

5:30 P.M. - WORK MEETING - MULTI-PURPOSE ROOM

MAYOR AND COUNCIL DINNER - 5:00 P.M.

The Mayor and Council will meet in the Council Work Room for informal discussion and dinner. No action will be taken on any items.

No decisions will be made at this meeting. The public is invited to observe the work session. Public comment generally is not taken during work sessions.

CALL TO ORDER

COUNCIL BUSINESS

1. Calendar

- Dec 13 - Work/Study Meeting 5:30 p.m.
- Dec 20 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Dec 26 - City Offices Closed in Observance of the Christmas Holiday (Monday)

2. DISCUSSION ON THIS EVENING'S REGULAR MEETING AGENDA ITEMS

- a) Invocation - Councilmember Sorensen
- b) Pledge of Allegiance - Councilmember Miller
- c) Consent Agenda
 2. Approval of the minutes for the October 11, 2022 Work Study meeting, the November 08, 2022, Work Study meeting, and November 15, 2022, Work Study and Regular meetings.
 3. Approval of the Mayor's appointment of Chelsey Rosander to the Community Board
 4. Approval of the 2023 Annual Meeting Schedule - Kim Crane, City Recorder
 5. Approval of surplus property of a 2000 John Deere backhoe - Shawn Black, Power Director

3. DISCUSSIONS/PRESENTATIONS

- a) Discussion regarding South Springville Residential Development - Troy Fitzgerald, City Administrator
- b) Discussion regarding amending the Purchasing Ordinance - Bruce Riddle, Assistant City Administrator/Finance Director
- c) Discussion regarding the Lakeside Landing Special District Overlay code amendment - Josh Yost, Community Development Director
- d) Discussion regarding Public Improvement Districts (PID) - Carla Wiese, Planner II/Economic Development Specialist

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the meeting and convene in a closed session as provided by UCA 52-4-205.

ADJOURNMENT

7:00 P.M. REGULAR MEETING - CITY COUNCIL ROOM

CALL TO ORDER

INVOCATION

PLEDGE

APPROVAL OF THE MEETING'S AGENDA

MAYOR'S COMMENTS

CEREMONIAL AGENDA

1. Appointment of the new Springville Justice Court Judge

PUBLIC COMMENT - Audience members may bring any item, not on the agenda to the Mayor and Council's attention. Please complete and submit a "Request to Speak" form. Comments will be limited to two or three minutes, at the discretion of the Mayor. State Law prohibits the Council from acting on items that do not appear on the agenda.

CONSENT AGENDA - The Consent Agenda consists of items previously discussed or that are administrative actions where no additional discussion is needed. When approved, the recommendations in the staff reports become the action of the Council. The Agenda provides an opportunity for public comment. If after the public comment the Council removes an item from the consent agenda for discussion, the item will keep its agenda number and will be added to the regular agenda for discussion, unless placed otherwise by the Council.

2. Approval of the minutes for the October 11, 2022 Work Study meeting, the November 08, 2022, Work Study meeting, and November 15, 2022, Work Study and Regular meetings.
3. Approval of the Mayor's appointment of Chelsey Rosander to the Community Board
4. Approval of the 2023 Annual Meeting Schedule - Kim Crane, City Recorder
5. Approval of surplus property of a 2000 John Deere backhoe - Shawn Black, Power Director

REGULAR AGENDA

6. Consideration of an Ordinance amending Springville City Code regarding unlawful transfers on roadways - Lance Haight, Public Safety Director
7. Consideration of a Resolution concerning a UDOT Agreement for the frontage road - Brad Stapley, Public Works Director

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.

ADJOURNMENT

CERTIFICATE OF POSTING - THIS AGENDA IS SUBJECT TO CHANGE WITH A MINIMUM OF 24-HOURS NOTICE - POSTED 12/01/2022

In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.

Meetings of the Springville City Council may be conducted by electronic means pursuant to Utah Code Annotated Section 52-4-207. In such circumstances, contact will be established and maintained by telephone or other electronic means and the meeting will be conducted pursuant to Springville City Municipal Code 2-4-102(4) regarding electronic meetings.

s/s - Kim Crane, CMC, City Recorder



SOUTH SPRINGVILLE RESIDENTIAL DEVELOPMENT

Executive Summary

We're deeply grateful for your willingness to explore development opportunities for parcel ID: 26:052:0033. My parents, who are long-time Springville City residents, purchased this property more than 18 years ago as an investment for their retirement. For many years now, we've been looking for ways to develop this property, but have not been able to make any progress due to the following two constraints:

1. Zoning
2. Sewer

Please note that contrary to our previous understanding, public access¹ is not an issue for this property. Exhibit A is a South East aerial view of the property and its surrounding.

Exhibit A



Because the property shares borders on two sides with Spanish Fork City, where public sewer is readily available, we had originally contemplated submitting a petition for a boundary adjustment or disconnection, particularly given that the property satisfies all of the statutory disconnection

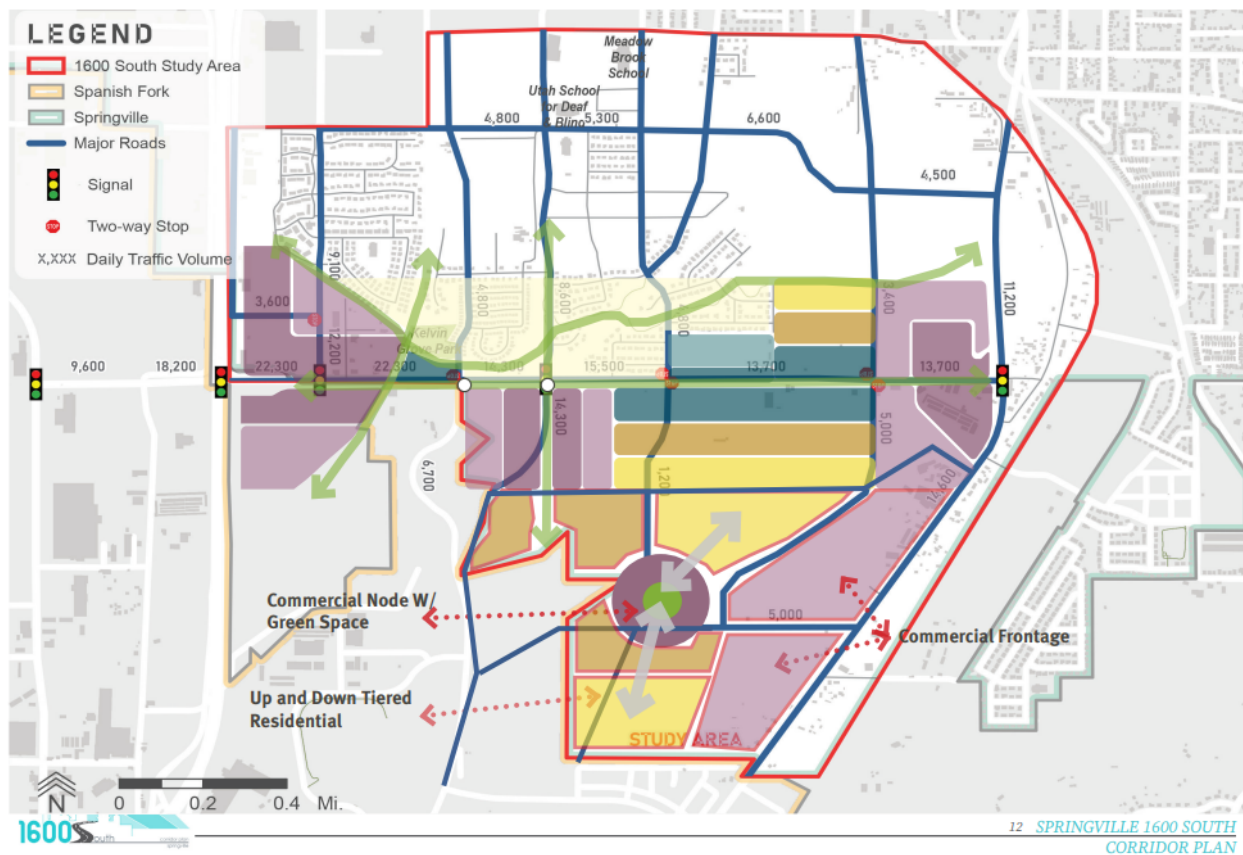
¹ Lack of public access from Springville City was originally identified as an issue by Community Development. However, after meeting with the city engineer and Community Development, we were able to confirm that the two ingress and egress points required under Title 14-5-111(9) does not specify a municipality and we are able to meet this requirement with the two ingress and egress points on the South side of the development leading to Spanish Fork City.

criteria under Utah Code 10-2-502.7². However, after privately receiving much encouragement and support from members of the Springville City Council, we have decided not to pursue a disconnection at this time, and would like to work with Springville City to address each of the two constraints as detailed in this memorandum.

Zoning

The property consists of 26.21-acres and is currently zoned A-1 Agricultural on the General Plan. Once the 1600 South Corridor Study is reflected, the forthcoming updated General Plan will call for this area to be residential as shown in Exhibit B. We anticipate requesting a zoning amendment that allows for smaller detached single family homes (either R1-6 Residential or a master plan that allows 4 lots per acre with a max limit of 105 lots for the development) based on reasons stated further below:

Exhibit B



² Utah Code 10-2-502.7 provides that a disconnection is viable if the proposed disconnection will not 1). leave the municipality with an area within its boundaries for which the cost, requirements, or other burdens of providing municipal services would materially increase over previous years. 2). make it economically or practically unfeasible for the municipality to continue to function as a municipality; or 3). leave or create one or more islands or peninsulas of unincorporated territory; and 4). that the county in which the area proposed for disconnection is located is capable, in a cost-effective manner and without materially increasing the county's costs of providing municipal services to the area the services that the municipality will no longer provide to the area due to the disconnection.

1. **Conformity and Continuity with Adjacent Developments** - Adjacent developments, in the city of Spanish Fork, are zoned R1-6. The development to the South East is already built and the development directly South is currently going through the entitlement process in Spanish Fork City. Exhibit C is a Google Earth overlay of our concept plan and these adjacent developments in Spanish Fork City. Based on feedback from existing neighbors, continuing the Southern development Northward would be most agreeable to the neighboring property owners.

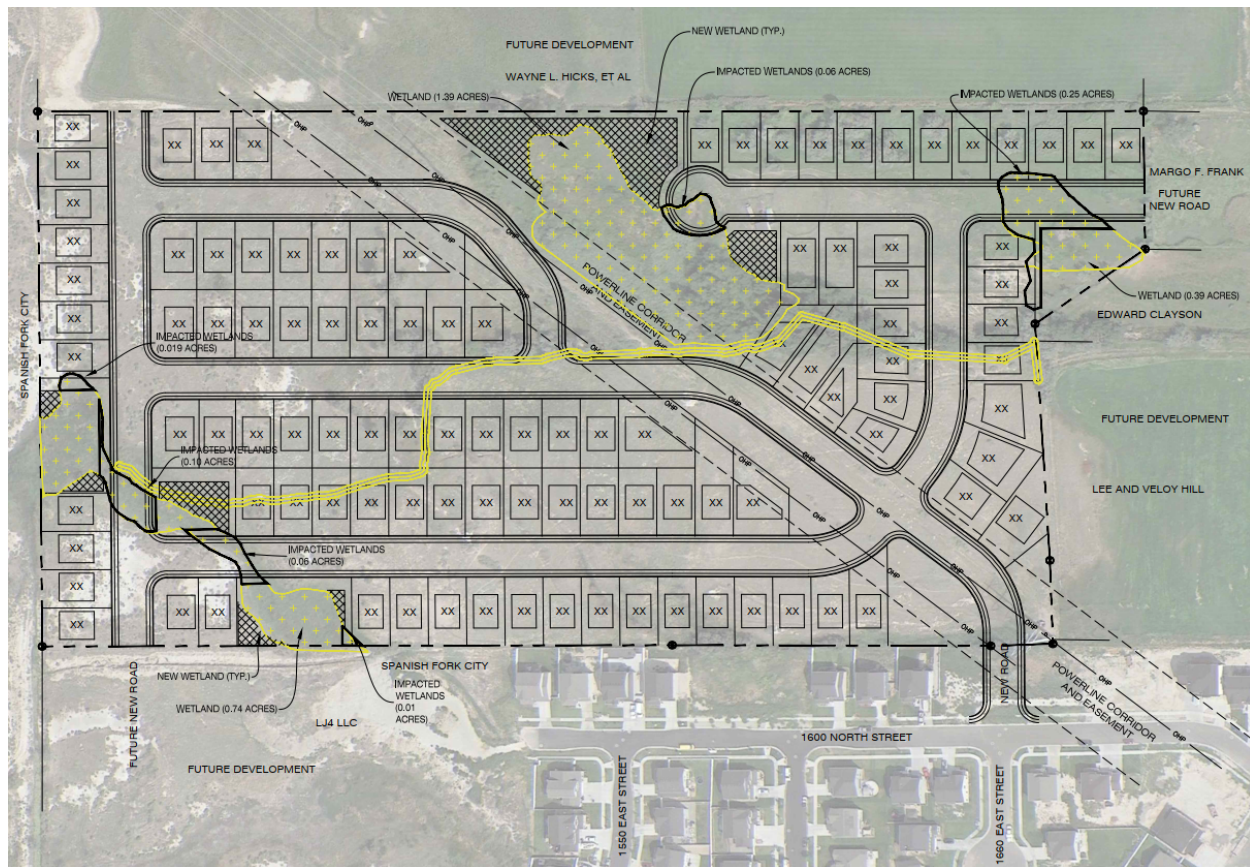
Exhibit C



2. **Easements and Natural Features** - Approximately 9.5% (2.49-acres) of the property is in wetlands and additional wetlands will need to be created for permitting with the U.S. Army Corps of Engineers³. There is also a large power easement that cuts diagonally through the property. As shown on the concept plan in Exhibit D, smaller lots allow greater flexibility to configure around these natural features and easements.

