



MEETING MINUTES

Board of Trustees
10/20/2022 03:00 PM
Anchor Location: 1353 W 760 N
Orem, Utah 84057

This meeting was held via teleconference.

Attendees

Voting Members

Ms. Andrea Urban, President
Ms. Rachel Skinner, Vice President
Ms. Karen Aston, Secretary
Ms. Amber Wright, Treasurer
Ms. Nicole de la Vega, Board Member
Ms. Nancy Willison, Board Member

Others in Attendance

Amy Hart, Director Grades K-8
Jonathan Seal, Director Grades 9-12
Kara Finley
Dawn Benke

1. Board Meeting Welcome and Roll Call

Andrea Urban called the Board of Trustees meeting to order at 3:03 PM.

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Consent Calendar

Motion: I move to approve the consent calendar.

Motion made by: Ms. Rachel Skinner

Motion seconded by: Ms. Nicole de la Vega

Voting:

Ms. Andrea Urban - Yes

Ms. Rachel Skinner - Yes

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

a. September 15, 2022 Board Meeting Minutes

5. Reports

a. Administrative Report

The administrative team provided an update on the current state of the school, including the report cards that were issued for the grade bands. Growth is commendable, and the school is above the state average. The high school received an A grade for the exemplary achievement. New resources are being implemented this year to improve assessment results. The first quarter courses are finished, and completion data is being reviewed.

b. Finance Report

Dawn Benke reviewed the monthly budget report, including revenue sources and spending year-to-date. Expenses higher than anticipated were explained, and dues and fees were considered. The school is still waiting on federal reimbursements.

6. Voting Items

a. LEA-Specific Licenses

The board discussed the reasons for the LEA-Specific Licenses and the time frame of approval for the candidates.

Motion: I move to approve the LEA-Specific Licenses for Tana Arnoldsen, Jennifer Blake, and Alexis Foust.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Amber Wright

Voting:

Ms. Andrea Urban - Yes

Ms. Rachel Skinner - Yes

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

b. Executech IT Services Agreement

Jonathan Seal has been evaluating the IT services with Executech and the savings associated with moving to an annual commitment.

Motion: I move to approve the amended Executech IT Services Agreement.

The services will still be billed monthly, but there will be an additional discount provided. This does not include additional large technology support services and those will be determined by project with an additional cost. The school is using a vendor who does send the computers provisioned.

Motion made by: Ms. Rachel Skinner

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Andrea Urban - Yes

Ms. Rachel Skinner - Vote Not Recorded

Ms. Karen Aston - Vote Not Recorded
Ms. Amber Wright - Vote Not Recorded
Ms. Nicole de la Vega - Vote Not Recorded
Ms. Nancy Willison - Vote Not Recorded

Motion passed.

7. Board Business

a. Calendaring

The next Board of Trustees meeting is scheduled for November 17, 2022 at 3 PM.

8. Closed Session in Accordance with the Utah Open and Public Meetings Act

No closed session held.

9. School LAND Trust Council

A video with updates from the School LAND Trust staff was provided and the board will plan on attending the online council training on November 9, 2022 at 12 PM.

10. Adjourn

Motion: I move to adjourn the board meeting.

Motion made by: Ms. Rachel Skinner

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Andrea Urban - Yes

Ms. Rachel Skinner - Yes

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

Board meeting adjourned at 3:40 PM.