

November 28, 2022

Dear State Charter School Board Members:

We will be meeting on Thursday, December 8, 2022, at 10:00 a.m. Our meeting is expected to last until approximately 2:00 p.m. Lunch will be provided. The agenda and meeting materials can be found publicly under the December 8<sup>th</sup> meeting page on our website (<https://ucap.schools.utah.gov/Meetings/BoardMeetings>). This letter and the materials can also be found through your UCAP login (<https://ucap.schools.utah.gov/Account/Login>). Contact Joanne Castillo ([Joanne.Castillo@schools.utah.gov](mailto:Joanne.Castillo@schools.utah.gov)) if you have difficulty accessing the information.

**Consent Calendar:**

Our consent calendar contains items to be reviewed in advance of the meeting. These items do not typically include discussion; however, if discussion is warranted, a board member can make a motion to remove an item from the consent calendar for consideration.

- October meeting minutes
- Monthly budget report
- The final evaluation report from our evaluators
- Revisions to the Strategic Plan, reflecting our discussion in October.
- American Leadership Academy is requesting to continue the waiver previously recommended by the SCSB and granted by the USBE to run a 4-day week schedule. Staff has reviewed their request to continue the schedule and it is recommended that that we recommend they be able to renew their waiver.

**Agenda Items:**

***Vanguard Academy Warning Status:***

We placed Vanguard Academy on Probation on August 22, 2022. According to the motion, the Probation was to be reviewed after three months at the regularly scheduled SCSB December board meeting. The interim co-director, interim co-finance officer, and board mentor are now in place for Vanguard Academy. Given the time it took to place these individuals, staff recommends that we extend the Probation review timeline, so that the Probation deficiencies and Vanguard's resolution of them would be considered in our scheduled SCSB March board meeting (Thursday, March 2<sup>nd</sup>). Even though Vanguard's initial response has not shown sufficient progress in resolving the deficiencies, we want to provide Vanguard additional opportunity to resolve deficiencies and work with the individuals.

Staff notified Vanguard Academy that this will be their recommendation. Staff can answer questions, but there will be no presentations by Vanguard Academy or staff at this December meeting.

***Academic Report:***

Given that the State released school accountability and school grades, I requested staff prepare an academic report for us. This will provide us an overview of how schools we authorized performed, and general trends found by staff.

***Enrollment Report:***

Staff prepared an enrollment report to provide us an overview of enrollment in schools we authorized and general trends found by staff. Overall, enrollment has greatly slowed and that slowing is expected to continue.

***New School Application and Satellite Training:***

To prepare for our meeting in January where we will consider new school and satellite applications, staff will provide information about the process and requirements in statute and administrative rule. We will also have opportunity to ask questions, so we can prepare to make these critical authorizing decisions in our January meeting. It is crucial for us to understand the entire timeline and process, in addition to our responsibilities in approving or denying the requests in January.

***NACSA Conference Report and Discussion:***

Board members and staff who attended the NACSA Conference will have an opportunity to share what they learned. We then will then discuss what was learned and how it may apply to the SCSB.

***Possible Closed Session in Accordance with The Utah Open and Public Meetings Act:***

Only if needed.

Sincerely,

Board Chair, Bryan Bowles

cc: Matt Hymas, Utah State Board of Education Liaison  
Syd Dickson, Utah State Board of Education Superintendent  
Scott Jones, Utah State Board of Education Deputy Superintendent  
Angie Stallings, Utah State Board of Education Deputy Superintendent  
David Jones, Utah Assistant Attorney General  
SCSB Staff