³ U.S. Army Corps of Engineers concurred with the results of the wetland delineation study conducted on parcel ID: 26:052:0033 in its Verification Letter dated November 17, 2022 (SPK-2022099394)

Exhibit D



3. **Need for More Affordable Housing** - Our communities need more affordable housing options, especially for new young families that have been priced out of the current market. Low supply from insufficient housing developments and strong demand from population growth, combined with rising interest rates, continue to make residential homes in Springville City unaffordable for many individuals⁴. The development that we're envisaging will help Springville City implement its Moderate Income Housing (MIH) strategy to "Rezone for densities necessary to facilitate the production of MIH" mandated under Utah Code 10-9a-408⁵. Exhibit E is an illustration of a detached single family home comparable to what we envisage would be built in this community.

⁴ 2020 median home value of \$290,900 was a 42% increase from 2010 and August 2022 median list price of \$508,300 was a 74% increase over 2020 home value.

⁵ Utah Code 10-9a-408 mandates the inclusion of moderate income housing in a municipality's general plan in order to receive funding prioritization.

Exhibit E



Sewer

The nearest Springville City sewer is approximately 5,400 feet away. Estimates for the cost of extending the sewer line range between \$1.5-\$2.7 million, depending on the size, depth, soil conditions, groundwater depth, utility conflicts, road repairs, agency fees and host of other variables. Also, due to the topography in the area, lift stations may be required, which would add additional cost to these estimates.

Spanish Fork City sewer, in comparison, is located less than 150 feet away from the subject property. Also, the slope of the property will result in a natural gravitational flow when tied into Spanish Fork City's sewer system.

We have made informal inquiries into the possibility of tying into Spanish Fork City's sewer line and have confirmed with their city engineer that there is sufficient capacity for our development. However, Spanish Fork City's Community Development Department has suggested that they are only willing to explore this further on the condition that Springville City is officially onboard.

Therefore, an interlocal cooperation agreement pursuant to Utah Code 11-13⁶ will need to be negotiated and executed between the two municipalities in order for us to be able to utilize Spanish Fork City's sewer system.

Analysis

We believe that both Springville City (SV) and Spanish Fork City (SF) have significant potential gains to reap from developing this property. However, not developing this property may result in severe losses that will be lasting and permanent for Springville City. Table F summarizes the possible consequences of these two choices:

Table F

Allow Development (Gains)	Don't Allow Development (Losses)
• Immediate addition to tax base - SV • Connectivity and control of how area will be developed - SV • Prevent future disconnections - SV • Pro-development perception - SV • Add Moderate Income Housing - SV • Increase in commerce - SV+SF • Job creation - SV+SF • Recoup infrastructure cost - SF • Utilization of excess capacity - SF	• Disconnection and permanent loss of future tax base - SV • Loss of control of how area will be developed and loss of any stub roads from SF that were meant for connectivity and access - SV • Other private landowners petitioning for disconnection - SV • Anti-development perception - SV

This property is unique from all of the other properties in the 1600 South Corridor Study Area in that it is on the very edge of the city limit and because it shares two borders with Spanish Fork City, based on precedents, disconnection is a legal option that the district court will likely uphold (Supreme Court of Utah, Bluffdale Mountain Homes, LC and South Farm LLC, Plaintiffs and Appellees, v. Bluffdale City, Defendant and Appellant. No. 20060295. July 20, 2007).

No other property in this area can make this legal claim. In other words, by allowing this property to be developed in Springville City; Springville City can prevent other properties in the area from disconnecting since islands and peninsulas of unincorporated territory within the disconnecting municipality are not permitted under Utah Code 10-2-502.7.

Real estate developments rely heavily on optimal economic conditions which are cyclical. With soaring inflation, rising interest rates, and tight labor markets, conditions are quickly deteriorating for developers to continue taking on development risk. Many economists and businesses are warning us about an impending economic downturn that could be severe, and

⁶ Utah Code 11-13, Interlocal Cooperation Act 1). permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and under forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and 2). provide the benefit of economy of scale, economic development, and utilization of natural resources for the overall promotion of the general welfare of the state.

with my parent's advanced age, we are keen to pursue a path that will allow this property to be developed during their lifetime. To be absolutely clear, however, it is clearly in the best interest of both my parents and Springville City to develop this property rather than to pursue disconnection.

Conclusion

Springville City has nothing to lose and everything to gain from allowing this property to be developed. After more than six years of trying to develop this property, we're grateful that Springville City Council is willing to review our case during its work session. The Community Development Department has told us emphatically that they will recommend a denial as the current old General Plan calls for this area to be A1-Agricultural and the property lacks access to public sewer. We understand that there are numerous other considerations that must be weighed as you make your decisions. But we feel strongly that both my parents and Springville City will be better off developing the property in Springville City rather than allowing the property to be disconnected. In order for this property to be developed, we require your support on the following two items:

1. Zoning - Amendment from A1-Agricultural to Residential Zoning (either R1-6 Residential or a master plan that allows 4 lots per acre with a max limit of 105 lots for the development)
2. Sewer - Interlocal Cooperation Agreement between Springville City and Spanish Fork City that allows our development to utilize Spanish Fork City's sewer system

By allowing this property to be developed, Springville City will immediately add to its tax base an entire community without having to spend anything on infrastructure. Springville City will also maintain its control of how this part of the city is developed, and prevent the loss of acreage from possible future disconnections by private landowners in the area. Furthermore, this development will help Springville City implement its strategy to "Rezone for densities necessary to facilitate the production of Moderate Income Housing" in accordance with Utah Code 10-9a-408 and give confidence to businesses, looking to locate in the 1600 South Corridor Area, that Springville City is willing to work with private landowners. We believe that we can make this work and benefit everyone involved, especially Springville City. On behalf of my parents, thank you very much for your willingness to consider the development possibilities for their property⁷.

⁷ Legal Description: Beginning at a fence corner which lies North 89°31'40" East 121.379 feet along the Section line and North 251.059 feet from the South quarter corner of section 8, Township 8 South, Range 3 East, Salt Lake Base and Meridian; thence South 88°07'28" West 89.29 feet along a fence line; thence continuing along said fence line North 89°52'34" West 457.56 feet; thence continuing further along said fence line South 89°52'50" West 905.07 feet to a fence corner; thence North 00°29'56" West 767.53 feet along a fence to a fence corner; thence North 89°58'37" East 1,588.66 feet along a fence to a fence corner; thence South 00°40'30" East 198.26 feet along a fence to a fence corner; thence South 55°52'37" West 190.85 feet along a fence to a fence corner; thence South 03°34'53" East 340.02 feet along fence to an angle point; thence continuing along said fence South 02°03'42" East 119.73 feet to the Point of Beginning.

Springville City Policy Outline-DRAFT

Public Infrastructure Districts

In an effort to provide for infrastructure needs within the City of Springville and provide the option for funding that minimizes the impact to residents of the community, the Springville City Council adopts the following policy statement regarding Public Infrastructure Districts (PID).

The Public Infrastructure District Act Title 17D Chapter 4, UCA grants cities the power to create Public Infrastructure Districts to finance public infrastructure for development and redevelopment. Under the provisions of the Public Infrastructure Act, Springville City has complete discretion in the creation of Public Infrastructure Districts and the adoption of a policy statement in no way requires the City to approve an application.

PIDs may utilize various methods of funding to finance the infrastructure improvements including mill levy, assessments and impact fees. It is the policy of Springville City that mill levy and assessments will not be considered as a financing mechanism for residential developments. Mill levies and assessments will only be considered as a funding mechanism for commercial developments.

Adoption of this policy allowing for mill levies or assessments to be utilized for commercial development does not require the city to allow a mill levy or assessment as a financing mechanism; all financing plans will be reviewed and considered in accordance with the final adopted review process which will be conducted for each separate application submitted.

Any proposed Public Infrastructure District will be considered in relation to the best interests of the City, determined in the sole legislative discretion of the City Council. Such interests include using the most appropriate financing mechanism for the type and magnitude of the public improvements to be financed and the appropriate governance structure of the District. If through the review process, a Public Infrastructure District is determined to be the most appropriate mechanism for financing public infrastructure required to serve the District, the process, and the requirements provided herein apply.

Absent unusual circumstances, the Council is unlikely to consider a PID for purely residential developments

Proposals for PID's to support residential development will be considered only if developers comply with the provisions of the City's Moderate Income Housing Plan which requires dedication of moderate-income units.

Springville City Policy OUTLINE DRAFT: Public Infrastructure Districts

Definitions:

Board: Board of Trustees of the Public Infrastructure District-appointed by the **Creating Entity**

Creating Entity: Municipality that approves the creation of a Public Infrastructure District and establishes criteria through the adoption of **Public Infrastructure District Policy**.

District Applicant: Person proposing the creation of a PID (typically the property owner/developer)

Governing document: the governing document establishes a purpose for the PID, typically limited in scope, and establishes financial constraints under which the PID can finance the established purposes e.g., infrastructure.

Public Infrastructure District Policy Statement

- Process for applying and fees to be paid
- Decision making criteria established by the Creating Entity (Municipality)
- Governing Document Requirements

I. Process and Fees

A. Petition and Letter of Intent to form a Public Infrastructure District-Submitted by the applicant

An applicant with a vested development application within the proposed District shall submit to the Community Development Department

- (a) a petition meeting the requirements outlined in Utah Code Title 17B, Chapter 4¹;
- (b) a letter of intent containing the following information in summary form; and
- (c) an initial deposit of **\$10,000**, and a commitment to renew the exhausted deposit, to assure the City is reimbursed for its internal and out-of-pocket expenses related to the petition. The petition and letter will be used by staff and any consultant the City determines is required to make a preliminary determination about the propriety of forming a District in the particular location, as proposed. A positive staff response to the Letter of Intent is an invitation to negotiate Governing Documents and an Operating Contract with staff/consultants, ultimately for Council review and consideration. The petition shall also be submitted concurrently with the City Attorney and City Recorder for certification required under Chapter 17B-4.

- 1) Description of the proposed District including size, location, area context, development history and proposed development.
- 2) Description and proposed schedule for completion, of all proposed private investment and improvements within the proposed description of the District.
- 3) Summary of needed infrastructure, services and facilities along with proposed infrastructure to be provided by the PID, estimated cost for improvements, description of

¹ This policy statement will be suspended for further evaluation and possible revision upon each revision to the laws applicable to Public Infrastructure Districts.

