



**RIVERTON CITY
REGULAR CITY COUNCIL MEETING &
WORK SESSION
AGENDA**

February 18, 2014

Notice is hereby given that the Riverton City Council will hold a **Regular City Council Meeting & Work Session** beginning at **6:30 pm** on **February 18, 2014**, at Riverton City Hall, located at 12830 South 1700 West, Riverton, Utah.

1. GENERAL BUSINESS

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Presentations/Reports
 1. Recognition of Boy Scout Troops
4. Public Comments

2. PUBLIC HEARINGS – 6:30 P.M. – or as soon after as practicable

1. **Public Hearing** - Proposed amendments to the 2013-2014 Fiscal Year Budget
 1. **Resolution No. 14-19** – Approving Amendments to the 2013-2014 Fiscal Year Budget

3. DISCUSSION/ACTION ITEMS – N/A

4. CONSENT AGENDA

1. **Minutes:** RCCM/WS 02-11-14
2. **Bond Releases:** - N/A
3. **Resolution No. 14-20** – Authorizing the City to enter into a contract with Craghead Building Company to complete the Riverton Village Stormwater Pond Project

5. STAFF REPORTS

1. Lance Blackwood, City Manager
2. Safety Training – *Ryan Carter, City Attorney*

6. ELECTED OFFICIAL REPORTS

1. Mayor Bill Applegarth
2. Council Member Brent Johnson
3. Council Member Trent Staggs
4. Council Member Sheldon Stewart
5. Council Member Roy Tingey
6. Council Member Paul Wayman

7. UPCOMING MEETINGS

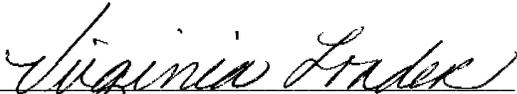
1. February 25, 2014 – Work Session/ Joint CC/PC – 6:30 p.m.
2. March 4, 2014 – Regular City Council Meeting & Work Session – 6:30 p.m.
3. March 11, 2014 – Work Session – 6:30 p.m.

8. WORK SESSION

1. Discussion regarding 2014 Strategic Plan
 1. Staff Assignment Reports
 - a. Promotional Signs
 - b. Code Enforcement
 - c. Trees
 2. Discussion of Media Specialist Position
 3. **8:00 p.m. Time Certain** - Carollo Engineers – Culinary Water Study Report

9. ADJOURN

Dated this 13th day of February 2014


Virginia Loader, MMC
Riverton City Recorder

Public Comment Procedure

At each Regular City Council Meeting any person wishing to comment on any item not otherwise on the Agenda may address the Governing Body during the Public Comment period. The comment period is limited to 30 minutes. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the Governing Body during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder's Office at 801-208-3126, at least 24 hours prior to the meeting. Accessible parking and entrance are located on the south end of the building with elevator access to the City Council Chambers located on the second floor.

Certificate of Posting

I, Virginia Loader, the duly appointed and acting Recorder for Riverton City certify that, at least 24 hours prior to such meeting, the foregoing City Council Agenda was emailed to the Salt Lake Tribune, Deseret News and the South Valley Journal. A copy of the Agenda was also posted in the City Hall Lobby, on the City's Website at www.rivertoncity.com, and on the Utah Public Meeting Notice Website at <http://pmn.utah.gov>.

Dated this 13th day of February 2014

Virginia Loader, MMC
Recorder



Issue Paper

Item No. 2.1

Presenter/Submitted By:	Lisa Dudley, Finance Director	
Subject: Amended Budget for Fiscal Year 2013-2014	Meeting Date: February 18, 2014	
	Fiscal Impact: N/A	
	Funding Source: N/A	
<p>Background:</p> <p>Budgets are estimates, and therefore, from time to time it may be necessary to amend the City's budget. It is necessary periodically, based on year-to-date budget to actual comparisons to open and amend the fiscal budget as needed.</p> <p>The Mayor, as Budget Officer for the City, has reviewed and approved the proposed budget amendments.</p> <p>A Public Hearing is required when amending the budget; proper noticing was published for this Public Hearing.</p>		
<p>Recommendation:</p> <p>Adopt Resolution No. 14-19 amending the Budget for Fiscal Year 2013-2014.</p>		
<p>Recommended Motion:</p> <p>"I move to adopt <u>Resolution No. 14-19</u> – Amending the Budget for the 2013-2014 Fiscal Year."</p>		

