITUTION - MICHAEL D. HOADLEY - #21500	1
10/12/2022	139284	12828	KEARL, JOSHUA	50.65	BUS TICKET FOR TRANSIENT KATHERIN MCD	1
10/12/2022	139285	12787	KIXX FITNESS, LLC.	363.00	GYM MEMBERSHIP - OCTOBER 2022	2
10/12/2022	139286	14854	KSM GUITAR	1,205.98	SPEAKERS DBR 15"	1
10/12/2022	139287	904	L.N. CURTIS AND SONS	1,407.00	VEST FOR TANESHA ANDREW, & CANCELLATI	1
10/12/2022	139288	9343	LARSEN FIRE APPARATUS, INC.	1,324.83	REPAIR E32 PRIMER	2
10/12/2022	139289	12247	LEGAL SHIELD	198.55	MONTHLY CONTRIBUTION - OCTOBER 2022 LE	1
10/12/2022	139290	13118	LIFE-ASSIST, INC.	192.72	MEDICAL SUPPLIES	1
10/12/2022	139291	307	MATTHEW BENDER & CO., INC.	749.46	UTAH CODE UNANNOTATED 2022 FULL SET	1
10/12/2022	139292	5040	MICROMARKETING, LLC	709.91	11 BOOKS	3
10/12/2022	139293	14940	MIDWEST TAPE, LLC	364.72	HOOPLA - SEPTEMBER 2022	1
10/12/2022	139294	11284	MJG	400.00	MAINTENANCE - SEPTEMBER 2022	1
10/12/2022	139295	14760	MOTION PICTURE LICENSING COMPANY	290.87	YEARLY PERMIT	1
10/12/2022	139296	14143	MOUNTAINLAND SUPPLY COMPANY	2,505.78	PARTS	2
10/12/2022	139297	11423	NATIONAL BENEFIT SERVICES, LLC	1,076.47	FLEX SPENDING DEDUCTS 9/30/22	1
10/12/2022	139298	275	OYLER, SHARRI	147.50	TRAVEL TO ACADEMY IN FARMINGTON OCTOB	1
10/12/2022	139299	15141	RI TECHNICAL	1,000.00	SOUND FOR HAY DAYS	1
10/12/2022	139300	15050	RON KELLER TIRE, INC.	13.50	FIX FLAT	1
10/12/2022	139301	14669	SECURLYFT	1,238.00	MONTHLY SUBSCRIPTION - SEPTEMBER 2022	1
10/12/2022	139302	11650	SIERRA HOMES	15,781.16	IMPACT FEE REIMBURSEMENT	1
10/12/2022	139303	10290	SIGMA-ALDRICH RTC	267.74	PT SAMPLES	1
10/12/2022	139304	14802	SMITH, MIRANDA	112.76	RESTITUTION #201000104 RICHARD FELLER,	1
10/12/2022	139305	15142	SPACKMAN, CAROL	80.00	REFUND FOR PREPAID MEALS	1
10/12/2022	139306	10747	STANDARD PLUMBING SUPPLY CO.	54.27	1" SADDLES FOR POND	2
10/12/2022	139307	13279	STUDIO R MEDIA	277.81	PLAQUE FOR EMPLOYEE OF THE MONTH: 3 E	2

M = Manual Check, V = Void Check

Ch Issue Date	Check #	Vendor#	Payee	Amount	Description	Items
10/12/2022	139308	12123	SYSCO INTERMOUNTAIN, INC	851.36	CHICKEN	4
10/12/2022	139309	12918	TANNER, JESSICA	1,236.00	CONTRACT MINUTE TAKER - SEPTEMBER 202	3
10/12/2022	139310	887	THATCHER COMPANY	3,944.75	EMPTYIES	6
10/12/2022	139311	8334	TREMONTON ACE HARDWARE	35.12	BATTERIES	1
10/12/2022	139312	198	TREMONTON COMMUNITY PHARMACY	150.98	IBUPROFEN	2
10/12/2022	139313	12839	TROJAN TECHNOLOGIES	2,251.05	UV SYSTEM PARTS	1
10/12/2022	139314	13517	TURF EQUIPMENT & IRRIGATION	420.49	AERATOR PARTS	2
10/12/2022	139315	9991	TWIN CITY DISTRIBUTING	536.25	MILK	4
10/12/2022	139316	13410	UTAH DEPARTMENT OF HEALTH	8,319.08	MEDICAID AMBULANCE ASSESSMENT - SFY 20	1
10/12/2022	139317	317	UTAH LOCAL GOVERNMENTS TRUST	3,108.67	WORKERS COMP - SEPTEMBER 2022	33
10/12/2022	139318	323	UTAH STATE TAX COMMISSION	18,796.74	SWT - SEPTEMBER 2022	1
10/12/2022	139319	971	UTAH STATE TREASURER	4,988.64	\$8 SC - SEPTEMBER 2022	4
10/12/2022	139320	770	W.E.T. INC.	500.00	WET SAMPLES	1
10/12/2022	139321	248	WILLIE AUTO PARTS & SUPPLY INC	619.51	S31 ALTERNATOR	5
10/12/2022	139322	12187	ZIONS BANK	32,959.44	ATTN: CARL MATHIS UTOPIA	1
10/13/2022	139346	675	HANSEN & ASSOCIATES, INC.	924.00	BR MOUNTAIN ROAD SUBDIVISION PLAT	1
10/19/2022	139347	1071	A-1 UNIFORMS	46.88	PANTS - TYONA PRICE	1
10/19/2022	139348	1067	AQUA ENGINEERING, INC.	9,870.00	IFFP - 2022 UPDATE	2
10/19/2022	139349	43	BARFUSS GARAGE, INC	702.14	SERVICE CHEVY TRUCK	1
10/19/2022	139350	48	BEAR RIVER CANAL COMPANY	900.00	TRANSFER FEES ASSOCIATED WITH WATER 1	2
10/19/2022	139351	56	BEAR RIVER WATER CONSERV. DIST.	12,937.50	WHOLESALE WATER - BOTHWELL SOURCE	1
10/19/2022	139352	10496	BRODART CO	618.70	RFID TAGS	1
10/19/2022	139353	12798	CARTER, DEBBY	60.00	UTAH READERS LUNCHEON	1
10/19/2022	139354	15143	CASCADE WATER RESOURCES	3,565.00	NEW SERVICE - SITE STUDY	1
10/19/2022	139355	12803	CENTER POINT LARGE PRINT	560.88	LARGE PRINT 1 YEAR 24 BOOKS	1
10/19/2022	139357	750	CHEMTECH-FORD	2,321.00	SOLID SAMPLES	3
10/19/2022	139358	122	CRUMP REESE MOTOR COMPANY	102.46	SERVICE ON A35	1
10/19/2022	139359	10397	CURTIS ROBERTS CPA	8,783.15	STORM	8
10/19/2022	139360	12804	DAINES & JENKINS, LLP	2,281.25	CRIMINAL LEGAL - SEPTEMBER 2022	3
10/19/2022	139361	10898	DEMCO, INC.	.00	V LIBRARY BAGS	2
10/19/2022	139362	262	DOMINION ENERGY	458.66	8089200000	13
10/19/2022	139363	279	ECONO WASTE, INC.	32,023.98	CEMETERY	8
10/19/2022	139364	14687	FUEL NETWORK	3,996.13	STREET	14
10/19/2022	139365	8324	GOLDEN SPIKE AUTOMATION INC	975.70	VFD FOR WATER PUMP	2
10/19/2022	139366	114	GREER'S HARDWARE	868.87	WOOD, DRILL BITS	7
10/19/2022	139367	12497	HEALTH EQUITY	11.80	ADMIN FEES - OCTOBER 2022	1
10/19/2022	139368	13302	HONEY BUCKET	109.00	TOILET FOR COMPOST - 10/11/22 TO 11/07/22	1
10/19/2022	139369	9048	ICC	145.00	CITY MEMBERSHIP - STARTS AUGUST 1, 2022	1
10/19/2022	139370	221	INTERMOUNTAIN FARMERS ASSN.	17.99	TRIMMER STRING	1
10/19/2022	139371	11145	INTERMOUNTAIN WORKMED	1,344.40	ANNUAL FIREFIGHTER PHYSICAL - CHIEF LAC	4
10/19/2022	139372	8332	INTERSTATE SIGN COMPANY, LLC	1,076.62	SAFETY FLAG SIGNS	2
10/19/2022	139373	386	JONES & ASSOCIATES	19,588.00	CITY MAPS UPDATES	24
10/19/2022	139374	242	KENT'S MARKET	49.24	DRINKS	10
10/19/2022	139375	904	L.N. CURTIS AND SONS	265.46	WILDLAND PANTS	1
10/19/2022	139376	14658	LANDMARK DESIGN	3,007.50	AFFORDABLE HOUSING PLAN	1
10/19/2022	139377	12423	LES OLSON COMPANY	627.18	PERSONAL	9
10/19/2022	139378	13118	LIFE-ASSIST, INC.	513.16	MEDICAL SUPPLIES	2
10/19/2022	139379	14959	MASON, STEPHANIE	103.00	COOKIE CLASS	1
10/19/2022	139380	5040	MICROMARKETING, LLC	28.78	1 JF BOOK	2
10/19/2022	139381	11312	MOUNTAIN STATES CONTRACTING	650.00	SEPTEMBER 2022 TRACK INSPECTION	1
10/19/2022	139382	11423	NATIONAL BENEFIT SERVICES, LLC	1,076.47	FLEX SPENDING DEDUCTS 10/14/22	1
10/19/2022	139383	321	ROCKY MOUNTAIN POWER	43,725.56	WATER	23
10/19/2022	139384	5328	SAM'S CLUB/SYNCHRONY BANK	239.48	BOWLS, CHIPS, HOTDOGS, ETC.	5
10/19/2022	139385	13279	STUDIO R MEDIA	18.00	MAYOR HOLMGREN OFFICE NAME PLATES	2
10/19/2022	139386	8334	TREMONTON ACE HARDWARE	8.01	BOLTS	1
10/19/2022	139387	702	UTOPIA	821.00	AIR SENSORS	20
10/19/2022	139388	11510	WAXIE SANITARY SUPPLY	512.88	ROLL TOWELS	4

Ch Issue Date	Check #	Vendor#	Payee	Amount	Description	Items
10/19/2022	139389	12952	WILCOX, ASHLEA	60.00	UTAH READERS LUNCHEON	1
10/19/2022	139390	14556	WILLIAMS, KORI	22.89	STAFF TREATS	1
10/19/2022	139391	248	WILLIE AUTO PARTS & SUPPLY INC	97.95	BATTERY	2
10/19/2022	139392	14855	ZARATE, GENARO	78.75	TRAVEL TO & FROM COMPOST FACILITY 9/25/	1
10/19/2022	139393	333	ZIONS BANK	7,267.87	0000122391089052 - PRINCIPAL	4
10/19/2022	139394	13578	ZIONS PUBLIC FINANCE, INC.	10,000.00	AFFORDABLE HOUSING PLAN	1
10/19/2022	139395	12089	CENTURYLINK	141.48	FOREIGN EXCHANGE LINE 435-723-1097	1
10/27/2022	139428	14956	ALADTEC, INC.	3,354.00	STAFFING PROGRAM	1
10/27/2022	139429	15144	ALLRED, RACHELLE	450.00	REFUND OVERPAYMENT - AMBULANCE TCA 68	1
10/27/2022	139430	48	BEAR RIVER CANAL COMPANY	650.00	WATER CANAL TRANSFER FEES ASSOCIATES	1
10/27/2022	139431	15062	BONNEVILLE COLLECTIONS	265.18	OVERPAYMENT ON COLLECTIONS - CLOUD S	1
10/27/2022	139432	14654	CHASE	37,495.09	INTEREST PAYMENT ON SECONDARY WATER	1
10/27/2022	139433	122	CRUMP REESE MOTOR COMPANY	275.77	OIL CHANGE T56	2
10/27/2022	139434	12774	DEEP CLEANING SPECIALISTS	693.68	CARPET CLEANING	1
10/27/2022	139435	14997	DENCO SECURITY INC.	479.40	MONITORING	1
10/27/2022	139436	5232	EMI HEALTH	4,855.90	DENTAL - NOVEMBER 2022	1
10/27/2022	139437	13624	FIDELITY SECURITY LIFE INSURANCE/EYEM	434.91	VISION - NOVEMBER 2022	1
10/27/2022	139438	114	GREER'S HARDWARE	525.96	SPAKLING FOR BASEMENT	6
10/27/2022	139439	242	KENT'S MARKET	284.15	DEPARTMENT HEAD MEETING	7
10/27/2022	139440	904	L.N. CURTIS AND SONS	422.19	TOURNIQUET, BATON, POUCHES	1
10/27/2022	139441	15137	MOHRMAN, SARA	3,141.33	DOWNTOWN MANAGEMENT - SEPTEMBER 20	4
10/27/2022	139442	275	OYLER, SHARRI	34.18	CINNAMON ROLLS AT THE PIE DUMP	1
10/27/2022	139443	12977	SELECTHEALTH	57,319.25	HSA ADMIN FEES - NOV. 2022	2
10/27/2022	139444	14927	STANDARD INSURANCE COMPANY	2,873.19	LTD - NOV. 2022	2
10/27/2022	139445	968	STATE OF UTAH	219.37	QUARTER REPORT FEES - 1ST QTS ENDING 9/	1
10/27/2022	139446	13317	STERICYCLE, INC.	67.81	C#1000232601 SHREDDER SERVICE 9/14/22	1
10/27/2022	139447	12123	SYSCO INTERMOUNTAIN, INC	4,243.55	FOOD	8
10/27/2022	139448	8334	TREMONTON ACE HARDWARE	37.99	RAKE	1
10/27/2022	139449	9991	TWIN CITY DISTRIBUTING	1,028.75	MILK	10
10/27/2022	139450	738	WEIDNER FIRE	192.90	PPE HOODS	1
10/27/2022	139451	14855	ZARATE, GENARO	78.75	TRAVEL TO & FROM COMPOST FACILITY 10/9/	1
Grand Totals:				554,874.97		

Dated: _____

Mayor: _____

City Council: _____

Treasurer: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
43	BARFUSS GARAGE, INC	28026	FIX DODGE DUMP TRUC	1	09/23/2022	164.68	.00	164.68	139258	10/12/2022
		28048	BRAKES FOR J. THOMPS	1	09/29/2022	383.86	.00	383.86	139258	10/12/2022
		28051	SERVICE CHEVY TRUCK	1	10/07/2022	702.14	.00	702.14	139349	10/19/2022
		Total 43:						1,250.68	.00	1,250.68
48	BEAR RIVER CANAL CO	5707	WATER CANAL TRANSFE	1	10/25/2022	650.00	.00	650.00	139430	10/27/2022
		5711	TRANSFER FEES ASSOC	1	10/13/2022	450.00	.00	450.00	139350	10/19/2022
		5711	TRANSFER FEES ASSOC	2	10/13/2022	450.00	.00	450.00	139350	10/19/2022
		Total 48:						1,550.00	.00	1,550.00
54	CHANSARE, INC.	22-5848	SOD FOR BASEBALL DIA	1	10/04/2022	60.00	.00	60.00	139262	10/12/2022
Total 54:						60.00	.00	60.00		
56	BEAR RIVER WATER CO	22506	WHOLESALE WATER - B	1	09/30/2022	12,937.50	.00	12,937.50	139351	10/19/2022
Total 56:						12,937.50	.00	12,937.50		
114	GREER'S HARDWARE	A314439	SAW BLADES, WIRE STRI	1	10/06/2022	100.66	.00	100.66	139366	10/19/2022
		B700720	GRINDING DISCS	1	08/26/2022	70.17	.00	70.17	139279	10/12/2022
		B701141	SCREWS, GLOVES	1	08/29/2022	60.23	.00	60.23	139279	10/12/2022
		B703958	WELD GLOVES	1	09/15/2022	49.38	.00	49.38	139279	10/12/2022
		B704880	INTERIOR PAINT	1	09/21/2022	90.19	.00	90.19	139279	10/12/2022
		B706762	MARK IT PAINT	1	10/03/2022	48.41	.00	48.41	139279	10/12/2022
		B706849	BRASS FITTINGS	1	10/03/2022	138.57	.00	138.57	139279	10/12/2022
		B707133	WELDING GLOVES	1	10/05/2022	24.69	.00	24.69	139279	10/12/2022
		B707160	RUSTY METAL PRIMER,	1	10/05/2022	17.56	.00	17.56	139279	10/12/2022
		B707222	NUTS & BOLTS FOR BOB	1	10/05/2022	.88	.00	.88	139279	10/12/2022
		B707250	PARTS	1	10/05/2022	175.06	.00	175.06	139279	10/12/2022
		B708200	FILTER PARTS	1	10/11/2022	68.32	.00	68.32	139366	10/19/2022
		B708558	PAINT FOR HOSE RACK	1	10/13/2022	8.53	.00	8.53	139366	10/19/2022
		B708673	CABLE, CLAMPS, TURNB	1	10/14/2022	103.81	.00	103.81	139438	10/27/2022
		B708772	UNIONS, BATTERIES	1	10/14/2022	231.96	.00	231.96	139438	10/27/2022
		B708827	GORILLA TAPE, GRINDIN	1	10/14/2022	66.42	.00	66.42	139438	10/27/2022
		B709132	CAULK, FOAM, SWITCH	1	10/17/2022	75.93	.00	75.93	139438	10/27/2022
		B709384	PARTS	1	10/18/2022	36.45	.00	36.45	139438	10/27/2022
		B710126	SPAKLING FOR BASEME	1	10/25/2022	11.39	.00	11.39	139438	10/27/2022
		C37357	WOOD	1	08/31/2022	39.58	.00	39.58	139279	10/12/2022
		C37567	WOOD	1	09/12/2022	39.00	.00	39.00	139279	10/12/2022
		C37724	KEYS FOR DOWNSTAIRS	1	09/21/2022	9.45	.00	9.45	139279	10/12/2022
		C38009	BULBS	1	10/06/2022	197.52	.00	197.52	139366	10/19/2022
		C38009	BULBS	2	10/06/2022	197.52	.00	197.52	139366	10/19/2022
		C38123	WOOD, DRILL BITS	1	10/12/2022	181.12	.00	181.12	139366	10/19/2022
		C38126	WOOD, DRILL BITS	1	10/12/2022	115.20	.00	115.20	139366	10/19/2022
Total 114:						2,158.00	.00	2,158.00		
122	CRUMP REESE MOTOR	6085822	BATTERY T55	1	09/13/2022	204.38	.00	204.38	139433	10/27/2022
		6086241	OIL CHANGE T56	1	09/29/2022	71.39	.00	71.39	139433	10/27/2022
		6086266	NEW TIRES, MOUNT & B	1	09/30/2022	925.04	.00	925.04	139267	10/12/2022
		6086484	SERVICE ON A35	1	10/08/2022	102.46	.00	102.46	139358	10/19/2022

**TREMONTON CITY
CITY COUNCIL MEETING
December 6, 2022**

TITLE:	Discussion and consideration of adopting Resolution No. 22-66 approving a ground lease agreement between Tremonton City and YESCO to extend YESCO's ground lease on City property for billboards along Interstate 15
FISCAL IMPACT:	The proposed ground lease agreement length is five years, and YESCO will pay the City for the first year \$221.67 a month per sign, which will increase annually by 2% each December. It is estimated that YESCO will pay the City approximately \$27,685.91 over five years for the ground lease.
PRESENTER:	Shawn Warnke, Tremonton City Manager

On January 21, 1997, the City purchased the property from Stanley J. Stokes Family for property located along 2000 West. This property had an active ground lease with YESCO that permitted YESCO to have two billboard sign structures to be located on this property.

Tremonton City has been receiving lease payments from YESCO because the City is the successor of interest in the property where the YESCO billboards are located. The City has developed the portion of the property on which the YESCO billboards are situated as a storm drain detention basin. There is no conflict between the City's use of the property as a storm drain detention basin and the City allowing YESCO to continue the ground lease for the billboards.

Some particulars of the ground lease are as follows:

- The term of the ground lease is five years
- YESCO shall remove the above-ground portion of the sign at the end of the lease
- The City shall share 50% of the revenue if a telecommunication facility is located on the sign structure
- YESCO will pay the City for the first year \$221.67 a month per sign, which will increase annually by 2% each December. It is estimated that YESCO will pay the City approximately \$27,685.91 over five years for the ground lease.

Attachments: Draft Resolution

RESOLUTION NO. 22-66

A RESOLUTION OF TREMONTON CITY CORPORATION APPROVING A GROUND LEASE AGREEMENT BETWEEN TREMONTON CITY AND YESCO TO EXTEND YESCO'S GROUND LEASE ON CITY PROPERTY FOR BILLBOARDS ALONG INTERSTATE 15

WHEREAS, on January 21, 1997, the Tremonton City Council adopted Resolution No. 97-03 authorizing the execution and delivery of a real estate contract between Tremonton City and Stanley J. Stokes Family Revocable Trust Dated February 12, 1976, for the purchase of real property; and

WHEREAS, at the time that the City purchased the property from Stanley J. Stokes Family Revocable Trust Dated February 12, 1976, there was an active ground lease with YESCO that permitted YESCO to have two billboard sign structures to be located on this property; and

WHEREAS, Tremonton City has been receiving lease payments from YESCO because the City was the successor of interest in the property where the YESCO billboards are located; and

WHEREAS, the City remains the owner of the property where these YESCO billboards are located; and

WHEREAS, the City has developed the portion of the property on which the YESCO billboards are located as a storm drain detention basin (See Exhibit "A"); and

WHEREAS, there is no conflict with the City's use of the property as a storm drain detention basin and the City allowing YESCO to continue the ground lease for the billboards; and

WHEREAS, YESCO is interested in continuing the ground lease for these existing billboards; and

WHEREAS, the proposed ground lease agreement length is five years, and YESCO will pay the City for the first year \$221.67 a month per sign, which will increase annually by 2% each December; and

WHEREAS, it is estimated that YESCO will pay the City approximately \$27,685.91 over a five-year period for the ground lease.

NOW, THEREFORE, BE IT RESOLVED that the Tremonton City Council hereby approves a ground lease agreement between Tremonton City and YESCO to extend YESCO's ground lease on City property for billboards along Interstate 15 as contained in Exhibit "B" and Exhibit "C."

ADOPTED AND PASSED, by the governing body of Tremonton City Corporation this 6th day of December 2022.