Springville City Policy **OUTLINE DRAFT: Public Infrastructure Districts**

construction phasing, sample financing plan that outlines possible financing source and use of funds.

- 4) Proposed timeline for District creation
- 5) Acknowledgement that the consent of property owners/registered voters must be obtained in accordance with provisions of **Utah Code Title 17D Chapter 4 Public Infrastructure District Act**
- 6) Conflict of Interest Disclosure
- 7) Signed Letters of Engagement

B. Review Process

- 1) Creating Entity (Municipality) establishes a **District Advisory Committee (DAC)** to advise Mayor, City Council and other pertinent departments/staff on issues related to the proposed District. DAC includes City Administrator, Community Development, Finance, City Attorney, Public Works and others as TBD as needed.
- 2) **DAC** will review Letter of Intent and determine if the applicant should move forward with drafting Governing Documents to be submitted. Direction to move forward with drafting of Governing Documents **DOES NOT ASSURE APPROVAL OF GOVERNING DOCUMENTS OR ESTABLISHMENT OF PID**

C. Governing Document

- 1) Applicant submits a draft Governing Document to the City
- 2) DAC reviews for compliance with criteria and requirements
- 3) Final Governing Document will be forward to the City Council and acted upon in accordance with standard procedures

D. Fees

- 1) All required fees must be paid in full before any action will be taken by the City
- 2) Fees should be established beforehand and made known to the applicant
- 3) Applicant is responsible to pay reasonable costs related to the review that exceed the application fee. These fees may include consultant and/or legal fees incurred in the process of reviewing the Draft Governing Document, fees related to bond issues and other services.

II. Criteria for Evaluation

A. Public Benefit-In exchange for the benefits provided to the applicant if the PID is approved, the applicant is expected to provide a benefit to the City that is consistent with the City's policy and goals. Items to be considered when determining public benefit may include:

- 1) Conformity with the City's master planning efforts including the General Plan, Transportation Plan, Master Road Plan, Parks and Trails Master Plan and/or small area or community plans that may be impacted by the PID.
- 2) Residential Developments must demonstrate compliance with the City's Moderate Income Housing Plan (amended 9/20/2022). The Moderate-Income Housing Plan requires the

Springville City Policy OUTLINE DRAFT: Public Infrastructure Districts

developer to dedicate an agreed upon number of units for moderate-income housing within the boundaries of the proposed district.

- 3) Provisions of and contributions to regional infrastructure
- 4) Contributions to or promotion of sustainable design including multimodal transportation, water conserving landscape design, development phasing, etc.
- 5) Mixed-use development that includes a differing housing type, employment opportunities, retail services and civic amenities.
- 6) Revenue generation through various sales and use taxes.

B. Evaluation Criteria

- 1) PID boundaries should not overlap with other existing or proposed PID's
- 2) Financing plan-Financing plans that propose the use of a mill levy will be evaluated with higher scrutiny to avoid passing higher property tax assessments to secondary owners. Financing plan may include revenue from the following:
 - a. Impact fees
 - b. Mill Levy
 - c. Assessments
 - d. Pioneering Agreements
 - e. TIF
- 3) Demonstrated public benefit resulting from the creation of the District that would be greater than what would be required as part of the standard development process.

C. Evaluation of Applicant- the City should set criteria relating to the applicant and the development, such as:

- 1) Historical performance
- 2) Proposed finance plan
- 3) Conformity to General Plan
- 4) Overall benefit from the proposed finance plan

III. Governing Documents

A. District Description

- 1) Size, location, etc.
- 2) Description of public benefit
- 3) Proposed development including distribution of land uses, densities and phasing
- 4) Itemization and description of needed infrastructure
- 5) Estimated construction costs of infrastructure
- 6) General description of construction phasing
- 7) Financial Plan to include:
 - a. Pro forma financial overview (total cost/revenue)
 - b. Proposed finance plan
 - c. Anticipated max mill levy, assessments or impact fees required to meet debt service

Springville City Policy OUTLINE DRAFT: Public Infrastructure Districts

- d. Analysis and comparison of proposed mill levies in relationship to assessment from other taxing entities in the boundaries of the proposed PID and to other PIDs in the area.
- e. Proposed operating budget for a specified amount of time
- f. Other forms of public financing being sought
- 8) Description of ownership (Creating Entity) and provision for ongoing O/M
- 9) Proposed process for dividing, including or excluding properties of the PID
- 10) Proposed governance plan

B. Requirements and Expectations

- 1) Planned ownership of improvements, including any relationship with an existing district
- 2) Debt issued for which a tax is pledged will meet the statutory requirements
- 3) Land, easements or improvements will be conveyed to the Creating Entity (Municipality) at no cost to the Creating Entity (Municipality).
- 4) Design and Inspections standards of any public infrastructure in the PID shall be subject to standards and inspection requirements of the Creating Entity (Municipality)
- 5) Any asset (land, funds, infrastructure. Etc.) shall not be pledged as security by the PID
- 6) The District will be subject to all zoning, subdivision, building codes and other applicable ordinances and resolutions of the Creating Entity (Municipality).
- 7) The District shall pay all fees and expenses
- 8) Governing Documents shall require that any assessments imposed by a District shall be managed, billed, and collected by a third party, competent in such management to ensure proper management and timely collection.
- 9) The District may not double tax (mill levy, assessment, impact fee or any combination) the end user for the cost of the improvements.

C. Disclosure and Reporting Requirements

- 1) Notice with the County Recorder with 30 days of formation
 - a. Description of the boundaries, governing documents on file with City, statement disclosing that an additional property tax may be levied to finance infrastructure, maximum mill levy.
- 2) Disclosure required to initial residential homeowners, renters, commercial property owners/tenants.
- 3) City may require a specific statement or disclosure language to be used along with proof of end user acknowledgement
- 4) Property owners within the District notified of the existence of the district and of the scheduled meeting of the Board of the District and when those meeting must be held along with noticing requirements.
- 5) Annual reporting to the Creating Entity (municipality) by the District
 - a. Budget
 - b. Audited financial statements, statement of current outstanding debt, total debt authorized and planned debt issuance

Springville City Policy OUTLINE DRAFT: Public Infrastructure Districts

- c. Names and terms of the Board members and progress of transition to an elected board, contact information
 - d. Rules and Regulations of the District
 - e. List of any interlocal agreements and contract for services or construction to be provided on request
- 6) Significant Changes to Governing Document that require approval by the Creating Entity (Municipality) before taking effect.
 - a. Exclusion/inclusion of property done outside of the process of the Governing Document.
 - b. Change in the max mill levy
 - c. Consolidation with another district
 - d. Change in dissolution date

DRAFT

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON
TUESDAY, OCTOBER 11, 2022, AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET,
SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Liz Crandall
Craig Jensen
Jason Miller
Mike Snelson
Chris Sorensen

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, City Recorder Kim Crane, and Deputy Recorder Jennifer Grigg, Community Development Director Josh Yost, Public Works Director Brad Stapley, Administration Director Patrick Monney, Golf Pro Craig Norman, Police Chief Lance Haight, Library Director Dan Mickelson, Teen Librarian Kim Christiansen, Power Director Shawn Black, and Parks and Recreation Director Stacey Child.

Absent: Assistant City Administrator/Finance Director Bruce Riddle, and Museum of Art Director Dr. Rita Wright.

CALL TO ORDER

Mayor Packard welcomed everyone and called the meeting to order at 5:33 p.m.

COUNCIL BUSINESS

1. Calendar

- Oct 18 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Oct 31 - Chamber of Commerce Safe Halloween (Monday) 3:00 p.m.-5:30 p.m.
- Nov 01 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Nov 06 - Daylight Savings Ends

Mayor Packard asked for comment on the calendar. It was noted that the Farmer's Market ends the week before Halloween.

2. MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

a) Community Board Update

Councilmember Crandall reported on the Community Board that is studying the existing general plan. Mayor Packard said each member presents a section of the general plan and asked about the consultant. Director Yost said the scope and RFP are ready, but staff is at capacity. He listed concurrent projects. Mayor Packard said the board is engaged and suggested aiming for January 1, 2023.

b) Public Safety

Chief Haight conveyed the thanks of the officers for the support of the City Council for the Public Safety Department. He reported that the officers are busy and invited the Council to participate in ride-alongs. Councilmember Miller asked about the license plate reader contract. Chief Haight said Springville

Public Safety policy limits use of the equipment to stolen vehicles, serious crimes, and warrants. He continued by stating staff is training on the software, but the cameras are not installed yet. He is focused on DUI arrests. The UHP provides breathalyzers. Chief Haight said sometimes officers work extra hard and get extra hours from UHP for a DUI shift which is great for safety and the department budget. Councilmember Jensen said activity is higher in all categories because the department is fully staffed. Chief Haight said the department has five officers on each team for the first time in a long time. Councilmember Sorensen asked about self-initiated calls. Mayor Packard asked about repeat offenders. Attorney Penrod explained the recidivism rate and certain cases notching up to the county attorney's office. Administrator Fitzgerald invited the mayor to a ride-along.

Chief Haight continued to report additional statistics and said officers are focusing on school zones. Councilmember Snelson clarified that 400 South and 200 East which is a traffic light, has a crossing guard, but no speed zone. Chief Haight concluded by stating the Police Department is fully staffed. Mayor Packard asked if there is historical data from 10 years ago. Administrator Fitzgerald said Springville City is below the state average, but above the Utah County average because of DUI proactive activity. Councilmember Sorensen said readers will take that statistic and think Springville has a real problem with DUI. He continued by asking about altercations. Chief Haight said people generally listen to the officers who use de-escalation. Administrator Fitzgerald reported on a drive-along he participated in where officers handled scary situations very professionally. Councilmember Sorensen reported how professional officers are in his experience.

c) Library

Director Mickelson and Kim Christensen reported on the whys and measures at the library. Councilmember Snelson asked about department goals. Director Mickelson said the quarterly reports measure internal goals. He reported the state library created a report card with per capita benchmarks for libraries called the Quality Library Designation and Springville scored high and is praised because of well-rounded service. Kim said the displays are intuitive and the library has interactive spaces and beautiful views. 79% of residents have library cards. 65% is the national average. 81% of residents visit at least once a year. She continued by stating the staff signs up residents for library cards at the farmer's market and on back-to-school nights. Mayor Packard complimented library staff stating the library is stunning and our community is engaged and wants to be involved. Director Stapley suggested Councilmember Snelson teach a photography class. Director Mickelson continued to a discussion of digital media circulation by stating audiobooks are more popular than e-books and account for 24% of our circulation. The challenge is the cost and circulation add to the cost of each book.

d) Finance postponed

e) Community Development postponed

Councilmember Snelson asked Administrator Fitzgerald to contact the scooter company about clutter. Administrator Fitzgerald showed the dashboard with crime data. Councilmember Jensen reported on the Utah League of Cities and Towns and discussed government regulations and programs to deal with the affordable housing gap. Administrator Fitzgerald said the continual change in code at the state level is apparent with no local zoning/planning commission which would serve closest to the people. Attorney Penrod wondered about regional planners instead of city planners. Councilmember Jensen said the state is growing and should not let special interest manage development on either side. Administrator Fitzgerald said the state committee meetings on development and city communities are positive.

Councilmember Miller asked about the meeting this morning. Mayor Packard said the consensus from the meeting is that Springville is not a problem and is progressive and ought to be a model. He

continued by saying good development boils down to leadership leverage at the state level and the law of economics. State Representative Norm Thurston understands that economics and the market will settle themselves out. Mayor Packard said to give it a year or two to settle instead of slamming on everything. He agreed that our community should control what our city looks like and he said that State Representative Stephen Whyte is the tip of the spear, and he has developed a good repour with him. Councilmember Miller asked about utility rates because his bill is over \$400 bucks. He suggested Director Black get on Facebook and respond. Mayor Packard said to refer to the podcast on solar and stated what is financially good for people is good for us all. Director Black suggested residents give him a call before buying solar. Councilmember Miller wondered about the disposal of solar panels.

ADJOURNMENT

COUNCILMEMBER SNELSON MOVED TO ADJOURN THE WORK/STUDY MEETING AT 6:42 P.M. COUNCILMEMBER MILLER SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by UCA 52-4-205.

There was none.