RIVERTON CITY, UTAH
RESOLUTION NO. 14-19

**A RESOLUTION OF THE RIVERTON CITY COUNCIL
APPROVING AMENDMENTS TO THE 2013-2014 FISCAL YEAR BUDGET**

WHEREAS, the Budget for the 2013-2014 Fiscal Year was adopted on June 18, 2014, by Resolution No. 13-27; and

WHEREAS, after careful consideration and scrutiny it has been determined by the Administration that several revenue line items will likely require adjustments to more accurately reflect actual collections and newly projected trends; and

WHEREAS, the Administration has also determined that several expenditure lines in the budget corresponding to the changes in revenue should also be adjusted reflecting operational and capital needs.

**NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF
RIVERTON CITY AS FOLLOWS:**

1. The Riverton City Budget for the 2013-2014 Fiscal Year be amended according to the attached detail identified as "Exhibit A"
2. This Resolution shall become effective immediately upon passage.

PASSED AND APPROVED by the Redevelopment Agency of Riverton, Utah, this 18th day of February, 2014, by the following vote:

Council Member Brent Johnson	_____ Yes	_____ No
Council Member Sheldon Stewart	_____ Yes	_____ No
Council Member Trent Staggs	_____ Yes	_____ No
Council Member Roy Tingey	_____ Yes	_____ No
Council Member Paul Wayman	_____ Yes	_____ No

RIVERTON CITY

[SEAL]

ATTEST:

Bill Applegarth, Mayor

Virginia Loader, MMC
Recorder

Account Number	Account Description	FY 2013-14 Amended Budget	2/18/2014 Requested Amendments	FY 2013-14 Amended Budget	Comments
General Fund - Revenues					
10-37-850	Use of Fund Balance	237,800	(56,000)	181,800	reduction in election costs - no primary \$5000 anonymous donation for cemetery improvements (for new section) \$1620 donation from Arts Commission
10-37-870	Contribution from Private Source	-	6,620	6,620	
Total Requested Budget Amendments - Gen Fund Rev			(49,380)		
Total General Fund Expenditures					
10-50-300	Contract Labor	78,000	(56,000)	22,000	no primary election required received anonymous donation for cemetery improvements (for new part) \$2920 from 10-90-105 + \$1620 from Arts Commission contribution 10-37-870 Arts Festival will not be held - amt moved to 10-80-350 for the 2015 Celebration
10-67-266	Maintenance - Grounds	40,000	5,000	45,000	
10-80-350	2015 Celebration - City's 150th Anniversary	-	4,540	4,540	
10-95-105	Riverton Art Commission	12,800	(2,920)	9,880	
Total Requested Budget Amendments - Gen Fund Exp			(49,380)		-
Capital Improvements Fund Revenue					
45-37-850	Use of Fund Balance	105,000	225,000	330,000	Sewer District Impact Fee for Main Park
Total Requested Budget Amendments - CIF Rev			225,000		
Capital Improvements Fund Expenditures					
45-69-160	Main Park Design/Construction	50,000	225,000	275,000	Sewer District Impact Fee for Main Park
Total Requested Budget Amendments - CIF Exp			225,000		-
Storm Water Utility Fund Revenue					
65-37-850	Use of Fund Balance	83,650	20,000	103,650	increased costs to Riverton Village Park storm drain project
Total Requested Budget Amendments - Storm Water Rev			20,000		
Storm Water Utility Fund Expenses					
65-60-700	Capital Outlay	218,000	20,000	238,000	increased costs to Riverton Village Park storm drain project
Total Requested Budget Amendments - Storm Water Exp			20,000		-