TREMONTON CITY
A Utah Municipal Corporation

By _____
Lyle Holmgren, Mayor

ATTEST:

Linsey Nessen, City Recorder

EXHIBIT "A"

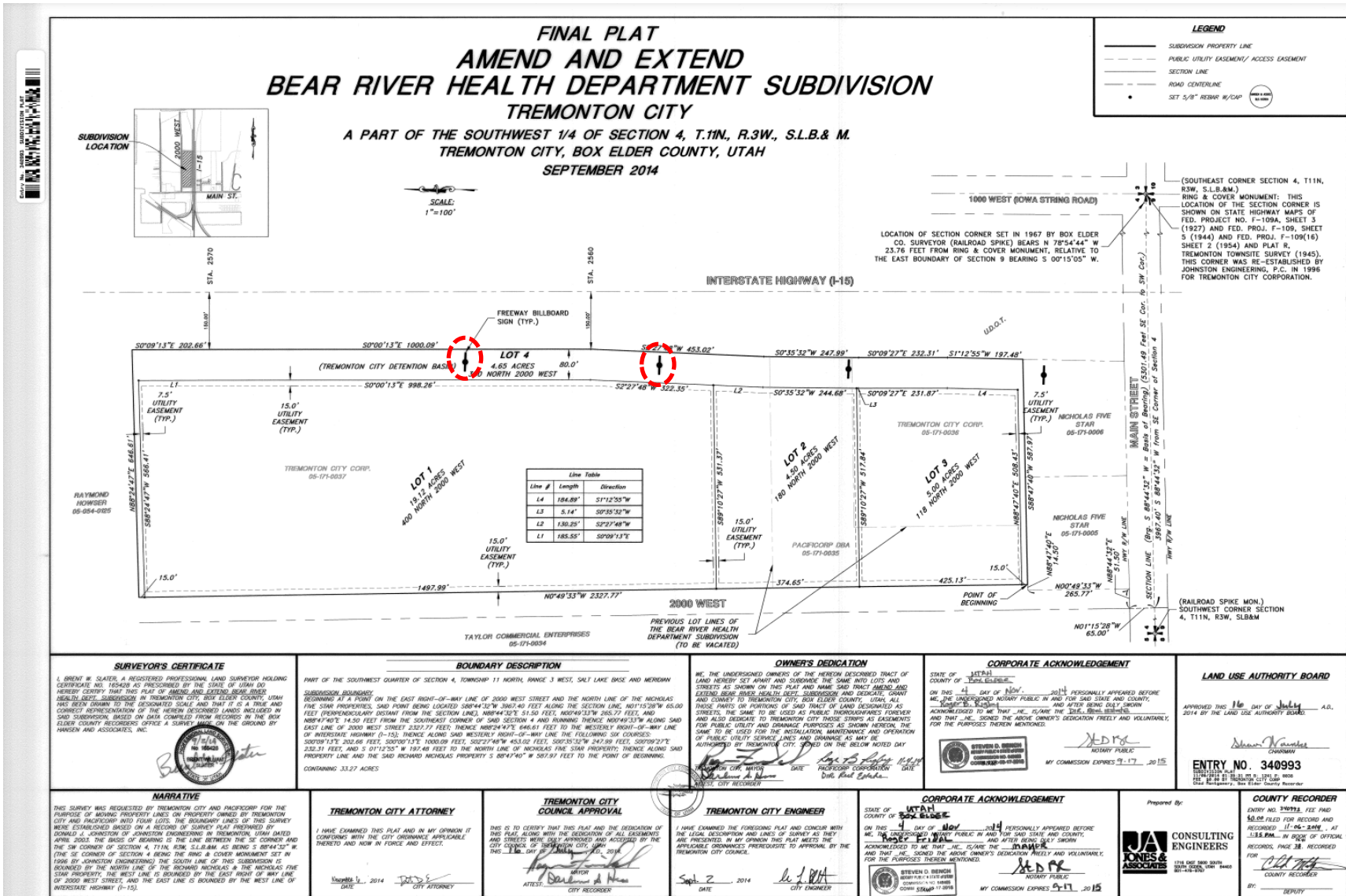


EXHIBIT “B”- BILLBOARD LOCATION 2133



Outdoor Advertising Ground Lease (Renewal)

Location No.: 21133 Commencement Date (defined below): 12/1/22

Tremonton City Corp., of 102 S. Tremont, Tremonton, UT 84437 ("you, your") and YESCO Outdoor Media LLC, a Delaware limited liability company of 1605 Gramercy Road, Salt Lake City, Utah 84104 ("YESCO"), in consideration of the covenants herein, amend and restate in its entirety that certain Outdoor Advertising Ground Lease dated 8/16/2002, a copy of which is attached hereto. This amendment and restatement furthers YESCO's exclusive right to use and occupy for third-party advertising purposes and the non-exclusive right to use for wireless telecommunications purposes, the premises located at See Exhibit A, the legal description of which is attached as Exhibit A and incorporated by reference herein (the "Premises"). It is further agreed:

1. This lease is made for the purpose of allowing YESCO to install, maintain, and upgrade on the Premises outdoor advertising and wireless telecommunications structures, displays, and devices (the "Sign"), including the associated utilities and equipment, for a period of 5 years (the "Renewed Term"). The Renewed Term shall commence on 12/1/2022 (the "Commencement Date"). As rental for this lease and the easements and other rights herein provided, YESCO will pay you the sum of \$221.67 in advance of each month during the Renewed Term and any extensions thereof while the Sign permanently occupies the Premises. YESCO has an option to extend this lease for an additional period equal to the Renewed Term (the "Extended Term"), on the same terms and conditions, which shall be automatically exercised upon expiration of the Renewed Term, unless YESCO provides written termination notice to you at your mailing address shown above, or to your successor, at least sixty days prior to the expiration of the Renewed Term. This lease automatically extends for successive terms of one year each from the Extended Term, until terminated thereafter (only at the anniversary of the Commencement Date) by either party upon written notice given to the other party at least sixty days prior to expiration.
2. This lease is not binding upon YESCO until signed by an officer or other authorized agent of YESCO. When this lease is fully executed, the undersigned, for the respective parties, represent and warrant that they are authorized to execute this lease in either their individual or representative capacity as indicated, and that this lease is enforceable according to its terms. You must give YESCO written notice of any change in ownership of the Premises and/or assignment of this lease, and your obligations hereunder shall run with the land and bind your successors in interest, if any. You warrant that you have good title to the Premises, the Premises is accurately and completely described in Exhibit A, and that YESCO will not be disturbed in its occupancy or quiet enjoyment of the Premises.
3. In the event the portion of the Premises where the Sign is located is to be taken by a governmental authority, YESCO has the right to relocate the Sign to a new location on the Premises that maximizes the Sign's effectiveness.
4. YESCO may terminate this lease by giving thirty days written notice to you upon the occurrence of any of the following events: 1) the enactment and/or enforcement of any law, statute, ordinance, rule, regulation or restriction which may prevent or interfere with installation and/or maintenance of the Sign; or 2) if, in the opinion of YESCO, the Sign becomes or is likely to become entirely or partially obstructed for any reason, regardless of fault; or 3) diversion of traffic for any reason; or 4) your breach of this lease. In the event this lease is terminated prior to expiration, you must refund to YESCO all unearned prepaid rent.
5. The Sign and the associated permits are and shall remain the property of YESCO, and YESCO may remove the same from the Premises at any time. You assign to YESCO all zoning, permit, and display rights for the display of outdoor advertising on the Premises, including relocation rights. YESCO may install, replace, or make improvements to the Sign in order to maximize the advertising value of the Sign. Upon termination of this lease for any reason, YESCO shall remove the above-ground portion of the Sign and related improvements. YESCO shall obtain all licenses and permits required, and shall pay all fees for such licenses and permits.
6. For a period of five years subsequent to the date of termination of this lease, you agree to not lease the Premises for advertising purposes to any party except YESCO.
7. In the event that you receive a bona fide offer to purchase the Premises, any portion thereof, or any lesser interest (including, without limitation easements, licenses, or leases) affecting the Sign, or if you otherwise acquire or desire to exercise the right to retain any interest affecting the Sign in a disposition of the Premises (separately or collectively the "Property") which you desire to accept or to retain, as the case may be, you must, in writing, forthwith offer the Property to YESCO on the same terms and conditions, and YESCO shall thereafter have thirty days to notify you of its decision to purchase that Property, and a reasonable time thereafter to finalize a purchase agreement. The parties agree that neither is bound by any warranties, representations, covenants, or agreements except as specifically set forth herein. The provisions in this section are binding on successors, heirs, and assigns of the parties.
8. You agree that YESCO shall at all times have easy access to the Sign site for installing, maintaining, utilizing, and removing the Sign, and for all associated purposes.
9. You agree to grant the necessary rights and easements, and otherwise execute such additional documents as may be thus necessary or desirable, in order to carry out your obligations and to secure YESCO's rights in this lease. You authorize YESCO to record documents in the applicable county recorder's office giving notice of YESCO's rights hereunder and you consent to YESCO's submission (and to sign, if required) to any land use permitting authority any authorization to secure or modify YESCO's permit rights. You agree to provide the necessary signatures or such other documents as may be required to make such recorded documents or permit authorizations effective.
10. YESCO may trim, cut or remove any shrubs or trees it deems necessary in order to maintain its Sign and/or the Sign's effectiveness. You cannot obstruct or permit anyone else under your control to obstruct the Sign in any manner. YESCO has the right to illuminate the Sign.
11. All notices to you will be sent to the first address referenced above, and you agree to send all notices to YESCO to YESCO's address above.
12. YESCO has the right to sublease and/or license its rights under this lease to third-party wireless telecommunications providers for the operation of wireless/cellular transmission equipment on the Sign. You agree to eliminate any sources of electromagnetic interference on the Premises that adversely affect such equipment.
13. YESCO agrees to indemnify you from damage to persons or property to the extent caused by the negligence or wrongful acts of its agents, employees, sublessors, and sublicensees in the installation, maintenance, repair or removal of the Sign. If any action is initiated by either party to enforce the provisions herein, the prevailing party shall recover its costs, including a reasonable attorney's fee, from the defaulting party.

This lease is a complete integration and final expression of the agreement between the parties, and it may not be amended, supplemented, or otherwise modified except by written agreement executed by authorized representatives of each.

IN WITNESS WHEREOF, THE PARTIES ACKNOWLEDGE THAT THIS LEASE HAS BEEN READ, IS UNDERSTOOD, AND AGREE TO BE BOUND BY THE SAME.

Tremonton City Corp.

YESCO OUTDOOR MEDIA LLC

By:

By:

Printed Name:

Title:

Printed Name: Patrick O'Donnell

Tax ID or SSN:

Title: President

Date Signed:



Exhibit A – Legal Description of Premises

Location No.: 21133

The description of the Premises is as follows:

LOT 4 BEAR RIVER HEALTH DEPARTMENT SUBDIVISION AMEND AND EXTEND



Outdoor Advertising Ground Lease (Renewal)

Location No.: 21134 Commencement Date (defined below): 12/1/22

Tremonton City Corp. of 102 S. Tremont, Tremonton, UT 84437 ("you, your") and YESCO Outdoor Media LLC, a Delaware limited liability company of 1605 Gramercy Road, Salt Lake City, Utah 84104 ("YESCO"), in consideration of the covenants herein, amend and restate in its entirety that certain Outdoor Advertising Ground Lease dated 8/16/2002, a copy of which is attached hereto. This amendment and restatement furthers YESCO's exclusive right to use and occupy for third-party advertising purposes and the non-exclusive right to use for wireless telecommunications purposes, the premises located at See Exhibit A, the legal description of which is attached as Exhibit A and incorporated by reference herein (the "Premises"). It is further agreed:

1. This lease is made for the purpose of allowing YESCO to install, maintain, and upgrade on the Premises outdoor advertising and wireless telecommunications structures, displays, and devices (the "Sign"), including the associated utilities and equipment, for a period of 5 years (the "Renewed Term"). The Renewed Term shall commence on 12/1/2022 (the "Commencement Date"). As rental for this lease and the easements and other rights herein provided, YESCO will pay you the sum of \$221.67 in advance of each month during the Renewed Term and any extensions thereof while the Sign permanently occupies the Premises. YESCO has an option to extend this lease for an additional period equal to the Renewed Term (the "Extended Term"), on the same terms and conditions, which shall be automatically exercised upon expiration of the Renewed Term, unless YESCO provides written termination notice to you at your mailing address shown above, or to your successor, at least sixty days prior to the expiration of the Renewed Term. This lease automatically extends for successive terms of one year each from the Extended Term, until terminated thereafter (only at the anniversary of the Commencement Date) by either party upon written notice given to the other party at least sixty days prior to expiration.
2. This lease is not binding upon YESCO until signed by an officer or other authorized agent of YESCO. When this lease is fully executed, the undersigned, for the respective parties, represent and warrant that they are authorized to execute this lease in either their individual or representative capacity as indicated, and that this lease is enforceable according to its terms. You must give YESCO written notice of any change in ownership of the Premises and/or assignment of this lease, and your obligations hereunder shall run with the land and bind your successors in interest, if any. You warrant that you have good title to the Premises, the Premises is accurately and completely described in Exhibit A, and that YESCO will not be disturbed in its occupancy or quiet enjoyment of the Premises.
3. In the event the portion of the Premises where the Sign is located is to be taken by a governmental authority, YESCO has the right to relocate the Sign to a new location on the Premises that maximizes the Sign's effectiveness.
4. YESCO may terminate this lease by giving thirty days written notice to you upon the occurrence of any of the following events: 1) the enactment and/or enforcement of any law, statute, ordinance, rule, regulation or restriction which may prevent or interfere with installation and/or maintenance of the Sign; or 2) if, in the opinion of YESCO, the Sign becomes or is likely to become entirely or partially obstructed for any reason, regardless of fault; or 3) diversion of traffic for any reason; or 4) your breach of this lease. In the event this lease is terminated prior to expiration, you must refund to YESCO all unearned prepaid rent.
5. The Sign and the associated permits are and shall remain the property of YESCO, and YESCO may remove the same from the Premises at any time. You assign to YESCO all zoning, permit, and display rights for the display of outdoor advertising on the Premises, including relocation rights. YESCO may install, replace, or make improvements to the Sign in order to maximize the advertising value of the Sign. Upon termination of this lease for any reason, YESCO shall remove the above-ground portion of the Sign and related improvements. YESCO shall obtain all licenses and permits required, and shall pay all fees for such licenses and permits.
6. For a period of five years subsequent to the date of termination of this lease, you agree to not lease the Premises for advertising purposes to any party except YESCO.
7. In the event that you receive a bona fide offer to purchase the Premises, any portion thereof, or any lesser interest (including, without limitation easements, licenses, or leases) affecting the Sign, or if you otherwise acquire or desire to exercise the right to retain any interest affecting the Sign in a disposition of the Premises (separately or collectively the "Property") which you desire to accept or to retain, as the case may be, you must, in writing, forthwith offer the Property to YESCO on the same terms and conditions, and YESCO shall thereafter have thirty days to notify you of its decision to purchase that Property, and a reasonable time thereafter to finalize a purchase agreement. The parties agree that neither is bound by any warranties, representations, covenants, or agreements except as specifically set forth herein. The provisions in this section are binding on successors, heirs, and assigns of the parties.
8. You agree that YESCO shall at all times have easy access to the Sign site for installing, maintaining, utilizing, and removing the Sign, and for all associated purposes.
9. You agree to grant the necessary rights and easements, and otherwise execute such additional documents as may be thus necessary or desirable, in order to carry out your obligations and to secure YESCO's rights in this lease. You authorize YESCO to record documents in the applicable county recorder's office giving notice of YESCO's rights hereunder and you consent to YESCO's submission (and to sign, if required) to any land use permitting authority any authorization to secure or modify YESCO's permit rights. You agree to provide the necessary signatures or such other documents as may be required to make such recorded documents or permit authorizations effective.
10. YESCO may trim, cut or remove any shrubs or trees it deems necessary in order to maintain its Sign and/or the Sign's effectiveness. You cannot obstruct or permit anyone else under your control to obstruct the Sign in any manner. YESCO has the right to illuminate the Sign.
11. All notices to you will be sent to the first address referenced above, and you agree to send all notices to YESCO to YESCO's address above.
12. YESCO has the right to sublease and/or license its rights under this lease to third-party wireless telecommunications providers for the operation of wireless/cellular transmission equipment on the Sign. You agree to eliminate any sources of electromagnetic interference on the Premises that adversely affect such equipment.
13. YESCO agrees to indemnify you from damage to persons or property to the extent caused by the negligence or wrongful acts of its agents, employees, sublessors, and sublicensees in the installation, maintenance, repair or removal of the Sign. If any action is initiated by either party to enforce the provisions herein, the prevailing party shall recover its costs, including a reasonable attorney's fee, from the defaulting party.

This lease is a complete integration and final expression of the agreement between the parties, and it may not be amended, supplemented, or otherwise modified except by written agreement executed by authorized representatives of each.

IN WITNESS WHEREOF, THE PARTIES ACKNOWLEDGE THAT THIS LEASE HAS BEEN READ, IS UNDERSTOOD, AND AGREE TO BE BOUND BY THE SAME.

Tremonton City Corp.

YESCO OUTDOOR MEDIA LLC

By:

By:

Printed Name:

Title:

Printed Name: Patrick O'Donnell

Tax ID or SSN:

Title: President

Date Signed:



Outdoor Advertising Ground Lease Addendum

Location No.: 21133

That certain Outdoor Advertising Ground Lease, together with its amendments and exhibits (if any) by and between YESCO Outdoor Media LLC, a Delaware limited liability company ("YESCO"), and Tremonton City Corp. ("you", "your") with a Date Signed by YESCO of _____, a copy of which is attached hereto (collectively the "Agreement"), for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, is by this Addendum supplemented, amended, and/or modified, effective as of the effective date of the Agreement. Notwithstanding any provision of the Agreement to the contrary, the following are the controlling terms and provisions:

1. The sentences in paragraph 1 of the agreement that read, "YESCO has an option to extend this lease for an additional period equal to the Renewed Term (the "Extended Term"), on the same terms and conditions, which shall be automatically exercised upon expiration of the Renewed Term, unless YESCO provides written termination notice to you at your mailing address shown above, or to your successor, at least sixty days prior to the expiration of the Renewed Term. This lease automatically extends for successive terms of one year each from the Extended Term, until terminated thereafter (only at the anniversary of the Commencement Date) by either party upon written notice given to the other party at least sixty days prior to expiration." is hereby deleted from this agreement.
2. YESCO agrees to share 50% of any wireless telecommunication equipment agreement placed on the billboard structure with the city in addition to lease payments for as long as said contract is in place.
3. Lease rentals shall increase annually at a 2% rate, every December.
4. Paragraph 7 is hereby deleted from this agreement.

This lease is a complete integration and final expression of the agreement between the parties, and it may not be amended, supplemented, or otherwise modified except by written agreement executed by authorized representatives of each.

IN WITNESS WHEREOF, THE PARTIES ACKNOWLEDGE THAT THIS LEASE HAS BEEN READ, IS UNDERSTOOD, AND AGREE TO BE BOUND BY THE SAME.

YESCO OUTDOOR MEDIA LLC

By: _____

Printed Name: _____

Title: _____

Tax ID or SSN: _____

By: _____

Printed Name: Patrick O'Donnell

Title: President

Date Signed: _____



OUTDOOR GROUND LEASE

YESCO® YOUNG ELECTRIC SIGN COMPANY

Location No. 21133

Begin Payment 12/1/02

End Payment 12/1/11
(Date)

Effective this 16th day of August, ~~xx~~ 2002

Tremonton City Corp., "Lessor," of 102 S. Tremont
(Name) (Street Address)
City of Tremonton, County of Box Elder, State of UT, Zip 84337
in consideration of the covenants herein, hereby grants to Young Electric Sign Company, "Lessee," the exclusive right to use and occupy the "Premises" located at Interstate 15 Street, in the City of Tremonton, County of Box Elder, State of Utah; the legal description of which is: Section 4, TWP 11N. R 3W, SLM Lying east of West Cana

Said grant is made for the purpose of allowing Lessee to erect and maintain thereon outdoor advertising structures, displays and devices ("the Sign"), including necessary equipment, for a period of ten years from the date hereof (the "Initial Term"). As rental for the Premises, easements and rights herein provided, Lessee shall pay to Lessor the sum of Ten Dollars (\$10.00) for the time period from the date of commencement of this lease to the first day of the first month following erection of the Sign, and the sum of \$ 1500.00 per year thereafter during the time that Lessee's Sign permanently occupies the Premises, for the Initial Term of this lease and any extensions hereof. Rental shall be paid to Lessor in (annual) ~~payments of \$1500.00~~ payments of \$1500.00 each, in advance. Lessee has an option to extend this lease for an additional period equal to the Initial Term, on the same terms and conditions, which may be exercised upon written notice to Lessor at Lessor's mailing address shown below, or to his successor, at least sixty (60) days prior to the expiration of the Initial Term. This lease shall automatically extend for successive terms of one (1) year each from the expiration of the initial or additional term, until terminated (only at the anniversary date) by either party upon written notice given to the other party at least sixty (60) days prior.

It is further agreed:

A. Although signed by a salesperson of Lessee, this agreement shall not be binding upon Lessee for any purpose until the same is executed by an executive officer or another authorized agent of Lessee. When this agreement is fully executed, the undersigned, for the respective parties, represent and warrant that they are duly authorized to execute this agreement in either their individual or representative capacity as indicated, and that this agreement is enforceable according to its terms. Lessor will give Lessee written notice of any change in ownership of the Premises and/or assignment of this agreement, and Lessor's obligations hereunder shall run with the land and bind Lessor's successors in interest, if any. Lessor warrants that he has good title to the Premises and that Lessee will not be disturbed in its occupancy or quiet enjoyment of the Premises during the term of this agreement.

B. In the event the site actually occupied by the Sign is improved by the erection thereon of a permanent building which reasonably and in good faith cannot be advantageously placed elsewhere on the Premises, Lessor may cancel this agreement by refunding to Lessee all unearned prepaid rent, and by giving ninety (90) days written notice of said intention to build; PROVIDED, however, that Lessee shall be required to vacate the building site only in sufficient time so as not to materially obstruct building operations, and if construction has not commenced within the referenced ninety (90) days, this agreement shall continue in full force and effect. In the event the Sign is removed pursuant to the terms of this paragraph, but the proposed building is not erected, Lessee may reinstall the Sign and this agreement shall continue in force for the Initial Term (and extension(s) thereof if applicable), and Lessor shall reimburse Lessee for all expenses of removal and reinstallation. In the event the Premises continues to have advertising value after the completion of the building, then this agreement may (at the option of and upon written notice by Lessee) continue in effect and the Sign may be relocated on the Premises to a place of Lessee's choice.

C. Lessee may terminate this agreement by giving thirty (30) days written notice to Lessor if the advertising value of the Premises is diminished by any of the following events: (1) the enactment and/or enforcement of any law, statute, ordinance, rule, regulation or restriction which may prevent or interfere with erection and/or maintenance of Lessee's Sign; (2) if, in the opinion of Lessee, the Sign becomes entirely or partially obstructed for any reason, regardless of fault; (3) diversion of traffic for any reason. Lessor shall not obstruct or permit anyone else to obstruct the subject Sign in any manner whatsoever.

D. The Sign and the associated permits are and shall remain the property of Lessee, and Lessee may remove the same from the Premises at any time. In the event this agreement is terminated before the expiration of its term (or renewal hereof), Lessor shall refund to Lessee all unearned prepaid rent.

E. For a period of five years subsequent to the date of termination of this agreement, Lessor shall not lease the Premises for advertising purposes to any party except Lessee. In the event that Lessor, during the term of this agreement, receives a bona fide offer to purchase the Premises which Lessor desires to accept, Lessor shall, in writing, forthwith offer the property on which the Sign is located, to Lessee on the same terms and conditions, and Lessee, if it so elects, shall thereafter have thirty (30) days in which to finalize with Lessor an agreement to purchase. Both Lessor and Lessee clearly understand that neither is bound by any warranties, representations, covenants, or agreements except as specifically set forth herein. This Lease agreement is binding on successors, heirs, and assigns of the parties.

F. Lessee shall have full access to the Sign site for installing, servicing, and removing the Sign, and for all associated purposes. Also, Lessee may illuminate the Sign, and Lessor shall grant the necessary rights and easements, and otherwise execute such additional documents as may be thus necessary or desirable. Lessee may trim, cut or remove any shrubs or trees it deems necessary in order to maintain its Sign and/or the Sign's effectiveness. Lessee shall obtain all licenses and permits required, and shall pay all fees caused by Lessee's use of the Premises. Lessee shall hold Lessor harmless from damages to persons or property by reason of accidents resulting from the negligence or willful acts of its agents and employees in the erection, maintenance, repair or removal of the Sign. If legal action is initiated by either party to enforce the provisions herein, the prevailing party shall recover its costs, including a reasonable attorney's fee, from the defaulting party. This agreement constitutes the entire agreement between the parties and will not be modified or amended except in writing and signed by the parties hereto.

G. Special Provisions:

Matt Short
Salesperson Matt Short
Accepted for:
YOUNG ELECTRIC SIGN COMPANY
By Michael Rios
(Title)

Lessor's Name Tremonton City Corp.
By Andreas Mayor
(Signature) (Title)
Fed. ID # or
Social Security # 87-6000288
Mailing Address PO Box 100
City Tremonton, State UT, Zip 84337
Telephone No.: 435 257-2627

EXHIBIT “C”- BILLBOARD LOCATION 2134



Outdoor Advertising Ground Lease (Renewal)

Location No.: 21134 Commencement Date (defined below): 12/1/22

Tremonton City Corp. of 102 S. Tremont, Tremonton, UT 84437 ("you, your") and YESCO Outdoor Media LLC, a Delaware limited liability company of 1605 Gramercy Road, Salt Lake City, Utah 84104 ("YESCO"), in consideration of the covenants herein, amend and restate in its entirety that certain Outdoor Advertising Ground Lease dated 8/16/2002, a copy of which is attached hereto. This amendment and restatement furthers YESCO's exclusive right to use and occupy for third-party advertising purposes and the non-exclusive right to use for wireless telecommunications purposes, the premises located at See Exhibit A, the legal description of which is attached as Exhibit A and incorporated by reference herein (the "Premises"). It is further agreed:

1. This lease is made for the purpose of allowing YESCO to install, maintain, and upgrade on the Premises outdoor advertising and wireless telecommunications structures, displays, and devices (the "Sign"), including the associated utilities and equipment, for a period of 5 years (the "Renewed Term"). The Renewed Term shall commence on 12/1/2022 (the "Commencement Date"). As rental for this lease and the easements and other rights herein provided, YESCO will pay you the sum of \$221.67 in advance of each month during the Renewed Term and any extensions thereof while the Sign permanently occupies the Premises. YESCO has an option to extend this lease for an additional period equal to the Renewed Term (the "Extended Term"), on the same terms and conditions, which shall be automatically exercised upon expiration of the Renewed Term, unless YESCO provides written termination notice to you at your mailing address shown above, or to your successor, at least sixty days prior to the expiration of the Renewed Term. This lease automatically extends for successive terms of one year each from the Extended Term, until terminated thereafter (only at the anniversary of the Commencement Date) by either party upon written notice given to the other party at least sixty days prior to expiration.
2. This lease is not binding upon YESCO until signed by an officer or other authorized agent of YESCO. When this lease is fully executed, the undersigned, for the respective parties, represent and warrant that they are authorized to execute this lease in either their individual or representative capacity as indicated, and that this lease is enforceable according to its terms. You must give YESCO written notice of any change in ownership of the Premises and/or assignment of this lease, and your obligations hereunder shall run with the land and bind your successors in interest, if any. You warrant that you have good title to the Premises, the Premises is accurately and completely described in Exhibit A, and that YESCO will not be disturbed in its occupancy or quiet enjoyment of the Premises.
3. In the event the portion of the Premises where the Sign is located is to be taken by a governmental authority, YESCO has the right to relocate the Sign to a new location on the Premises that maximizes the Sign's effectiveness.
4. YESCO may terminate this lease by giving thirty days written notice to you upon the occurrence of any of the following events: 1) the enactment and/or enforcement of any law, statute, ordinance, rule, regulation or restriction which may prevent or interfere with installation and/or maintenance of the Sign; or 2) if, in the opinion of YESCO, the Sign becomes or is likely to become entirely or partially obstructed for any reason, regardless of fault; or 3) diversion of traffic for any reason; or 4) your breach of this lease. In the event this lease is terminated prior to expiration, you must refund to YESCO all unearned prepaid rent.
5. The Sign and the associated permits are and shall remain the property of YESCO, and YESCO may remove the same from the Premises at any time. You assign to YESCO all zoning, permit, and display rights for the display of outdoor advertising on the Premises, including relocation rights. YESCO may install, replace, or make improvements to the Sign in order to maximize the advertising value of the Sign. Upon termination of this lease for any reason, YESCO shall remove the above-ground portion of the Sign and related improvements. YESCO shall obtain all licenses and permits required, and shall pay all fees for such licenses and permits.
6. For a period of five years subsequent to the date of termination of this lease, you agree to not lease the Premises for advertising purposes to any party except YESCO.
7. In the event that you receive a bona fide offer to purchase the Premises, any portion thereof, or any lesser interest (including, without limitation easements, licenses, or leases) affecting the Sign, or if you otherwise acquire or desire to exercise the right to retain any interest affecting the Sign in a disposition of the Premises (separately or collectively the "Property") which you desire to accept or to retain, as the case may be, you must, in writing, forthwith offer the Property to YESCO on the same terms and conditions, and YESCO shall thereafter have thirty days to notify you of its decision to purchase that Property, and a reasonable time thereafter to finalize a purchase agreement. The parties agree that neither is bound by any warranties, representations, covenants, or agreements except as specifically set forth herein. The provisions in this section are binding on successors, heirs, and assigns of the parties.
8. You agree that YESCO shall at all times have easy access to the Sign site for installing, maintaining, utilizing, and removing the Sign, and for all associated purposes.
9. You agree to grant the necessary rights and easements, and otherwise execute such additional documents as may be thus necessary or desirable, in order to carry out your obligations and to secure YESCO's rights in this lease. You authorize YESCO to record documents in the applicable county recorder's office giving notice of YESCO's rights hereunder and you consent to YESCO's submission (and to sign, if required) to any land use permitting authority any authorization to secure or modify YESCO's permit rights. You agree to provide the necessary signatures or such other documents as may be required to make such recorded documents or permit authorizations effective.
10. YESCO may trim, cut or remove any shrubs or trees it deems necessary in order to maintain its Sign and/or the Sign's effectiveness. You cannot obstruct or permit anyone else under your control to obstruct the Sign in any manner. YESCO has the right to illuminate the Sign.
11. All notices to you will be sent to the first address referenced above, and you agree to send all notices to YESCO to YESCO's address above.
12. YESCO has the right to sublease and/or license its rights under this lease to third-party wireless telecommunications providers for the operation of wireless/cellular transmission equipment on the Sign. You agree to eliminate any sources of electromagnetic interference on the Premises that adversely affect such equipment.
13. YESCO agrees to indemnify you from damage to persons or property to the extent caused by the negligence or wrongful acts of its agents, employees, sublessors, and sublicensees in the installation, maintenance, repair or removal of the Sign. If any action is initiated by either party to enforce the provisions herein, the prevailing party shall recover its costs, including a reasonable attorney's fee, from the defaulting party.