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, October 11, 2022

I, Jennifer Grigg, do hereby certify that I am the duly appointed, qualified, and acting Deputy Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, October 11, 2022.

DATE APPROVED: _____

Jennifer Grigg
Deputy Recorder



MINUTES
Springville City Council Work/Study Meeting - NOVEMBER 08, 2022

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON
TUESDAY, NOVEMBER 08, 2022 AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET,
SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Liz Crandall
Craig Jensen Excused
Jason Miller Arrived at 5:40 p.m.
Mike Snelson
Chris Sorensen

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Administrative Services Director Patrick Monney, Golf Pro Craig Norman, Library Director Dan Mickelson, Parks and Facilities Superintendent Dave Ashton, Public Safety Director Lance Haight, and Public Works Director Brad Stapley.

CALL TO ORDER - Mayor Packard welcomed everyone and called the Work/Study meeting to order at 5:33 p.m.

COUNCIL BUSINESS

1. Calendar

- Nov 15 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Nov 24-25 - Thanksgiving Holiday Observed (City Offices Closed Thursday and Friday)
- Dec 06 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

Mayor Packard asked if there were any questions or additions to the calendar. He reminded the council of the work meeting scheduled for November 28, 2022, at 4:00 p.m.

2. **MAYOR PACKARD, COUNCIL, AND ADMINISTRATIVE REPORTS**

a) **P.A.R. Board Update - Councilmember Snelson and Councilmember Sorensen**

Councilmember Snelson reported there has been a good turnout to the PAR Board meetings. Councilmember Sorensen stated the board received information on park priorities, and many board members visited all parks within the city individually.

Mayor Packard questioned how a board could be integrated into the budget process. Administrator Fitzgerald explained Directors would be getting their primary five-year capital plans to the Boards and input could be given at that time.

b) Parts and Recreation

Dave Ashton, Facilities and Parks Superintendent reported on the Cherry Ridge Bike Park design. He explained plans are about 70% complete. The park will be for all ages and there are plans to connect trails along the Bonneville Shoreline Trail. Director Stapley noted the water tank was covered.

Councilmember Crandall asked if bikes and walking will be on the same trail. Councilmember Snelson addressed the right-of-way protocol on trails.

Dave mentioned there would be trees transplanted from the Arts Park to the Bike Park and would give neighbors some privacy. He reported on the canyon skills trails and explained there would be another entrance north of the park to give another access and parking will be used for both the trailhead and park use.

Mayor Packard gave the floor to resident Brett Nelson he asked about the parking he said the park is nice and will be first class. He was concerned about the number of parking stalls needed.

Administrator Fitzgerald said the dirt lot above Bartholomew Park will be completed to help with parking for the trails. Councilmember Snelson added there may be some parking at the Jr. High for use with an Interlocal Agreement with the school district.

Mayor asked to be sensitive to the neighbors and think about what parking is needed and how it could be addressed.

Councilmember Snelson and Mayor Packard met prior with neighbors in the area of the Bike Park and Chad Hall has been the liaison for the neighbors. Mayor Packard asked to have Chad involved in the discussions on the Bike Park so that updates could be given to the neighbors. He believes it will be a nice small biking facility for the community. He went on to review some of the requests and questions from the residents. Fencing was being discussed and there will be no structure on top of the water tank.

Councilmember Sorensen expressed that because of parking the park should stay as a bike park and no other amenities added. It was mentioned parking permits were being discussed if needed. Enforcement would be the same as in other city parks. There is a noise ordinance within the city and it would apply to the park. There was a question about having more grass in the park and that seemed to have changed. Dave reported there was no plan for anything other than the natural grasses other than some grass in the pavilion area.

Councilmember Sorensen stated the residents seemed split on if they wanted a fence or not. Councilmember Snelson expressed more discussions will need to be had.

Dave explained they have had some clay dirt brought in and are cutting in the trails, once it is done it will be very nice. He then went on to give an update on Westfield Central Park. Three areas of the park have been set aside, a grass area, a playground, and swings. They are working to accommodate the requests of the neighbors for a set of playground equipment however the equipment is very costly, over the last two years playgrounds have increased 35% in cost and continue to rise, and they would like to make decisions soon. Attorney Penrod stated they have been working with the neighbors to meet the inflation cost which could be approximately \$450,000 and is within the budget. Come December the cost is expected to go up, now they are locked in on a price and will need to confirm by December 01, 2022.

Council asked for an update on November 15, 2022.

Dave reported a grant for \$20,000 had been received for the Carnegie Library restrooms. He noted it was not included in the budget and they will need to let the state know if the city will accept the grant. He explained it was a none matching grant and would cover the cost.

Councilmember Sorensen asked if there had been some progress on the Dry Creek Trail. Dave explained they have just started with a consultant.

88 c) **Golf Course**

89 Craig Norman, Golf Pro reported to the Council that Jay Geise was just awarded the 2022
90 Grounds Keeper of the Year. Jay reported on the new irrigation system and explained what a challenge
91 it had been this year with all of the construction. He explained there have been water savings since it has
92 been completed and by next summer they will be able to collect more data.

93 Craig reported on the weather and water affecting the course. Revenue has been down compared
94 to last year. The construction of the irrigation system took a month longer than expected and was not
95 included in the budget. He explained next year will be aggressively budgeted. He reviewed the projected
96 revenues and expressed there have been challenges finding personnel to work. The driving range project
97 should be started soon, if not it will have to wait for spring.

98 d) **Museum of Art**

99 No Report

100 e) **Legal**

101 Mayor asked for the sake of time to postpone the presentation.

102 **CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION**

103 *The Springville City Council may temporarily recess the meeting and convene in a closed session as
104 provided by UCA 52-4-205.*

105 **Motion: Councilmember Snelson moved** to go into a closed session to discuss property and close the
106 work meeting at 6:43 p.m. **Councilmember Sorensen seconded** the motion. **Roll Call Vote: Voting Aye:**
107 Councilmember Crandall, Councilmember Miller, Councilmember Snelson, and Councilmember
108 Sorensen. Councilmember Jensen excused. The motion **Passed unanimously, 4-0, and 1 absent**

109 *This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, November 08,
110 2022.*

111 *I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County,
112 State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday,
113 November 08, 2022.*

114 DATE APPROVED: _____

115 _____
116 Kim Crane
117 City Recorder



MINUTES
Springville City Council Work/Study Meeting - NOVEMBER 15, 2022

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON
TUESDAY, NOVEMBER 15, 2022 AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET,
SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Liz Crandall Excused
Craig Jensen
Jason Miller
Mike Snelson
Chris Sorensen

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Administrative Services Director Patrick Monney, Library Director Dan Mickelson, Museum of Art Director Rita Wright, Parks and Recreation Director Stacey Child, Public Safety Director Lance Haight, Public Works Director Brad Stapley, Assistant Public Works Director Jake Nostrom and Water Superintendent Shawn Barker.

CALL TO ORDER - Mayor Packard welcomed everyone and called the Work/Study meeting to order at 5:30 p.m.

COUNCIL BUSINESS

1. Calendar

- Nov 24-25 - Thanksgiving Holiday Observed (City Offices Closed Thursday and Friday)
- Nov 28 - Work/Study Meeting 4:00 p.m. in the Multi-Purpose Room
- Dec 06 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Dec 13 - Work/Study Meeting 5:30 p.m.

Mayor Packard asked if there were any questions or additions to the calendar. There was none.

2. DISCUSSION ON THIS EVENING'S REGULAR MEETING AGENDA ITEMS

- a) Invocation - Councilmember Jensen
- b) Pledge of Allegiance - Councilmember Sorensen
- c) Consent Agenda
 1. Approval of the minutes for the November 01, 2022 work-study and regular meetings.
 2. Approval of a Resolution and Agreement with Wasatch Evergreens for tree transplanting - Stacey Child, Parks, and Recreation Director

40 Mayor Packard asked if there was any discussion on tonight's consent agenda. Director Child
said Wasatch Evergreens was expected to start in January transplanting trees from the Arts Park. Staff
42 will be meeting with Springville High School about the rodeo bleacher dismantling.

44 **DISCUSSIONS/PRESENTATIONS**

46 **a) Water Conservation Plan - Brad Stapley, Public Works Director**

46 Director Stapley provided information on the water conservation plan and explained it would need
to be renewed every five years and is due this year in December. The purpose of the plan is to assess
48 the water conservation alternatives and set reasonable goals to conserve water. He explained the
different regions and their goals. While pressurized irrigation was started in 2019 in the Westfield's area.

50 Mayor Packard pointed out we think we have excess water, but it depends on how the city is
buildout and how much water is consumed.

52 Stapley reviewed the current city GPCD (gallons per capita) or average daily water usage, the city
is within the acceptable water loss percentages. He reviewed tiered water rates regarding culinary and
54 pressurized irrigation. The plan requests best management practices. Springville currently meters
pressurized irrigation and is now a state requirement.

56 Stapley discussed with the council the CUWCD (Central Water Conservancy District) water
efficiency standards regarding landscaping requirements, lawns, planting beds, and irrigation equipment.

58 Director Yost reported CUWCD standards have been opposed, however, rebate programs from
local and state entities would be available if cities do not adopt the plan. He reviewed the different
60 requirements for park strips and what citizens can do with existing park strips.

62 Councilmember Jensen expressed that because we live in a dry area, if it is all black top and
cement it will affect the water and the trees and he appreciated Springville being a Tree City.

64 Mayor Packard conveyed the importance of being proactive in the environment we live in and
being careful and conservative.

66 Councilmember Jensen asked about effluent water being counted in the goal number. Stapley
said currently the city does not use effluent water and it would be beneficial to look into it for landscaping.

68 Stapley explained when it is brought back to the council in December a recommended goal for
GPCD will be presented. He recommended 179 GPCD. Councilmember Jensen and Sorensen voiced
concern it may not be attainable in the time frame required. Stapley said they would review and bring it
70 back to the council.

72 **b) Lakeside Landing Project Update - Josh Yost, Community Development**

72 Director Yost presented an update on the Lakeside Landing Development. He explained the
Davies project Phase 1 was being reviewed and consisted of residential and commercial. Thrive
74 Development was in the civil design process also consisting of residential and commercial. LGI Homes
are in the civil design process and David Weekly Homes was in concept design.

76 Councilmember Snelson asked about the small commercial. Yost replied it would be determined
78 by zoning requirements.

80 Councilmember Sorensen asked when the transfer station would vacate. Yost explained the
Transfer Station was expected to be out in the spring of 2024. Councilmember Sorensen was concerned
about development and occupancy occurring while the Transfer Station was still operating at the site. He
82 would also like to have the name Main Street in the plan changed because there is only one Main Street
in Springville.

84 Further discussion was had about density. Yost and Fitzgerald explained in the first phase they
would be below the maximum allowable units. In the future phases, they may expand. Fitzgerald stated

the plan would be submitted to the Planning Commission and then to the City Council for review and approval. He said parking is likely to be an issue.

MAYOR PACKARD, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked for any comments. Fitzgerald reported the Allen's block developer has submitted a site plan and application.

Director Child provided information on playgrounds for the Westfield Central Park. She said discussions were had with the Westfields community on their playground requests. She expressed they could revisit the equipment and go to a simpler playground. Inflation has affected the price of playgrounds and they continue to increase. Funding by impact fees, fees in lieu of for park property as well as other amenities was removed so there would be funding for the park.

CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the meeting and convene in a closed session as provided by UCA 52-4-205.

There was none.

ADJOURN

Motion: Councilmember Sorensen moved to adjourn the work/study meeting at 6:46 p.m. Councilmember Snelson seconded the motion. Vote: Voting Aye: Councilmember Jensen, Councilmember Miller, Councilmember Snelson, and Councilmember Sorensen. Councilmember Crandall was absent. The motion **Passed unanimously 4-0 with 1 absent.**

This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, November 15, 2022.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, November 15, 2022.

DATE APPROVED: _____

Kim Crane
City Recorder

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, NOVEMBER 15, 2022, AT 7:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Liz Crandall Excused
Craig Jensen
Jason Miller
Mike Snelson
Chris Sorensen

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Administrative Services Director Patrick Monney, Library Director Dan Mickelson, Museum of Art Director Rita Wright, Parks and Recreation Director Stacey Child, Public Safety Director Lance Haight, and Public Works Director Brad Stapley.

