

White City Water Improvement District  
Planning Committee  
Wednesday October 19, 2022

**5:00 pm Planning Committee'**

1. Call to Order and Determination of Quorum - The Planning Committee Meeting of the White City Water Improvement District Board of Trustees was called to order by Chair Paulina Flint at 5:00 p.m. on Wednesday, October 19, 2022 at the District Office. It was determined a quorum was present, with Paul Ashton, Elaine Christensen, Sue Dean and Cliff Linford also present.

2. Sunrise Engineering Report

**It was moved by Mr. True, seconded by Mr. Johansen this item be moved to later on the agenda, when Cliff Linford is present. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. True, Cutler and Johansen, aye.**

- Status of Water Storage Tank - Cliff reported we got the Conditional Use Permit last week and have started structural design in order to get the building permit. Also, we will not need to widen the roadway.
- 10000 South Project - Moving forward with design and should complete in next month. Getting ready to prepare solicitation on pipe and will get that ordered. Also received a bid from Mr. Phil Trapp to install 400 ft. of pipe in front of his place. Working on easement finalization. We will purchase pipe for him, but his pipe will be kept separate from our public bids. Will need to finalize plans on project. Other details were discussed. We have contacted Sandy on this project and there are no issues. We have the agreement with Metro to cross the aqueduct in place. We also have an easement in to the County for the Highland Drive portion. Hasn't seen approval yet.
- General Engineering - There were no General Engineering items for discussion.  
**It was moved by Mr. True, seconded by Mr. Johansen the Sunrise Engineering Report be accepted. The motion was approved with the following vote: Messrs. Cutler, Johansen and True, aye; Ms. Seiger-Webster and Flint, aye.**

3. **Manager Reports**  
**Operations Report**

- Water Usage Report - Ryan reported we billed 130M gallons, produced 125.5M About 4% increase in what we billed over what we produced last month. For the year we have about a 12% water loss right in line with where we typically are.
- Statis of Sego Lilly Pipeline Project - Ryan reported this project is 98% complete. Operations staff are doing final clean-up, and the final walk-through

is scheduled for Friday, October 27, 2022. We decided to go down Poppy Lane north to Sego Lily about 75 ft. of pipe. This has been a great project, and has gone very well.

**General Repair and Maintenance Update** - Ryan advised there was one main line break on Poppy Lane last month. Hydrants replaced in various locations. Operations staff are working on identifying lead and copper services. The Report needs to be finalized by February, 2024. White City is near completion on our side. Will talk with homeowners about responding to survey and may need to knock on doors. We need to make it very clear District is not responsible for the pipe. We need to certify there is no lead between our meter and the house. Ryan will check out what printed information may be available Through AWWA and others. We must identify lead pipe, what kind of pipe is going into each home. **It was moved by Mr. Johansen , seconded by Mr. Cutler, the Operations Manager Report be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs Johansen, True and Cutler, aye.**

#### **Office Manager Report**

**Newsletter Deadline October 24, 2022** - Elaine stated the deadline for items to be included in the upcoming newsletter is October 24, 2022. Please forward any suggestions to her or Paul.

**PEHP Insurance Renewal** - A 4% Rate Increase Renewal - Elaine stated there will be about a 4% increase in PEHP rates for the upcoming year. Benefits will remain about the same. Paul recommended the renewal be approved. After discussion, **it was moved by Mr. Johansen, seconded by Ms. Flint the Office Manager Report be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. True, Cutler and Johansen, aye.**

#### **General Managers Report -**

**2022 Water Conservation Report** - Paul reported the Water Conservation Report has been revised based on recommendations from the State. Ryan has worked very hard on it and a copy has been provided to the committee members, Christy and Cody. A copy has also been forwarded to the State and has been accepted. We will need to schedule a public hearing for review of the report before adoption.

**Water Revenue Bonds - Status** - Paul stated we had a credit meeting and received a AA minus credit rating which is similar to what we had for the last time we went out for a public offering. He finalized the Preliminary Official Statement today and it will be marketed next Tuesday - they will call late

Tuesday afternoon, and on Wednesday will be the formal call on the bonds.