This lease is a complete integration and final expression of the agreement between the parties, and it may not be amended, supplemented, or otherwise modified except by written agreement executed by authorized representatives of each.

IN WITNESS WHEREOF, THE PARTIES ACKNOWLEDGE THAT THIS LEASE HAS BEEN READ, IS UNDERSTOOD, AND AGREE TO BE BOUND BY THE SAME.

Tremonton City Corp.

YESCO OUTDOOR MEDIA LLC

By:

By:

Printed Name:

Title:

Printed Name: Patrick O'Donnell

Tax ID or SSN:

Title: President

Date Signed:



Exhibit A – Legal Description of Premises

Location No.: 21134

The description of the Premises is as follows:

LOT 4 BEAR RIVER HEALTH DEPARTMENT SUBDIVISION AMEND AND EXTEND



Outdoor Advertising Ground Lease Addendum

Location No.: 21134

That certain Outdoor Advertising Ground Lease, together with its amendments and exhibits (if any) by and between YESCO Outdoor Media LLC, a Delaware limited liability company ("YESCO"), and Tremonton City Corp. ("you", "your") with a Date Signed by YESCO of _____, a copy of which is attached hereto (collectively the "Agreement"), for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, is by this Addendum supplemented, amended, and/or modified, effective as of the effective date of the Agreement. Notwithstanding any provision of the Agreement to the contrary, the following are the controlling terms and provisions:

1. The sentences in paragraph 1 of the agreement that read, "YESCO has an option to extend this lease for an additional period equal to the Renewed Term (the "Extended Term"), on the same terms and conditions, which shall be automatically exercised upon expiration of the Renewed Term, unless YESCO provides written termination notice to you at your mailing address shown above, or to your successor, at least sixty days prior to the expiration of the Renewed Term. This lease automatically extends for successive terms of one year each from the Extended Term, until terminated thereafter (only at the anniversary of the Commencement Date) by either party upon written notice given to the other party at least sixty days prior to expiration." is hereby deleted from this agreement.
2. YESCO agrees to share 50% of any wireless telecommunication equipment agreement placed on the billboard structure with the city in addition to lease payments for as long as said contract is in place.
3. Lease rentals shall increase annually at a 2% rate, every December.
4. Paragraph 7 is hereby deleted from this agreement.

This lease is a complete integration and final expression of the agreement between the parties, and it may not be amended, supplemented, or otherwise modified except by written agreement executed by authorized representatives of each.

IN WITNESS WHEREOF, THE PARTIES ACKNOWLEDGE THAT THIS LEASE HAS BEEN READ, IS UNDERSTOOD, AND AGREE TO BE BOUND BY THE SAME.

YESCO OUTDOOR MEDIA LLC

By: _____

Printed Name: _____ Title: _____

Tax ID or SSN: _____

By: _____

Printed Name: Patrick O'Donnell

Title: President Date Signed: _____



YESCO® YOUNG ELECTRIC SIGN COMPANY

OUTDOOR GROUND LEASE

Location No. 21134
 Begin Payment 12/1/02
 End Payment 12/1/11
 (Date)

Effective this 16th day of August, 2002

Treemontion City Corp., "Lessor," of 102 S. Treemontion,
 (Name) (Street Address)
 City of Treemontion, County of Box Elder, State of Utah, Zip 84337
 in consideration of the covenants herein, hereby grants to Young Electric Sign Company, "Lessee," the exclusive right to use and occupy the "Premises"
 located at Interstate 15 Street, in the City of Treemontion, County of Box Elder, State of
Utah; the legal description of which is: Section 4, beginning at SE Cor of W/2 of E/2 of SW/4
of Section 4.

Said grant is made for the purpose of allowing Lessee to erect and maintain thereon outdoor advertising structures, displays and devices ("the Sign"), including necessary equipment, for a period of ten years from the date hereof (the "Initial Term"). As rental for the Premises, easements and rights herein provided, Lessee shall pay to Lessor the sum of Ten Dollars (\$10.00) for the time period from the date of commencement of this lease to the first day of the first month following erection of the Sign, and the sum of \$ 1500.00 per year thereafter during the time that Lessee's Sign permanently occupies the Premises, for the Initial Term of this lease and any extensions hereof. Rental shall be paid to Lessor in (annual) ~~semi-annually~~ quarterly (monthly) payments of \$ 1500.00 each, in advance. Lessee has an option to extend this lease for an additional period equal to the Initial Term, on the same terms and conditions, which may be exercised upon written notice to Lessor at Lessor's mailing address shown below, or to his successor, at least sixty (60) days prior to the expiration of the Initial Term. This lease shall automatically extend for successive terms of one (1) year each from the expiration of the initial or additional term, until terminated (only at the anniversary date) by either party upon written notice given to the other party at least sixty (60) days prior.

It is further agreed:

A. Although signed by a salesperson of Lessee, this agreement shall not be binding upon Lessee for any purpose until the same is executed by an executive officer or another authorized agent of Lessee. When this agreement is fully executed, the undersigned, for the respective parties, represent and warrant that they are duly authorized to execute this agreement in either their individual or representative capacity as indicated, and that this agreement is enforceable according to its terms. Lessor will give Lessee written notice of any change in ownership of the Premises and/or assignment of this agreement, and Lessor's obligations hereunder shall run with the land and bind Lessor's successors in interest, if any. Lessor warrants that he has good title to the Premises and that Lessee will not be disturbed in its occupancy or quiet enjoyment of the Premises during the term of this agreement.

B. In the event the site actually occupied by the Sign is improved by the erection thereon of a permanent building which reasonably and in good faith cannot be advantageously placed elsewhere on the Premises, Lessor may cancel this agreement by refunding to Lessee all unearned prepaid rent, and by giving ninety (90) days written notice of said intention to build; PROVIDED, however, that Lessee shall be required to vacate the building site only in sufficient time so as not to materially obstruct building operations, and if construction has not commenced within the referenced ninety (90) days, this agreement shall continue in full force and effect. In the event the Sign is removed pursuant to the terms of this paragraph, but the proposed building is not erected, Lessee may reinstall the Sign and this agreement shall continue in force for the Initial Term (and extension(s) thereof if applicable), and Lessor shall reimburse Lessee for all expenses of removal and reinstallation. In the event the Premises continues to have advertising value after the completion of the building, then this agreement may (at the option of and upon written notice by Lessee) continue in effect and the Sign may be relocated on the Premises to a place of Lessee's choice.

C. Lessee may terminate this agreement by giving thirty (30) days written notice to Lessor if the advertising value of the Premises is diminished by any of the following events: (1) the enactment and/or enforcement of any law, statute, ordinance, rule, regulation or restriction which may prevent or interfere with erection and/or maintenance of Lessee's Sign; (2) if, in the opinion of Lessee, the Sign becomes entirely or partially obstructed for any reason, regardless of fault; (3) diversion of traffic for any reason. Lessor shall not obstruct or permit anyone else to obstruct the subject Sign in any manner whatsoever.

D. The Sign and the associated permits are and shall remain the property of Lessee, and Lessee may remove the same from the Premises at any time. In the event this agreement is terminated before the expiration of its term (or renewal hereof), Lessor shall refund to Lessee all unearned prepaid rent.

E. For a period of five years subsequent to the date of termination of this agreement, Lessor shall not lease the Premises for advertising purposes to any party except Lessee. In the event that Lessor, during the term of this agreement, receives a bona fide offer to purchase the Premises which Lessor desires to accept, Lessor shall, in writing, forthwith offer the property on which the Sign is located, to Lessee on the same terms and conditions, and Lessee, if it so elects, shall thereafter have thirty (30) days in which to finalize with Lessor an agreement to purchase. Both Lessor and Lessee clearly understand that neither is bound by any warranties, representations, covenants, or agreements except as specifically set forth herein. This Lease agreement is binding on successors, heirs, and assigns of the parties.

F. Lessee shall have full access to the Sign site for installing, servicing, and removing the Sign, and for all associated purposes. Also, Lessee may illuminate the Sign, and Lessor shall grant the necessary rights and easements, and otherwise execute such additional documents as may be thus necessary or desirable. Lessee may trim, cut or remove any shrubs or trees it deems necessary in order to maintain its Sign and/or the Sign's effectiveness. Lessee shall obtain all licenses and permits required, and shall pay all fees caused by Lessee's use of the Premises. Lessee shall hold Lessor harmless from damages to persons or property by reason of accidents resulting from the negligence or willful acts of its agents and employees in the erection, maintenance, repair or removal of the Sign. If legal action is initiated by either party to enforce the provisions herein, the prevailing party shall recover its costs, including a reasonable attorney's fee, from the defaulting party. This agreement constitutes the entire agreement between the parties and will not be modified or amended except in writing and signed by the parties hereto.

G. Special Provisions:

Matt Short
 Salesperson Matt Short

Accepted for:
 YOUNG ELECTRIC SIGN COMPANY

By Michael Reed
V.P.
 (Title)

Lessor's Name Treemontion City Corp.
 By [Signature] Mayor
 (Signature) (Title)
 Fed. ID # or Social Security # 87-6000288
 Mailing Address PO Box 100
 City Treemontion, State UT Zip 84337
 Telephone No.: (435) 257-2627

**TREMONTON CITY
CITY COUNCIL MEETING
December 6, 2022**

TITLE:	Discussion and consideration of adopting Resolution No. 22-67 approving the Tremonton City Brand Playbook
FISCAL IMPACT:	The Playbook is a deliverable from the professional services agreement between Tremonton City and REDKOR approved in Resolution No 22-13
PRESENTER:	Marc Christensen, Tremonton Assistant City Manager

Recommendations for Tremonton City to undergo a branding and messaging campaign have been given through multiple plans, including the SDAT and the Tremonton Economic and Market Analysis Plan. Creating a cohesive brand that includes a logo, messaging, tagline, branding identity, standards guide, and design/artwork is a worthy investment to create cohesiveness and consistency throughout Tremonton City; and

On March 15, 2022, the Tremonton City Council adopted Resolution No. 22-13, approving a professional services agreement with REDKOR Brands, LLC, to complete a branding and messaging project for Tremonton City. One of the deliverables for this professional services agreement with REDKOR Brands, LLC included creating a comprehensive playbook that describes how to implement the branding and messaging. REDKOR Brands, LLC has completed the scope associated with the professional services agreement, and this work has been formalized in the comprehensive playbook.

Attachments: Tremonton City Brand Playbook

RESOLUTION NO. 22-67

A RESOLUTION APPROVING THE TREMONTON CITY BRAND PLAYBOOK

WHEREAS, recommendations for Tremonton City to undergo a branding and messaging campaign have been given through the SDAT plan and the Tremonton Economic and Market Analysis Plan; and

WHEREAS, creating a cohesive brand that includes logo, messaging, tagline, branding identity, and standards guide, and design/artwork is a worthy investment; and

WHEREAS, on March 15, 2022, the Tremonton City Council adopted Resolution No. 22-13 approving a professional services agreement with REDKOR Brands, LLC, to complete a branding and messaging project for Tremonton City; and

WHEREAS, one of the deliverables for this professional services agreement with REDKOR Brands, LLC included creating a comprehensive playbook that describes how to implement the branding and messaging; and

WHEREAS, REDKOR Brands, LLC has completed the scope associated with the professional services agreement, and this work has been formalized in the comprehensive playbook.

NOW, THEREFORE, BE IT RESOLVED, that the Tremonton City Council approves the new Tremonton City Brand and Playbook as contained in Exhibit “A” and authorizes the City staff to implement the new Tremonton City brand.

Adopted and passed by the governing body of Tremonton City Corporation on this 6th day of December 2022. Resolution to become effective upon adoption.

TREMONTON CITY
A Utah Municipal Corporation

By _____
Lyle Holmgren, Mayor

ATTEST:

Linsey Nessen, City Recorder

Exhibit "A"



CMO BRAND PLAYBOOK



INTRODUCTION:

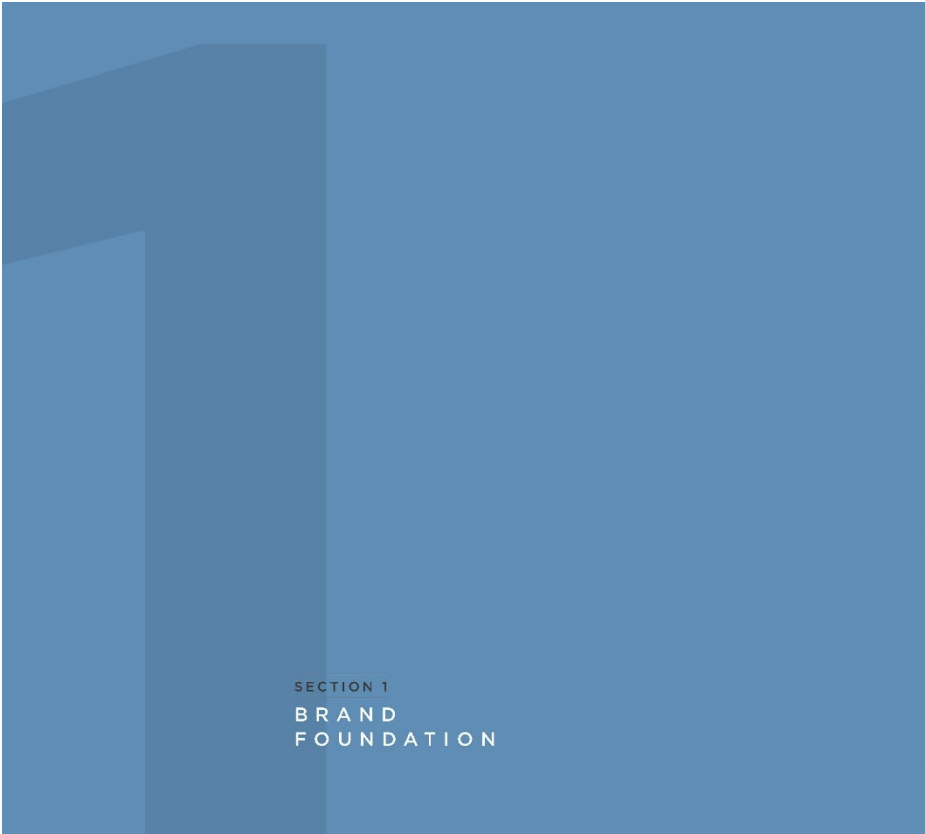
HOW TO USE THIS PLAYBOOK

This playbook is your go-to resource for the branding, messaging, and marketing for your organization. A better, stronger brand translates to more sales, longer and stronger customer relationships, and higher revenue. But you have to put in the work to make sure it's executed properly if you're to get the best results.

This playbook has been created to give everyone on your team—whether they're an employee or an outside vendor—a point of reference so the entire team is rowing in the same direction. It's only when we create consistency and synergy in our efforts that we're able to achieve significant forward momentum and build brand equity.

Each section of this playbook provides important details on the strategy that will drive your brand. The sections build on each other: first laying a brand foundation, then establishing a messaging and visual strategy, and finally laying out a marketing plan for the next 12 months and showing what your brand should look like.

As you're implementing the strategies laid out in this playbook, it's important to maintain consistency across all of your efforts. You may even want to appoint someone to serve as your "brand police" who can monitor execution and ensure you're following the principles outlined to build brand equity.



Contents

- Importance of a Brand <
- Brand Identity Statement <
- Importance of Research <
- Audience Profiles <
- Emotional Map <

Importance of a Brand

A brand is much more than a logo. It is everything that defines us.

A brand is the way we answer the phone, it is how we communicate. It can be seen in everything: our message, advertising campaigns, social media posts, vehicles, exhibits, emails, business cards—everything.

Each marketing campaign should be a brand campaign. We build equity in our brand when we are consistent in our voice, our visuals, and all we say and do. Brand marketing is about our audience memorizing our message, and if we change our message (or visuals) at the time, we never build equity. The purpose of this brand guide is to make that consistency easy.

“Your brand is the single most important investment you can make in your business.” STEVE FORBES | Editor-in-Chief Forbes Magazine



Brand Identity Statement

We want to become irreplaceable to our audience, creating lifelong relationships with them. To do this and stand out in the marketplace, we need to emotionally connect with them. We want them to fall in love with our brand, trust it, and believe it is the best solution available.

To inspire this loyalty, we need to know what our audience thinks and then use their own words to speak back to them the attributes, benefits, and emotions that drive them to choose our brand.

Our brand identity statement is one of the first places we articulate this focus on the people we serve. This statement became clear through audits of internal stakeholders and various audiences, as well as the subsequent research review. This overarching focus is then recorded into the emotional map that follows, defining the most important attributes, benefits, and emotions that drive our audience.

“Brand is the sum total of how someone perceives a particular organization. Branding is about shaping that perception.”

ASHLEY FRIEDLEIN | Digital Marketing Therapist, Lauder

OUR MISSION

Create a safe and welcoming community where neighbors feel connected to each other and can enjoy life.

OUR VISION

Be a connected community with a vibrant and welcoming feel.



WHO WE ARE

Tremonton is a unique city focused on connections. We are connected with our rich heritage as a town founded by immigrants who created a welcoming, supportive community. We are connected in our vision of a bright future that remembers our roots, preserves our values, and grows with intelligence and intention without compromising what makes our city special. We are connected to each other through our small-town spirit where neighbors know and help one another and residents and city officials alike listen and collaborate. We are connected to the land and nature with beautiful outdoor surroundings, fun adventures, and agricultural ties. We are connected to all that our valley offers—meaningful work, quality education, entertainment, incredible outdoor adventure, and more—as well as the world at large with easy access to key highways and lightning-fast internet connection. Tremonton is a City of Connections, and it's what makes our town a gem of Northern Utah.



Importance of Audience Research

Before anything else we must understand what our audience thinks. This understanding must include insight into the attitudes, benefits, and emotions our brand offers. This means we need to know the specifics of what our services offer our audience—complete with a clear depiction of what is most important to them. With that, we can dive deeper into the emotions evoked by these attitudes and benefits. How do our audiences feel when

interacting with our brand and using our services? Without all of this foundational understanding, any marketing or branding efforts will be ineffective.

There is no better way to get this information than to ask our audience. This is why the research segment of our branding project was so critical, and why this research serves as the foundation for everything else you'll see in the playbook.

FOR THE COMPLETE RESEARCH REPORT, PLEASE REFER TO THE APPENDIX.

Background & Research Approach

Background: Tremontion City Citizen Study desired feedback from their citizens to understand opinions and experiences with the city, focusing on Attitudes, Benefits and Emotions. Tremontion City provided a list of 3,400 valid participants and businesses with emails.

Research Approach: Email invitations were sent to the clients along with three reminders, beginning May 4, 2022, continuing to May 11, 2022. Each email invite included a link to an online survey. Tremontion then posted the survey on Facebook. 66% of the returned responses came from the email invitations, 44% came from Facebook. We received a total of 472 responses.

About the Participants: The survey averaged 11.1 minutes in length.

Tremontion City Benefits

Benefits that resonate: The key benefits of Tremontion City:

- Relaxed, less stress, handy
- Safe, feels inviolable
- Healthy environment

Benefits that resonate less:

- Lots to do
- Money shouldn't matter

Tremontion Benefits That Resonate Analysis



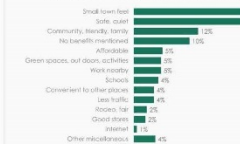
Comments: What Benefits does Tremontion provide your household?

We asked people to comment on the benefits Tremontion provides. The hometown feel and being quiet and safe are key reasons given.

We checked on differences by demographics:

- Age: No differences
- Years in city: No differences
- Children/home: No differences

Grouped Comments – Benefits Tremontion Provides



Audience Profile

In our audience profile, we focus on understanding who our audience is: What do they look like, think, and feel? Through our stakeholder, social and subsequent research, a picture emerged. The

profiles presented here are based on the research responses and help us get to know our audiences better so we are better prepared to emotionally connect with them.

“Products are made in a factory, but brands are created in the mind.” WALTER LANDOR | *Acclaimed Designer & Branding Pioneer*

AUDIENCES OF TREMONTION fall within a few key resident profiles. In our research, several distinct groups stood out, but it's important to note that the ratings these different groups gave the city varied hardly at all. The needs and desires across the different groups were quite consistent with a few key exceptions: those with children at home care more about family-friendliness while those without children at home value this less, and newbies feel less connected to the town as a whole.



1. Matt & Marci Mid-Range moved in 4 to 10 years ago. They and those like them are the largest segment of residents, making up 43% of those surveyed. Matt & Marci are in their late thirties (this resident group is typically between 30 to 49 years old), and they have several children and teenagers living at home. With kids at home, they are more deep in family-related issues (schools, safety, family-friendly amenities and activities, etc.) and they're incredibly passionate about making sure the town's youth and kid-friendly. Matt & Marci live in Tremontion, and Matt commutes to work in another community like most of the residents in this segment.



2. Owen & Olive Old-Timer have lived in Tremontion and the surrounding area for decades. Residents in this segment have been in Tremontion for at least 20 years all the way up to more than 40 years. They are the second largest segment of residents, accounting for 27% of those surveyed. Owen and Olive no longer have children living at home (though they have several neighbors like them with adult children who've temporarily moved back in), and they are in their early 60s with friends in similar circumstances ranging from 50 to 70+ in age. With their long history in the town, they are very concerned about the future of Tremontion, particularly the growth and congestion that's eroding the small-town feel they've loved all their lives.



3. Nat & Noel Newbie moved into Tremontion within the last 4 years. They feel distinctly less connected to the town and their neighbors than the other resident groups, and they also skew younger than the other residents—they and others like them range from 18 to 39 years old. Nat & Noel have children living at home, as do most residents within this category, and they also work outside of Tremontion. Nat commutes to a job in another town and Noel works from home. They moved here for the affordable housing and small-town living.



4. Blair & Brooks Business-Owner span across the other three profiles but were ruled out separately for insight into the city's business district. Blair & Brooks are in their late 40s (with business owners in general ranging from 40 to 59 years of age), they've lived in Tremontion for 18 years, and they have two teenagers living at home. Other local business owners who they network with at local Chamber events generally have lived in the area for 20+ years and roughly two thirds of them also have children still at home. Across the areas measured in the survey, Blair & Brooks were very consistent with what was important to the other residents.

Emotional Map

The emotional map is a qualitative research tool used to identify the emotional benefits of our brand. It is the result of research with internal stakeholders as well as our audience. Through key questions to these groups, we were able to define the attributes, benefits, emotions, and values that drive them to choose us.

It is often hard for consumers to express the emotional benefits they experience from a brand or service, which makes the emotional map incredibly powerful because it reveals this information and organizes it in a way that's easy to use in our branding and marketing initiatives. By distilling down this critical information, it's easier to make connections that guide communications, graphics, headlines, etc. across marketing and sales efforts.

Most importantly, the emotional map empowers us to understand the benefits and emotions that drive consumers to choose us. We can use the output to inform a variety of initiatives, including our positioning statements, value propositions, advertising communications, and even product development. In the pages that follow, you will see examples of how to take the information from the emotional map and apply it in many different ways.

To effectively use this information, we must understand the emotional map in detail. On the bottom left, you'll find our specific list of key attributes. Next up, the benefits are the positive outcomes our audiences feel—what's in it for them. These benefits then give way to emotions, which are the feelings our service evokes for our audiences. Remember, we always want to sell from the emotions our residents feel and the benefits they gain.

You'll also notice that there are four pillars on our emotional map. You can only sell one concept at a time, and the pillars are arranged from most to least impactful with the most important pillar on the left. Each of these pillars has also been written into a directional paragraph that can be used as a go-to source when creating marketing and sales materials.

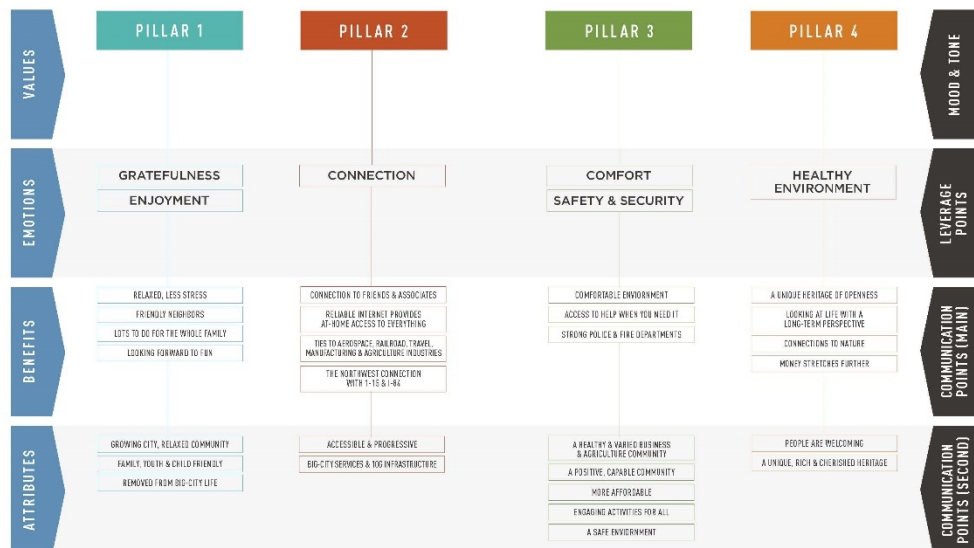
On the right side of the emotional map, you will also notice several other labels. Our values help us determine the mood and tone of our campaigns. The emotions are key to our headlines and photography as they are what we want our audiences to feel—these are our visual leverage points. Our main communications points will come from the benefits section, and the information in the attributes section can be used to supplement and build on those messages.