Account Number	Account Description	FY 2013-14 Amended Budget	2/18/2014 Requested Amendments	FY 2013-14 Amended Budget	Comments
<i>RDA Revenue</i>					
72-37-850	Use of Fund Balance	165,300	404,114	569,414	writedown value of 2 parcels on 1630 W
Total Requested Budget Amendments - RDA Rev			<u>404,114</u>		
<i>RDA Expenditures</i>					
72-69-720	Land Write-down	-	404,114	404,114	writedown value of 2 parcels on 1630 W
Total Requested Budget Amendments - RDA Exp			<u>404,114</u>		
			-		

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**Riverton City
REGULAR CITY COUNCIL MEETING &
WORK SESSION**

**Minutes
February 11, 2014**

**Riverton City Hall
12830 South 1700 West
Riverton, Utah 84065**

11 **Attendance:**

12
13 Mayor William R. Applegarth

14
15 **Council Members:**

16 Council Member Brent Johnson
17 Council Member Trent Staggs
18 Council Member Sheldon Stewart
19 Council Member Roy Tingey
20 Council Member Paul Wayman

15 **City Staff:**

Lance Blackwood, City Manager
Ryan Carter, City Attorney
Virginia Loader, Recorder
Jeff Hawker, Asst. City Manager
Jason Lethbridge, Planning Manager

21
22 **Citizens:** Michael Johnson, Norma Bench, Jim Webb, Caden Brown, Brooke Brown, Rick Brown,
23
24

25 **1. GENERAL BUSINESS**

26
27 **Call to Order and Roll Call**

28
29 [6:31:36 PM](#) Mayor Applegarth called the meeting to order at 6:30 p.m. and welcomed those in
30 attendance. He then conducted a Roll Call and Council Members Johnson, Staggs, Stewart,
31 Tingey and Wayman were present.

32
33 **Pledge of Allegiance** – Jeff Hawker directed the Pledge of Allegiance.

34
35 **Presentations/Reports**

36
37 **Recognition of Boy Scout Troops**

38
39 [6:32:48 PM](#) Mayor Applegarth recognized Boy Scouts that were in attendance and they
40 introduced themselves.

41
42 **Public Comments**

43
44 [6:34:17 PM](#) Mayor Applegarth explained the public comment procedure and welcomed public
45 comments; there being none, he closed the Public Comment period.

46
47 [6:34:45 PM](#) James Webb, Mayor's nominee to the Planning Commission, introduced himself.

1 **2. CONSENT AGENDA**

2
3 [6:36:40 PM](#) Mayor Applegarth presented the following Consent Agenda:

- 4
1. **Minutes:** RCCM/WS 02-04-14
 2. **Resolution No. 14-17** – Appointing James Endrizzi and James Webb and reappointing Dennis Hansen, Kent Hartley Brian Russell to the Riverton City Planning Commission
 3. **Resolution No. 14-18** – Appointing Mayor William R. Applegarth and City Attorney Ryan Carter to the Board of Directors for the Valley Emergency Communications Center (VECC)

5
6 [6:37:20 PM](#) Council Member Roy Tingey **MOVED** the City Council approve the Consent
7 **Agenda as listed.** Council Member Trent Staggs **SECONDED** the motion. Mayor Applegarth
8 called for discussion on the motion; there being none, he called for a Roll Call Vote. The vote
9 was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes and Wayman-Yes. **The**
10 **motion passed unanimously.**

11
12 [6:37:59 PM](#) **Break to Work Session**

13
14 **3. WORK SESSION**

15
16 Mayor Applegarth called the meeting to order at 6:45 p.m. and welcomed those in attendance.
17 He then conducted a Roll Call and Council Members Johnson, Staggs, Stewart, Tingey and
18 Wayman were present. The following individuals were also present: City Manager Lance
19 Blackwood, Asst. City Manager Jeff Hawker, City Recorder Virginia Loader, City Attorney
20 Ryan Carter, and Water Director Scott Hill, Michael S. Johnson, Mr. & Mrs. Cluff

