

**MINUTES OF THE WASATCH COUNTY COUNCIL  
ACTING AS  
THE GOVERNING BOARD OF THE STRAWBERRY LAKEVIEW  
SPECIAL SERVICE DISTRICT  
NOVEMBER 8, 2022**

PRESENT: Board Vice Chair Spencer Park  
Board Member Marilyn Crittenden  
Board Member Steve Farrell  
Board Member Kendall Crittenden  
Board Member Mark Nelson

EXCUSED: Board Member Danny Goode  
Board Chair Jeff Wade

STAFF: Max Covey, General Manager  
Theresa Baronek, District Treasurer  
Dana Kohler, Administrative Assistant  
Doug Scow, Water Rights Manager  
Kierstan Smith, CPA  
Chance Morris, Distribution/Collections Manager  
Wade Webster, Keetley Water Treatment Plan Manager  
David Fuller, Project Coordinator  
Shari Coleman, Accounting Clerk  
Terese Robins, District Treasurer  
Rick Tatton, Court Reporter via Zoom.

Board Vice Chair Spencer Park called the meeting to order at 4:45 p.m. on Tuesday, November 8, 2022. The record should show that all the Governing Board Members of the Strawberry Lakeview Special Service District are present except for Board Member Danny Goode and Board Chair Jeff Wade. Board Vice Chair Spencer Park indicated that the Governing Board of the Strawberry Lakeview Special Service District is meeting in the Wasatch County Senior Center Classroom in the Wasatch County Library Building located at 465 E 1200 S, Heber City, Utah 84032. Board Chair Spencer Park then called the first agenda item.

**REGULAR SESSION**

**APPROVAL OF THE MINUTES FOR OCTOBER 11, 2022**

**Board Member Marilyn Crittenden made a motion to approve the minutes for October 11, 2022, as written. Board Member Mark Nelson seconded the motion, and the motion carries**

with the following vote:

**AYE: Board Vice Chair Spencer Park**  
**AYE: Board Member Marilyn Crittenden**  
**AYE: Board Member Kendall Crittenden**  
**AYE: Board Member Mark Nelson**

**NAY: None.**

**ABSTAIN: Board Member Steve Farrell (absent)**

#### **WARRANT LIST APPROVAL**

**Board Member Steve Farrell made a motion to approve the warrants in the amount of \$679.45. Board Member Mark Nelson seconded the motion, and the motion carries with the following vote:**

**AYE: Board Vice Chair Spencer Park**  
**AYE: Board Member Steve Farrell**  
**AYE: Board Member Mark Nelson**  
**AYE: Board Member Kendall Crittenden**  
**AYE: Board Member Marilyn Crittenden**

**NAY: None.**

#### **PRELIMINARY BUDGET/SET PUBLIC HEARING FOR BUDGETS.**

Kierstan Smith, CPA, addressed the Governing Board of the Strawberry Lakeview Special Service District and indicated that the proposed preliminary budget for 2023 is \$88,080.00. **Board Member Mark Nelson made a motion to approve the preliminary budget and amended budget and set the public hearing for the budgets for December 23, 2022, at 6:00 p.m. Board Member Steve Farrell seconded the motion, and the motion carries with the following vote:**

**AYE: Board Vice Chair Spencer Park**  
**AYE: Board Member Steve Farrell**  
**AYE: Board Member Mark Nelson**  
**AYE: Board Member Marilyn Crittenden**  
**AYE: Board Member Kendall Crittenden**

**NAY: None.**

#### **QUARTERLY FINANCIAL REPORT**

Kierstan Smith, CPA, addressed the Governing Board of the Strawberry Lakeview Special

Service District and presented the Quarterly Financial Report. Accounts 11510 and 11501 will most likely take another four years to have the reserve account for Capital Repairs and Replacement fully funded. Account 20600 the payable due to other governmental entities is the changes for O&M serviced for the third quarter 2022. Overall, revenues are on target for the year. Account 46000 the rate study will be completed in 2023 instead of 2022 which will result in cost lower than anticipated for the year. The district is experiencing negative cash flow from operating activities. In part, this resulted from cash on hand being used to pay vendor invoices accrued at the end of 2022.

**Board Member Steve Farrell made a motion to approve the Quarterly Financial report. Board Member Mark Nelson seconded the motion, and the motion carries with the following vote:**

**AYE: Board Vice Chair Spencer Park  
AYE: Board Member Marilyn Crittenden  
AYE: Board Member Steve Farrell  
AYE: Board Member Kendall Crittenden  
AYE: Board Member Mark Nelson**

**NAY: None.**

#### **OTHER BUSINESS**

Max Covey, General Manager, and the Governing Board of the Strawberry Lakeview Special Service District both indicated that they both had no other business.

#### **ADJOURNMENT**

**Board Member Kendall Crittenden made a motion to adjourn. Board Member Marilyn Crittenden seconded the motion, and the motion carries with the following vote:**

**AYE: Board Vice Chair Spencer Park  
AYE: Board Member Marilyn Crittenden  
AYE: Board Member Kendall Crittenden  
AYE: Board Member Steve Farrell  
AYE: Board Member Mark Nelson**

**NAY: None.**

Meeting adjourned at 5:10 p.m.

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SPENCER PARK/VICE CHAIR