Emotional Map Directional Paragraphs

- Pillar 1** *Tremonton is a growing city centered on family, young adults, youth, and children. Removed from the big city, one can enjoy a relaxed, stress-free home with friendly neighbors. Tremonton provides plenty of nature's entertainment with fishing, hunting, skiing, rodeos, county fairs, and more. It is a genuinely enjoyable place to live with happy and grateful residents.*
- Pillar 2** *Tremonton is much more than a great location—it is also one of Utah's most accessible and progressive cities. Tremonton has become one of the best places in Utah to work from home with an infrastructure that provides fast and reliable internet, connecting residents with information, entertainment, businesses, friends, and family worldwide. It is also the northwest connection for Canada, Washington, Oregon, national parks, and much more, and has industry ties in aerospace, railroads, travel, manufacturing, and agriculture.*
- Pillar 3** *Tremonton has a diverse and capable community with many strong business and agricultural offerings. With prices rising everywhere in Utah, homes are more affordable in Tremonton and money stretches just a little further. The city also provides strong police and fire support for safety, security, and peace of mind for individuals, families, and businesses alike.*
- Pillar 4** *Tremonton is truly a City of Connections with a unique and cherished heritage of openness. People are welcoming, and life can be enjoyed for the long haul. In Tremonton, you become part of something bigger. The city offers a healthy environment with links to nature, activities, and wonderful peace and quiet—all while being connected to the world at the highest speeds possible. Welcome to Tremonton, a City of Connections.*

“Research is to see what everybody else has seen, and to think what nobody else has thought.” ALBERT SZENT-GYÖRGYI | Nobel Prize Winner

Emotional Map



INSIDERS' TIP: The emotional map tells us what makes our audience tick. We want to make sure we hit on the different pillars often and consistently. The benefits and emotions section should be your go-to source if you're creating marketing and sales materials. It's also important to note that these pillars are in order of priority from left to right.



SECTION 2
MESSAGING
STRATEGY

Contents

- Brand Themes <
- Stories & Key Messages <
- Brand Voice <
- Taglines & Headlines <

1

Brand
Themes

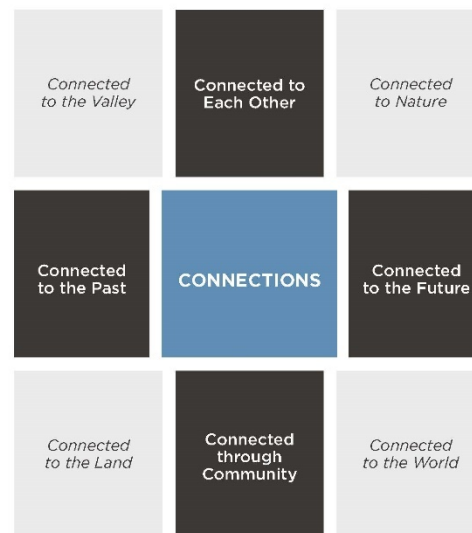
By asking our audiences open-ended questions, we identified the words, messages, and concepts that come up over and over again. By combining these with the insights gained from internal stakeholders, we refined these ideas and created a map of key brand themes.

Our communications and content are centered around these nine key ideas that define what our audience is looking for. The most impactful theme is in the center; it's surrounded by the next most important terms on its top, bottom, and sides, with supporting terms in each of the four corners. On the following pages, you will see these themes combined with definitions, recommendations, and actual quotes from our audience. These concepts should be used over and over again in our marketing and communications.

Words are critical to our brand and its messaging. By identifying these themes we can use them in our communications, brochures, social media posts, billboards, email campaigns, and much more. Whenever you wonder "Where do we start?" turn to these ideas.

Each theme can be used in dozens of different ways, and they will always bring our audiences back to those things that are most important to them. Understanding and using these concepts will bring consistency to our brand, customer service, and communications, evoking the right emotions in our audiences.

“Amazing things will happen when you listen to the consumer.” JONATHAN HIDDENHALL



INSIDERS TIP Use these words and concepts (especially our marketing strategy) particularly in headlines to help residents more quickly understand who we are and what we stand for. These themes are the key directions you should use to approach our audience in communications. These are the stories we want to create our stories around.

Stories and Key Messages

Pulled directly from the emotional map, these stories tie quotes from our audience research directly to the key themes we identified through research. These are consistent pillars we build our marketing around because they're straight from our audience. When we stick to these messages, our audience will recognize their own words, emotions, and values—whether it's in a single social media post or across an entire campaign.

Consider these reasons why audience stories are so important for our key messages:

1. When our prospective or new residents hear an authentic story or quote from a current or past resident, it shortens the time they have to spend legitimizing their decision and increases the possibility of keeping them as a happy resident for life.
2. Our prospective and new residents want to know what others feel about us so they can more easily picture the changes that would occur in their own lives. When they can say, "That's how I feel too!" it's easy to make the decision to come and stay.
3. A story is easier to remember, and it gets handed down. If you tell someone a story they are much more likely to remember it and then share that story. That idea, those emotions as they relate to themselves and others. In this way, positive resident stories and storytellers become our brand advocates.

Customers place a higher value on what they hear from other consumers like themselves. According to UK marketing agency Earnest, only 9% of B2B buyers actually consider vendor content trustworthy. This makes it critical that we center our content around our audience's voices.

Our stories and key messages help us capture our audience's voices so we can build effective sales and marketing messages.

“If people believe they share values with a company, they will stay loyal to the brand.” HOWARD SHULTZ | CEO of Starbucks

Connected to the Past

We have a rich heritage. We remember where we came from and the history that provides roots to our community through the murals seen throughout town. This tie to our past is also seen in our marketing and communications through references to where we've come from and our unique heritage.

- “Tremonton still has a slower pace of living and a friendly community feel. It's a conservative town with conservative values. Strong sense of God, family, and country.”
- “Tremonton is a great place to live and raise a family. We still have a small-town feeling and values.”

Connected to the Future

We are building a city that will preserve what we love about our community for generations to come. We're doing this through smart and intentional growth that makes the best use of our available land and resources without compromising our values. To make sure the city is unified in this vision, it is critical that this view of the future is transparently and holistically shared with residents—in marketing, communications, meetings, etc. Residents need the opportunity to input on what the future of Tremonton will be so we can move forward with intentionality while preserving what's most important to our community.

- “The community is growing and inviting.”
- “The thing that sticks out to me about Tremonton is being able to walk to school with your kids. It's about your kids learning to ride their bikes in their neighborhood. It's about the neighbors learning your kids' names. It's a place you feel safe enough to let your kids play and know that neighbors will watch out if they get too far away from home. In Tremonton, it doesn't matter where your house is you're close enough to walk to church or the park or school or to your friends or the grocery store.”
- “I think we need to be forward-thinking about what we want our community to look like and what values we want to hold on to. We have an incredible agricultural heritage but those who farm have been priced out of buying land. There are many good people coming here, and I am glad to welcome them, but I think we need to slow down and be more responsible about what we want the growth to look like.

Customer Stories & Key Messages

Connected to Each Other

No matter whether resident, city administrator, or local business owner, we're informed on our city's trajectory as we listen to each other and work together to build a unified vision of our future. This is an area where actions must speak louder than words! Residents need opportunities to share their thoughts and opinions and feel heard, and they should have opportunities to hear from leadership as well to make sure everyone is on the same page.

- “I like Tremonton because I can get to know the people in the community. There is a lack of big-city problems. It is close enough to bigger cities where I can get what I need but I can enjoy the small-town environment.”
- “It's a good place to live, but it's growing very rapidly and I'm not sure the infrastructure is in place to handle it.”
- “I really like Tremonton, but it's starting to grow out of control and the city officials don't listen to what the residents want.”

Connected through Community

Our small-town feel is what makes Tremonton special. People know and care for each other, and we're a neighborly, family-friendly community focused on providing a nurturing environment of safety and peace. This small-town friendliness should permeate through all of our messaging and communications, making everyone feel welcome and cared for, and it also shows up in our community events where we can gather and enjoy time together.

- “Tremonton offers a relaxed atmosphere and safer environment. Everyone knows everyone. We are all neighbors.”
- “I love the small-town: welcome, homegrown restaurants, and flower shops. I love the shop local vibe we have. Yes, big chains are nice as well.”

Connected to the Land

The peace and quiet of our rural setting is important to us as it pays homage to our agricultural heritage and is a key reason so many of our residents are here. This connection to the land should be communicated through our messaging and show in our plans for growth as well with lots of green space and nods to our rural roots.

- “I feel the schools are a little safer for my children to attend than a big city. It is quieter and more peaceful country living.”
- “This is a good community with smaller stores run by families that live here. It's an agriculture town.”

Connected to Nature

We're nestled in the heart of Utah's beautiful natural world with quick access to mountains, hiking, skiing, hot pots, and more. We love the adventure right outside our doors and celebrate it in our messaging and communications.

- “I choose Tremonton for the great parks and clean air.”
- “I like that I can walk to pretty much everything. Feel safe. Lots of parks.”
- “Tremonton is relatively peaceful, relatively inexpensive cost of living, and has great proximity to the Hot Springs.”

Connected to the Valley

We offer the relaxed feel of a small town with the convenience of being close to other bigger cities and key highways within our valley. We offer the benefits of a small town without sacrificing convenience or accessibility. In our messaging, we embrace the entire valley and the opportunities it offers—including jobs, education, entertainment, adventure, and more—even if it's outside our city limits.

- “Tremonton is great because it's a small town, but it's close enough to job opportunities. Rural feel that is family-friendly.”
- “The #1 reason to choose Tremonton—far & away—is its location. For example, you don't have to be confined to local employment or shopping, as you have quick access to entertainment and activities outside the immediate area.”

Connected to the World

We make it easy to work from home, no matter where your company is based, with lightning-fast infrastructure that keeps us connected to the entire world. This connection is important for our vision of the future and should be included in our messaging to celebrate our accomplishments and keep everyone moving forward together.

- “I am close to my job and don't have to drive far.”
- “I love that it is in the middle of two freeways and I can easily and quickly get on and off.”

INSIDERS TIP: We didn't know it was so hard to communicate through a map, so we're repeating ourselves over and over, come back to these themes time and again. By being consistent with these key messages, we will be less of a mess when our audiences are looking for these things.

Writing Style & Brand Voice

Whether our audience is on our website, talking to a city employee or representative, reading a social media post, watching a video, or scanning a brochure, our voice must be the same.

Think how often you can hear emotions when a friend is talking to you. Right away, you know if something is wrong, if they're happy, or if they just need to talk. Our brand voice also needs to elevate

our audience's understanding of who we are and what we stand for. Having a consistent, coherent voice builds trust, develops loyalty, and positions us as an advocate and friend.

The voice and tone here are based on research that considered what we're doing and what our audience is looking for. It's important that anyone creating content for our brand understands this information.

“If people like you they will listen to you, but if they trust you, they'll do business with you.” ZIG ZIGLAR | Author and Speaker

Tagline & Headline Ideas

Strong taglines and headlines are critical because they grab our audience's attention and convince them that we have something worth saying.

These are just a few ideas to get you started. All of them are good options for headlines throughout a variety of materials. Notice how they repeat themes from our emotional map, key themes, messages, stories, positioning, and brand narrative.

VISIT. CONNECT. STAY.

- Tremonton: A City of Connections
- Rich heritage. Bright future.
- Small-town living. Big-city connections.
- Building our future together
- Walkable country living
- All the natural
- Family-friendly country living for the peace and quiet you crave
- An entire valley to explore
- Experience a small-town welcome

OUR VOICE

Tremonton should sound neighborly, welcoming, and down to earth. People are looking for that small-town, friendly vibe; however, they also want to know that leadership is being smart and intentional with plans for the future. This means communication should be straightforward and transparent, keeping the language simple and clear.

It's also important to ensure residents feel heard, which means the city should have an approachable attitude that's open to adapting when needed.

You'll sound:

- Neighborly
- Friendly
- Honest
- Helpful
- Open

SECTION 3 BRAND STYLE GUIDE

Contents

- Logos <
- Improper Use <
- Brand Color Guide <
- Typography <
- Photo Styling <

Primary City Logo

For many a logo is just a fun or cute mark that looks good. Nothing could be farther from the truth when it comes to the importance of our logo.

Our logo helps us tell the story of our brand. It is the introductory statement that tells all what we say about our organization: its shape, colors, and message must come from what we've learned about our audience and what they want from us.

Our logo is designed to be the cornerstone and make an impression on the gray matter of our audiences' minds. When our audience sees our logo over and over again, always represented in the same exact way, it will become their trusted friend. It won't be just a logo; it will be a symbol of personal loyalty, almost a member of their family, something they can lean on, believe in, and have a relationship with for a lifetime.

A decorative graphic element is not what a logo is about. Our logo is the fastest way to communicate with our audience; it is something they will remember because it will imprint on their minds. We want our brand to trigger the right perceptions, so we need to design our logo correctly. As branding expert John Winkler writes, "Right, more than any other sense, provides information about the world of our brand."

The primary city logo architecture allows for flexibility in different uses. The word mark can be used on its own or can be locked-up with the "TC" logo mark. There are two versions of the "TC" logo mark that can be used. The marks are the same, with one adding the words "Visit | Connect | Stay" arching around the bottom of the mark. The mark without the tagline can be locked-up with the Tremonton word mark while the other mark can be used on its own.

“A logo is not a brand—it's only a symbol for a brand. A brand is much more than a logo.”

MARTY NEUMEIER | *Assistant Secretary & Director Of CEO Branding at United Agency*

"TC" MARK - TAGLINE



"TC" MARK - NO TAGLINE



"TC" MARK - WATERMARK



Please keep the distance of white or quiet space around the logo. No other typographic or graphic elements should be allowed to penetrate the white space. This space begins at the top and bottom of the logo mark. The height of the "T" in the word mark should be the smallest distance of buffer around the logos. These guidelines apply to all versions of the logo and throughout all departments. The "TC" bug can be used on its own or locked up with the word mark. The watermark version of the bug should be used sparingly.

WORD MARK WITH TAGLINE (PREFERRED)



WORD MARK WITH "TC" BUG



City Divisions Logos

These city divisions match the architecture and color of the primary city logo. In place of the "Visit | Connect | Stay" tagline, the name of the division replaces it in the same arching shape. The word mark can be used on its own or locked up with the logo mark.

There are two versions of the "TC" logo mark that can be used. The marks are the same, with one adding the words of the division arching around the bottom of the mark. The mark without the department name can be locked-up with the Tremonton word mark. The other mark can be used on its own.



City Divisions Logos



City Stationery

A stationery system is a great way to solidify the brand. The letterhead, envelope, and business card should look good together and separate.

With city stationery, no matter the division, the colors, fonts, and placement should match. The logo will change depending on the division.

BUSINESS CARD VARIATION EXAMPLES



ENVELOPE



LETTERHEAD



City Department Logos

These city departments take on their own color and logo mark but keep the same architecture to the primary city logo. In place of the "Visit I Connect Stay" tagline, the name of the department replaces it in the same anchoring shape. The word mark can be used on its own or locked-up with the logo mark.

There are two versions of the logo mark that can be used. The iconography stays the same, with one adding the words of the department arching around the bottom of the mark. The mark without the department name can be locked up with the Tremonton word mark. The other mark can be used on its own.



Police Department Logo

The Fire Department and Police Department logo architecture differ from the main city logo, but use many of the same elements. The significant difference is the typography of the title. This will allow for different personalities to be brought in to the logo, without drifting too far from the city branding.

The Police Departments of both Tremonton City and Garland City have joined forces. The shield bug can also be used on its own as a separate element as both a 3-color and 1-color option.

3-COLOR PATCH



1-COLOR PATCH



WORD MARK WITH SHIELD MARK



SHIELD MARK



WORD MARK WITHOUT "SERVE & PROTECT"



WORD MARK WITH "SERVE & PROTECT"



VEHICLE WEAR



Fire Department Logo

The Fire Department and Police Department logos architecture differ from the main city logo, but use many of the same elements. The significant difference is the typography of the logo. This will allow for different personalities to be brought on to the logo, without coming too far from the city branding.

Several variations of the logo can be used for different applications. The shield bug can also be used on its own as a separate element as both a 3-color and 1-color option.

WORD MARK WITH PALISSE CROSS MARK



PALISSE CROSS MARK



WORD MARK



3-COLOR PATCH



1-COLOR PATCH



VEHICLE WRAP



Department Stationery

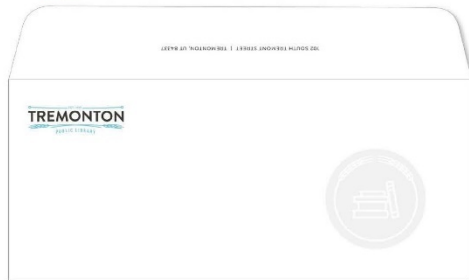
A stationery system is a great way to solidify the brand. The letterhead, envelope, and business card should look good together and separate.

With department stationery, fonts and placement should match and be consistent with the city stationery. The colors, logo, and logo mark will change depending on the department.

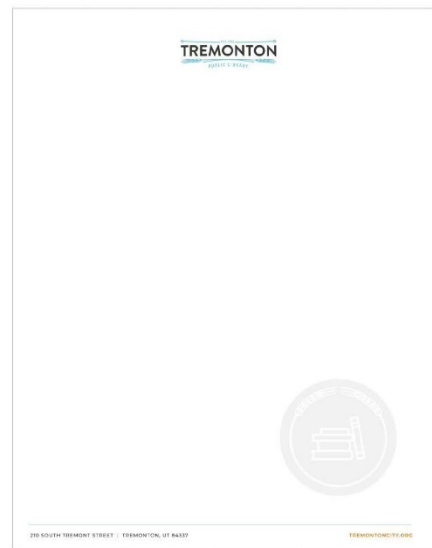
BUSINESS CARD VARIATION EXAMPLES



ENVELOPE



LETTERHEAD



Downtown Logo & Main Street

Signage throughout your downtown and main street area is an excellent way to help residents and visitors alike gain familiarity with your brand.

The TC mark can be consistent on signage of all types, and light post banners offer the opportunity to promote upcoming events.



STREET SIGNS ON STREET LIGHTS



STREET SIGNS OUTSIDE OF DOWNTOWN & MAIN STREET

TREMONTON CITY DOWNTOWN LOGO

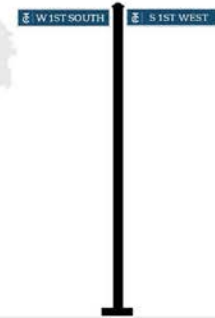


LIGHT POST BANNERS

WAYFINDER SIGNAGE



STREET SIGNS WITH DOWNTOWN & MAIN STREET



Event Logos

Any event logo should match the logo architecture as shown here. Event logos differ from the main city logo but use many of the same elements. The significant difference is the typography of the title. This will allow for different personalities to be brought in to the logo, without drifting too far from

the city branding. The "Hay Days" summer event happens yearly. The dates under the wheat stalks can be altered as needed. In some cases, such as on vertical banners, the "Hay Days" stacked logo can be used, but this alternate version of the logo should be used sparingly.

HORIZONTAL HAY DAYS LOGO WITH DATE



STACKED HAY DAYS LOGO WITH DATE



Improper Logo Use

Stay as close to this brand marketing playbook as possible when using the logo. These are some examples of what NOT to do with the logo and branding.



Brand Color Guide

Our brand colors are critically important. Colors raise emotions and express our unique personality. In the succession of visual perception, our brain reads color after it recognizes a shape and before it reads content. In fact, 60% of the decision to buy is based on color.

Colors influence how our audience views the personality of our brand. The specific colors we've chosen for our brand build trust and balance, helping to make our audience feel more energized as they interact with us.

Our goal is to have a color palette we can own that helps distinguish our brand from the competition. This color palette will become an easily recognizable element, building our brand equity. Being consistent, in our colors ensures our brand is recognizable no matter the media or situation. Vendors need to be held to a high standard when they duplicate our colors in any medium. That consistency builds brand equity and a consistent brand communicates value and trust.

“Color, rather than shape, is more closely related to emotion.” *DAVID KATZ | Physician and Author*

TREMONTON CITY BRAND IDENTITY COLORS consist of a blue and black as the primary colors. Using PMS colors is the best way to ensure consistency in printing. When PMS colors are unavailable, four-color process (CMYK) may be used. For web or mobile based applications, RGB colors should be used.

CITY COLORS

PMS BLACK 7

C0 M0 Y0 K100
R0 G0 B0
HEX 000000

PMS 7454

C66 M36 Y14 K0
R95 G141 B181
HEX 6F8db5

DEPARTMENT COLORS

PARKS & RECREATION

PMS 576

C55 M22 Y91 K4
R130 G156 B74
HEX 789c4a

FOOD PANTRY

PMS 718

C18 M80 Y100 K8
R192 G77 B0
HEX c04d00

SENIOR CENTER

PMS 5145

C41 M58 Y26 K2
R157 G118 B146
HEX 9d7692

PUBLIC LIBRARY

PMS 630

C52 M53 Y48 K19
R99 G101 B105
HEX 636569

ART COUNCIL

PMS 711

C12 M97 Y92 K3
R208 G44 B47
HEX d02c2f

PUBLIC WORKS

PMS 7501

C16 M18 Y41 K0
R217 G199 B158
HEX d9c70e

HISTORIC DISTRICT

PMS 464

C33 M64 Y96 K24
R142 G89 B40
HEX 8a5928

HAY DAYS 1

PMS 355

C99 M12 Y100 K2
R0 G149 B59
HEX 00953b

HAY DAYS 2

PMS 375

C47 M0 Y100 K0
R147 G215 B0
HEX 93c500

POLICE & FIRE COLORS

FIRE & POLICE BLACK

BLACK

C0 M0 Y0 K100
R0 G0 B0
HEX 000000

FIRE RED

PMS 199

C7 M100 B8 K1
R219 G0 B0
HEX db0032

FIRE GOLD

PMS 7510

C20 M48 B9 K3
R199 G137 B62
HEX c7893e

POLICE BLUE

PMS 281

C100 M90 Y31 K35
R0 G32 B92
HEX 00208c

POLICE SILVER

PMS 877

C47 M38 Y38 K2
R140 G144 B145
HEX 8c9091

Typography

Typography is a core building block of an effective brand. Organizations can be immediately recognizable based on the distinctive and consistent typographic style that is used. A unified brand image is not possible without typography that has a unique personality to it.

Our specified type should be used across all applications: letters, brochures, web, banners, ads.

billboards, packages, forms, social media, etc. We have a family of fonts that allows us to use different weights for specific applications so users have the flexibility to choose the appropriate font, weight, and size for the message we are trying to convey.

We do allow special display fonts for unique situations and promotions, but try to keep to our standard fonts.

“The beauty of type lies in its utility; prettiness without readability serves neither author nor reader.”

JAMES FELICITY | *Cartoon 540 - Rosty@NTT*

Consistent typography is the foundation for a successful identity system. The characteristics of a certain typeface often communicate as much about an organization as the words used to describe it. When used consistently, the typeface becomes synonymous with the city. A typeface family was chosen for consistency and ease of use for all city communications and marketing programs.

The Montserrat font family is an excellent choice for the many applications and exhibits of modern, clean feel to any piece of collateral. Montserrat can be found free on Google Fonts. Fairplex Wide will be used for the city Downtown within the logo, street signs and other typographic uses and promotions. URW Din Condensed can be used when needed for additional tertiary elements. Both Fairplex and Din Condensed can be purchased from Adobe Fonts.

Montserrat

Font Family
Approved
Weights

Light + *Light Italic*
Regular + *Italic*
Medium + *Medium Italic*
SemiBold + *SemiBold Italic*
Bold + *Bold Italic*

Montserrat font family is a sans serif font, should be used for Tremonton Downtown, as well as elements in the Fair and Public Engineering. It should be used consistently in mailings and mailings, as well as in mailings.

Fairplex Wide Medium

URW DIN Condensed

Font Family
Approved
Weights

Light, Regular, Medium,
Demi, Bold + Black

DIN Condensed, also referred to as a narrow font, can be used as a tertiary font. When large amounts of copy are needed, this font will help if space is limited.



Photo Styling

One of the most important ways we communicate the emotions of our brand is through the visuals and photography we use. When our audience sees other people achieving what they perceive as success, it's easier to picture that happening in their own lives as well. The images we choose allow us to create a visual of the emotions and benefits we're focusing on. Our visual style is one of our greatest first impressions because it communicates the emotions we want to be associated with Tremonton.

Our consistent photo style shares our brand through colors, style, overall tone, props, and elements. When choosing visuals or photographs be sure to consider brand colors, style, and message. It's important that we're all consistent with our photography as we are with our colors, fonts, messages, and strategy.

When someone suggests that we do something different, ask yourself if it will build brand identity or confuse it.

“I think that emotional content is an image's most important element, regardless of the photographic technique.”

ANNE GEDDES | *Photography*



WHEN CHOOSING PHOTOGRAPHY for Tremonton City, find photos with natural light and a warm feeling. The people in the photographs should be pleasant, happy, and not looking at the camera. These photos should exhibit a feeling a connection and a hometown feeling. Make sure the compositions are interesting and bright. Images should also show a good mix of racial and gender diversity.





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4

Brand Positioning

Determining the general "niche" within the market and competitive landscape is a crucial first step in determining where our brand needs to be if we are to stand out.

Our brand positioning statement is our 30-second "elevator pitch" that explains where we are and the

problem we solve for our audience. It is the reason they want to engage with us—and it's only after considering the external opportunities and threats along with our internal strengths and weaknesses that we can effectively determine where our brand should be positioned within the marketplace.