.. **2023 Budget Committee** - Paul stated it is time to appoint a Budget Committee to serve for the upcoming Budget year. Garry True and Bob Johansen have served as members of this Committee for 2022. A tentative budget will come to the Board at the November meeting. After discussion, **It was moved by Ms. Seiger-Webster, seconded by Mr. Cutler that Messrs. True and Johansen be appointed to serve as the 2023 Budget Committee. The motion was approved with the following vote: Messrs. Cutler, True and Johansen aye; Ms. Flint and Seiger-Webster, aye.** A meeting of the Budget Committee will be scheduled soon.

Paul noted he received an analysis from Moreton Insurance about earthquake coverage. The analysis includes consideration of new building and what it would cost. He will schedule a meeting to review the analysis and make a recommendation. He will likely suggest w r I

· **Legislative Report** -Paul stated that last year was the year of water, this year so far, we have 2 water bills probably looking at more bills about the Great Salt Lake. Now there is push do a study on ground water and surface water. Surface water has a higher priority than ground water. Very important to make sure that stays the same. We should start to pull documents that may apply. Paul reported he learned Sand City is planning a Water Rate increase of about 2% which will put them about \$1.00 higher than the District and does not include other miscellaneous fees they charge. Paulina asked that a schedule be prepared showing District miscellaneous charges. Paul suggested when Sandy increases their rates Sunrise be asked to update the Rate Comparison study they did some years ago. **It was moved by Mr. True, seconded by Mr. Johansen the General Manager Report be accepted. The motion was approved with the following vote: Messrs. True, Cutler and Johansen, aye; Ms. Seiger-Webster, aye.**

**Close Plannin Meeting[ it was moved by Mr. Johansen he White City Water Improvement District Board of Trustees Planning Committee meeting be closed.**

**White City Water Improvement District  
Board of Trustees  
District Office  
999 East Galena Dr.  
Sandy, Utah  
Wednesday, October 19, 2022**

**Members**

Present: Paulina Flint, Chair, Bob Johansen, Vice Chair; Garry True, Treasurer; Christy Seiger-Webster, Clerk; Cody Cutler

**Others**

Present: Paul Ashton, Elaine Christensen, Sue Dean, Dave Sanderson

**1. Call to Order and Determination of Quorum**

The meeting of the White City Water Improvement District board of Trustees was called to Order at 6:00 p.m. on Wednesday, October 19, 2020 by Chair Paulina Flint at te District Office.

**2. Public Comment**

There were no public representatives present, and Mr. Ashton stated no public comment has been received by in writing, on person or ectronically. Mr. True stated as part of public comment he wanted to express his appreciation to the Board and staff for their condolences on the recent death of his wife's father. There was no additional public comment.

**3. Approval of Minutes of September 21, 2022**

After review, **It was moved by Mr. True, seconded by The minutes of the September 21, 2022 Board of Trustees meeting be approved...The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler, Johansen and True, aye.**

**4. Accountant/Financial Report-**

- **Year o Date Report for September, 2022** - Dave Sanderson reported 75% of yea is complete and this is the r first month of the new rates. He reviewed the Water Sales Report. September reflects new rates. We are at 150% icrease over last year. We will continue to watch hat closely. Other financial statements and reports were reviewed with everything else in line. Anticipated revenues have been prepared by Allan Perry. Mr. Johansen compared on cash flow changes from last year an d this year. Ms. Flint stated we also need to figure out how much to set ade for savings from the rate increase that isn't part of working budget. Mr. Ashton sted a recommendation will be made as part of the Budget process. **It was moved by M. True, seconded by Mr. Cutler the Year to Date Report be accepted. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Flint and Seiger-Webster, aye.**

- Approval of September 2022 Expenses - After review, it was moved by Ms. Seiger-Webster, seconded by Mr. Johansen the September, 2022 Expenses be approved. The motion was approved with the following vote: Messrs. Johansen, True and Cutler, aye; Ms. Seiger-Webster and Flint, aye.

5. **General Manager's Report**

Upcoming Conferences, Seminars and Meetings

Mr. Ashton stated the Utah Water Users Water Summit yesterday was a good conference. They are now looking more seriously at a well recharge project. We need to be serious about quality of water being put back into the aquifer - a variety of tests are available to make sure any injection is quality water, and not gumming up the aquifer..