21
22 **1. Discussion regarding 2014 Strategic Plans**

23
24 **1. Evaluation of City Water Supply Options Involving Jordan Valley Water**
25 **Conservancy District (JWCD)**

26
27 Mayor Applegarth introduced the following Jordan Valley Water Conservancy District
28 (JWCD) Board Members and Executive Staff Members: General Manager Richard Bay, Board
29 Member J. Lynn Crane, and Executive Staff Members Alan Packard, and Jackie Maas.

30
31 Richard Bay, JWCD General Manager, presented water supply concepts to the City Council
32 and explained that JWCD currently delivers wholesale water to Riverton City under a perpetual
33 contract for 620 acre-feet per year. Mr. Bay said that JWCD could provide all of Riverton's
34 culinary water demands under an increased wholesale water delivery contract.

35
36 Mr. Bay said that Riverton City had inquired about City well water demineralization at the
37 Southwest Groundwater Treatment Plant (SWGTP), and "wheeling concepts" and that
38 JWCD had evaluated the following four options for Riverton City Well:

- 39
1. JWCD pays value for Riverton's wells as feed water to SWGTP
 2. Riverton well water is demineralized using current SWGTP surplus capacity, and treated water is "wheeled" back to Riverton
- 40
41

- 1 3. Riverton well water is demineralized in expanded SWGWTP capacity for an
- 2 interim period, and treated water is “wheeled” back to Riverton
- 3 4. Demineralization of Riverton well water in long-term new SWGWTP capacity, with
- 4 product water conveyed back to Riverton
- 5

6 Mr. Bay said that JWCD had determined that none of the four options were feasible. Further
7 discussion ensued and he addressed questions from the Council Members.

8
9 Lisa Dudley, Finance Director, presented a spread sheet showing various costs of purchasing
10 100% wholesale water from the JWCD or remaining status quo, which was well water plus the
11 JWCD contract.

12
13 Mayor Applegarth said that Carollo Engineers would present additional alternatives for treating
14 existing Riverton City well water at the next Work Session; at the conclusion of that
15 presentation, the City Council would then need to decide what action should be taken, such as a
16 water rate study for any alternatives the City Council considers. Mayor Applegarth
17 recommended that, once the Council’s decision is made, the water supply options be taken to a
18 vote of the citizens in the November 2014 election.

19
20 Mayor Applegarth then asked Council Members to be considerate of Staff’s time during the next
21 two months while they are preparing the Strategic Plan and tentative budgets.

22 23 **4. UPCOMING MEETINGS**

24
25 Mayor Applegarth reviewed the following upcoming meetings:

- 26 1. February 18, 2014 – Redevelopment Agency Meeting - 6:00 p.m.
- 27 2. February 18, 2014 – Regular City Council Meeting/Work Session – 6:30 p.m.
- 28 3. February 25, 2014 – Jt. City Council/Planning Commission Work Session – 6:30 p.m.
- 29 4. March 4, 2014 - Regular City Council Meeting/Work Session – 6:30 p.m.

30 **5. ADJOURN**

31 Council Member Brent Johnson **MOVED to adjourn the City Council Meeting**. Council
32 Member Trent Staggs **SECONDED** the motion. Mayor Applegarth called for discussion on the
33 motion; there being none, he called for a vote. The vote was as follows: Council Member
34 Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Excused and Wayman-Yes. **The motion passed**
35 **unanimously**. Mayor Applegarth declared the meeting adjourned at 8:57 p.m.