“In a crowded marketplace, fitting in is a failure. In a busy marketplace, not standing out is the same as being invisible.” SETH GODIN

30-SECOND ELEVATOR PITCH | In our busy modern world, many people are looking for a hometown that offers peace, quiet, and security—where their kids can ride their bikes safely around the neighborhood and where your dollars stretch just a little bit further. Tremonton offers that small-town feel while keeping you connected to everything you want in the larger world. You'll find smart growth to preserve our small-town spirit, a welcoming neighborly community, and a location like no other. We invite you to come visit, find your connection to this special place, and stay so we can call you a neighbor too!

SWOT Analysis

Tremonton is a City of Connections. The city is connected to both its past and its future, and to continue being a special place it will need to walk a fine line between preserving its small-town roots and intelligent growth.

Strengths

In the research, Tremonton residents had many good things to say. Positive comments revolved around the city's small-town feel and welcoming, neighborly community. In a time when many cities are struggling to overcome disconnection and isolation, this sense of community is a huge strength.

Weaknesses

While residents called out their love and appreciation for the small-town feel, a large majority of them also expressed concern with the direction the city was heading, indicating a weakness in communication—in both directions. Residents feel uninformed as well as that their concerns are not being listened to.

Opportunities

Tremonton is well-positioned for growth. That growth will welcome more residents into the city along with economic growth as new businesses come in. This is an opportunity to build a future together that residents can be excited about.

Threats

With the number of residents who expressed concern over the direction the city is going, Tremonton is facing the threat of degrading trust. This trend toward greater distrust is a larger phenomenon within society in general, but the research indicates that it's taking hold within Tremonton. Residents must feel heard or they won't stay.



Brand Narrative

What is a brand narrative? It is a central, guiding, consistent brand strategy. It's built off the research, key themes, and stories from our clients. It pulls it all together into a one-page story. A character who has a problem meets a guide with a plan who calls them to action to help them reach their goal (and success).

The brand narrative contains several key elements. It's focused on the customer's perspective, and it speaks to the customer's needs, our brand delivers, sharing our message in this way is meant

to have an emotional impact on our audience, positioning our brand and offerings in a way they can easily and easily understand and relate to. The brand narrative is the starting point that helps to differentiate us, makes us relevant, and allows back to the customer. It's our stories and culture, as they have said it is important to them.

This is just one example of how we incorporate our narrative into our brand. We have several other examples, as a whole, to build a strong brand around our brand.

“The greatest story commandment: Make me care. Please, emotionally, intellectually, aesthetically, just make me care.”
ANDREW STANTON / *Unscripted*

INSIDERS TIP: The call to action at the end of this narrative can be adjusted depending on where it's being used. Bits and pieces of this copy can be leveraged throughout our marketing materials. For example, it could be used in its entirety as an introductory video script, you could use just one of the value statements as the introduction to a slide or you could pull just a sentence or two to add to a social media post.

In our busy modern world, many people are looking for a hometown that offers peace, quiet, and security—where their kids can ride their bikes safely around the neighborhood and where your dollars stretch just a little farther.

Tremonton offers that small-town feel while keeping you connected to everything you want in the larger world.

Here's how we make life simple:

Smart Growth to Preserve Our Small-Town Feel

We have a rich cultural heritage that shines through our town to this day. We cherish that history and are pursuing intentional growth plans that welcome new residents and businesses without compromising what makes our city special.

A Welcoming, Neighborly Community

Tremonton is the kind of place where you can trust that your neighbors will look out for you. We're focused on building lasting relationships, and it's not uncommon to run into people you know and love when you're out and about around town. Together, we're building a community that will preserve our welcoming environment for future generations.

A Location Like No Other

Tremonton offers a close-knit community and small-town feel while still being close enough to many larger cities for a variety of work, entertainment, dining, and education options—not to mention the near endless natural recreation opportunities in the surrounding valley and mountains. You have easy access to the entire valley along with reliable internet infrastructure for lightning-fast connection to the whole world.

So COME EXPERIENCE TREMONTON FOR YOURSELF today! Whether you're looking to live, work, or play in Tremonton, we have the connections you're looking for!

Marketing Goals

Having a clear picture of the local outcomes we would like to achieve in the near future is the starting point when creating an effective marketing strategy. The marketing goals we've outlined here will be

our focus for the next 6-12 months. They not only act as a target to aim for, but also as a direction guide as we begin implementing unique marketing strategies.

“Our goals can only be reached through a vehicle of plan, in which we must fervently believe, and upon which we must vigorously act. There is no other route to success.” PABLO PICASSO / *Artist*

PRIMARY GOAL: INCREASE COMMUNICATION WITH RESIDENTS

Tremonton is a city of connections, and that emphasis must come through in all of our efforts. By making this our focus and building stronger connections, we will be able to develop a stronger community and gain the trust of residents who are looking for better communication and transparency from the city.

We will achieve this main goal through these smaller subgoals:

- Implement an effective resident communication strategy to help them feel more informed. This will directly improve the areas of concern and weaknesses identified in the SWOT analysis.
- Improve external communication (how does Tremonton show up to the passerby?). This will take advantage of Tremonton's opportunity for growth as outlined in the SWOT analysis.

Marketing Strategy

When creating a marketing strategy, it is vital to consider all the different factors, including strengths and weaknesses as well as current industry gaps in the marketplace. The overall strategy must cover both short and long-term initiatives, how to will,

be relevant to our various audiences, competitive landscapes, and ultimately, efforts to improve the customer journey. Each initiative should reflect our values and point us toward our overarching goals and outcomes.



If you aim at nothing, you will hit it every time. ZIG ZIGLAR

GOAL 1:

EFFECTIVE RESIDENT COMMUNICATION

STRATEGY 1 - PHYSICAL MAILERS

TACTIC 1: MONTHLY NEWSLETTERS

Each monthly newsletter will:

- Highlight a local news story, upcoming event promotion, or exciting achievement from someone in the community
- Include a youth group section for the kids: a "funnies" section, "did you know" facts section, etc. (This will be provided by the Youth City Council)
- Highlight a business in the area (this will be provided by the Chamber of Commerce)
- Include a resident story, highlighting a community story from one of the older residents. These stories can easily be collected by sending out a single request via mail/email to residents who are considered "Mid-Range" and "Old Timers". (See page 9) "See the social media tactic below for more details.
- Highlight contest winners (see social media strategy below) with invitation to follow on social media
- Include a month in review with upcoming events listed
- Check out an sample template of this newsletter in the Brand Visualization section. (see page 74)

TACTIC 2: EVENT INVITATIONS

Event invitations will be created for the important city or holiday-related events.

- Invitation will be a simple postcard with event details mailed to each resident (or those within the appropriate segment) for the event.

Marketing Strategy

STRATEGY 2 - SOCIAL MEDIA

The social media strategy leverages Facebook as the main platform of focus. A city Facebook page will be created, along with a Facebook group. This group will become the main hub for posts in each segment outlined below to drive resident engagement. Both the Facebook page and group will be linked to from the City's homepage to invite web visitors to follow and engage on social media.

TACTIC 1: EVENTS / CALENDAR

Each city event will be added to the Facebook page, allowing residents to "join" or show they're "interested," also automatically sending them a reminder of the event and event information.

TACTIC 2: RESIDENT STORY

Once per month, one resident story will be highlighted. This story should be from the "Mid-Range" or "Old Timer" segments (see page 09), and should be a story of the community. Residents will be asked to submit a story of their childhood in Tremonton, a story of the community, etc.

**Also, see the monthly newsletter section, as this will be pulled from the same resources.*

TACTIC 3: POSITIVE MOMENT HIGHLIGHT

Highlight a good deed. Give residents an area to nominate someone for this monthly feature. This could be a youth group doing an act of service, a business helping in the community, or an individual taking initiative.

TACTIC 4: MONTHLY CONTEST

- This is designed to engage younger families and build connections with Newbie residents. (see page 09) It may include coloring pages, a puzzle, a riddle, a scavenger hunt, etc. Each month, a winner will be chosen and highlighted.
- The Youth City Council can be responsible for creating these each month, and we should be sure to highlight this as being created by YCC.
- Winners should be highlighted in the monthly newsletter.

TACTIC 5: LOCAL BUSINESS BUZZ

Each month, one business will be highlighted as chosen and provided by the Chamber of Commerce. This should feature the owner, purpose of business, who they help, what makes them different, what they love about Tremonton, etc.

**See Chamber of Commerce section in monthly newsletter section as this will pull from the same resources*

TACTIC 6: RESIDENT Q&A / POLLS

- As filler content, strategic questions or polls should be posted asking for feedback from residents.
- These questions should engage residents and promote positive responses. For example: Do you prefer going to the rodeo or playing at the pool? What type of event would you like to see in Tremonton? How do you prefer receiving Tremonton event information? Where is your favorite place in Tremonton?

HERE'S AN EXAMPLE OF WHAT THIS SOCIAL MEDIA STRATEGY MAY LOOK LIKE OVER A MONTH...

TREMONTON
CITY COUNCIL 1-2022
2022 | EDITION 1.024

Social Media Monthly Content Calendar

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
WEEK 1		Monthly Contest & Service Project Review	Upcoming Community Meeting		Resident Q&A Poll	Upcoming Community Announcement	
WEEK 2		Resident Story	Upcoming Community Meeting		Resident Q&A Poll	Upcoming Community Announcement	
WEEK 3		Local Business Buzz	Upcoming Community Meeting		Resident Q&A Poll	Upcoming Community Announcement	
WEEK 4		Positive Moment Highlight	Upcoming Community Meeting		Resident Q&A Poll	Upcoming Community Announcement	



Marketing Strategy

STRATEGY 3 - EMAIL MARKETING

TACTIC 1: MONTHLY NEWSLETTER

- A digital version of the monthly newsletter should be sent to each resident every month.
- See the sample template for the newsletter in the Brand Visualization section. (see page 74)

TACTIC 2: EVENT INVITATIONS

- An email with event details should be sent to residents 1 week and 1 day before the event takes place.

TACTIC 3: CITY / RESIDENT MEETINGS

- An email with meeting details should be sent to residents 1 week and 1 day before the meeting takes place.

Strategy Timeline

The strategy timeline shows the chronological order of each working initiative over time. This type of layout makes it easier for us to keep a "big picture" mindset as we implement each individual strategy and progress toward our ideal outcomes.

FIRST MONTH

- Create Facebook page and group
- Send invitation to residents to submit: Resident story and Good deeds to highlight
- Contact the Youth City Council: Invite them to be responsible for the monthly contest and monthly newsletter section.
- Contact the Chamber of Commerce: Invite them to be responsible for the monthly business highlight section.
- Create the first month's newsletter using the template provided (see the following Brand Visualization section)
- Outline the social content calendar by using the outline in the Marketing Strategy section.

MONTH 2 AND ONGOING

- Send first month's newsletter.
- Begin executing the social media posting strategy.
- Collect information for upcoming newsletters and sections.
- Engage, comment, and interact with residents on Facebook page daily.

INSIDERS TIP The call is written at the end of this message. Use the suggested wording on where it's being used. It's not perfect, but it's better than the one we leveraged throughout our marketing materials. For example, it could be used in its entirety as an introduction video script, you could use just one of the video statements as the introduction on a blog, or you could push just a sentence or two to add to a social media post.

Budget & Results Tracking

Keeping track of metrics on a consistent basis allows us to see and measure progress. Analytics of each marketing initiative will also provide insight into how effectively each strategy is working and where, when, and how adjustments should need to be made. Coinciding with accurate data, it is important to know exactly where marketing

budgets are being allocated and how efficiently each budget is being spent.

Over time, the historical data collected from both results tracking and budget allocations will provide a clear picture of what is working and what is not as we make progress toward our overarching goals and outcomes.

Vendor Breakdown

Vendors are chosen based on the marketing strategies being leveraged along with the vendor's area of expertise. The breakdown worksheet

here also allows us to stay organized with a clear understanding of each strategy and the individual responsible for carrying it out.

This tracking should span across these key areas:

	METHOD	CURRENT DATA	PRIOR YEAR DATA	GOAL FOR FISCAL YEAR	TIME ALLOCATED (HOURS)
EMAIL MARKETING	Methods Go Here				
COPYWRITING	Methods Go Here				
SOCIAL MEDIA	Methods Go Here				
MEDIA & ADVERTISING	Methods Go Here				
GRAPHICS	Methods Go Here				

You may want to use a template like this one to track your defined metrics and results over time so you can recognize what's working, what's not, and where changes need to be made.

“Great things in business are never done by one person; they’re done by a team of people.” STEVE JOBS



TREMONTON
VILLAGE

Vendor Breakdown

	VENDOR	EXPERIENCE RATING 1-10	CLIENT RATING	SOCIAL MEDIA	START DATE	END DATE	BILLBOARDS
EMAIL MARKETING	Vendor Name Email Here	✓	✓				
COPYWRITING	Vendor Name Email Here	✓	✓	✓			
SOCIAL MEDIA MANAGEMENT	Vendor Name Email Here	✓	✓	✓			
MEDIA & ADVERTISING	Vendor Name Email Here	✓	✓				
GRAPHICS	Vendor Name Email Here	✓	✓	✓		✓	✓



Based on the marketing strategy outlined here and built on your brand research, messaging, and visuals, the above vendors may be needed.

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SECTION 5 BRAND VISUALIZATION

Contents

- Art & Murals <
- Newsletter <
- Social Media <
- Wrought Iron <
- Billboards <
- City Apparel <
- Monument Signs <

Brand Visualization

The goal of this section is to help you visualize what the Tremonton City brand will look and sound like across a variety of mediums. Though these samples can be used directly from this section, our goal is to show how easily these pieces can be put together from the information included in this playbook. By visualizing the brand in use, you can consciously and deliberately begin to create any elements you need.

“If you have different looks, different colors, different fonts and different voices... even if you don't do it intentionally, you are hurting the brand.”

MARTHA KONNE | *Executive*

CITY RESIDENT TRASH RECEPTACLE

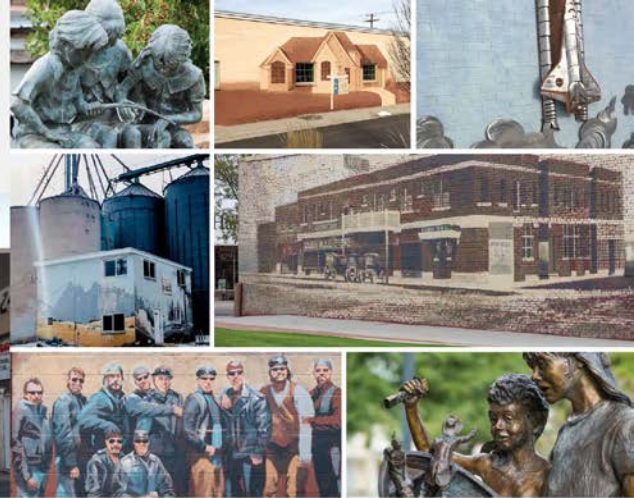
SENIOR CENTER SIGN

CITY TRUCK WRAP EXAMPLE

Tremonton Art & Murals

Scattered throughout the city of Tremonton, you'll find murals and other forms of public art on sides of buildings and in public spaces. Through these

mural visitors can experience a tour through time by seeing snapshots of what makes Tremonton special and unique and follows us into the future.



Newsletter - Print & Email

A strong city newsletter will go a long way in moving us towards our goal of effective resident communication. This is an example of what your newsletter may look like with the different sections

described in the marketing strategy (pg 62). This newsletter should be sent both physically (with the utility bill) and digitally.

PRINTED NEWSLETTER



EMAIL NEWSLETTER

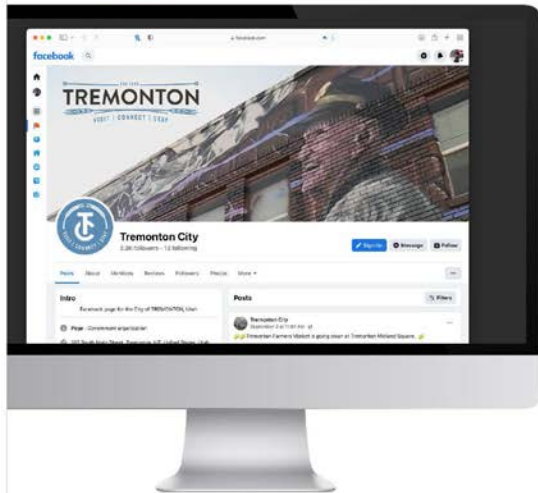


Social Media

Social media is an important part of building effective resident communication, which is why we've laid out a complete content calendar you

can find on pg 64-65. These templates can be used for different types of posts.

FACEBOOK IMPLEMENTATION



LOCAL BUSINESS BUZZ



RESIDENT Q&A / Q&A'S



MONTHLY CONTEST



POSITIVE MOMENT HIGHLIGHT



Wrought Iron Elements

There are numerous areas throughout the city where a wrought iron element is the best option. The stencil logo is well suited to this treatment.

WORD MARK STENCIL LOGO



"TC" LOGO MARK STENCIL LOGO



BENCH - WORD MARK LOGO



BIKE RACK



CITY GARBAGE RECEPTACLE



BENCH - LOGO MARK



Billboards

Billboards and other external materials should bring in the city's photo styling and brand colors. Keep your headline or call-to-action short and sweet and avoid clutter it with too many words.

Try and follow the 5-second rule which is viewer should be able to gather all the information on the billboard in under 5 seconds. Below is a series of 3 billboards that call the viewer to visit, connect and stay.

BILLBOARD SERIES - VISIT



BILLBOARD CITY OF CONNECTION



BILLBOARD SERIES - VISIT



BILLBOARD SERIES - CONNECT



BILLBOARD SERIES - STAY



City Apparel

Here are some examples of city apparel using the brand guidelines in this Playbook. Make sure that materials and colors are consistent and unify the brand. When extending to other departments, please follow the same rules. Colors may change to match that department.

When dealing with embroidery or small screen printing, an alternate version of each logo should be used. For readability the word mark and logo mark are simplified. Elements that have been adapted include a larger tagline, removal of the EST. 1903 from the top of the logo, and simplified what.

EMBROIDERY WORD MARK (Simplified)



EMBROIDERY LOGO MARK (Simplified)



HATS



POLLO PPOLO - 2-COLOR ON BLACK



POLLO PPOLO - 2-COLOR ON BLACK



T-SHIRT - 1-COLOR ON WHITE



ONE-ARMED HOODIE - 2-COLOR ON BLACK



T-SHIRT - WHITE ON BRANDED COLOR



T-SHIRT - 2-COLOR ON BLACK



Public Works
Safety & Apparel



SWEATSHIRT HOODIE - 3-COLOR OR DARK GRAY



SAFETY T-SHIRT - 1-COLOR BLACK LOGO



SAFETY LONG-SLEEVE T-SHIRT - 1-COLOR BLACK LOGO



THERMAL JACKET - 3-COLOR LOGO ON BLACK



THERMAL VEST - 3-COLOR LOGO ON BLACK



T-SHIRT - BLACK OR BRANDED COLOR



FOLD T-SHIRT - BLACK OR BRANDED COLOR



SECTION 3
BRAND VISUALIZATION

TREMONTON CITY
CITY BRAND PLAYBOOK

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Monument
Signs



SECTION 3
BRAND VISUALIZATION

TREMONTON CITY
CITY BRAND PLAYBOOK

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- About the Participants <
- Tremonton Attributes <
- Tremonton Benefits <
- Emotions Felt <
- Focus to Reach Others <
- Quality of Service <

6

Research Report



SECTION 6 APPENDIX & RESEARCH REPORT

TREMONTON CITY
CITY BRAND PLAYBOOK

AGENDA

- Background & Research Approach
- About the participants
- Tremonton City Attributes
- Tremonton City Benefits
- Emotions felt
- Where Tremonton City should focus to reach others like you
- Quality of service (Net Promoter Score)

Background & Research Approach

Background: Tremonton City Citizen Study desired feedback from their citizens to understand opinions and experiences with the city, focusing on Attributes, Benefits and Emotions. Tremonton City provided a list of 5,400 valid participants and businesses with emails.

Research Approach: Email invitations were sent to the clients along with three reminders, beginning May 4, 2022, continuing to May 11, 2022. Each email invite included a link to an online survey. Tremonton then posted the survey on Facebook. 66% of the returned responses came from the email invitations. 44% came from Facebook. We received a total of 472 responses.

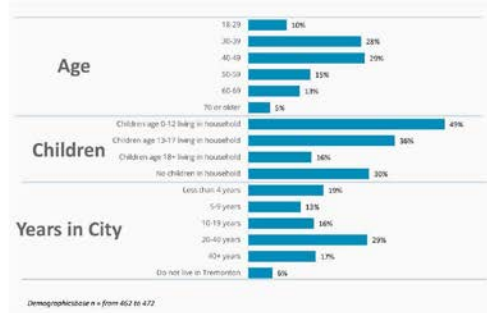
About the Participants: The survey averaged 11.1 minutes in length.

Demographics

Those participating in the study are well balanced:

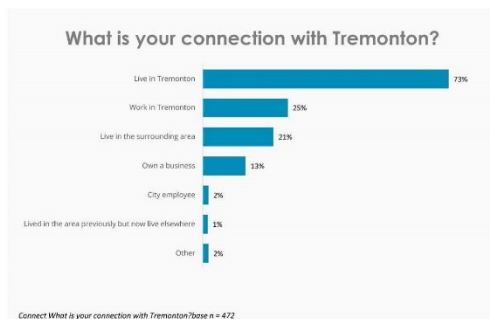
- Age ranges are mixed, with a solid group of older and younger participants
- 2/3 have children in the household, with 49% having pre-teens in the home
- Those who have lived in Tremonton for a long time, meaning for 20 years or longer, make up the largest part of the sample. Still, we have solid representation from those less than 4 years and 5-9 years.

Characteristics of Participants



What is your connection with Tremonton?

Most participants live in Tremonton. Some work in the city (25%), have a business in the city (13%) or live in surrounding areas (21%).



Tremonton City Attributes

Features that resonate: The key features of Tremonton City:

- A hometown feel, safe
- Removed, yet convenient
- Family, youth and child friendly
- A rich heritage

Features that resonate less:

- Big city services and infrastructure
- Engaging and interesting activities
- Affordability
- Varied business/agriculture

Tremonton Features or Qualities That Resonate Analysis



Here is a list of FEATURES or QUALITIES that Tremonton strives to provide. Which 2 resonate with you the MOST? Of those that remain, which 2 resonate with you the LEAST?

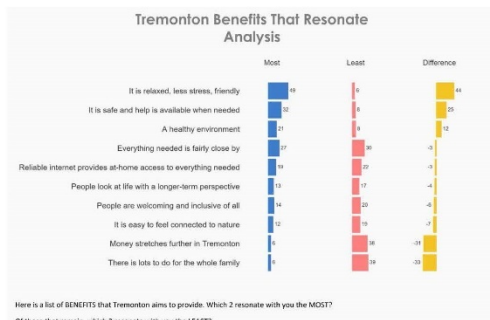
Tremonton City Benefits

Benefits that resonate: The key benefits of Tremonton City:

- Relaxed, less stress, friendly
- Safe, help available
- Healthy environment

Benefits that resonate less:

- Lots to do
- Money stretches further

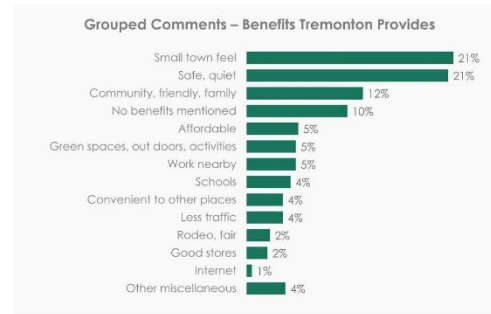


Comments: What Benefits does Tremonton provide your household?

We asked people to comment on the benefits Tremonton provides. The hometown feel and being quiet and safe are key reasons given.

We checked on differences by demographics.

- Age: No differences
- Years in city: No differences
- Children/none: No differences



Comments about Benefits

Comment Examples



Comments about Benefits

Comment Examples



Comments about Benefits

Comment Examples



Comments: Benefit – Community, friendly, family

Its close to my family while my kids were young and my husband worked out of town. The community is growing and inviting.
Still has a slower pace of living and a friendly community feel. It's a conservative town with conservative values. Strong sense of God, family and country.
We like that the community puts on great activities for kids on holidays. It is quiet and slower paced.
Near family members and friends, good school options
Family friendly
Community, family, peace and quiet.
Home town feel. Family oriented
Personal service by people I know. Work close to home.
A sense of safety and being part of a community
My favorite benefit is the community events and youth sports. I know my family has benefited from both of these things every year. I love the sense of community that the community events gives.

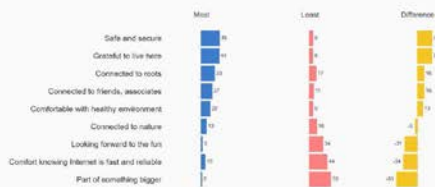
Emotions felt

Emotions that resonate: The key emotions of Tremonton City:

- Safe and secure
- Grateful to live in Tremonton
- Connected to roots
- Connected to friends, associates

Emotions that resonate less:

- Part of something bigger
- Looking forward to the fun
- Comfort with fast/reliable Internet

Tremonton Emotions That Resonate
Analysis

Here is a list of EMOTIONS that you may feel about Tremonton. Which 2 resonate with you MOST?
Of these that remain, which 2 resonate with you the LEAST?

Comments about Benefits

Comment Examples



Comments: Benefit – Other Routine Mentions

Decent retail and food options. More affordable housing than elsewhere.	Affordable
My home was affordable. The healthcare was very good.	Affordable
We moved here for the housing prices. The utilities are fair, and the atmosphere is serene.	Affordable
Opportunities to serve and close outdoor recreational activities	Green spaces, outdoors, activities
Great parks clean air	Green spaces, outdoors, activities
Space to get out together and enjoy sports	Green spaces, outdoors, activities
Living within Tremonton, it was nice that there are so many parks for the kids to walk to and enjoy. A great variety of gas stations.	Green spaces, outdoors, activities
#1 for & away is it's location. I.e. you don't have to be confined to local employment or shopping, quick access to entertainment and activities outside the immediate area; 2. Elementary level education is far better than expected for a rural area. #3 Overall quality of life/community feel.	Green spaces, outdoors, activities
I am close to my job and don't have to drive far.	Work nearby
Close to my job	Work nearby
Job, lifetime friends	Work nearby
Small town, but close enough to job opportunities. Rural feel that is family friendly.	Work nearby

Story illustrating what
Tremonton is all about

Comment Examples



We asked people to share a story or an event that helps define what Tremonton is all about. A few of their responses are shown to the right.