CALL TO ORDER

Mayor Packard called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE

Councilmember Jensen offered the invocation, and Councilmember Sorensen led the Pledge of Allegiance.

APPROVAL OF THE MEETING'S AGENDA

Motion: Councilmember Snelson moved to approve the agenda as written. **Councilmember Jensen seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Miller, Councilmember Snelson, and Councilmember Sorensen. Councilmember Crandall was absent. The motion **Passed unanimously 4-0 with 1 absent.**

MAYORS COMMENTS

Mayor Packard welcomed the Council, staff, and those in attendance. He welcomed students in the audience in attendance for a school project.

PUBLIC COMMENT

Mayor Packard introduced the Public Comment section of the agenda. He asked if there were any written requests to speak submitted.

Rebecca Osborne invited the Mayor and Council to participate in the Tabitha's Way Food Pantry, and Christmas Basket Giveaway, and help hand out baskets. She said it would be Saturday, December

17, 2022, from 8:30 a.m. to 11:00 a.m. at 45 East 100 North, Spanish Fork. She said as inflation has increased more families are in need and she thanked the Springville community for all they do.

Janice Reeb is a resident of Hobbie Creek Canyon and has a commercial building in Springville. She expressed that recently individuals in Hobbie Creek Canyon questioned the tax required to participate in Springville amenities. There are many paying a lot of money to the Nebo School District. She compared her Hobbie Creek taxes and Springville taxes. She requested the council considers the indirect taxes that come into the community to be a way to allow Hobbie Creek residents access to city amenities. Due to time, she would like to discuss water at another time.

CONSENT AGENDA

1. Approval of the minutes for the November 01, 2022 work-study and regular meetings.
2. Approval of a Resolution and Agreement with Wasatch Evergreens for tree transplanting - Stacey Child, Parks, and Recreation Director

Motion: Councilmember Jensen moved to approve the consent agenda as written. Councilmember Miller seconded the motion. Roll Call Vote, Voting Yes: Councilmember Jensen, Councilmember Miller, Councilmember Snelson, and Councilmember Sorensen. Councilmember Crandall was absent. The motion **Passed unanimously 4-0 with 1 absent. Resolution #2022-46 Approved**

REGULAR AGENDA

3. **Consideration of a Resolution and agreement with Wavetronix - John Penrod, Assistant City Administrator/City Attorney**

Attorney Penrod reported Wavetronix is far ahead in constructing its Springville campus, at the approximate location of 550 North and 1750 West. Wavetronix has received site plan approval for Phase 1 of the development and has completed construction on its manufacturing building and is almost finished constructing its main office building.

One of the conditions of site plan approval is that Wavetronix is required to install the 1950 West Street improvements or enter into an agreement to install the improvements at a later date. One of the reasons staff has considered recommending that the 1950 West Street Improvements be installed at a later date is because the 1950 West Street improvements would not connect to another street at this time, and Wavetronix is working towards installing a pioneering road that will provide street access from 1750 West north of Hobbie Creek to the south end of the Wavetronix property.

The pioneering road has not yet been completed. The engineering department does not want 1950 West to be installed until the pioneering road is installed because no cars will drive on 1950 West, which will more than likely lead to 1950 West failing.

Attorney Penrod said the road will need curb, gutter, and sidewalk. Wavetronix is ready to pave the road, he noted nothing was connecting the road to the north. Postponing the requirement for the road will allow them to get a certificate of occupancy.

A representative from Wavetronix said they were appreciative of Springville for the help. The company is based in Springville and provides radar traffic control systems. Their system is designed to improve the safety of lighted intersections.

Motion: Councilmember Jensen moved to approve Resolution #2022-47 and an agreement with Wavetronix that addresses the timing and installation of site plan improvements and occupancy for Wavetronix's main building within its campus. Councilmember Snelson seconded the motion. Roll Call Vote, Voting Yes: Councilmember Jensen, Councilmember Miller, Councilmember Snelson, and Councilmember Sorensen. Councilmember Crandall was absent. The motion **Passed unanimously 4-0 with 1 absent. Resolution #2022-47 Approved**



90 **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

92 Mayor Packard asked if there were any comments.

94 **CLOSED SESSION, AND ADJOURNMENT IF NEEDED - TO BE ANNOUNCED IN MOTION**

96 *The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.*

98 **Motion: Councilmember Jensen moved** to go into a closed session at 7:33 p.m. for property and to adjourn
the regular meeting. **Councilmember Miller seconded** the motion. **Roll Call Vote: Voting Yes:**
100 Councilmember Jensen, Councilmember Miller, Councilmember Snelson, and Councilmember
Sorensen. Councilmember Crandall was absent. The motion **Passed unanimously 4-0 with 1 absent.**

106 *This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, November 15, 2022.*
108 *I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County,*
110 *State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday,*
November 15, 2022.

112 DATE APPROVED: _____

Kim Crane
City Recorder

Judge Eric S. Jewell was appointed to the Payson, Santaquin, Genola, and Goshen Justice Courts in August 2021. Judge Jewell graduated from Brigham Young University in 2006 with a B.S. in Economics. He then attended law school and earned a Juris Doctorate in 2009 from the Marshall-Wythe School of Law at the College of William & Mary in Williamsburg, Virginia. Following graduation, Judge Jewell was admitted to the Virginia Bar where he worked as a prosecutor in the Gloucester County Commonwealth's Attorney's Office. In 2012, he was admitted to the Utah Bar and accepted the position of Assistant City Attorney/Prosecutor in Payson where he served until his appointment to the bench.

RESOLUTION #2022-____

A RESOLUTION APPOINTING ERIC JEWELL AS THE SPRINGVILLE JUSTICE COURT JUDGE

WHEREAS, Springville City has a justice court to resolve criminal and civil matters within the City has authorized by State law;

WHEREAS, there is an opening for Justice Court Judge with the pending retirement of Judge Sherlynn Fenstermaker;

WHEREAS, Springville City with the assistance and oversight of the Utah Administrative Office of the Courts has gone through the state-mandated process to select a new Justice Court Judge; and

WHEREAS, after interviewing finalists for the position, Mayor Matt Packard recommends Eric Jewell to be the new Springville Justice Court Judge

NOW, THEREFORE, be it resolved by the City Council of Springville, Utah as follows:

Mayor Matt Packard's selection of Eric Jewell to be the Springville Justice Court Judge commencing in January, 2023 is hereby ratified.

END OF RESOLUTION.

PASSED AND APPROVED this 06th day of December, 2022.

Matt Packard, Mayor

ATTEST:

Kim Crane, City Recorder



STAFF REPORT

DATE: December 06, 2022
TO: Honorable Mayor and City Council
FROM: Kim Crane, City Recorder
SUBJECT: 2023 ANNUAL MEETING SCHEDULE

RECOMMENDED MOTION

Motion to APPROVE RESOLUTION NO _____ ADOPTING THE 2023 ANNUAL MEETING SCHEDULE FOR SPRINGVILLE CITY'S COUNCIL, AGENCIES, AUTHORITIES, BOARDS, COMMISSIONS, AND COMMITTEES AS ATTACHED IN EXHIBIT A

SUMMARY OF ISSUES/FOCUS OF ACTION

UCA 52-4-202 requires all public entities to adopt and publish an Annual Meeting Schedule if they hold regular meetings scheduled in advance over the course of a year. UCA 10-3-502 requires cities to hold regular monthly council meetings based on their population. Springville City is a third-class city (30,000 to 65,000 in population) required to hold at least one meeting per month.

Springville City Code 2-4-102 requires the City Council to hold regular meetings to be held on the first and third Tuesdays of each month, unless there is a holiday or election day. In 2023 the July 04th holiday falls on the first Tuesday council meeting. The Mayor may hold the meeting as scheduled, or cancel or reschedule the meeting so that at least one meeting is held per-month. Regular Work/Study meetings are also scheduled accordingly.

DISCUSSION

Please see the attached Exhibit A. All meetings will be held on their regular schedule, including Work/Study meetings. Special or Emergency Meetings may be held at the call of the Mayor or with the consent of two Council Members upon three hours' notice.

The Redevelopment Agency and Municipal Building Authority will hold regularly scheduled meetings to present and adopt their budgets in May and June. Other meetings may be held as necessary at the call of the Mayor and will be posted as required with 24 hours minimum notice.

Each of the other boards, commissions and committees have adopted their meetings as noted. They have anticipated holidays that fall on their regular meeting days and either cancelled or rescheduled their meetings accordingly. Please see the attached Exhibit A.

ALTERNATIVES

The Council may schedule, reschedule, or cancel meetings they wish as long as one meeting per month is held.

FISCAL IMPACT

None

ATTACHMENTS Proposed Resolution and Annual Meeting Schedule





Letter of Recommendation to City Council
Springville Board Name:
Community Board

Applicant:	Request:	Date of Meeting: November 29, 2022
Josh Yost Community Development Director	Approve the meeting schedule of the Springville City Community Board for the year 2023.	

Motion by:		Second by:	
RECOMMENDATION	☒	APPROVE	DISAPPROVE
OTHER:			
CONDITIONS OF APPROVAL: Springville City Community Board 2023 Meeting Schedule: January: 4 & 18 February: 1 & 15 March: 1 & 15 April: 5 & 19 May: 3 & 17 June: 7 & 21 July: 19 6:30 A.M. August: 2 & 16 September: 6 & 20 October: 4 & 18 November: 1 & 15 December: 6 5:30 P.M. Time: 5:30 P.M. FIRST WEDNESDAY & 6:30 A.M. THIRD WEDNESDAY Day: FIRST AND THIRD WEDNESDAY OF EACH MONTH Place: 110 South Main St. Multi-Purpose Room How Often: Bimonthly except as noted			

Voting Record:

Member Name	APPROVE	DENY	ABSTAIN
Cason Acor	X		
Todd Fischio	X		
Deborah Hall	X		
Mike Florence	X		
Scott Duncan	X		
Mariah Hurst	X		
Bryan Smith	X		
Kelly Norman			
Byran Korth	X		
David Cook			

Chair/Director Mariah Hurst	Date 11/29/2022
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Letter of Recommendation to City Council
 Springville Board Name:
DEVELOPMENT REVIEW COMMITTEE

Applicant:	Request:	Date of Meeting: N/A
Josh Yost Community Development Director	Approve the annual meeting schedule for the 2023 Development Review Committee.	

Motion by: By census of the committee	Second by: By census of the committee
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RECOMMENDATION	x	APPROVE	DISAPPROVE	OTHER:
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CONDITIONS OF APPROVAL:

2023 Annual Meeting Schedule of the Development Review Committee is as follows:

REGULAR MEETING	DATE
January.....	12 - 26
February.....	09
March.....	02 - 30
April.....	13 - 27
May.....	11 - 25
June.....	08 - 29
July.....	13 - 27
August.....	10 - 24
September.....	07 - 28
October.....	12 - 26
November.....	09 - 30
December.....	14 - 28

Meetings may be cancelled due to holidays or lack of agenda items. Regular meetings begin at 8:30 a.m.

Voting Record:

Member Name	APPROVE	DENY	ABSTAIN
Laura Thompson	X		
Josh Yost	X		



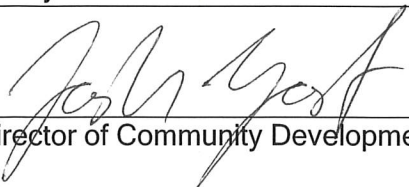
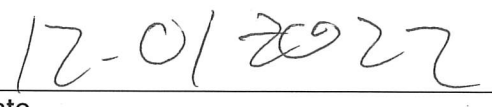
Letter of Recommendation to City Council
Springville Board Name:
LANDMARK PRESERVATION COMMISSION

Applicant:	Request:	Date of Meeting: N/A
Josh Yost Community Development Director	Approve the annual meeting schedule for the 2023 Landmark Preservation Commission.	

