



Regular City Council Meeting

Minutes

Tuesday, November 8, 2022 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Hanson, took minutes. City Council Members present were Jenny Adams, Bryce Hamilton, Danny Peatross. Cody Ivie and Jason Baker

Public Attendees: Lane Genereaux, Mike Taylor, Ben Smith, Jenny Smith, Jared Wade, Delta Wade, and Debbie Fabrizio.

2. Minutes

Minutes:

MOTION by Council Member Hamilton, seconded by Council Member Adams to approve the minutes from October 25, 2022.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Not Present

Motion carried by unanimous vote.

3. Bills

Minutes:

MOTION by Council Member Adams, seconded by Council Member Hamilton to pay the bills.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Not Present

Motion carried by unanimous vote.

4. Charges & Credits

Minutes:

The Council reviewed the Charges & Credits Report.

5. Financial Statement Budget Review

Minutes:

The Council reviewed the Financial Statement Budget Review.

6. Business License

Minutes:

There were no business license applications brought before the Council at this time.

7. Sunrise Engineers Cemetery Program Contract

Minutes:

Ben Smith from Sunrise Engineers, explained how the cemetery program would work for both the Duchesne and Strawberry Cemeteries. It will work with the Cities GIS program and will allow public access to some of the information. He went on to explain the cost and benefits of the program.

MOTION by Council Member Baker, seconded by Council Member Hamilton to enter into the contract with Sunrise Engineers.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

8. Animal Control Update- Debbie Fabrizio

Minutes:

Debbie approached the council and reported Dalicia Poulsen agreed to have all 3 Rottweilers euthanized in exchange for having all charges against her dropped. The dogs have been euthanized and she feels like the source of Diane Dietz's worry and anxiety have been removed. Diane says she still wants to pursue the matter in civil court.

Feral cats in the City are a huge problem. They are a high source of disease and inbreeding. She explained that some Cities are starting to use a euthanizing shot to control the problem. She also suggested she have the use of a City issued phone to handle the calls she receives. The Council agreed to this. She told of an incident where a big dog killed a small dog in the big dog's backyard. She feels the big dog's owner acted within her rights.

9. Public Works Update- Lane Genereaux

Minutes:

Lane approached the council to give an update. He says the Cemetery measurements are now being done correctly. In the past this has not been the case and some problems have been discovered. He has conducted employee evaluations for non-office staff, he is planning to do this every quarter. He determined all the guys need

improvement on understanding what their responsibilities are, he will work on addressing this issue. Jay was awarded employee of the quarter. This is also a new thing he has implemented. He gave Jay a \$50 gift card. He feels Jay has really stepped up with getting his CDL class started. He feels good about the way things are going and he believes the guys are starting to act like a family, not just co-workers. They have started to hang street signs. They want to do their part in making the City look good. The guys are having heartburn about putting dirt back into the holes they just dug the grass out of on Main Street. The Council discussed what to do to fix the problem. They decided to put in concrete for the narrow strips. Lane will get a quote for the cost of the concrete.

10. Planning And Zoning

Minutes:

There was nothing to report.

11. 15-Minute Open Session

Minutes:

Mike Taylor addressed the Council with his concern about 300 N. and the school zone location. He feels like the signs are confusing and they have to dodge the one that is in the middle of the street. The Council discussed the issue. Lane will put this on his list of issues to look at.

Jared Wade lives at 213 E 100 S. He has 3 pygmy goats that got out of their yard and were picked up by Animal Control and taken to the pound. His property is not zoned to have goats. He would like to file a variance with P&Z to be able to keep them. Debbie will release the goats back to him while this issue is being decided.

12. Book Of Complaints, Concerns And Comments

Minutes:

There were no new complaints, concerns, or comments written in the book.

13. Mayor And Council Review Of Old Business

Minutes:

The Mayor had a discussion with the County Attorney. He was told the City does not need to have a contract in place with the Sheriff's department to get the same services other Cities have. The contract has nothing to do with basic services. If the City wants or needs additional services, then a contract would be needed. * Danita Hinton has been hired to fill the part time temporary position. She will be working on updating cemetery records. * There was a discussion about holding a City Council meeting on November 22. Council Members agreed to hold the meeting. * Kim Hanson has arranged for catering for the Christmas party to be held on December 13, 2022. * Lane followed up on the Stake Center water issues. He believes the excess usage is due to the sprinkler system. * Council Member Hamilton still doesn't have the freeze plates for Lane done. * Council Member Ivie asked about the auctioning of the bowling alley equipment. He suggested the City auction off everything as one item.

He suggested potential buyers have an on site visit. Kim Hanson is learning the process. * Council Member Ivie asked about the Fire Station. Deb Herron summarized the status of the project. * Council Member Ivie asked about the Ballfields and what happens now that the DCSD has decided not to use the property. Mayor Rowley said they need to submit a letter saying they have reneged on the deal. * Council Member Ivie talked about the Outdoor Recreation Grant writing session to be held on November 14, 2022. * Council Member Adams said the property at 65 East Main is owned by Rick and Trina Griffin.

14. Work Session

Minutes:

There was no work session

15. Executive Session - Vacation Of 500 North - Personnel

16. Adjournment

Minutes:

MOTION by Council Member Baker, seconded by Council Member Hamilton to adjourn the meeting at 8:10 and go into an Executive Session

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

Attest:

Kim Hanson, Recorder: _____