Very few people shared meaningful stories, but the ones shared are thoughtful.

Comments: A Story or Event that Defines Tremonton

Think it's a certain story or specific event. I think it's about being able to walk to school with your kids. It's about your kids learning to ride their bike in their neighborhood. It's about the neighbors learning your kids names. A place you feel safe enough to let your kids play and know that neighbors will watch out if they get too far away from home. Tremonton is about where it doesn't matter where your house is yours close enough to walk to church or the park or school or to your friends or the grocery store.

The holidays are all decorated very nicely by the shop owners. Sidewalk sales and community parades and fair make this into a charming town.

The first year I lived here, I had no idea how important the County Fair (which is in Tremonton) was to the residents. I quickly learned that the Wednesday - Saturday of the County Fair is a HUGE DEAL. The craziness starts with a Wednesday afternoon parade down Tremont Street, then the festivities are moved to the fairgrounds. You see everyone at the County Fair. There are activities for all ages and interests. The carnival, animals, booths, food, and rodeo are a must for our family now. We now understand how important that fair is for the community. Either embrace it, or leave town that week. Those are your only two options.

I love the community events, like the art festival or the trick or treat on mainstreet. It brings people together and and everyone in the community seems to enjoy it.

When I first moved there with my children I was greeted by neighbors from blocks around for several weeks; neighbors are very outgoing. Crime is moderate despite law enforcement being friendly but woefully incompetent. Elementary and middle schools were above average. I can't hype them enough - although the high school was disappointing with the crime and convicted pedophiles allowed/encouraged to interact with students. Even with its flaws, it benefits from a more conservative outlook and respect for its history and elder population.

I think the event that sticks out the most is the animal auction at fair time. It has been great to see so much support for these kids who take the time to raise these animals and show them. When there has been a tragedy that has affected one of the kids or families you often see these animals sold for unheard of prices to help the family. I think we see the same in how the community rallies around the local fire departments and supports their fundraisers.

The trick or treat on main. Hundreds of families out together and so many businesses supporting the community. It's fun to see and watch. Also the drag the street night!

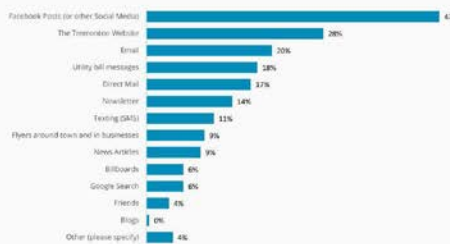
STORY Can you think of a story or event that helps you to define what Tremonton is all about?

How should leaders best communicate about the great things Tremonton has to offer?

Residents suggest that the best way to communicate will be to use electronic media that people have embraced.

- Facebook
- The City website
- Email

How best to communicate about Tremonton?



Comments if Tremonton city leaders wanted to communicate about the great things Tremonton has to offer, where would you recommend they focus their efforts? Base n = 472

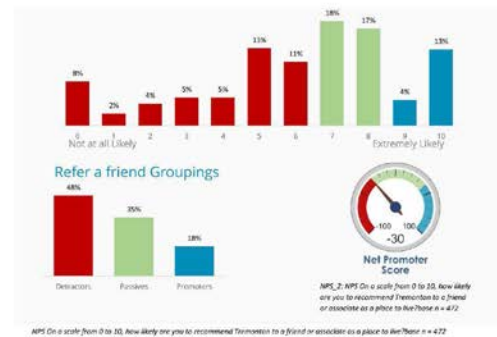
Net Promoter: Tremonton has a low NPS score

Despite some positive ratings and comments, there are many frustrated Tremonton residents.

We asked people to use a scale from 0 to 10 to rate if they would recommend Tremonton City to a friend.

In the Satisfaction/Experience research field, those giving a score of 9 or 10 are Promoters. 7s or 8s are Passives. Those giving 0 to 6 ratings are consider Detractors. Subtract Detractors from Promoters to derive the Net Promoter Score.

Tremonton City has far more detractors than promoters (-27). In other city research, scores of 20, 30, and nearly 60 have been seen recently.



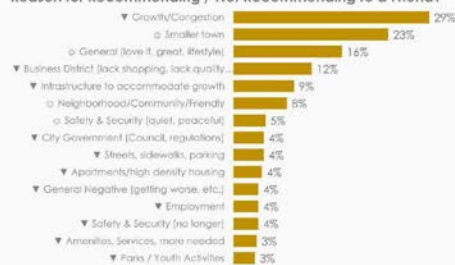
Grouped Comments: Why would you/would not recommend Tremonton to a friend?

People love what Tremonton was and could be. Many worry about what Tremonton is becoming.

- Deep concerns about growth
- Concern with a weak business district
- Fears the infrastructure is not in place for the growth
- Note: Old vs young, newer residents vs old-timers, those with/without children were similar in their ratings.

There is much to like about Tremonton, but perceptions or fears about unmanaged growth are an issue to be addressed.

Reason for Recommending / Not Recommending to a Friend?



NPS_OI - Could Why would/would not recommend to a friend? Base n = 379

Why Would/Would Not Refer a Friend?

Comment Examples



Comments: Growth Concerns

The is already to many people moving here. I moved here to get out of the big populated area.

It is getting too big

Tremonton is growing too fast for what business is here. We have taken the small town feel out of living in Tremonton by building all these apartments and town homes. Which is great and provides lower income housing. But with lower income apartments comes drugs and crime

Its a great place to live but the growth needs to be slowed down at a more sustainable rate

I don't want people to come and make the city more crowded.

Maybe 10 yrs ago I would have suggested Tremonton as my reasoning would have been based off the fact it WAS a quiet small farming community. Now its a joke living here. Its a joke driving here. Its a joke finding groceries in stock and its a joke picking my kids up from school. We live on one of the few farms that are left and it hurts to see or other farms selling out to developments. Our homestead has been here for 101 yrs so leaving isn't an easy decision for us.

I know that it is inevitable that Tremonton will keep growing, but I am not in a hurry - so inviting folks to live here is not something I would likely do.

I don't like the growth. I live here for a reason. I just as well live in a logan or Ogden if I can't maneuver through the streets and get where needed quickly

We are full / Uncontrolled growth

Why Would/Would Not Refer a Friend?

Comment Examples



Comments: Business District Concerns

Not enough options for shopping or entertainment for the amount of people moving in.

Good area to live although - retail and dining is limited - lack of social - sports bar type places - roads are horrible in several areas - water prices too high for past several years

Its been a good place to live but is getting crowded. There are no businesses like there used to be

I wish theres a little bit bigger of a grocery store operation in the Tremonton area like a Smiths or something however I would recommend it out where it is quiet and peaceful

There's not much to do here, shopping is limited. Tremonton is growing but city policies are stuck in the past. Communication is horrible, info about things is not readily available. We are growing but civil structures are not growing with it.

I would preferably want to live closer to a bigger city with more shopping options and movie theaters. So I gave tremonton this rating because of that.

Too many people moving in! No local shopping. School's capacity is overflowing.

For the most part its a nice area. Could use a few new different business options.

Decent place to live I just wish there was a bigger grocery store chain here. Like a Smith or something the two grocery stores here kind of suck Kents is the better of the two

I'd like to see more dining and entertainment options.

Why Would/Would Not Refer a Friend?

Comment Examples



Comments: Infrastructure Concerns

The city council and mayor are not honest in communication to residents. They come out and say that there is a huge water shortage and force citizens to pay substantially more in for water, both primary and secondary. They did not put the secondary on a bond election. They just decided themselves that it would be the best for all citizens. Then, they think that the citizens are so unaware that they do not see the connection with huge increases of developments that could not have been possible with forcing people on secondary water. All of this was to coat their own pockets in selling and developing real estate. That is just one of the several major issues.

I really like Tremonton, but its starting to grow out of control and the city officials dont listen to what the resident want.

Tremonton City Council and City Manager do not have the population's interests at heart.

Getting too big for the supporting utilities, voted for leaders don't listen to concerns of its citizens.

Love the town and people, not fond of the people running it. We have radiation and many other contaminants in the water that could be filtered out but the people running the town are more into making a profit than fixing rotting existing infrastructures

It's a nice town to live in and still get the "small town vibe" but it's starting to grow and the town government is thinking less and less about its citizens and more about money. Very sad.

I love Tremonton however the city leaders do not listen to what the community wants instead they do what benefits them and what lines their pockets.

Why Would/Would Not Refer a Friend?

Comment Examples



Comments: Infrastructure Concerns

With the expansion of growth, I worry about the economics of this town even succeeding. How can we economically afford to have more people move in and not have places to take care of them or enough water to take care of them or even big enough streets.

Tremonton is great but as a growing area we need more to accommodate the growth. We could use more grocery stores, bigger schools and something for the family like a theater, pool etc.

Tremonton and surrounding area are growing to fast, and we don't have the infrastructure to support out. Aging roads, overcrowded schools, power grid issues and water supply at the very least are a huge concern

There's not enough structure or plan put in place to support growth.

Its a good place to live but its growing very rapidly and Im not sure the infrastructure is in place to handle it.

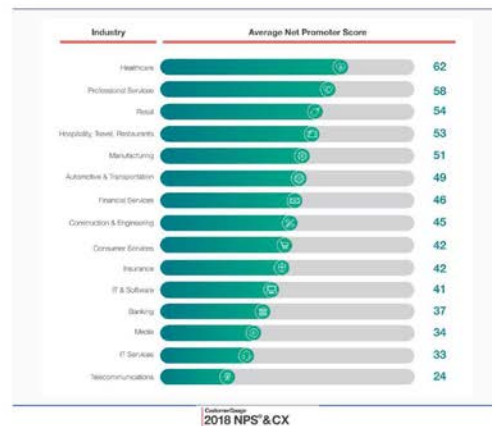
Lack of planning. Growth without infrastructure. Too many on city council with conflicts of interest.

City is going crazy on high density housing building permits, but the infrastructure doesn't exist to fully support it. We had issues years ago with home floods because the sewer was overloaded. Water prices have gone way up and yet we keep building housing.

Net Promoter Score:
Benchmarking Industries

CustomerGauge is a source for obtaining published NPS scores. These benchmarks are meaningful as you consider your score.

CustomerGauge has not updated these industry figures. Their site continues to reference this 2018 summary.



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**TREMONTON CITY
CITY COUNCIL MEETING
December 6, 2022**

TITLE:	Discussion and consideration of adopting Resolution No. 22-68 approving the termination of a building inspection services agreement with surrounding cities in Northern Box Elder County
FISCAL IMPACT:	Negligible Tremonton City has been providing these services at a nominal fee as a goodwill gesture to surrounding cities.
PRESENTER:	Shawn Warnke, Tremonton City Manager

For nearly 20 years, Steve Bench, the Tremonton City Building Inspector, has been performing building inspection services for cities in Northern Box Elder County. Steve Bench is retiring on March 15, 2023, and Tremonton City has been engaged in trying to find a replacement. Thus far, Tremonton City has not been able to recruit a viable replacement to fill the Building Inspector position and is looking at all options, which may include contracting the work to a third party.

Tremonton City has a written agreement with the following cities that governs our arrangement regarding Building Inspection Services:

- Deweyville City
- Elwood City
- Fielding City
- Garland City
- Howell City
- Plymouth
- Snowville

And, on occasion, has been providing Building Inspection Services to Corrine.

This agreement requires a 30-day written notice of the cancellation. Based on the circumstances described above, Tremonton City is giving written notices to cancel our Building Inspection Services agreement with these cities effective March 1, 2023.

Attachments: Letter informing cities of the cancellation of Building Inspection Services

RESOLUTION NO. 22-68

A RESOLUTION OF TREMONTON CITY CORPORATION APPROVING THE TERMINATION OF A BUILDING INSPECTION SERVICES AGREEMENT WITH SURROUNDING CITIES IN NORTHERN BOX ELDER COUNTY

WHEREAS, for nearly 20 years, Steve Bench, the Tremonton City Building Inspector, has been performing building inspection services in cities within northern Box Elder County; and

WHEREAS, Steve Bench is retiring on March 15, 2023, and Tremonton City has been engaged in trying to find a replacement; and

WHEREAS, Tremonton City thus far has not been able to recruit a viable replacement to fill the Building Inspector position and is looking at all options, which may include contracting the work to a third party; and

WHEREAS, Tremonton City has a written agreement to provide Building Inspection Services with the following entities:

- Deweyville City
- Elwood City
- Fielding City
- Garland City
- Howell City
- Plymouth
- Snowville

WHEREAS, Tremonton City, on occasion, may have been providing Building Inspection Services without a written agreement to the following entities:

- Corrine

WHEREAS, entities in which Tremonton City has a written agreement to provide Building Inspection Services, the Agreement requires that Tremonton City provide thirty (30) day written notice of terminating this Agreement; and

WHEREAS, additionally, Tremonton City desires to provide notice to other entities in which Tremonton City may have, on occasion, been providing Building Inspection Services; and

WHEREAS, based on the circumstances described above, Tremonton City desires to terminate the Building Inspection Services Agreement effective March 1, 2023, with all entities named above; and

NOW, THEREFORE, BE IT RESOLVED that the Tremonton City Council hereby approves that the Tremonton City Mayor signs the letters and the City Recorder sends the letter attached in Exhibit "A."

ADOPTED AND PASSED, by the governing body of Tremonton City Corporation on this 6th day of December 2022.

TREMONTON CITY
A Utah Municipal Corporation

By _____
Lyle Holmgren, Mayor

ATTEST:

Linsey Nessen, City Recorder

EXHIBIT “A”

Deweyville Town
Attention: Mayor Leslie Kendrick
Attention: Town Clerk
10875 N Hwy 38
Deweyville, UT 84309
December 6, 2022

RE: Building Inspection Services

Dear Mayor Kendrick and City Council,

For nearly 20 years, Steve Bench, the Tremonton City Building Inspector, has been performing building inspection services for your City. Steve Bench is retiring on March 15, 2023, and Tremonton City has been engaged in trying to find a replacement. Thus far, Tremonton City has not been able to recruit a viable replacement to fill the Building Inspector position and is looking at all options, which may include contracting the work to a third party.

Tremonton City has a written agreement with your City that governs our arrangement regarding Building Inspection Services. This agreement requires a 30-day written notice of the cancelation. Based on the circumstances described above, Tremonton City is giving written notice to cancel our Building Inspection Services agreement effective March 1, 2023.

Tremonton City has enjoyed working cooperatively with your City on Building Inspection Services over these 20 years. Wishing you a happy holiday season and a prosperous 2023.

Sincerely,

Lyle Holmgren
Tremonton City Mayor

Elwood Town
Attention: Mayor Keenan Nelson
Attention: Gina Marble
5235 W 8800 N
Elwood, UT 84337

RE: Building Inspection Services

Dear Mayor Nelson and City Council,

For nearly 20 years, Steve Bench, the Tremonton City Building Inspector, has been performing building inspection services for your City. Steve Bench is retiring on March 15, 2023, and Tremonton City has been engaged in trying to find a replacement. Thus far, Tremonton City has not been able to recruit a viable replacement to fill the Building Inspector position and is looking at all options, which may include contracting the work to a third party.

Tremonton City has a written agreement with your City that governs our arrangement regarding Building Inspection Services. This agreement requires a 30-day written notice of the cancelation. Based on the circumstances described above, Tremonton City is giving written notice to cancel our Building Inspection Services agreement effective March 1, 2023.

Tremonton City has enjoyed working cooperatively with your City on Building Inspection Services over these 20 years. Wishing you a happy holiday season and a prosperous 2023.

Sincerely,

Lyle Holmgren
Tremonton City Mayor

Fielding Town
Attention: Mayor of Fielding Town
Attention: Dottie Garn
PO Box 68
Fielding, UT 84311

RE: Building Inspection Services

Dear Mayor of Fielding and City Council,

For nearly 20 years, Steve Bench, the Tremonton City Building Inspector, has been performing building inspection services for your City. Steve Bench is retiring on March 15, 2023, and Tremonton City has been engaged in trying to find a replacement. Thus far, Tremonton City has not been able to recruit a viable replacement to fill the Building Inspector position and is looking at all options, which may include contracting the work to a third party.

Tremonton City has a written agreement with your City that governs our arrangement regarding Building Inspection Services. This agreement requires a 30-day written notice of the cancelation. Based on the circumstances described above, Tremonton City is giving written notice to cancel our Building Inspection Services agreement effective March 1, 2023.

Tremonton City has enjoyed working cooperatively with your City on Building Inspection Services over these 20 years. Wishing you a happy holiday season and a prosperous 2023.

Sincerely,

Lyle Holmgren
Tremonton City Mayor

Garland City
Attention: Mayor Linda Bourne
Attention: Sharlet Anderson
PO Box 129
Garland, UT 84312

RE: Building Inspection Services

Dear Mayor Bourne and City Council,

For nearly 20 years, Steve Bench, the Tremonton City Building Inspector, has been performing building inspection services for your City. Steve Bench is retiring on March 15, 2023, and Tremonton City has been engaged in trying to find a replacement. Thus far, Tremonton City has not been able to recruit a viable replacement to fill the Building Inspector position and is looking at all options, which may include contracting the work to a third party.

Tremonton City has a written agreement with your City that governs our arrangement regarding Building Inspection Services. This agreement requires a 30-day written notice of the cancelation. Based on the circumstances described above, Tremonton City is giving written notice to cancel our Building Inspection Services agreement effective March 1, 2023.

Tremonton City has enjoyed working cooperatively with your City on Building Inspection Services over these 20 years. Wishing you a happy holiday season and a prosperous 2023.

Sincerely,

Lyle Holmgren
Tremonton City Mayor

Howell Town
Attention: Mayor of Howell Town
Attention: Leon Kotter
PO Box 45
Howell, UT 84316

RE: Building Inspection Services

Dear Mayor of Howell and City Council,

For nearly 20 years, Steve Bench, the Tremonton City Building Inspector, has been performing building inspection services for your City. Steve Bench is retiring on March 15, 2023, and Tremonton City has been engaged in trying to find a replacement. Thus far, Tremonton City has not been able to recruit a viable replacement to fill the Building Inspector position and is looking at all options, which may include contracting the work to a third party.

Tremonton City has a written agreement with your City that governs our arrangement regarding Building Inspection Services. This agreement requires a 30-day written notice of the cancelation. Based on the circumstances described above, Tremonton City is giving written notice to cancel our Building Inspection Services agreement effective March 1, 2023.

Tremonton City has enjoyed working cooperatively with your City on Building Inspection Services over these 20 years. Wishing you a happy holiday season and a prosperous 2023.

Sincerely,

Lyle Holmgren
Tremonton City Mayor

Plymouth Town
Attention: Mayor Wendi Barker
Attention: Paige Thompson
PO Box 130
Plymouth, UT 84330

RE: Building Inspection Services

Dear Mayor Barker and City Council,

For nearly 20 years, Steve Bench, the Tremonton City Building Inspector, has been performing building inspection services for your City. Steve Bench is retiring on March 15, 2023, and Tremonton City has been engaged in trying to find a replacement. Thus far, Tremonton City has not been able to recruit a viable replacement to fill the Building Inspector position and is looking at all options, which may include contracting the work to a third party.

Tremonton City has a written agreement with your City that governs our arrangement regarding Building Inspection Services. This agreement requires a 30-day written notice of the cancelation. Based on the circumstances described above, Tremonton City is giving written notice to cancel our Building Inspection Services agreement effective March 1, 2023.

Tremonton City has enjoyed working cooperatively with your City on Building Inspection Services over these 20 years. Wishing you a happy holiday season and a prosperous 2023.

Sincerely,

Lyle Holmgren
Tremonton City Mayor

Snowville Town
Attention: Mayor of Snowville Town
Attention: Tammie Morgan
PO Box 734
Snowville, UT 84336

RE: Building Inspection Services

Dear Mayor of Snowville and City Council,

For nearly 20 years, Steve Bench, the Tremonton City Building Inspector, has been performing building inspection services for your City. Steve Bench is retiring on March 15, 2023, and Tremonton City has been engaged in trying to find a replacement. Thus far, Tremonton City has not been able to recruit a viable replacement to fill the Building Inspector position and is looking at all options, which may include contracting the work to a third party.

Tremonton City has a written agreement with your City that governs our arrangement regarding Building Inspection Services. This agreement requires a 30-day written notice of the cancelation. Based on the circumstances described above, Tremonton City is giving written notice to cancel our Building Inspection Services agreement effective March 1, 2023.

Tremonton City has enjoyed working cooperatively with your City on Building Inspection Services over these 20 years. Wishing you a happy holiday season and a prosperous 2023.

Sincerely,

Lyle Holmgren
Tremonton City Mayor

Corrine Town
Attention: Mayor Shane Baton
Attention: Town Clerk
PO Box 118
Corrine, UT 84307

RE: Building Inspection Services

Dear Mayor Baton and City Council,

For nearly 20 years, Steve Bench, the Tremonton City Building Inspector, has been performing building inspection services for your City. Steve Bench is retiring on March 15, 2023, and Tremonton City has been engaged in trying to find a replacement. Thus far, Tremonton City has not been able to recruit a viable replacement to fill the Building Inspector position and is looking at all options, which may include contracting the work to a third party.

Based on the circumstances described above, Tremonton City is giving written notice to cancel our Building Inspection Services agreement effective March 1, 2023.

Tremonton City has enjoyed working cooperatively with your City on Building Inspection Services over these 20 years. Wishing you a happy holiday season and a prosperous 2023.

Sincerely,

Lyle Holmgren
Tremonton City Mayor

**TREMONTON CITY
CITY COUNCIL MEETING
December 6, 2022**

TITLE:	Discussion and consideration of adopting Resolution No. 22-69 approving a professional services agreement with Landmark Design, Inc. to perform special projects related to urban planning, urban design, and landscape architecture
FISCAL IMPACT:	On an as-needed basis, with funds approved in the budgeting process.
PRESENTER:	Shawn Warnke, Tremonton City Manager

From time to time, City projects related to planning, design, and landscaping arise that need the expertise of a design professional. Tremonton City Land Use Code, Section 1.26.025 B. requires that landscaping plans be prepared and stamped by a licensed landscape architect. Tremonton City desires to design attractive and functional public parks, plazas, and open spaces.

Landmark Design has demonstrated to Tremonton City its ability to produce high-quality urban planning, urban design, and landscape architecture plans through the creation of previous Tremonton City projects, which include but are not limited to the Tremonton City Integrated Land Use Plan, the Tremonton City Moderate Income Housing Plan, Jeanie Stevens Park Strip Landscape Plan; and Bear River Valley Senior Center Landscape Plan.

Tremonton City and Landmark Design desire to enter into a professional services agreement whereby Landmark Design, Inc will perform special projects related to urban planning, urban design, and landscape architecture. The Purchasing Policy contained within the Tremonton City Personnel Policy and Procedure Manual does not require obtaining multiple bids for a professional services agreement.

Attachments: Draft Resolution

RESOLUTION NO. 22-69

A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH LANDMARK DESIGN, INC. TO PERFORM SPECIAL PROJECTS RELATED TO URBAN PLANNING, URBAN DESIGN, AND LANDSCAPE ARCHITECTURE

WHEREAS, Tremonton City owns highly visible public spaces; and

WHEREAS, landscape architects design attractive and functional public parks, public plazas, and public open spaces; and

WHEREAS, Tremonton City Land Use Code, Section 1.26.025 B. requires that landscaping plans be prepared and stamped by a licensed landscape architect; and

WHEREAS, from time to time, City projects related to planning, design, and landscaping arise that need the expertise of a design professional; and

WHEREAS, Landmark Design has demonstrated to Tremonton City their ability to produce high-quality urban planning, urban design, and landscape architecture plans through the creation of previous Tremonton City projects, which include but are not limited to the Tremonton City Integrated Land Use Plan, the Tremonton City Moderate Income Housing Plan, Jeanie Stevens Park Strip Landscape Plan; and Bear River Valley Senior Center Landscape Plan; and

WHEREAS, Purchasing Policy contained within the Tremonton City Personnel Policy and Procedure Manual does not require obtaining multiple bids for a professional services agreement; and

WHEREAS, Tremonton City desires to enter into a professional services agreement whereby Landmark Design, Inc will perform special projects related to urban planning, urban design, and landscape architecture; and

WHEREAS, Landmark Design, Inc desires to enter into a professional services agreement whereby they will perform special projects related to urban planning, urban design, and landscape architecture for Tremonton City.

NOW THEREFORE BE IT RESOLVED that the Tremonton City Council hereby approves a professional services agreement with Landmark Design, Inc. to perform special projects related to urban planning, urban design, and landscape architecture as attached in Exhibit "A."

Adopted and passed by the governing body of Tremonton City this 6th day of December 2022. To become effective upon passage.

TREMONTON CITY CORPORATION

Lyle Holmgren, Mayor

ATTEST:

Linsey Nessen, City Recorder

EXHIBIT “A”

AGREEMENT

THIS AGREEMENT, made and entered into the ____ day of _____, 2022, by and between LANDMARK DESIGN, INC., a Utah Corporation, hereinafter referred to as "Consultant" and Tremonton City, hereinafter referred to as "Client."

WITNESSETH

WHEREAS, the Client desires to engage Consultant to provide professional and technical services for on-going planning services, and

WHEREAS, the Consultant has the resources, expertise and the desire to perform such services for and on behalf of the Client.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and for other good and valuable consideration, the parties agree as follows:

1. Agreement: The Client agrees to engage the Consultant as an independent contractor, and the consultant agrees to provide its professional and technical services as hereinafter provided.
2. Scope of Services: The Client and the Consultant agree that the Scope of Work attached hereto and incorporated herein. All work must be performed and completed to the satisfaction of the Consultant and the Client.
3. Commencement of Work: Work shall begin on January 1st, 2023 and will be for a duration of three (3) consecutive years through December 31st, 2026. With this agreement, renewal can be automatically extended in three-year intervals by mutual agreement of the Client and the Consultant.
4. Compensation: As total compensation and expenses, the Consultant shall be paid for services hourly as per the Hourly Billing Rates shown in the Scope of Work, to be paid monthly for work completed to date. Client agrees to make payment within 30 days of receipt of invoice. Modifications to hourly rates may be requested at the end of each three-year contracting period for consideration and approval by Tremonton City.
5. Amendments: This Agreement can only be modified or amended in writing. Any change in this Agreement, including any increase or decrease in the amount of Consultant's compensation, shall be mutually agreed upon by the Client and the Consultant and shall be set forth only in written amendments to this Agreement.
6. Independent Contractor Relationship: The legal relationship of the Client to the Consultant with respect to the services required under this Agreement shall be that of an independent contractor and not that of an agent or employee.