36
37
38 _____
39 Virginia Loader, MMC
40 Recorder

41 Approved: CC



Issue Paper

Item No. 4.3

Presenter/Submitted By:	Craig Calvert, Purchasing Manager	
Subject: Request approval to enter into a contract with Craghead Building Company to complete the Riverton Village Stormwater Pond Project	Meeting Date: February 18, 2014	
	Fiscal Impact: \$213,977.50	
	Funding Source: 65-60-700	
Background: The Stormwater Division is working a project to correct a stormwater system deficiency with the Riverton Village Detention Pond at 12763 South Natalie Drive. During large storm events, stormwater will pass the detention system and flow onto private property. The project will provide a spillway into the pond, preventing the above risk. A spillway to the referenced canal is also necessary to insure runoff will safely pass to the canal in the event the Riverton Village Pond reaches maximum capacity. An invitation for bid has been issued and the tabulation is attached.		
Recommendation: Staff's recommendation is to enter into a contract with Craghead Building Company to complete the Riverton Village Stormwater Pond Project.		
Recommended Motion: "I move the City Council approve <u>Resolution No. 14-20</u> - Authorizing the City to contract with Craghead Building Company to complete the Riverton Village Stormwater Pond Project."		

RIVERTON CITY, UTAH
RESOLUTION NO. 14-20

**A RESOLUTION AUTHORIZING THE CITY TO ENTER INTO A CONTRACT WITH
CRAGHEAD BUILDING COMPANY TO COMPLETE THE RIVERTON VILLAGE
STORMWATER POND PROJECT**

WHEREAS, Riverton City is required by ordinance to approve any contract that exceeds \$25,000 in a public meeting; and,

WHEREAS, the Riverton City Engineer would like to make adjustments to the Riverton Village Stormwater detention system;

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF
RIVERTON CITY AS FOLLOWS:**

1. Riverton City approves the execution of a contract with Craghead Building Company to complete the Riverton Village Stormwater Pond Project.
2. This resolution shall become effective upon passing.

PASSED AND ADOPTED by the City Council of Riverton, Utah, this 18th day of February, 2014, by the following vote:

Council Member Brent Johnson	___	Yes	___	No
Council Member Trent Staggs	___	Yes	___	No
Council Member Sheldon Stewart	___	Yes	___	No
Council Member Paul Wayman	___	Yes	___	No
Council Member Roy Tingey	___	Yes	___	No

[SEAL]

RIVERTON CITY

Bill Applegarth, Mayor

ATTEST:

