

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
November 17, 2022
7:00 p.m.**

PRESENT:	D. J. Bott	Mayor
	Alden Farr	Councilmember
	Matthew Jensen	Councilmember
	Tom Peterson	Councilmember
	Ryan Smith	Councilmember
	Robin Troxell	Councilmember
ALSO PRESENT:	Dave Burnett	Power Director <i>via Zoom</i>
	Mike Christiansen	City Attorney
	Tom Kotter	Finance Director <i>arrived at 7:40</i>
	Derek Oyler	City Administrator
	Tyler Pugsley	Public Works Director
	Kristina Rasmussen	Deputy City Recorder
	Chad Reyes	Police Chief

Mayor Bott called the meeting to order at 7:00 p.m. Councilmember Smith gave the reverence period and the Pledge of Allegiance was recited.

CONSENT

Approval of Meeting Minutes for November 3, 2022 City Council Meeting

Request to Write-off Utility Accounts Due to Bankruptcy or Being Sent to Collections

A list of accounts totaling \$1,908.01 was presented to be removed from the City's system due to customers taking out bankruptcy or being sent to collections.

MOTION: A motion to approve the Consent agenda was made by Councilmember Troxell, seconded by Councilmember Jensen, and carried unanimously. Councilmember Farr, aye; Councilmember Smith, aye; Councilmember Jensen, aye; Councilmember Peterson, aye; Councilmember Troxell, aye.

PUBLIC COMMENTS

There were no public comments.

COUNCILMEMBER COMMENTS

Councilmember Peterson – noted youth that live in Brigham City, such as the YCC, should be permitted to make public comment. He stated the legislature is actively moving forward with bills pertaining to water and power resources.

Councilmember Troxell – attended the BRAG Human Services Board meeting. BRAG will notify those experiencing homelessness about a church in Logan that will be open when the temperature falls below 36 degrees. She also noted BRAG moved into their new location at 35 E 100 S.

Councilmember Smith – attended a Chamber Committee meeting where they discussed goals for next year which included helping businesses obtain employees. Councilmember Smith also mentioned the Nutcracker celebration including 3rd Friday Live, the Nutcracker Christmas Market, and Main Street window displays.

Councilmember Farr – attended a Library Board meeting where they discussed strategic planning over the next few years and sending out surveys to obtain citizen feedback.

Mayor Bott – spoke about an article he read called, “The Scientific Benefits of Being Grateful” which talked about the health benefits of gratefulness. He encouraged the folks to be grateful and express it with family and community.

ACTION ITEMS

Consideration of Ordinance Amending City Code Chapter 14.10, Towing Service Regulations

Chief Reyes came forward and explained the purpose of the changes was to remove the legislative restrictions and requirements and move them to an administrative policy. The policy would regulate the towing rotation list covering response time and location of impound yards. He stated the severability clause in 14.10.090 was mistakenly deleted and would be included in the approved ordinance.

There was discussion on the location of impound yards and references to the 2020 ordinance approval. Several Councilmembers requested to review the administrative policy. Chief Reyes noted the proposed changes would open up the possibility of getting more towing companies outside of Brigham on the rotation list which would increase competition. He also confirmed that 75% of the time the tow trucks are within the 15-minute response time.

MOTION: Councilmember Peterson made a motion to table the item until such time as the administrative policy was reviewed by the Council. The motion was seconded by Councilmember Troxell and carried. Councilmember Smith, aye; Councilmember Jensen, aye; Councilmember Peterson, aye; Councilmember Troxell, aye; Councilmember Farr, nay.

Request for Approval of Real Property Purchase Contract for Source Protection, Parcel No. 03-053-0022

Mr. Pugsley described the real property as 2.09 acres near the City’s Rock Spring in the Mantua valley. This purchase would be for source protection of the spring.

MOTION: Councilmember Peterson made a motion to approve the real property purchase contract for source protection, Parcel No. 03-053-0022. The motion was seconded by Councilmember Jensen and carried unanimously. Councilmember Smith, aye; Councilmember Jensen, aye; Councilmember Peterson, aye; Councilmember Troxell, aye; Councilmember Farr, aye.

Request for Approval of Updates to Employee Policy & Procedure Manual, Chapter 3-17, Driving Requirements (Commentary Drive)

Mr. Oyler explained the requirements for the employee commentary drive are currently found in both the employee policy and the administrative policy. This update would consolidate both policies into just one.

MOTION: Councilmember Peterson made a motion to approve the updates to Employee Policy & Procedure Manual, Chapter 3-17, Driving Requirements (Commentary Drive). The motion was seconded by Councilmember Smith and carried unanimously. Councilmember Smith, aye; Councilmember Jensen, aye; Councilmember Peterson, aye; Councilmember Troxell, aye; Councilmember Farr, aye.

Council adjourned to a closed session at 7:44 p.m.

MOTION: Councilmember Peterson made a motion to adjourn to a closed session to discuss pending or reasonably imminent litigation and the purchase, exchange, or lease of real property. The motion was seconded by Councilmember Farr.

Roll Call: Councilmember Farr Aye
Councilmember Smith Aye

Councilmember Troxell	Aye
Councilmember Jensen	Aye
Councilmember Peterson	Aye

At 10:37 p.m. the Council returned to an open session and adjourned

MOTION: Councilmember Peterson made a motion to return to an open meeting. The motion was seconded by Councilmember Smith. Councilmember Farr, aye; Councilmember Smith, aye; Councilmember Jensen, aye; Councilmember Peterson, aye; Councilmember Troxell, aye.

MOTION: Councilmember Peterson made a motion to adjourn. The motion was seconded by Councilmember Jensen. Councilmember Farr, aye; Councilmember Smith, aye; Councilmember Jensen, aye; Councilmember Peterson, aye; Councilmember Troxell, aye.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the November 17, 2022 City Council Meeting.

Dated this 5th day of December 2022.

Christina Boss

Christina Boss, Recorder