7. Representations and Notices: The following are designated as representatives of parties to this Agreement:

(a) The Consultant designates Mark Vlasic, President of Landmark Design, Inc., or Samuel Taylor, Principal of Landmark Design, Inc. as authorized representatives in all matters under this agreement and all notices given to Consultant shall be by regular U.S. mail to:

Landmark Design Inc.
850 South 400, #104
Salt Lake City, Utah 84101
Attention: Mark Vlasic or Samuel Taylor

(b) The Client designates as its representative in all matters under this Agreement and all notices given to Consultant shall be by regular U.S. mail to the above designated representative at:

Tremonton City
P.O.Box 100 / 102 South Tremont Street
Tremonton, Utah 84337
Attention: Shawn Warnke, City Manager

8. Indemnification: The Consultant agrees and covenants to hold harmless and indemnify the Client from claims, losses, injury, expenses and attorneys' fees proximately caused by any negligent conduct or omissions that constitute a form of tortious behavior on the part of the Consultant, its officers, employees, or agents in the execution of the work performed in accordance with this Agreement, or which constitutes a breach of this Agreement.

9. Successors: The Consultant agrees that the provisions of this Agreement shall be binding on heirs, permitted assigns and successors, subcontractors and agents.

10. Termination: Either party to this Contract has the right to terminate the agreement on 15 days' notice. In the event such termination occurs, regardless of who initiates the termination, Consultant shall provide the City with work that has been completed and will be paid for the work completed to date of termination. In such event, all unfinished work shall, at the option of the Consultant, become its property.

11. Copyright Release: Consultant releases all claims to ownership of any completed products or deliverables produced as part of this Agreement. Such products and deliverables shall be the property of Tremonton City and can be utilized at the discretion of Tremonton City as part of standard municipal operations and procedures.

12. Entire Agreement: This Agreement including the Scope of Work attached hereto contains the complete agreement and understanding of the parties hereto and supersedes any previous understandings, commitments, proposals, or agreements whether

oral or written, and may only be modified or amended in writing or executed by authorized individuals of Consultant and Client.

12. Jurisdiction: This agreement shall be governed by the laws of the State of Utah.
IN WITNESS THEREFORE, the Consultant and the Client have hereunto executed this Agreement the day and year first above written.

LANDMARK DESIGN, INC.

By _____
Mark Vlasic, President

TREMONTON CITY

By _____

Attest: _____

ATTACHMENT A:

Proposed Scope of Work, Qualifications and Staffing Provisions
Tremonton City Municipal Planning and Consultation Contract

ATTACHMENT A:

Proposed Scope of Work, Qualifications and Staffing Provisions
Tremonton City Municipal Planning and Consultation Contract

SCOPE OF WORK

Landmark Design proposes to provide day-to-day design and planning services to assist Tremonton City meet its city planning and development needs and requirements. The services we will provide are likely to include, but not necessarily limited to, the following tasks:

- Conceptual design and construction documentation for municipal landscape projects
- Coordination with the City engineer on landscape and urban design components of municipal projects
- Designing and promoting Tremonton City plans and policies affecting land use, zoning, public utilities, community facilities, housing, parks, recreation and transportation;
- Holding public meetings and conferring with city staff, citizens and members of the Planning Commission and City Council;

As part of carrying out these duties, **Landmark Design** will work closely and coordinate with City to the greatest degree possible to ensure that tasks are performed in a timely manner and that City resources are utilized in an efficient and cost-effective manner. It is assumed that tasks will be performed on an as-needed basis, and that the inputs of Landmark Design staff will be applied to meet the workloads and tasks that emerge over time.

QUALIFICATIONS/COMPARABLE EXPERIENCE

Landmark Design was founded in 1987 and has been providing community planning and design services to our clients ever since. We are located in Salt Lake City, Utah and have a staff of eight professional planners and design professionals, including three certified planners (AICP) and five professional landscape architects (PLA) licensed to work in Utah and other western states. All of the personnel involved in our projects are professionals, and hold appropriate degrees, certifications, or licenses.

We offer expertise in the preparation of community master plans; updating general plans; redevelopment planning and design; day-to-day planning input and facilitation; site planning, analysis and design; parks, recreation, open space and trail planning; urban design; public involvement; and landscape architecture and construction management services. Our experience illustrates a commitment to regionally appropriate and sustainable planning and design practices and solutions that embrace the local "sense of place".

Our firm has completed a varied and extensive list of comparable community, land use and redevelopment plans and urban design projects. We have provided similar services as described in Tremonton since 2019, and propose to continue similar services as part of this contract.

ATTACHMENT A:

Proposed Scope of Work, Qualifications and Staffing Provisions
Tremonton City Municipal Planning and Consultation Contract

FIRM DESCRIPTION AND RESUMES OF KEY INDIVIDUALS

Staffing Approach

We are excited to provide day-to-day design and planning services for Tremonton City. We understand that this requires a close working relationship with the City Manager, community development and planning staff and other city staff, in addition to careful coordination with the Planning Commission and City. Our approach is to be flexible and efficient, available as necessary, and maintain clear communication channels. It is our goal to provide the variety of services required, all under a single roof. To achieve this, we will utilize the diverse skills and input of our staff to complete the various tasks that may be required.

We are prepared to provide the range of services required, from conceptual design and construction documentation, to detailed planning, policy, and ordinance inputs. We are experienced urban designers, have prepared site design guidelines, are experienced in plan adoption processes, and are experienced facilitators and communicators with the public. Several of our staff members have actively worked on Tremonton projects in the past several years and understand the issues faced by the city and the technical requirements that are necessary to move the situation forward.

Sam Taylor, Principal Landscape Architect and Planner will lead the day-to-day work. He will be your primary contact and will manage and direct the inputs of our staff as needed to ensure the work required is completed in a professional and cost-efficient manner. Sam will work closely with the Tremonton City Manager as specific projects and day-to-day planning needs arise. He will maintain close communication so that you always know the status of open projects, and he is prepared to meet with the public, Planning Commission and City Council as part of providing consultation or facilitating project progress.

Resumes of Key Staff

Sam Taylor, PLA, ASLA

Principal Planner / Landscape Architect

Sam will serve as **Principal-in-Charge, Project Manager and Principal Planner**. Sam brings more than eight years of valuable experience in planning and design. He joined Landmark Design in 2018 and has provided astute leadership and a diverse technical skillset to our work in a manner that innovative, thoughtful, and down to earth. He has recently completed land use and park planning efforts in Tremonton, and is currently developing a wayfinding signage implementation plan for the City. He has developed a strong working relationship with the city manager and planning commission, and is well-versed on the planning needs and aspirations of the City. Sam will be responsible for day-to-day management of project processes and routines. He is a Professionally Licensed Landscape Architect (PLA) in Utah and Idaho.

ATTACHMENT A:

Proposed Scope of Work, Qualifications and Staffing Provisions
Tremonton City Municipal Planning and Consultation Contract

Mark Vlasic, AICP, ASLA, PLA

Principal / President

Mark brings a long and successful resume of planning and design experience to your service, including comparable term planning service with similar communities. He has more than 40 years of comparable experience both internationally and domestically, performing community planning, master planning, landscape architecture and urban design services for a broad range of public and private projects. Mark joined Landmark Design 25 years ago and has completed hundreds of successful planning and design projects during his tenure throughout Utah and the Intermountain west region since. Mark is a member of the American Planning Association (APA) and the American Institute of Certified Planners (AICP) and is a Professionally Licensed Landscape Architect (PLA) in Utah. Mark is presently mentoring junior staff in the provision of services to meet the long-term needs of the city, and anticipates serving primarily in a management and advisory role.

Lisa Benson, ASLA, PLA

Senior Planner/ Landscape Architect

Lisa has been part of the Landmark Design team for the past 22 years, during which time she has provided leadership on a variety of community planning and urban design projects, merging evocative design with technical GIS mapping and documentation skills to create places and plans for cities, towns, regions and parks throughout the west. Examples of her work include the Jordan River Parkway Master Plan, general plans for Morgan City and Morgan County, and a variety of park, recreation, trail and open space plans for nearly 20 communities. She has extensive experience working on a variety of National Park Service projects around the country, including two projects through the Sustainable Sites Initiative (SITES)™ pilot process – the Mesa Verde Visitor and Information Center and the Bat Cave Draw and Visitor Center Restoration at Carlsbad Caverns National Park. Lisa is a Professionally Licensed Landscape Architect in Utah and Colorado, an AICP Certified Planner, a SITES Certified professional, and a LEED Green Associate.

Madison Merrill, ASLA, PLA

Associate Planner/ Landscape Architect

Madison joined Landmark Design in September of 2018, during which time she has played an integral role in the development of several parks, recreation, and trails master plans, including those for Salem, Mapleton, Saratoga Springs, Herriman, and West Jordan. She has also completed streetscape designs for Taylorsville and Moab, Utah, and most recently has led urban design and streetscape design for a large new community located just south of Moab. She recently participated in the *On the River's Edge* design companioning - her team receiving an honorable mention for their ecological vision for the Jordan River. Madison is currently leading the Tremonton General Plan and a wayfinding master plan for San Juan County, Utah.

Madison is proficient in AutoCAD, LandF/X, Sketchup, ArcGIS and the Adobe Creative Suite. She recently completed a Master Degree in City and Metropolitan Planning at the University of Utah, and successfully completed her Utah licensing exam as a Professional Landscape Architect (PLA) in Utah. She is also a member of the Utah Chapter of the American Planning Association, and is completing efforts toward becoming a Certified Planner (AICP).

ATTACHMENT A:

Proposed Scope of Work, Qualifications and Staffing Provisions
Tremonton City Municipal Planning and Consultation Contract

Aubrey Larsen

Planner/Landscape Designer

Aubrey joined Landmark Design in May 2022 and has become a valued contributor to projects including the *South Ogden General Plan Update (2022)*. She is currently applying her cartography and design skills toward the creation of ten bi-lingual orientation maps for a Salt Lake City Parks Wayfinding Signage Project, and has led the development of a waterwise design manual for Spanish Fork.

Prior to joining Landmark Design Aubrey spent nearly seven years with the State of Utah Community Development Office where she created award-winning tools, guides, resources, and programs in support of local planning efforts. In 2020 she published the *GIS Applications in Municipal Management Guidebook*, which provides information and strategies for community leaders, planners, and managers to help overcome barriers to utilizing geographic information systems. The Guidebook was awarded Best Use of GIS by the Utah Division of Technology Services in 2021 and received a Project Merit Award from the Utah Chapter of the American Planning Association in 2022. She also provided high-level support for the Regional Planning Program, topic-driven research on relevant planning challenges and opportunities facing Utah's communities, review of Small Planning Grant applications, digital design work, and mapping assistance to municipalities during her years working for the State of Utah. She is recognized for her role as Coordinator of the Colorado Plateau Dark Sky Cooperative. For four years she worked to build knowledge and capacity of Cooperative partners and stakeholders, increasing public understanding of the benefits and implications of dark-sky conservation, and establish a collaborative advocate's network. Aubrey is a member of the Utah Chapter of the American Planning Association (APA) and a member of the Environmental Dispute Resolution Program Collaborative Leadership Network. She received a Bachelor of Landscape Architecture and Environmental Planning in 2014 and a Master of Bioregional Planning degree from Utah State University in 2017.

Hugh Holt

Senior Landscape Architect

Hugh has been with Landmark Design since its inception in 1987, during which time he has provided landscape architectural and related services for a wide range of clients. He is experienced in the design and implementation of a range of projects, including parks, streetscapes, education and playfields, coordinating the detailed design and preparation of construction documents for nearly all landscape architectural projects in the office.

Hugh is recognized for his landscape architectural design, management and construction management abilities and his expertise applying LEED and other High-Performance Building Standards (HPBS) into a range of project types. Recent examples of his recent work include Burch Creek Park and Club Heights Park in South Ogden; the Utah School for the Deaf and Blind in Salt Lake City; the Salt Lake Community College Westpointe Career and Technical Education Building; the USU Fine Arts Complex Renovation and Addition; and the Utah School for the Deaf and Blind in Springville. Other recent projects include the Jordan Valley Water Conservancy District Demonstration Garden – LocalScape and “Flip Your Strip” Exhibits in West Jordan City; City Creek Park in Salt Lake City; Liberty Park Site Improvements in Salt Lake City; landscape design for the UTA North Temple TRAX line between the Salt Lake City International Airport and landscape design for a large new subdistrict of Saratoga Springs. Hugh is a Professionally Licensed Landscape Architect (PLA) in Utah and Wyoming, a Certified Arborist since 1998, and a Certified Playground Safety Inspector since 2001.

ATTACHMENT A:

Proposed Scope of Work, Qualifications and Staffing Provisions
Tremonton City Municipal Planning and Consultation Contract

CLIENT REFERENCES

Bryn MacDonald
Community Development Director
3200 West 300 North
West Point City, Utah 84015
801.776.0970

Tim Stephens
Community Development Director
Woods Cross
Tel: 801.292.4421

Elise Erler
Deputy Assistant Director
State of Utah School and Institutional Trust Lands Administration (SITLA)
Tel: 801.538.5179

HOURLY BILLING RATES

The following are Landmark Design billing rates. We will strive to match all tasks with the appropriate level of expertise required, and will utilize the skills and input of the lowest-fee staff member qualified to complete the various tasks that may be required.

Principal Planner/Landscape Architect/Manager	\$175	(Mark Vlastic)
Principal Planner/Landscape Architect	\$160	(Sam Taylor)
Senior Landscape Architect	\$150	(Hugh Holt)
Senior Planner/Landscape Architect	\$140	(Lisa Benson, Madison Merrill)
Associate Planner/Landscape Designer	\$130	(Aubrey Larsen, Survier Castillo)
Junior Professional Staff/ Intern	\$ 90	(Corinne Bahr)
Clerical	\$ 80	(Debra Young)

Reimbursable Expenditures and Direct Costs to be billed at cost as needed (printing, plotting, etc.)
Mileage: Federal Rate (varies, currently 62.5 cents per mile, November 2022)

ATTACHMENT A:

Proposed Scope of Work, Qualifications and Staffing Provisions
Tremonton City Municipal Planning and Consultation Contract

PROOF OF INSURANCE COVERAGE

As illustrated in the insurance certificate below, Landmark Design carries professional liability Insurance insurable to a minimum of \$2,000,000 annual aggregate, general liability insurance of \$4,000,000 aggregate, and Workmen's Compensation Insurance of \$100,000. Certificates of insurance can be provided at no additional cost to the City.

ACORD®		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 06/27/2022		
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).						
PRODUCER UFFE TRAELEN, AGENT 1121 E 3900 S BUILDING C SUITE 119 State Farm SALT LAKE CITY, UT 84124-1261		CONTACT NAME: MICHELLE AUGASON PHONE (AC, NA, Ext): 801-262-9997 FAX (AC, NA): 801-263-3269 EMAIL: michelle.augason.muo@statefarm.com INSURER(S) AFFORDING COVERAGE: INSURER A: State Farm Fire and Casualty Company NAIC # 25142 INSURER B: INSURER C: INSURER D: INSURER E:				
INSURED LANDMARK DESIGN INC 850 W 400 W SUITE 104 SALT LAKE CITY UT 84101-4819						
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
LINE	TYPE OF INSURANCE	ADDL. INSUR. (R/S) (R/S)	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXPI. DATE (MM/DD/YYYY)	LIMITS
A	☒ GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR ☐ GENL AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROD. ☐ LOC	Y	94-06-3345-7 F	02/01/2022	02/01/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 179,700 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRE AUTOS ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS	Y	94-06-3345-7 F	02/01/2022	02/01/2023	COMBINED SINGLE LIMIT (Per accident) \$ 4,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ OCCUR ☐ RETENTION \$ ☐ DED.	Y	94-CA-0531-F	08/25/2021	08/25/2022	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below.		Y/N				☐ N/A E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	☐ BUSINESS PROPERTY ☐ VALUABLE PAPER & RECORDS ON PREMISE ☐ VALUABLE PAPER & RECORD OFF PREMISE	Y	94-06-3345-7 F	02/01/2022	02/01/2023	\$100,400 \$50,000 \$15,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)						
CERTIFICATE HOLDER			CANCELLATION			
South Ogden City 3950 S. Adams Avenue South Ogden, Utah 84403			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 			
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ATTACHMENT A:

Proposed Scope of Work, Qualifications and Staffing Provisions
Tremonton City Municipal Planning and Consultation Contract

		LANDDES-03		KBANCER TER	
CERTIFICATE OF LIABILITY INSURANCE				DATE (MM/DD/YYYY) 6/27/2022	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.					
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).					
PRODUCER American Insurance & Investment Corp. 448 South 400 East Salt Lake City, UT 84111			CONTACT Kristina Snow PHONE (A/C, H/L, EXT) (801) 364-3434 FAX (A/C, H/L, EXT) (801) 355-5234 E-MAIL ADDRESS: kristina.snow@american-ins.com		
INSURED Landmark Design, Inc. 850 South 400 West Suite 104 Salt Lake City, UT 84101			INSURER(S) AFFORDING COVERAGE INSURER A: XL Specialty Insurance Company NAIC # 37885 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
INSURANCE	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFFECT DATE	POLICY EXPIRATION DATE
A	COMMERCIAL GENERAL LIABILITY				
	CLAIMS-MADE ☐ OCCUR ☐				
	GEN'L AGGREGATE LIMIT APPLIES PER:				
	POLICY ☐ OCC ☐ LOC ☐				
	OTHER:				
	AUTOMOBILE LIABILITY				
	ANY AUTO OWNED ☐ SCHEDULED AUTOS ☐				
	USED ☐ NON-OWNED ☐				
	AUTOS ONLY ☐				
	UMBRELLA LIAB EXCESS LIAB				
OCCUR ☐ CLAIMS-MADE ☐					
DED ☐ RETENTION \$					
WORKERS COMPENSATION AND EMPLOYERS LIABILITY					
ANY PROPOSED TO BE EXCLUDED? (Mandatory in HI)	Y/N	N/A			
If yes, describe under DESCRIPTION OF OPERATIONS below					
A	Prof Liability		DPS9987284	12/7/2021	12/7/2022
A	07/01/1987		DPS9987284	12/7/2021	12/7/2022
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 400, Additional Remarks Schedule, may be attached if more space is required)					
CERTIFICATE HOLDER South Ogden City 3950 S. Adams Avenue South Ogden, UT 84403			CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: 		

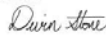
ACORD 25 (2016/03)

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		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 06/27/2022	
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PRODUCER WCF MUTUAL INSURANCE COMPANY PO BOX 2227 SANDY UT 84091-2227		CONTACT NAME: WCF SOLUTIONS, INC. PHONE (A/C, H/O, F/W): FAX (A/C, H/O): ADDRESS: INSURER(S) AFFORDING COVERAGE: INSURER A: WCF MUTUAL INSURANCE COMPANY INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		NAIC # 10033	
INSURED LANDMARK DESIGN INC 850 S 400 W STE 104 SALT LAKE CITY UT 84101					
COVERAGES		CERTIFICATE NUMBER		REVISION NUMBER	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
INSURER	TYPE OF INSURANCE	ADD. SUBR. INFO	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)
	☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR ☐ GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO.JECT ☐ LOC. ☐ OTHER: ☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐ UMBRELLA/LIAB. ☐ OCCUR ☐ EXCESS/LIAB. ☐ CLAIMS-MADE ☐ DED. ☐ RETENTION \$ ☒ WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY ☐ ANY PROPRIETOR/COMPARTNER/DIRECTOR/EXECUTIVE OFFICER/INDEMNITY/KEY PERSON (Mandatory in RI) If yes, describe the nature of operations below				
					LIMITS
					EACH OCCURRENCE \$
					DAMAGE TO RENTED PREMISES (Ea occurrence) \$
					MED EXP (Any one person) \$
					PERSONAL & ADJ INJURY \$
					GENERAL AGGREGATE \$
					PRODUCTS - COMPOUND \$
					COMBINED SINGLE LIMIT (Ea accident) \$
					BODILY INJURY (Per person) \$
					BODILY INJURY (Per accident) \$
					PROPERTY DAMAGE (Per accident) \$
					EACH OCCURRENCE \$
					AGGREGATE \$
					PER STATUTE ☐ OTHER ☐
					E.L. EACH ACCIDENT \$ 1,000,000
					E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
					E.L. DISEASE - POLICY LIMIT \$ 1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)					
Coverage limited to locations in Utah and operations subject to the jurisdiction of Utah law.					
SOUTH OGDEN CITY 3950 S ADAMS AVENUE SOUTH OGDEN UT 84403		CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 			
ACORD 25 (2016/03)		© 1988-2015 ACORD CORPORATION. All rights reserved.			

TREMONTON CITY
CITY COUNCIL MEETING
December 6, 2022

TITLE:	Discussion and consideration of adopting Resolution No. 22-68 approving the termination of a building inspection services agreement with surrounding cities in Northern Box Elder County
FISCAL IMPACT:	Billed at hourly rates with not-to-exceed costs as follows: • \$10,000- Basic Rate Study with no changes in tier grouping • \$14,000- Rate study with tier analysis and customer impact
PRESENTER:	Curtis Roberts, Tremonton City Finance Director

It is desired that the water rate structure be designed to generate revenues adequate to properly operate and maintain the water system, to comply with regulatory requirements, to fund water system capital projects, and to meet debt service requirements. To create the water rate structure, it is recommended to have a financial advisor perform a water rate study. It is proposed that the City continue to use Zions Public Finance Inc to preform this Water Rate Study and provide the following deliverables:

- Excel water rate model
- Written narrative summarizing 3-4 rate options, as well assumptions used in the model
- Meetings, as required, to review the rate model and explore rate options
- Powerpoint Presentation

The fee will be billed at their hourly rate with not-to-exceed the following amounts:

- \$10,000- Basic Rate Study with no changes in tier grouping
- \$14,000- Rate study with tier analysis and customer impact

Curtis Roberts, Lyle Holmgren, Marc Christensen, and Shawn Warnke reviewed with Zions Public Finance and reviewed the water rate model and felt that the proposed model was comprehensive and would benefit the City Council in considering water rate increases. The model inputs include new capital facility costs, replacement of capital facilities, servicing existing and new debt, impact fees, etc. Curtis Roberts will attend the City Council meeting and be prepared to discuss the model in depth during the work session.

Recently, the State Legislature amended Utah Code (10-8-22 (3) – (4)) to require that water rates be set by ordinance and that retail customers be given notice of proposed water rate changes and allow all retail customers the same opportunity to appear and participate in a public meeting addressing water rates. It is anticipated that going through a more formal process in studying the water rates, will aid the City Council and the public in the rate-setting process.

Attachments: Proposed Resolution

RESOLUTION NO. 22-70

A RESOLUTION OF TREMONTON CITY CORPORATION APPROVING A PROFESSIONAL SERVICE AGREEMENT WITH ZIONS PUBLIC FINANCE, INC. TO PERFORM A WATER RATE STUDY

WHEREAS, Tremonton City provides and maintains water utility service for its citizens and businesses; and

WHEREAS, the water utility is primarily dependent upon water rate revenues for its funding; and

WHEREAS, Utah Code 10-8-22 (3) – (4) states that the setting of municipal water rates is a legislative act and requires that Tremonton City establish, by ordinance, reasonable rates for the water furnished by the City to its retail customers; and

WHEREAS, Utah Code 10-8-22 (4) also requires that notice be given to all retail customers of proposed water rate changes and allow all retail customers the same opportunity to appear and participate in a public meeting addressing water rates; and

WHEREAS, Tremonton City desires that the water rate structure be designed to generate revenues adequate to properly operate and maintain the water system, to comply with regulatory requirements, to fund water system capital projects, and to meet debt service requirements; and

WHEREAS, to create the water rate structure, Tremonton City desires to have a financial advisor perform a water rate study; and

WHEREAS, Zions Public Finance Inc has demonstrated to Tremonton City their ability to perform complex financial analysis and produce financial studies for previous Tremonton City projects, which include but are not limited to numerous impact fee facilities plans, multiple impact fee analyses, Tremonton City Economic Plan, Tremonton City Business License Fee, and Tremonton City Moderate Income Housing Plan; and

WHEREAS, Purchasing Policy contained within the Tremonton City Personnel Policy and Procedure Manual does not require obtaining multiple bids for a professional services agreement; and

WHEREAS, Tremonton City desires to enter into a professional services agreement whereby Zions Public Finance, Inc will perform a water rate study; and

WHEREAS, Zions Public Finance, Inc desires to enter into a professional services agreement to perform a water rate study for Tremonton City.

NOW THEREFORE BE IT RESOLVED that the Tremonton City Council approves the attached Professional Services Agreement with Zions Public Finance Inc. as contained in Exhibit “A” to perform a water rate study.

Adopted and passed by the governing body of Tremonton City on this 6th day of December 2022. Resolution to become effective upon adoption.

TREMONTON CITY
A Utah Municipal Corporation

By _____
Lyle Holmgren, Mayor

ATTEST:

Linsey Nessen, Recorder

EXHIBIT “A”

**PROFESSIONAL SERVICE AGREEMENT WITH ZIONS PUBLIC FINANCE INC.,
INC FOR WATER RATE STUDY**

THIS AGREEMENT is effective _____ 2022, by and between TREMONTON CITY, a Utah municipality (“Tremonton” or “City”), and Zions Public Finance Inc., a Utah corporation (“ZPFI”), individually or jointly, City and ZPFI shall be referred to as “Party” or “Parties.”