Mr. Ashton reviewed variousupcoming conferences and attendees. As listed on the agenda.

- Casselle Annual Conference - October 25-26, 2022 - **Cindy & Alan**
- UASD Annual Convention - November 24-26, 2022 - Davis Convention Center, **Paul, Paulina, Bob, Cody, Christy Alan**
- RWAU Conference - February 28 - March 3, 2023 - St. George - **Bob, Cody, Paulina**
- UNAU Workshop - March 20-21, 2023- St. George - **Bob, Cody, Paulina**

Travel Policy will be iscussed and approved at the November UASD Convention. We will need to consider it tonight. It was moved by Ms. Seiger=Webster, seconded by Mr. True the General Manager Report be accepted. The motion was approved with the ffollowing vote: Messrs. True, Cutler and Johansen, aye. Ms. Seiger-Webster and Flint, aye.

6/ Discussion ad Appointment of Budget Committee -

After discussion, It was moved by Ms. Seiger-Webster, seconded by Me. Cutler Messrs. True and Johansen be appointed to the 2023 Budget Committee. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler, Johansen and True, aye.

7. Discussion and Action on PEHP Insurance Renewal for 2-23

Mr. Ashton stated we have received a quote from PEHP for health insurance coverage for the upcoming year. The quote reflects a 4% increase, and a copy is included in the meeting packet. Coverage will remain the same. It was moved by Mr. True, seconded by Mr. Johansen the PEHP Insurance Renewal for 2023 be approved. The motion was approved with the following vote: Messrs. Cutler, Johansen and True, aye; Ms. Flint and Seiger-Webster, aye.

8. Discussion and Set Public Hearing for 2022 Water Conservation Plan

A copy of the 2022 Water Conservation Plan is included in the meeting packet. After discussion, **it was moved by Seconded by Mr. Johanssen a Public Hearing be scheduled for November 16, 2022 at 6:00 p.m. at the District office. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs Cutler, True and Johansen, aye.**

9. Discussion and Action on Resolution 2022 - 10-001 - Resolution Adopting White City Water Improvement District Board Member Travel Policy

Mr. Ashton stated the policy was taken from a template prepared by Mark Anderson of UASD. **It was moved by Mr. Johansen, secpmded by Mr. Cutler Resolution 2022-010-001 "A Resolution Adopting White City Water Iprovement District Board Member Travel Policy" be approved. The motion was approved with the following vote: Messrs. Johansen, Cutler, and True, aye;; Ms. Seiger-Webster and Flint aye.**

10. Discussion and Approval on Board Member Requests for Lodging at UASD Annual Convention -

Mr. Ashton stated the UASD Annual Convention is scheduled for November 24-26, 2022 at the Davis Convention Center. All Board members are planning to attend and have requested over-night stay authorization in accordance with the Board Member Travel Policy. **It was moved by Ms. Seiger-Webster, seconded by Mr. Cutler the request be approved. The motion was approved with the following vote: Messrs. Johansen and Cutler, aye; Ms. Flint and Seiger-Webster, aye.**

There were MP Closed Session items for discussion.

11. Personnel Issues - (Closed Session under Utah Code 52-4-205)
12. Property Issues If Required (Closed Session under Utah Code 52-4-205)
13. Security Issues If Required- (Closed Session under Utah Code 52-4-205)
14. Litigation Issues If Required (Closed Session under Utah Code 52-4-205)

15. Water System Lies - For information Mr. Ashton stated his vehicle is in the shop and may need to be replaced in the near future. Options were discussed.

16. Suggested Items for Future Board Meetings -

Board Retreat Date look at second week in January, 2023. Perhaps January 7-14, 2023

Wite City Water Improvement District  
Board of Trustees  
Wednesday, October 19, 2022  
check your calendars.

Page -4-

17. Adjourn

**Uit was moved by Mr. Johansen the meeti adjourn**

Respectfully submitted,

*Susan Dean*  
Susan A. Dean, Secretary

Approved:

*Paulina F. Flint*  
Paulina F. Flint, Chair