Motion by: By consensus of the board		Second by: By consensus of the board	
RECOMMENDATION	APPROVE	DISAPPROVE	OTHER:
CONDITIONS OF APPROVAL: The Landmarks Commission will meet on a quarterly basis, on the second Thursday of the month at 6:00 p.m., unless otherwise stated. • Thursday, January 12, 2023 • Thursday, April 13, 2023 • Thursday, July 13, 2023 • Thursday, October 12, 2023 Meetings will be held on the above dates only if there are agenda items			

Voting Record:

Member Name	APPROVE	DENY	ABSTAIN
Mariah Hurst	X		
Barbara Lee			
Craig Child	X		
Von Alleman	X		
Ellen Clyde	X		
Kristian Kallaker	X		
Nancy Calkins			

 Director of Community Development	 Date
--	--



Letter of Recommendation to City Council
Springville Board Name:
LIBRARY BOARD

Applicant:	Request:	Date of Meeting: <u>Nov. 10th, 2022</u>
Leticia Goodman Secretary	Approve the meeting schedule of the Springville City Library Board for the year 2023.	

Motion by: <u>Michael Johnson</u>	Second by: <u>Emily Flinders</u>		
RECOMMENDATION	APPROVE	DISAPPROVE	OTHER:

CONDITIONS OF APPROVAL:

Springville City Library Board 2023 Meeting Schedule:

April: January 12, 2023
 May: March 9, 2023
 June: May 11, 2023
 July: July 13, 2023
 August: September 14, 2023
 September: November 9, 2023
 October:
 November:
 December:

Time: thursday, 7pm
 Day:
 Place: Springville Library board room
 How Often: Monthly, Quarterly, other bi-monthly

Voting Record:

Member Name	APPROVE	DENY	ABSTAIN
Emily Flinders	<u>EF</u>		
Doug Hamilton	<u>DGH</u>		
Leticia Goodman Secretary	<u>LG</u>		
Michael Johnson President/Chair	<u>MJ</u>		
Amanda McClellan Vice President/Chair Elect	<u>AM</u>		
Cindy Sumsion	<u>CS</u>		
Amandine Loveland	<u>AL</u>		
McKay Strong	<u>MS</u>		
Kiana Henry	<u>KH</u>		

Chair/Director <u>Library Director</u>	Date: <u>11/10/22</u> <u>DM</u>
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Letter of Recommendation to City Council
Springville Board Name:
PARKS, ARTS, AND RECREATION BOARD

Applicant:	Request:	Date of Meeting:
Teresa Tipton/Randilyn Sperry Secretaries	Approve meeting schedule of the Springville City Parks, Arts, and Recreation Board for the year 2023.	

Motion by:	Second by:		
RECOMMENDATION	APPROVE	DISAPPROVE	OTHER:

CONDITIONS OF APPROVAL: Springville City Parks, Arts, and Recreation Board 2023 Meeting Schedule: January 24 February 28 March 28 April 25 May 23 June 27 July 25 August 22 September 26 October 24 November 28 ~~December 26~~ <i>No December Meeting</i>	Time: 5:45 p.m. Day: 4 th Tuesday Place: Civic Center Multi-Purpose Room How Often: Monthly
--	---

Voting Record:

Member Name	APPROVE	DENY	ABSTAIN
Jeremy Barker	✓		
Jim Brooks	✓		
Patrice Bolen	✓		
Sydney Condie	✓		
Polly Dunn	✓		
Shane Lamb	✓		
~~Kate Henderson~~ <i>absent</i>			
~~Kimberly Stinson~~ <i>absent</i>			
Cindy Sweat	✓		
Lee Taylor	✓		
Ximena Bishop	✓		
Kurt Boucher	✓		
Dean Duncan	✓		
Doug Holm	✓		
Logan Millsap	✓		
~~Adam Provance~~ <i>absent</i>			
Trevor Weight	✓		
Chair/Director	Date		

Stacey Child

11/16/2022



Letter of Recommendation to City Council
Springville Board Name:
Planning Commission

Applicant: Josh Yost Community Development Director	Request: Approve the meeting schedule of the Springville City Planning Commission for the year 2023.	Date of Meeting: November 29, 2022
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Motion by:	Second by:		
RECOMMENDATION	APPROVE	DISAPPROVE	OTHER:
CONDITIONS OF APPROVAL: Springville City Planning Commission 2023 Meeting Schedule: January 10, 24 February 28 March 14, 28 April: 11, 25 May: 9, 23 June: 13, 27 July: 11, 25 August: 8, 22 September: 12, 26 October: 10, 24 November: 14, 28 December: 12 Time: 7:00 pm Day: Tuesday Place: Civic Center City Council Chambers How Often: Bi-Monthly Meetings may be cancelled due to holidays or lack of agenda items.			

Voting Record:

Member Name	APPROVE	DENY	ABSTAIN
Karen Ellingson	X		
Michael Farrer	X		
Kay Heaps			
Rod Parker			
Brett Nelson	X		
Genevieve Baker	X		
Ann Anderson	X		

Chair/Director	Date
Josh Yost	11/29/2022



Letter of Recommendation to City Council
Springville Board Name:
UTILITY BOARD

Applicant:	Request:	Date of Meeting: November 9, 2022
Kami Ashby / Rachel Orme Secretary / Secretary	Approve meeting schedule of the Springville City Utility Board for the year 2023.	

Motion by:	Second by:
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RECOMMENDATION	☒ APPROVE	☐ DISAPPROVE	☐ OTHER:
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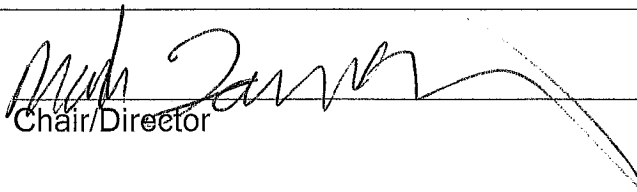
CONDITIONS OF APPROVAL:

Springville City Utility Board 2023 Meeting Schedule:
January 11, 2023
February 8, 2023
March 8, 2023
April 12, 2023
May 10, 2023
June 14, 2023
July 12, 2023
August 9, 2023
September 13, 2023
October 11, 2023
November 8, 2023
December 13, 2023

Time: 6:30 a.m.
Day: Second Wednesday of the Month
Place: Springville Electric Operation Center, 777 North 425 West, Springville, Utah
How Often: Monthly, Quarterly, other _____

Voting Record:

Member Name	APPROVE	DENY	ABSTAIN
Travis Ball	<i>TB</i>		
Bryan Boshell	<i>B.B.</i>		
Nile Hatch	<i>NH</i>		
Rollin H. Hotchkiss			
Mark Lamoreaux	<i>ML</i>		
Clair Anderson			
Kenny Condie	<i>Kc</i>		
Calvin Crandall	<i>CC</i>		
Kellen Hyer	<i>Kes</i>		
Carl Burrows	<i>CB</i>		


Chair/Director

11/9/2022
Date

RESOLUTION #2022-XX

**A RESOLUTION OF THE CITY COUNCIL OF SPRINGVILLE CITY, UTAH
ADOPTING A MEETING SCHEDULE FOR THE CALENDAR YEAR 2023**

WHEREAS, The Utah State Legislature has declared that cities of the third, fourth or fifth class shall hold council meetings at least once a month in the Utah State Code Section 10-3-502

WHEREAS, Springville City has reached the classification of a third-class city by attaining a population between 30,000 and 65,000 as defined in the Utah State Code Section 10-2-301

WHEREAS, The Springville City Code Section 2-4-102 requires regular meetings of the City Council to be held on the first and third Tuesdays of each month, except these meetings may be held as scheduled, cancelled, or rescheduled as directed by the mayor due to holidays or election days. In no case shall any less than one meeting per month be held in accordance with Utah State Code Section 10-3-502.

WHEREAS, The Utah State Legislature, in Utah State Code Section 52-4-202, has further required public bodies which hold regular meetings scheduled in advance over the course of a year to give public notice of the annual meeting schedule, and to include the date, time and place of such meetings.

NOW THEREFORE, BE IT RESOLVED by the City Council of Springville City, Utah, on this 06th day of December, 2022, to adopt the attached meeting schedule ("Exhibit A") as the official City Council, Agencies, Authorities, Boards, Commissions, and Committees meeting schedules for the calendar year 2023;

AND FURTHERMORE, RESOLVE to authorize its publication and posting according to Utah State Code Section 52-4-202.

APPROVED and ADOPTED by the City Council of Springville, Utah, this 06th day of December, 2022.

Matt Packard, Mayor

ATTEST:

Kim Crane, City Recorder

EXHIBIT A

2023 Springville City Meeting Schedule



ANNUAL MEETING SCHEDULE FOR 2023

ANNUAL MEETING SCHEDULE OF THE SPRINGVILLE CITY COUNCIL

PUBLIC NOTICE is hereby given that the 2023 Annual Meeting Schedule of the City Council of Springville, Utah is as follows:

REGULAR MEETING	DATE
January.....	03 - 10 - 17
February.....	07 - 14 - 21
March.....	07 - 14 - 21
April.....	04 - 11 - 18
May.....	02 - 09 - 16
June.....	06 - 13 - 20
July.....	04 - 11 - 18
August.....	01 - 08 - 15
September.....	05 - 12 - 19
October.....	03 - 10 - 17
November.....	07 - 14 - 21
December.....	05 - 12 - 19

Regular meetings of the City Council are held in the Council Chambers of the Civic Center Building, 110 South Main Street, Springville, Utah commencing at 7:00 p.m. on the first and third Tuesday of each month. Work meetings begin at 5:30 p.m. in the Multipurpose Room and are held on the first and third Tuesday of each month. The second Tuesday is scheduled as the Directors' Meeting and begins at 5:30 p.m. in the Multipurpose Room. Call the City Offices at 801-489-2700 or check www.springville.org for more information.

ANNUAL MEETING SCHEDULE OF THE MUNICIPAL BUILDING AUTHORITY

PUBLIC NOTICE is hereby given that the 2023 Annual Meeting Schedule for the Municipal Building Authority of Springville, Utah is as follows:

REGULAR MEETING	DATE
May.....	02
June.....	20

Regular meetings begin at 6:40 p.m. and convene in the Civic Center Council Chambers, 110 South Main Street. Other meetings may be held as necessary at the call of the chairman and will be posted as required with a minimum of 24-hours' notice. Call the City Offices at 801-489-2700 or check www.springville.org for more information.

ANNUAL MEETING SCHEDULE OF THE REDEVELOPMENT AGENCY

PUBLIC NOTICE is hereby given that the 2023 Annual Meeting Schedule for the Redevelopment Agency of Springville, Utah is as follows:

REGULAR MEETING	DATE
May.....	02
June.....	20

Regular meetings begin at 6:50 p.m. and convene in the Civic Center Council Chambers, 110 South Main Street. Other meetings may be held as necessary at the call of the chairman and will be posted as required with a minimum of 24-hours' notice. Call the City Offices at 801-489-2700 or check www.springville.org for more information.

ANNUAL MEETING SCHEDULE OF THE PLANNING COMMISSION

PUBLIC NOTICE is hereby given that the 2023 Annual Meeting Schedule of the Planning Commission is as follows:

REGULAR MEETING	DATE
January.....	10 - 24
February.....	28
March.....	14 - 28
April.....	11 - 25
May.....	09 - 23
June.....	13 - 27
July.....	11 - 25
August.....	08 - 22
September.....	12 - 26
October.....	10 - 24
November.....	14 - 28
December.....	12

Meetings may be canceled due to holidays or lack of agenda items. Regular meetings begin at 7:00 p.m. and convene in the Civic Center Council Chambers, 110 South Main Street, as posted. The study session before the first meeting of the month begins at 7:00 p.m. in the Council Chambers. The second meeting each month is a study session and begins at 7:00 p.m. in the Civic Center Council Chambers. Call Community Development at 801-491-7861 or check www.springville.org for more information.



**ANNUAL MEETING SCHEDULE OF THE
BOARD OF ADJUSTMENT**

PUBLIC NOTICE is hereby given that the 2023 Annual Meeting Schedule of the Board of Adjustment is as follows:

Meetings will be held only if there are agenda items. Meeting notices will be posted 24 hours in advance. Call Community Development at 801-491-7861 or check www.springville.org to verify a scheduled meeting.