RECITALS:

WHEREAS, Tremonton City provides and maintains water utility service for its citizens and businesses; and

WHEREAS, the water utility is primarily dependent upon water rate revenues for its funding; and

WHEREAS, Utah Code 10-8-22 (3) – (4) states that the setting of municipal water rates is a legislative act and requires that Tremonton City establish, by ordinance, reasonable rates for the water furnished by the City to its retail customers; and

WHEREAS, Utah Code 10-8-22 (4) also requires that notice be given to all retail customers of proposed water rate changes and allow all retail customers the same opportunity to appear and participate in a public meeting addressing water rates; and

WHEREAS, Tremonton City desires that the water rate structure be designed to generate revenues adequate to properly operate and maintain the water system, to comply with regulatory requirements, to fund water system capital projects, and to meet debt service requirements; and

WHEREAS, to create the water rate structure, Tremonton City desires to have a financial advisor perform a water rate study; and

WHEREAS, Zions Public Finance Inc has demonstrated to Tremonton City their ability to perform complex financial analysis and produce financial studies for previous Tremonton City projects, which include but are not limited to numerous impact fee facilities plans, multiple impact fee analyses, Tremonton City Economic Plan, Tremonton City Business License Fee, and Tremonton City Moderate Income Housing Plan; and

WHEREAS, Purchasing Policy contained within the Tremonton City Personnel Policy and Procedure Manual does not require obtaining multiple bids for a professional services agreement; and

WHEREAS, Tremonton City desires to enter into a professional services agreement whereby Zions Public Finance, Inc will perform a water rate study; and

WHEREAS, Zions Public Finance, Inc desires to enter into a professional services agreement to perform a water rate study for Tremonton City.

AGREEMENT:

NOW, THEREFORE, in consideration of the premises, mutual covenants, and undertakings, the Parties hereby agree as follows:

1. **Employment of ZPFI.** The City agrees to engage ZPFI, and ZPFI agrees to furnish all necessary or desirable services to provide the City with a Water Rate Study as further detailed in Exhibit “1” (the “Services”).

2. **Fees for Services.** The City shall pay ZPFI an amount not to exceed fourteen thousand dollars (\$14,000) (the “Fee”) for Services for creating a Water Rate Study as detailed in Exhibit “1.” ZPFI shall submit to the City invoices for amounts claimed due by ZPFI within thirty (30) days after the performance of the Services. All such invoices shall be in a form reasonably acceptable to the City and shall include the following: (a) references to the date of the Agreement, (b) itemization and description, in detail, of the Services performed, and (c) copies of supporting documents. If the aggregate of all monthly invoices does not exceed the total Fee and the Services are acceptable to City, then City shall pay the amount contained in the invoice within thirty (30) days of its receipt.

3. **Expenses and Costs.** The Fee includes all expenses, taxes, and costs related to the performance of the Services.

4. **Services Performed in a Professional, Reasonable Manner.** ZPFI shall provide the Services in a professional manner in compliance with all applicable laws, ordinances, rules, regulations, and applicable standards of performance, including, but not limited to, the status verify system requirements for contractors of Utah Code Ann. § 63G-12-302.

5. **Public Information.** ZPFI understands and agrees that this Agreement and related invoices, etc., will be public documents, as provided in Utah Code Ann. § 63G-2-101, *et seq.*, and as such may be subject to a public records request.

6. **Equipment and Facilities.** In performing the Services, ZPFI shall furnish and supply at their sole cost all necessary labor, supervision, equipment, tools, and supplies necessary and incident to performing the Services.

7. **Indemnity.** ZPFI shall defend, protect, indemnify, save, and hold harmless the City, including its elected and appointed officials, employees, agents, and contractors, from and against any and all demands, liabilities, claims, damages, actions, or proceedings, in law or in equity, including reasonable attorneys’ fees and costs of suits, relating to or arising from ZPFI providing the Services to City. Nothing herein shall be construed to require ZPFI to indemnify City against the City’s own negligence.

8. **Term.** This Agreement shall be effective as of the date hereof and, unless terminated earlier, as detailed in paragraph 11, shall terminate when the City adopts the Water Rate Study prepared by ZPFI.

9. **Assignment and Delegation.** ZPFI will not assign or delegate the performance of his duties under this Agreement without the prior written approval of the City.

10. **Employment Status.**

a. **Official Status.** ZPFI shall have complete control and discretion over all personnel providing Services hereunder. All such personnel shall be and remain employees of ZPFI. ZPFI has no authority, expressed or implied, to bind City to any agreement, settlement, or liability whatsoever.

b. **Salary and Wages.** The City shall not have any obligation or liability for paying any salary or other compensation to personnel providing Services hereunder.

c. **Employment Benefits.** All personnel providing Services hereunder are and shall remain employees of ZPFI. All personnel providing Services shall have no right to any City pension, civil service, or any other City benefits under this Agreement or otherwise.

11. **Termination.** Either Party may suspend or terminate this Agreement with thirty (30) days prior written notice to the other Party. If this Agreement is suspended or terminated, ZPFI shall submit an invoice to the City itemizing and describing reasonable expenses incurred by ZPFI before the City's suspension or termination of the Agreement. The City shall pay only reasonable expenses, as determined solely by the Tremonton City Manager, documented in ZPFI's submitted invoice. ZPFI may appeal the Tremonton City Manager's decision on the amount paid to ZPFI to the Tremonton City Council, whose decision shall be final.

12. **Insurance.** ZPFI shall be responsible for obtaining his own Worker's Compensation Insurance and Employer's liability insurance. Additionally, ZPFI shall be required to possess errors and omissions insurance coverage.

13. **Notice.** Any notice required or permitted to be given hereunder shall be deemed sufficient if given by a communication in writing and shall be deemed to have been received (a) upon personal delivery or actual receipt thereof or (b) within three (3) days after such notice is deposited in the United States Mail, postage prepaid, and certified and addressed to the Parties as set forth below:

Tremonton:

Shawn Warnke
Tremonton Civic Center
102 S. Tremont St.
Tremonton, UT 84337

ZPFI:

Zions Public Finance Inc.
One South Main St., 18th Floor
Salt Lake City, UT 84133

14. **Claims and Disputes.** Claims, disputes, and other issues between the Parties arising out of or related to this Agreement shall be decided by litigation in the First Judicial District Court in and for Box Elder County, Utah. Unless terminated according to provisions hereof or otherwise agreed in writing, ZPFI shall continue to perform the Services during any such litigation, and City shall continue to make payments to ZPFI in accordance with the terms of this Agreement.

15. **Product of Services Patents, Copyrights, Etc.** The results of Services shall constitute “work made for hire” for City. The City shall be considered the author of such work for all purposes and the exclusive owner of all rights comprised in the copyright of such work and shall have the right to exploit any or all of the foregoing in any and all media, now known or later devised. If the results of any Services are not determined to be “work made for hire,” or if City is not considered the owner of all such rights, ZPFI hereby assigns to City without reservation all rights, title, and interest (including but not limited to, the copyright and any extension or renewal thereof) in and to all documents created by ZPFI pursuant to this Agreement. The City, in return, hereby grants ZPFI a nonexclusive license to reproduce documents created by ZPFI for marketing materials. No other copyrights are included in this grant of nonexclusive license to ZPFI. ZPFI shall, upon request, execute, acknowledge, and deliver to City such additional documents as ZPFI may deem necessary or advisable to evidence and effectuate the assignment and City’s rights under this Agreement. The ZPFI will indemnify and hold City, its officers, agents, and employees harmless from liability of any kind or nature, including ZPFI’s use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used in the performance of the Services.

16. **Titles and Captions.** All section or subsection titles or captions herein are for convenience only. Such titles and captions shall not be deemed part of this Agreement and shall in no way define, limit, augment, extend, or describe the scope, content, or intent of any part or parts hereof.

17. **Pronouns and Plurals.** Whenever the context may require, any pronoun used herein shall include the corresponding masculine, feminine, or neuter forms, and the singular form of nouns, pronouns, and verbs shall include the plurals and vice versa.

18. **Applicable Law.** The provisions hereof shall be governed by and construed in accordance with the laws of the state of Utah.

19. **Entire Agreement and Modification of Agreement.** This Agreement and exhibits attached hereto constitute the entire agreement between the Parties about the subject matter hereof and supersede all prior agreements and understandings pertaining thereto. No subsequent alteration, amendment, change, or addition to this Agreement shall be binding upon the Parties unless reduced to writing and signed by the Parties.

20. **Force Majeure.** Neither Party to this Agreement will be held responsible for delay or default caused by fire, riot, acts of God, and/or war beyond that Party’s reasonable control.

21. **Time of the Essence and Penalties.** The ZPFI agrees that time is of the essence associated with the Services in this Agreement. Barring any Force Majeure, ZPFI shall complete

the Water Rate Study within six (6) months of signing this Agreement, and the City providing ZPFI with the data inputs necessary to be used in creating the water rate study and the accompanied water rate model. If the City substantially revises the data inputs, the period for completion of the Water Rate Study shall be adjusted and commence from the date that ZPFI receives final data inputs. If ZPFI cannot complete the Water Rate Study within the allotted time, the ZPFI agrees to accept a twenty-five percent (25%) reduction in their Fee as a penalty. If this penalty is applied because the ZPFI fails to complete the Services as contained in this Agreement, the ZPFI agrees to return to Tremonton City twenty-five percent (25%) of any previously paid amounts to City upon the City's written noticing of missing the deadline. If the penalty is applied, ZPFI agrees to continue in all diligence and good faith to complete the work as soon as possible.

22. **Survival.** All agreements, covenants, representations, and warranties contained herein shall survive the execution of this Agreement and shall continue in full force and effect throughout the term of this Agreement and beyond.

23. **Waiver.** No failure by any Party to insist upon the strict performance of any covenant, duty, agreement, or condition of this Agreement or to exercise any right or remedy consequent upon a breach thereof shall constitute a waiver of any such breach or of such or any other covenant, agreement, term, or condition. Any Party may, by notice, deliver in the manner provided in this Agreement but shall be under no obligation to waive any of its rights or any conditions to its obligations hereunder, or any duty, obligation, or covenant of any other Party. No waiver shall affect or alter the remainder of this Agreement, but each and every other covenant, agreement, term, and condition hereof shall continue in full force and effect with respect to any other then existing or subsequently occurring breach.

24. **Rights and Remedies.** The rights and remedies of the Parties hereto shall not be mutually exclusive, and the exercise of one or more of the provisions of this Agreement shall not preclude the exercise of any other provisions hereof.

25. **Severability.** If any condition, covenant, or other provision hereof is held to be invalid or void, the same shall be deemed severable from the remainder of this Agreement and shall in no way affect any other covenant or condition contained herein. If such condition, covenant, or other provision shall be deemed invalid due to its scope or breadth, such provision shall be deemed valid to the extent of the scope or breadth permitted by law.

26. **Exhibits and Recitals.** The recitals set forth above and all exhibits to this Agreement are incorporated herein to the same extent as if such items were set forth herein in their entirety within the body of this Agreement.

27. **Injunctive Relief.** Notwithstanding anything to the contrary in this Agreement, ZPFI acknowledges that the unauthorized use or disclosure of confidential information would cause irreparable harm to City. Accordingly, ZPFI agrees that City will have the right to obtain an immediate injunction against any breach or threatened breach of section 6 of this Agreement, as well as the right to pursue any and all other rights or remedies available at law or in equity for such breach.

28. **Conflicts of Interest.** ZPFI represents and certifies that it has not offered or given any gift or compensation prohibited by law to any officer or employee of the City to secure favorable treatment with respect to being awarded this Agreement.

29. **Counterparts, Duplicate Copies, and Facsimile Copies.** This Agreement may be executed in counterparts such that an Agreement with a complete set of signatures, whether or not on different copies of the page on which the signatures appear, shall constitute a fully-executed Agreement. All executed copies of this Agreement shall include duplicate originals, and a copy or facsimile signature shall be treated for all purposes as an original signature.

30. **Authority.** The undersigned each represents that they have full authority to sign this Agreement and enter into it on behalf of the Party to the Agreement so reflected by each signature.

IN WITNESS WHEREOF, City caused this Agreement to be signed, and ZPFI has caused the same to be signed and delivered.

TREMONTON CITY

By: _____

Its: _____

Date: _____

ZIONS PUBLIC FINANCE, INC.

By: _____

Its: _____

Date: _____

EXHIBIT “1”



2 December 2022

Shawn Warnke
Tremonton Civic Center
102 S. Tremont Street
Tremonton, UT 84337

RE: PROPOSAL FOR WATER RATE STUDY

Dear Shawn:

Zions Public Finance Inc. (ZPFI) enthusiastically submits this proposal to provide Tremonton City with a water rate study. We assume that the City's engineers will be responsible for providing capital facility cost and timing information. ZPFI will create a financial rate model in Excel and will explore various options for rate increases and bonding scenarios with the City. Our deliverables will include the following:

- Excel water rate model
- Word document summarizing 3-4 rate options, as well as assumptions used in the model
- Meetings, as required, to review rate model and explore rate options
- PowerPoint presentation

We propose the following fee schedule to be billed at our hourly rates with not-to-exceed costs as follows:

Basic rate study with no changes in tier groupings	\$10,000
Rate study with tier analysis and customer impacts	\$14,000

We have enjoyed working with the City in the past and look forward to the opportunity of working with you once again. Please feel free to give me a call if you have any questions or need further information.

Best Regards,

A handwritten signature in cursive script that reads "Susie Becker".

Susie Becker
Vice President | Zions Public Finance, Inc.
susan.becker@zionsbank.com

**NOTICE OF THE “ANNUAL MEETING SCHEDULE” FOR 2023
OF THE CITY COUNCIL OF TREMONTON CITY, UTAH**

PUBLIC NOTICE IS HEREBY GIVEN THAT THE 2023 ANNUAL MEETING SCHEDULE OF THE CITY COUNCIL OF TREMONTON CITY, BOX ELDER COUNTY, UTAH IS AS FOLLOWS. MEETINGS OF THE COUNCIL ARE HELD AT THE CITY COUNCIL MEETING ROOM IN THE CIVIC CENTER AT 102 SOUTH TREMONT STREET, TREMONTON, UTAH UNLESS OTHERWISE NOTICED ON THE CITY COUNCIL AGENDA.

<u>MONTH</u>	<u>DATE</u>	<u>TIME</u>
JANUARY	3 AND 17	WORK SESSION - 6:00 P.M. POLICY SESSION - 7:00 P.M.
FEBRUARY	7 AND 21	WORK SESSION – 6:00 P.M. POLICY SESSION – 7:00 P.M.
MARCH	7 AND 21	WORK SESSION – 6:00 P.M. POLICY SESSION – 7:00 P.M.
APRIL	4 AND 18	WORK SESSION – 6:00 P.M. POLICY SESSION – 7:00 P.M.
MAY	2 AND 16	WORK SESSION – 6:00 P.M. POLICY SESSION – 7:00 P.M.
JUNE	6 AND 20	WORK SESSION – 6:00 P.M. POLICY SESSION – 7:00 P.M.
JULY	18	WORK SESSION – 6:00 P.M. POLICY SESSION – 7:00 P.M.
AUGUST	1 AND 15	WORK SESSION – 6:00 P.M. POLICY SESSION – 7:00 P.M.
SEPTEMBER	5 AND 19	WORK SESSION – 6:00 P.M. POLICY SESSION – 7:00 P.M.
OCTOBER	3 AND 17	WORK SESSION – 6:00 P.M. POLICY SESSION – 7:00 P.M.
NOVEMBER	21	WORK SESSION – 6:00 P.M. POLICY SESSION – 7:00 P.M.
DECEMBER	5	WORK SESSION – 6:00 P.M. POLICY SESSION – 7:00 P.M.
JANUARY 2024	2 AND 16	WORK SESSION – 6:00 P.M. POLICY SESSION – 7:00 P.M.

BUDGET SESSIONS WILL BE HELD AS NEEDED AT THE CIVIC CENTER AT 102 SOUTH TREMONT STREET, TREMONTON, UTAH IMMEDIATELY BEFORE OR FOLLOWING THE CITY COUNCIL POLICY SESSION.

SCHEDULE ADOPTED THIS THE 6th DAY OF DECEMBER 2022. POSTED AND DELIVERED TO THE LEADER ON THE 7th DAY OF DECEMBER 2022.

LINSEY NESSEN, CITY RECORDER

TREMONTON CITY
CITY COUNCIL MEETING
December 6, 2022

TITLE:	Review of Calendar and Review of Past Assignments
FISCAL IMPACT:	Not applicable
PRESENTER:	Marc Christensen

Senior Center Discussions

Mayor, Connie, Marc, Jenny
10/11/22 – 7 pm – Elwood

Mayor, Jenny
10/12/22 – 7 pm – Bear River City

Mayor, Marc
10/19/22 – 11:30 am – Box Elder County

Lyle Vance, Connie, Marc, Jenny
11/3/22 – 7 pm – Fielding

Lyle Vance, Connie
12/8/22 – 7 pm – Deweyville

?????
1/18/23 – 7 pm – Garland City (work session, 8 pm policy session)

Still need, Howell, Plymouth, Snowville, Honeyville, Portage

- Council Christmas Party – December 20, 6:00 pm

Tremonton City

Job Description

Job Title:	Building Inspector	
Department:	Community Development	
Location:	102 South Tremont Street, Tremonton Utah	
Pay Level:	C-1	
Physical Demands: Category II – Light Work as per the Pre-Employment Evaluation Program		
Employment Status Exempt ☒ Non Exempt Safety Sensitive On Call Public Safety Independent Contractor	Employment Classification ☒ Full-time Part-time Part-time Recreation Temporary/Emergency Firefighter/EMT ☒ Benefits Contract	Required Equipment ☒ City Vehicle ☒ Cell Phone Pager Personal Protective Equip.

Job Summary

Performs technical, administrative and corresponding duties related to building inspection.

Supervision

Given: None

Received: City Manager

Essential Duties

- Facilitates the processing of submitted building permit applications, including review and approval of the building plans in compliance with building codes and local ordinances, calculates building permit fees, and impact fees, and issues the building permit.
- Organizes building permit application files.
- Answers questions regarding building codes and the processing of building applications
- Responds to various building-related problems or complaints, evaluates the nature of the problem, and determines conformance with Building Codes.
- Enforces the provisions of the International Building Codes and National Electrical Code.
- Initiates, in accordance with applicable laws, the inspection of all buildings, structures, ditches, signs, fences, and objects to determine their safety and effect on the persons who are within this City for structural, fire, and general code compliance.

- Orders work stopped on the construction, alteration, or repairs of buildings in the City when such work is being done in violation of any provisions of any Building Code, Ordinance relating thereto, or in violation of the Subdivision or Zoning Ordinance.
- During times of economic downturn when the number of building permits is few, performs building improvement and maintenance projects in coordination with the Public Works Director
- Other duties as assigned.

Knowledge, Skills & Abilities

Knowledge of:

- Correct spelling, vocabulary, and arithmetic.
- Principles of public relations.
- All applicable building codes and regulations.
- General principles of the construction business and construction trades.
- Principles of management of a budget.
- Principles of zoning issues related to building such as setbacks, etc. and development processes.

Skills in:

- Well-developed sense of strategy and timing.
- Frequent contacts involving the carrying out of programs and schedules.

Ability to:

- Interpret building codes uniformly and consistently.
- Work effectively with developers and builders.
- Communicate effectively verbally and in writing.
- Prioritize tasks.
- Work well under pressure.
- Establish effective working relationships with employees and the public.
- Relate well with a variety of persons under varying circumstances.
- Represent the City with decorum in a manner which promotes public confidence in the City, its officials, and employees.
- Exhibit patience and empathy with persons holding hostile or opposing views.
- Maintain professional confidences.
- Constructively and creatively solve problems and resolve disputes.
- Understand and follow City ordinances and policies.

Physical Demands

- Typically sit at a desk or table.
- Frequently lifting of up to ten pounds and occasional lifting of up to 25 pounds.
- Occasional bending, stooping, lifting, or climbing steps and ladders.
- Considerable walking may be involved.
- Work for sustained periods of time, maintaining concentrated attention to detail.
- Essential functions utilize abilities in talking, hearing, and seeing.

- Mental application utilizes memory for details, verbal instructions, emotional stability, and discerning thinking.

Working Conditions

- Stressful, busy, and fast-paced.
- Extensive contact with people.
- Work is performed in an office or other environmentally controlled room.
- Work is performed outdoors with frequent exposure to cold, heat, precipitation, and dust.
- Exposure to excessive noise and vibration.

Education & Experience

- A high school diploma or equivalent is required.
- Four (4) years experience in a related field.
- A Bachelor's Degree in a related field is preferred.
- The City may consider any combination of education and experience that would likely provide the required knowledge, skills, and abilities.
- Must be licensed with the State of Utah and International Code Council (ICC) with the following certifications: Mechanical Inspector, Structural Inspector, Plumbing Inspector, Electrical Inspector, Fire Inspector, and Combination Inspector.

Special Requirements

- A one-year probationary period is a prerequisite to this position.
- Must have a valid Utah driver's license.
- Successful completion of a pre-employment drug screening is required.
- Successful completion of a pre-employment physical is required.
- Successful completion of criminal background check is required.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Tremonton City is an EEO/ADA employer.

Tremonton City

Job Description

Job Title: Zoning Administrator		
Department: Community Development		
Location: 102 South Tremont Street, Tremonton Utah		
Pay Level: C-1		
Physical Demands: Category II – Light Work as per the Pre-Employment Evaluation Program		
Employment Status	Employment Classification	Required Equipment
Exempt	Full-time	City Vehicle
☒ Non Exempt	☒ Part-time	☒ Cell Phone
Safety Sensitive	Part-time Recreation	Pager
On Call	Temporary/Emergency	Personal Protective Equip.
Public Safety	Firefighter/EMT	
Independent Contractor	Benefits	
	Contract	

Job Summary

Performs technical, administrative and corresponding duties related to zoning.

Supervision

Given: None

Received: City Manager

Essential Duties

- Coordinates development proposals with the applicant and other City Departments, which includes but is not limited to: water, sewer, stormwater, traffic, fire, parks, and engineering to assure that all applicable development standards are met.
- Facilitates the processing of submitted development applications, including when a complete application has been submitted and scheduling land use applications to be on the Planning Commission agenda.
- Serves as the chairperson for the Development Review Committee meetings, sets the agenda for this meeting, and coordinates with applicants who desire to be on the agenda.
- Answers questions regarding zoning, development, and processing of applications.
- Responds to various zoning problems or complaints, evaluates the nature of problem, and determines conformance to City zoning.

- Attends Planning Commission and other public meetings as required and makes oral reports in these meetings on zoning and subdivision issues.
- Coordinates the recording of plats and development agreements.
- Coordinates the release of a developer's financial guarantee for the construction and warranty of public improvements.
- Conducts field inspections of projects under construction for compliance with City ordinances, development agreements, and conditions of approval imposed by the City.
- Is the Land Use Authority for specified development applications contained within the Land Use Code.
- Proposes and facilitates minor amendments to the City's Land Use Code
- Interprets the Land Use Code and maps if another body is not identified in the Land Use Code
- Fully fills all of the duties contained within Title 1, Chapter 4 of the Tremonton Land Use Code
- Organizes development application files.
- Other duties as assigned.

Knowledge, Skills & Abilities

Knowledge of:

- Correct spelling, vocabulary, and arithmetic.
- Principles of public relations.
- Principles of management of a budget.
- Principles of planning, zoning, and development processes.

Skills in:

- Well-developed sense of strategy and timing.
- Frequent contacts involving the carrying out of programs and schedules.

Ability to:

- Interpret zoning codes uniformly and consistently.
- Work effectively with developers and builders.
- Communicate effectively verbally and in writing.
- Prioritize tasks.
- Work well under pressure.
- Establish effective working relationships with employees and the public.
- Relate well with a variety of persons under varying circumstances.
- Represent the City with decorum in a manner that promotes public confidence in the City, its officials, and employees.
- Exhibit patience and empathy with persons holding hostile or opposing views.
- Maintain professional confidences.
- Constructively and creatively solve problems and resolve disputes.
- Understand and follow the Land Use Development and Management Act contained in Utah Code Title 10, Chapter 9a and Tremonton City Land Use Code, and other City ordinances and policies.

Physical Demands

- Typically sit at a desk or table.
- Frequently lifting of up to ten pounds and occasional lifting of up to 25 pounds.
- Occasional bending, stooping, lifting
- Work for sustained periods of time, maintaining concentrated attention to detail.
- Essential functions utilize abilities in talking, hearing, and seeing.
- Mental application utilizes memory for details, verbal instructions, emotional stability, and discerning thinking.

Working Conditions

- Stressful, busy, and fast-paced.
- Extensive contact with people.
- Work is performed in an office or other environmentally controlled room.

Education & Experience

- A high school diploma or equivalent is required.
- Four (4) years experience in a related field.
- A Bachelor's Degree in a related field is preferred.
- The City may consider any combination of education and experience that would likely provide the required knowledge, skills, and abilities.

Special Requirements

- A one-year probationary period is a prerequisite to this position.
- Must have a valid Utah driver's license.
- Successful completion of a pre-employment drug screening is required.
- Successful completion of a pre-employment physical is required.
- Successful completion of criminal background check is required.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Tremonton City is an EEO/ADA employer.

Fraud Risk Assessment

Continued

*Total Points Earned: 325/395 *Risk Level: Very Low Low Moderate High Very High
 > 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	<u>200</u>	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	<u>5</u>	5
b. Procurement?	<u>5</u>	5
c. Ethical behavior?	<u>5</u>	5
d. Reporting fraud and abuse?	<u>-</u>	5
e. Travel?	<u>5</u>	5
f. Credit/Purchasing cards (where applicable)?	<u>5</u>	5
g. Personal use of entity assets?	<u>5</u>	5
h. IT and computer security?	<u>5</u>	5
i. Cash receipting and deposits?	<u>-</u>	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	<u>20</u>	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	<u>10</u>	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	<u>20</u>	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	<u>20</u>	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	<u>20</u>	20
7. Does the entity have or promote a fraud hotline?	<u>-</u>	20
8. Does the entity have a formal internal audit function?	<u>-</u>	20
9. Does the entity have a formal audit committee?	<u>-</u>	20

*Entity Name: Tremonton City

*Completed for Fiscal Year Ending: June 30, 2022 *Completion Date: 12/2/2022

*CAO Name: SHAWN WAGNICE *CFO Name: Curtis Roberts

*CAO Signature: [Signature] *CFO Signature: _____

*Required