Virginia Loader, MMC
City Recorder

Bid #CC14-283 Riverton Village Stormwater Project			Craghead		Wasatch West		Bowen Construction		KGB Construction		CRACAR		Hughes		Vancon Inc.	
Specification/Plan Reference Number(s)	Quant.	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
Project Sign	1	LS	500.00	500.00	306.11	306.11	390.00	390.00	1,308.00	1,308.00	535.00	535.00	1,010.00	1,010.00	1,000.00	1,000.00
Mobilization/Demobilization / Permitting	1	LS	20,080.00	20,080.00	5,934.97	5,934.97	7,000.00	7,000.00	12,197.00	12,197.00	9,202.00	9,202.00	11,350.00	11,350.00	23,000.00	23,000.00
Construction Layout	1	LS	5,500.00	5,500.00	2,409.16	2,409.16	2,500.00	2,500.00	4,305.00	4,305.00	2,396.80	2,396.80	4,225.00	4,225.00	2,500.00	2,500.00
Demolition and Clearing	1	LS	16,285.00	16,285.00	10,793.85	10,793.85	4,025.00	4,025.00	6,338.00	6,338.00	2,701.75	2,701.75	11,500.00	11,500.00	4,500.00	4,500.00
Sidewalk	200	SF	6.500	1,300.00	8.15	1,630.00	5.45	1,090.00	10.35	2,070.00	6.63	1,326.00	7.70	1,540.00	23.00	4,600.00
Install 6" HDPE SDR-11	500	LF	16.950	8,475.00	19.78	9,890.00	17.75	8,875.00	22.73	11,365.00	34.24	17,120.00	19.00	9,500.00	43.00	21,500.00
Install 15" Class III RCP	333	FT	32.00	10,656.00	39.50	13,153.50	24.00	7,992.00	37.60	12,520.80	36.38	12,114.54	50.50	16,816.50	41.00	13,653.00
Install 4'x4' SD Box	1	EA	2,500.00	2,500.00	3,634.93	3,634.93	1,600.00	1,600.00	3,666.76	3,666.76	4,333.50	4,333.50	2,925.00	2,925.00	8,500.00	8,500.00
Install 5'x5' Stormwater Outlet Box	1	EA	3,500.00	3,500.00	3,491.29	3,491.29	3,000.00	3,000.00	4,551.84	4,551.84	5,457.00	5,457.00	2,925.00	2,925.00	9,800.00	9,800.00
Install Field Drain Box	16	EA	450.00	7,200.00	654.47	10,471.52	375.00	6,000.00		6,279.00	321.00	5,136.00	200.00	3,200.00	1,000.00	16,000.00
Concrete Spillway	1	EA	5,300.00	5,300.00	7,647.84	7,647.84	3,775.00	3,775.00	7,303.00	7,303.00	6,420.00	6,420.00	1,300.00	1,300.00	4,500.00	4,500.00
Install Concrete Splash Pad	384	SF	11.75	4,512.00	21.82	8,378.88	8.75	3,360.00	17.16	6,589.44	11.77	4,519.68	51.00	19,584.00	22.00	8,448.00
Tideflex Checkmate	1	EA	4,115.00	4,115.00	4,539.53	4,539.53	4,400.00	4,400.00	4,818.00	4,818.00	4,815.00	4,815.00	5,025.00	5,025.00	4,800.00	4,800.00
Excavation	4480	CY	9.95	44,576.00	12.84	57,523.20	15.25	68,320.00	12.81	57,388.80	14.89	66,707.20	8.70	38,976.00	15.00	67,200.00
Replace Trees	5	EA	400.00	2,000.00	424.47	2,122.35	310.00	1,550.00	235.00	1,175.00	302.81	1,514.05	640.00	3,200.00	260.00	1,300.00
Reconstruct Irrigation System	1	LS	17,706.00	17,706.00	15,570.05	15,570.05	26,000.00	26,000.00	22,426.75	22,426.75	23,593.50	23,593.50	60,215.00	60,215.00	24,600.00	24,600.00
Topsoil	820	CY	27.00	22,140.00	24.09	19,753.80	30.00	24,600.00	20.16	16,531.20	26.16	21,451.20	20.00	16,400.00	22.00	18,040.00
Sod	44265	SF	0.50	22,132.50	0.41	18,148.65	0.40	17,706.00	0.41	18,148.65	0.54	23,903.10	0.50	22,132.50	0.45	19,919.25
Construction Landscape Maintenance	1	LS	3,000.00	3,000.00	1,720.83	1,720.83	7,150.00	7,150.00	3,270.00	3,270.00	4,280.00	4,280.00	3,700.00	3,700.00	3,500.00	3,500.00
1 Year Landscaping maintenance Period	1	LS	8,000.00	8,000.00	9,765.12	9,765.12	12,650.00	12,650.00	15,805.00	15,805.00	8,560.00	8,560.00	14,700.00	14,700.00	17,350.00	17,350.00
Antomatic Dewatering Pump	1	LS	4,500.00	4,500.00	9,676.05	9,676.05	6,315.00	6,315.00	10,469.00	10,469.00	5,939.57	5,939.57	5,775.00	5,775.00	4,600.00	4,600.00
Total				213,977.50		216,561.63		218,298.00		228,526.24		232,025.89		255,999.00		279,310.25

The City assumed that Bowen Construction made an error to item #16 of their bid schedule. The bid schedule had 2600 instead of 26,000; however, when 26,000 is used the total matches their base bid amount.