**ANNUAL MEETING SCHEDULE OF THE
DEVELOPMENT REVIEW COMMITTEE**

PUBLIC NOTICE is hereby given that the 2023 Annual Meeting Schedule for the Development Review Committee of Springville, Utah is as follows:

REGULAR MEETING	DATE
January.....	12 - 26
February.....	09
March.....	02 - 30
April.....	13 - 27
May.....	11 - 25
June.....	08 - 29
July.....	13 - 27
August.....	10 - 24
September.....	07 - 28
October.....	12 - 26
November.....	09 - 30
December.....	14 - 28

Regular meetings begin at 8:30 a.m. on Thursday of the week following the Planning Commission meeting unless otherwise scheduled, and convene in the Civic Center Conference Room #217, 110 South Main Street. Meetings may be canceled due to holidays or lack of agenda items. Other meetings may be held as necessary at the call of the chair and will be posted as required with a minimum of 24-hours' notice. Call Community Development at 801-491-7861 or check www.springville.org for more information.

**ANNUAL MEETING SCHEDULE OF THE
LANDMARKS PRESERVATION COMMISSION**

PUBLIC NOTICE is hereby given that the 2023 Annual Meeting Schedule for the Landmarks Preservation Commission of Springville, Utah is as follows:

REGULAR MEETING	DATE
January.....	12
April.....	13
July.....	13
October.....	12

Meetings will be held quarterly only if there are agenda items, on the second Thursday of the month at 5:00 p.m. in the Civic Center Room #217, 110 South Main Street. Call Community Development at 801-491-7861 or check www.springville.org to verify a scheduled meeting.

**ANNUAL MEETING SCHEDULE OF THE
COMMUNITY BOARD**

PUBLIC NOTICE is hereby given that the 2023 Annual Meeting Schedule for the Community Board of Springville, Utah is as follows:

REGULAR MEETING	DATE
January.....	04 - 18
February.....	01 - 15
March.....	01 - 15
April.....	05 - 19
June.....	07 - 21
July.....	19 6:30a.m.
August.....	02 - 16
September.....	06 - 20
October.....	04 - 18
November.....	01 - 15
December.....	06 5:30p.m.

Meetings are at 5:30 p.m. the first Wednesday of the month and 6:30 a.m. the third Wednesday of the month unless otherwise noticed and convene in the Springville Civic Center Multipurpose Room, 110 South Main Street, Springville, Utah. Meetings may be canceled due to holidays or lack of agenda items. Other meetings may be held as necessary at the call of the chair and will be posted as required with a minimum of 24-hours' notice. Call the City Offices at 801-489-2700 or check www.springville.org for more information.

**ANNUAL MEETING SCHEDULE OF THE
LIBRARY BOARD OF TRUSTEES**

PUBLIC NOTICE is hereby given that the 2023 Annual Meeting Schedule for the Library Board of Trustees of Springville, Utah is as follows:

REGULAR MEETING	DATE
January.....	12
March.....	09
May.....	11
July.....	13
September.....	14
November.....	09

Regular meetings begin at 7:00 p.m. bi-monthly on the second Thursday of the month and convene in the Springville Library, 2nd Floor, Multipurpose Room, 45 South Main Street. Meetings may be canceled due to holidays, or lack of a quorum or agenda items. Other meetings may be held as necessary at the call of the chair and will be posted as required with a minimum of 24-hours' notice. Call the Library at 801-489-2720 or check www.springville.org for more information.



**ANNUAL MEETING SCHEDULE OF THE
PARKS, ARTS, AND RECREATION BOARD**

PUBLIC NOTICE is hereby given that the 2023 Annual Meeting Schedule for the Parks, Arts, and Recreation Board of Springville, Utah is as follows:

REGULAR MEETING	DATE
January.....	24
February.....	28
March.....	28
April.....	25
May.....	23
June.....	27
July.....	25
August.....	22
September.....	26
October.....	24
November.....	28

Regular meetings begin at 5:45 p.m. on the fourth Tuesday of the month unless otherwise noticed and convene in the Springville Civic Center, Multipurpose Room, 110 South Main Street, Springville, Utah. Meetings may be canceled due to holidays or lack of agenda items. Other meetings may be held as necessary at the call of the chair and will be posted as required with a minimum of 24-hours' notice. Call the Parks & Cemeteries Secretary at 801-489-2770 or check www.springville.org for more information.

**ANNUAL MEETING SCHEDULE OF THE
UTILITY BOARD**

PUBLIC NOTICE is hereby given that the 2023 Annual Meeting Schedule for the Utility Board of Springville, Utah is as follows:

REGULAR MEETING	DATE
January.....	11
February.....	08
March.....	08
April.....	12
May.....	10
June.....	14
July.....	12
August.....	09
September.....	13
October.....	11
November.....	08
December.....	13

Regular meetings begin at 6:30 a.m. on the second Wednesday of the month and convene at the Springville Electric Operations Center, Conference Room, 777 North 425 West. Meetings may be canceled due to holidays or lack of agenda items. Other meetings may be held as necessary at the call of the chair and will be posted as required with a minimum of 24-hours' notice. Call the Planner/Inventory Secretary at 801-489-2772, or check www.springville.org for more information.

MEETING LOCATION ADDRESSES

Springville Civic Center
110 South Main Street
Springville, Utah 84663

Springville Public Library
45 South Main Street
Springville, UT 84663

Springville Electric Operations Center
777 North 425 West
Springville, UT 84663





STAFF REPORT

DATE: 30th of NOV.

TO: Honorable Mayor and City Council

FROM: Shawn Black, Power Department Director

SUBJECT: APPROVAL OF SURPLUS VEHICLE

RECOMMENDED MOTION

Motion declaring the Vehicle listed on the attached Surplus Property Form to be surplus property and authorize its surplus sale, according to the Springville City Surplus Property Policy.

SUMMARY OF ISSUES/FOCUS OF ACTION

From time to time as vehicles, equipment and other material property of the city reach the end of their useful lives. The vehicle is removed from service and disposed of according to the Surplus Property Policy. The Surplus Policy requires City Council approval for items with an estimated salvage value over \$5,000.

BACKGROUND

The item in the attached Surplus Property Form, a 2000 John Deere Backhoe has been replaced as part of the vehicle replacement process after meeting its useful service life to the City crews.

DISCUSSION

The Backhoe has been evaluated by the Central Shop and recommended for replacement according to replacement policies and according to city surplus procedures, and as approved in the budget. The vehicle has been removed from service and at this time is ready to be disposed of through a public auction site.

ALTERNATIVES

There are none that meet the replacement and surplus policies.

FISCAL IMPACT

Proceeds from the sale of the surplus equipment will be credited to the Vehicle and Equipment Reserve Fund

Attachments: Surplus Property Form with vehicle picture



AT0761

Category: EQUIPMENT	Vendor:
Type: BACKHOE	Serial #: T0310GX901838
Group Tree: CENTRAL SHOP	Purchase Date: 3/9/2001
Status: SOLD	Purchase Cost: \$110500.00
Description: 310G BACKHOE	Customer:
Manufacturer: JOHN DEERE	Budget: BACKHOE
Model: 310G	



Springville City
Surplus Property Form

This form is to be used to notify the City Administrator whenever there is a permanent change in the location of City-owned personal property or whenever an item is lost, stolen, or proposed to be placed on the surplus property list for disposal.

Date 11/28/2022	Department Central Shop	Contact Steve Healey	Phone 801-491-2762
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Items to be Transferred to Surplus Property List

	Qty.	Description	Condition	Tag #	Location	Estimated Value	Proposed Method of Disposal (e.g. auction, scrap, etc.)
1	1	JOHN DEERE 310G	FAIR	SHOP2	WHITEHEAD PWR	\$11,000.00	SURPLUS
2							
3							
4							
5							
6							
7							
8							

Authorizations

Department Director Signature 		City Administrator Signature 		Mayor Signature (Items over \$5,000)	
Printed Name Shawn Black	Date Nov 29, 2022	Printed Name T. Edwards	Date 11/29/2022	Printed Name	Date



STAFF REPORT

DATE: November 29, 2022
TO: Honorable Mayor and City Council
FROM: Chief Lance Haight and John Penrod
SUBJECT: ORDINANCE PROPOSALS

Recommended Motion: Adoption of the following as Springville City ordinances:

- 8-7-108 Aggressive Solicitation
- 9-2-112 Unlawful Transfer on a Roadway

Executive Summary:

- Ordinance 8-7-108 would prohibit aggressive solicitation for the donation of money or something of value in public areas.
- Ordinance 9-2-112 would prohibit the transfer of money or property between a pedestrian and the occupants of a vehicle in the roadway on a collector street in a non-residential zone, an arterial street, or a highway.

Focus of Action: Review and adopt the ordinances by resolution.

Background:

Proposed ordinance 8-7-108 would prohibit persons from aggressively soliciting money or another thing of value in a public place. The conditions of aggressive solicitation are outlined in the ordinance and include persistence after being declined, conduct that causes fear or intimidation, blocking free movement, physical contact without consent, and/or obscene or abusive language or gestures. The ordinance would also prohibit solicitation near a bank entrance, an ATM, or on private property when prohibited by the owner.

Proposed ordinance 9-2-112 would prohibit the transfer of money or property between a pedestrian and the occupants of a vehicle in the roadway on a collector street in a non-residential zone, an arterial street, or a highway. The transfer would be a violation on



the part of both the pedestrian and the person in the vehicle. The intent of the ordinance is to enhance safety for motorists and pedestrians and to promote the orderly and uninterrupted flow of traffic. The ordinance would not apply when such actions are necessary following a traffic accident, when such actions are directed by a peace officer, or when the involved vehicle is legally parked.

Discussion:

Staff recommendation is to adopt the ordinances.

Alternatives:

Not passing these ordinances may allow for disruption of safety in our community.

Fiscal Impact:

Passing of the ordinances will have no foreseen impact on the city budget. Advisories and/or enforcement actions taken would be during the normal course of duty for Springville Police Officers.

A handwritten signature in blue ink, reading "Lance Haight", is positioned above a horizontal line.

Lance Haight
Director of Public Safety

8-7-108 AGGRESSIVE SOLICITATION:

1) Definitions: For purposes of this Section:

(a) AGGRESSIVE MANNER means intentionally:

- (i) persisting in approaching or following an individual after the individual has negatively responded to the solicitation;
- (ii) engaging in conduct that would cause a reasonable individual to fear imminent bodily harm;
- (iii) engaging in conduct that would intimidate a reasonable individual into giving money or goods;
- (iv) blocking the path of an individual; or
- (v) physically contacting an individual or the individual's personal property without that individual's consent.
- (vi) using obscene or abusive language or gestures: a) intended to or likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or b) words intended to or reasonably likely to intimidate the person into responding affirmatively to the solicitation.

(b) **AUTOMATED TELLER MACHINE:** A device, linked to a financial institution's account records, which is able to carry out transactions, including, but not limited to: account transfers, deposits, cash withdrawals, balance inquiries, and mortgage and loan payments.

(c) **AUTOMATED TELLER MACHINE FACILITY:** The area comprised of one or more automatic teller machines, and any adjacent space which is made available to banking customers after regular banking hours.

(d) **BANK:** a financial institution, including a commercial bank, savings bank, savings and loan association, credit union, and trust company, engaged in the business of banking, chartered under federal or state law, and regulated by a federal or state banking regulatory authority.

(e) **PUBLIC AREA:** A publicly owned area to which the public or a substantial group of persons has access, and includes, but is not limited to, alleys, bridges, buildings, driveways, parking lots, parks, playgrounds, plazas, sidewalks, and streets open to the general public, and the doorways and entrances to buildings and dwellings, and the grounds enclosing them.

(f) **SOLICIT:** To request an immediate donation of money or other thing of value from another person, regardless of the solicitor's purpose or intended use of the money or other thing of value. The solicitation may be, without limitation, by the spoken, written, or printed word, or by other means of communication.

2) Prohibited Acts: It shall be unlawful for any person to solicit:

(a) In an aggressive manner in a public area;

(b) Within ten feet (10') of any entrance or exit of any bank or within ten feet (10') of any automated teller machine during the hours of operation of such bank, automated teller machine or check cashing business without the consent of the owner or other person legally in possession of such facilities. Provided, however, that when an automated teller machine is located within an automated teller machine facility, such distance shall be measured from the entrance or exit of the automated teller machine facility; or

- (c) On private property if the owner, tenant, or lawful occupant has asked the person not to solicit on the property, or has posted a sign clearly indicating that solicitations are not welcome on the property.
- 3) Demand for Payment not Included: This section is not intended to prescribe any demand for payment for services rendered or goods delivered.
- 4) Constitutionally Protected Activity: This section is not intended to limit any persons from exercising their constitutional right to picket, protest or engage in other constitutionally protected activity. Rather, its goal is to protect citizens from fear and intimidation. This section should be held inapplicable in any such cases where its application would be unconstitutional under the constitution of the state of Utah or the constitution of the United States of America.
- 5) Violation; Penalty: A violation of this section is a class B misdemeanor.

9-2-112 Unlawful Transfer on a Roadway.

(1) It is the intent of this Section

- to enhance the safety of pedestrians and motor vehicle occupants on public roadways and public parking lots within Springville City limits;
- to assure the free, orderly, and undisrupted movement of motor vehicles on public roadways within Springville City municipal limits; and
- to ensure that transactions between pedestrians and motorists within Springville City limits are undertaken in an orderly manner and do not create motorist frustration, annoyance or hostility.

This Section is intended to apply evenhandedly to all persons who engage in the activities proscribed regardless of their intent or any message they may be attempting to communicate incidental to the proscribed activity.

(2) For purposes of this Section, the following definitions shall apply:

(a) "Roadway" means the paved portion of:

- (i) Springville City streets designated as collector streets in non-residential zones or arterial streets;
- (ii) highways owned and maintained by the State of Utah or Utah County.

(b) "Legally parked" means a vehicle that is standing, stopped, or otherwise appropriately parked in an area designed or legally authorized for parking.

(3) It shall be unlawful for a person:

- (a) While a pedestrian, to accept, take or otherwise obtain possession or control of any money or personal property from a person within a motor vehicle while that motor vehicle is within a roadway or on publicly owned property used as an entrance or exit to a roadway; or to give, hand over, or relinquish possession or control of any money or personal property to a person within a motor vehicle while that motor vehicle is within a roadway or on publicly owned property used as an entrance or exit to a roadway;
- (b) While a driver or passenger in a motor vehicle in a roadway or on publicly owned property used as an entrance or exit to a roadway, to give, hand over, or relinquish possession or control of any money or personal property to a pedestrian; or to accept, take or otherwise obtain possession or control of any money or personal property from a pedestrian.

(4) Notwithstanding anything to the contrary in this Section, the activities proscribed by this Section shall not be unlawful if:

- (a) such actions are required as the result of a traffic accident, medical emergency, or similar exigent circumstances;
 - (b) such actions are directed by a peace officer or authorized traffic control officer in the course of their official duties; or
 - (c) the transaction is undertaken after the motor vehicle has been legally parked.
- (5) Any person violating this Subsection shall be guilty of a Class C misdemeanor.



STAFF REPORT

DATE: November 29, 2022

TO: Honorable Mayor and City Council

FROM: Bradley D. Stapley, P.E. Director of Public Works

SUBJECT: UDOT 1600 SOUTH WIDENING - POLARIS PROPERTY ACQUISITION

RECOMMENDED MOTION

Motion to approve Resolution 2022- ## accepting a Warranty Deed from Polaris Peak LLC., which describes a frontage road roadway right-of-way to be dedicated to Springville City as part of the Utah Department of Transportation (UDOT) 1600 South Widening Project.

EXECUTIVE SUMMARY

Springville City is working with UDOT to widen the City's existing 1600 South roadway from Interstate 15 to State Route 51. A part of Phase 1 of this project requires the relocation of the existing frontage road from its existing alignment to a location north of 1600 South and east of I-15. This is due to the new on-ramps and off-ramps that will accompany the new I-15 interchange at the 1600 South location.

The attached resolution accepts the Warranty Deed describing the location of the newly aligned frontage road (to be dedicated to the City) as it passes through the Polaris property.

SUMMARY OF ISSUES/FOCUS OF ACTION

The initial phase of UDOT's 1600 South Widening project (Project) requires the realignment of the frontage roads north of 1600 South on both sides of the I-15 corridor. The new alignments will take the new frontage roads route through private properties.

This staff report considers the realigned frontage road as it passes through the Polaris property (26:047:0051).



The attached Warranty Deed describes the land to be dedicated to the City for right-of-way purposes and can be seen in the exhibit below.



Warranty Deed - Polaris Property
City Council Meeting - December 6, 2022



DISCUSSION

City staff have been working with UDOT personnel to assure the best alignments for the relocated frontage road, taking into consideration traffic flow, property owner impacts, and long-term viability of the frontage roadway itself. The alignment shown above allows for good connectivity of the realigned frontage road into 1750 West, a major roadway for the City.

Additionally, the realigned frontage road location preserves the future development of the Polaris property, providing street frontage to each segment of the divided property. City staff did question UDOT regarding the resulting subdividing (breaking the parcel into two (2) pieces) of the 12.21 acre parcel. Utah Code 10-9a-304 Effective 5/5/2021 indicates:

10-9a-103(63)(c)(viii) and (ix), which exclude roads/streets/highways from the definition of "Subdivision" in the Municipal Land Use, Development, and Management Act.

This Code language exempts the State from adhering to local jurisdictional rule/regulations.

ALTERNATIVES

Staff recommends accepting the attached Warranty Deed as written to facilitate the relocation of the frontage road.

FISCAL IMPACT

UDOT is responsible for the cost of relocating the frontage road, including property acquisition.

Sincerely,

BRADLEY D. STAPLEY

Public Works Director

bstapley@springville.org

801.489.2711

springville.org



RESOLUTION No. _____

A RESOLUTION ACCEPTING A WARRANTY DEED FROM POLARIS PEAK LLC FOR FRONTAGE ROAD RIGHT-OF-WAY AS PART OF UDOT'S 1600 SOUTH WIDENING PROJECT.

WHEREAS, The Utah Department of Transportation (UDOT) is proposing to complete interchange improvements to Interstate 15 at the 1600 South roadway in Springville City (City), as well as roadway widening improvements on the 1600 South roadway from Interstate 15 to State Route 51; and

WHEREAS, the interchange improvements and 1600 South roadway widening features will require the realignment of the existing frontage road adjacent to Interstate 15; and

WHEREAS, Springville City is working with UDOT to assure the best alignment for the relocated frontage road, taking into consideration traffic flow, property owner impacts, and long-term viability of the frontage roadway itself; and

WHEREAS, the new frontage road alignment passes through undeveloped private properties which requires acquisition of roadway right-of-way; and

WHEREAS, UDOT has negotiated with representatives of Polaris Peak LLC to obtain frontage road right-of-way through Polaris' property designated as 26:047:0051; and

WHEREAS, UDOT has prepared a Warranty Deed describing the frontage road right-of-way needed to pass through 26:047:0051; and

WHEREAS, City staff and the City Council have reviewed the Warranty Deed and associated exhibit and finds accepting the Warranty Deed in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE SPRINGVILLE CITY COUNCIL:

SECTION 1. Warranty Deed Acceptance. The City is authorized to accept the Warranty Deed, and the Mayor is authorized to execute the Warranty Deed attached as Exhibit A, which Warranty Deed may be revised with minor revisions as approved by the City Attorney.

SECTION 2. Effective Date. This resolution shall become effective immediately upon passage.

PASSED AND APPROVED this ____ day of December 2022.

Matt Packard, Mayor

Attest:

Kim Crane, City Recorder

Exhibit A

(Warranty Deed)

WHEN RECORDED, MAIL TO:
Utah Department of Transportation
Right of Way, Fourth Floor
Box 148420
Salt Lake City, Utah 84114-8420

WITH A COPY TO
Springville City
110 S. Main St.
Springville, Utah 84663

Warranty Deed
(LIMITED LIABILITY COMPANY)
Utah County

Tax ID No. 26:047:0051

PIN No. 15153

Project No. F-115-6(239)259

Parcel No. 115-6:239:C

Polares Peak, L.L.C., a Utah Limited Liability Company, Grantor, hereby CONVEYS AND WARRANTS to Springville City, a Utah Municipal Corporation, at 110 South Main Street, Springville City, Utah 84663, Grantee, for the sum of TEN (\$10.00) Dollars, and other good and valuable considerations, the following described parcel of land in Utah County, State of Utah, to-wit:

A parcel of land in fee, being part of an entire tract of property situate in the SW1/4 SE1/4 of Section 6, Township 8 South, Range 3 East, Salt Lake Base and Meridian, Utah County, Utah, incident to the construction of 1500 South Street associated with the widening of I-15 known as Project No. F-115-6(239)259. The boundaries of said parcel of land are described as follows:

Beginning at a point in the westerly boundary line of said entire tract at a point 34.00 feet perpendicularly distant southerly from the right of way control line of said 1500 South Street of said Project, opposite approximate Engineers Station 601+43.62 which point is 183.83 feet North and 0.67 feet East and 325.95 feet N.00°02'32"W. and 21.11 feet N.00°18'15"W. and 5.75 feet N.89°53'26"E. and 19.13 feet N.00°40'30"W. from the South Quarter corner of said Section 6, and running thence N.00°40'30"W. 68.00 feet along said westerly boundary line at a point 34.00 feet perpendicularly distant northerly from the right of way control line of said 1500 South Street of said Project, opposite approximate Engineers Station 601+43.70; thence N.89°15'38"E. 124.98 feet parallel with said right of way control line to a point of curvature of a curve to the left with a radius of 4966.00 feet at a point 34.00 feet perpendicularly distant northerly from the right of way control line of said Project, opposite Engineers Station 602+68.68; thence easterly along said curve with an arc length of 250.01 feet concentric with said right of way control line, chord bears N.87°49'06"E. 249.98 feet to a point of curvature of a reverse curve to the right

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with a radius of 5034.00 feet at a point 34.00 feet radially distant northerly from the right of way control line, opposite Engineers Station 605+20.40; thence easterly along said curve with an arc length of 253.83 feet concentric with said right of way control line, chord bears N.87°49'14"E. 253.80 feet at a point 34.00 feet perpendicularly distant northerly from the right of way control line, opposite Engineers Station 607+72.52; thence N.89°15'54"E. 165.48 feet parallel with said right of way control line, opposite Engineers Station 609+38.00; thence N.51°21'09"E. 31.76 feet to a point in the existing westerly right of way line of 1750 West Street at a point 53.50 feet perpendicularly distant northerly from the right of way control line of said 1500 South Street of said Project, opposite approximate Engineers Station 609+62.91; thence S.00°35'42"E. 97.52 feet along said 1750 West Street right of way line to a point 44.00 feet perpendicularly distant southerly from the right of way control line of said 1500 South Street of said Project, opposite Engineers Station 609+63.59; thence S.89°15'54"W. 7.82 feet parallel with said right of way control line, opposite Engineers Station 609+55.00; thence N.60°16'21"W. 19.72 feet to a point 34.00 feet perpendicularly distant southerly from the right of way control line, opposite Engineers Station 609+38.00; thence S.89°15'54"W. 165.48 feet parallel with said right of way control line, opposite Engineers Station 607+72.52 to a point of curvature of a curve to the left with a radius of 4966.00 feet; thence westerly along said curve with an arc length of 250.40 feet concentric with said right of way control line, chord bears S.87°49'14"W. 250.37 feet to a point of curvature of a reverse curve to the right with a radius of 5034.00 feet at a point 34.00 feet radially distant southerly from the right of way control line, opposite Engineers Station 605+20.40; thence westerly along said curve with an arc length of 253.43 feet concentric with said right of way control line, chord bears S.87°49'06"W. 253.41 feet to a point 34.00 feet perpendicularly distant southerly from the right of way control line, opposite Engineers Station 602+68.68; thence S.89°15'38"W. 125.06 feet parallel with said right of way control line to the point of beginning as shown on the official map of said project on file in the office of the Utah Department of Transportation.

The above described parcel of land contains 56,120 square feet in area or 1.288 acres.

(Note: Record bearings equal Highway bearings.)

(Basis of Bearing: N.00°33'08"W. between the South Quarter Corner and North Quarter Corner of Section 6)

By _____

Notary Public