

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

November 1, 2022
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo

Councilmembers: Mylind Fawcett, Dan Smith,
McCall Stephensen, Shaun Kurek

Town Clerk: Kristi Hidalgo

Public Attendance: Brent Carlson Construction Representative, Woodsmith Construction Representative

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. Councilmember M. Stephensen led the Pledge of Allegiance to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held October 18, 2022. Councilmember M. Stephensen motioned for the Clarkston Town Council to approve and adopt the minutes of October 18, 2022. Councilmember S. Kurek seconded the motion. All in favor "Aye". Motion carried

Mayor Hidalgo excused Councilmember D. Smith from the Town Council Meeting stating that he would be joining the Council after the Clarkston Town Municipal Building bid opening was completed. Councilmember D. Smith's construction company, Woodsmith Construction, bid on the project presenting a conflict of interest.

2. BUSINESS

Bid Opening – Clarkston Town Municipal and Civic Center Building – Mayor Hidalgo stated that the Clarkston Town Purchasing Policy requires that the lowest reasonable bid is selected. There were six interested bidders and four of them submitted bids by the deadline, which was Friday October 28, 2022 by 5:00 pm. See Exhibit A
The bids have been locked in a cabinet ever since they were submitted. Mayor Hidalgo stated that a bid was received from Raymond Construction, Lundahl Construction, Woodsmith Construction and Carlson Construction. Town Clerk Kristi Hidalgo retrieved the bids from the locked cabinet and handed them to Mayor Hidalgo. Mayor Hidalgo asked Councilmember M. Fawcett to inspect them and verify that they were sealed. Councilmember Fawcett stated that all of the bids were sealed and intact. The bids were opened in the order that they were received. Mayor Hidalgo opened the following bids and presented them to the Council:

1. Woodsmith Construction – \$958,166
2. D. Brent Carlson Construction – \$1,009,000
3. Raymond Construction – \$1,095,985
4. Lundahl Construction - \$1,057,708

Mayor Hidalgo stated that the bids were all fairly close but substantially higher than he had anticipated. Woodsmith Construction is the lowest reasonable bid. The Council discussed the bids and determined to table the discussion and hold a Town Council Meeting, just to discuss this, on November 15, 2022 at 7:00 pm.

Citizen Council – Parks – The Council went outside to look at the existing Tennis Courts. Mayor Hidalgo stated that there are two tennis courts and two basketball standards that use the tennis court area. Mayor Hidalgo recommended turning the east tennis court into two pickle ball courts leaving one tennis court and the two basketball standards on the west. Mayor Hidalgo proposed organizing a Citizen Council to advise the Council on revamping the park with the aforementioned changes and look into replacing some of the playground equipment that is damaged. Mayor Hidalgo also suggested having a walking trail put in that goes all the way around the town square. Mayor Hidalgo stated that there is grant money for these types of projects and would authorize the Citizen Council to apply for grants on behalf of the town to improve the park and make it more user friendly. Councilmember M. Stephensen felt that this was a good idea and agreed to coordinate with Mayor Hidalgo in organizing a Citizen Council to improve the park and town square. Mayor Hidalgo stated that he had someone in mind to chair the Citizen Council but had not asked them yet. Mayor Hidalgo concluded that he would have a name to present to the Council at the next regular Town Council Meeting to be held December 6, 2022.

Business License Application – Diana Calderwood – Diana Calderwood was not present at the meeting. Mayor Hidalgo stated that Diana Calderwood would like to teach piano lessons at her home located at 249 South 100 East. Students would be dropped off and picked up one at a time so parking would not be an issue. Projected monthly income would be approximately \$225. Councilmember M. Stephenson motioned to approve the business license. Councilmember S. Kurek seconded the motion. All in Favor “Aye”. Motion carried

3. DEPARTMENTS

Mayor Hidalgo - Garbage Collection – Mayor Hidalgo reported that a revised Interlocal Agreement had been drafted reflecting the change in the number of board members on the Cache Waste Consortium Board. The board will be governed by a five-member board instead of the originally agreed to nine-member board. Mayor Hidalgo informed the Council that he was asked to be a member of the board. Mayor Hidalgo said that the Request for Proposal (RFP) had been reissued to the waste management companies and they will be resubmitting their final proposals with genuine numbers.

Councilmember M. Fawcett – Planning and Zoning Department – Annexation Process and Petition for Annexation Form Review – Councilmember M. Fawcett reported that Deputy Clerk Holly Jones took the initiative to develop a Clarkston Town Annexation Process and a Petition for Annexation form. See Exhibit B

Councilmember M. Fawcett stated that the Planning Commission had reviewed them and are recommending them to the Council for approval. Councilmember S. Kurek made the motion to approve the proposed Annexation Process and Petition for Annexation form. Councilmember D. Smith seconded the motion. All in favor “Aye”. Motion carried

Public Hearing - Councilmember M. Fawcett stated that the Planning Commission would be holding a public hearing on November 14, 2022 at 7:00 pm to hear on the revised Clarkston Town General Plan and the Proposed Annexation Plan Area Extension for fire buffer and resource protection.

Willis Acre Subdivision – Councilmember M. Fawcett informed the Council that a Residential Building Permit was approved today. The reason it was approved before the infrastructure has been completed is because a bond was issued ensuring that the infrastructure will be completed. The town cannot withhold a building permit if a bond is posted. This is in accordance with Utah State Code 10-9a-605(4), which states the following:

When a municipality accepts an improvement completion assurance [ie - a bond] for landscaping or infrastructure improvements for a development in accordance with Subsection (2)(c)(ii), the municipality may not deny an applicant a building permit if the development meets the requirements for the issuance of a building permit under the building code and fire code.

Mayor Hidalgo stated that the town can stipulate in the bond or development agreement that building permits will not be issued until infrastructure is complete. Mayor Hidalgo stated that the town is learning a great deal from this first major subdivision in Clarkston and this stipulation will be added to the bond agreement going forward.

Councilmember D. Smith – Roads Department – The snowplow and the grader have been serviced and are ready for winter.

Councilmember M. Stephensen - October Warrant List – Councilmember M. Stephensen presented the Warrant List for October 2022. Councilmember M. Fawcett motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember S. Kurek seconded the motion. All in favor “Aye.” Motion carried

Youth Council – Halloween Activity – Councilmember M. Stephensen reported that the Halloween Movie was a success. Everyone had a good time.

Winter Solstice Celebration - Councilmember M. Stephensen said that the Youth Council would like to plan a Winter Solstice Celebration with different activities, including Santa on the fire truck.

Councilmember S. Kurek – Cemetery Department- Councilmember S. Kurek said that the cemetery had been winterized and the sprinkling system lines have been blown out. Councilmember S. Kurek stated that he still needed another bid on the Cemetery Sprinkling System project. The only bid he has been able to secure is from Canyon Landscaping.

4. RELEVANT BUSINESS

Next Meeting – The Council will hold a Town Council Meeting on November 15, 2022 at 7:00 pm to discuss the Municipal Building Project.

The next regular Town Council Meeting will be held on December 6, 2022 at 7:00 pm.

Executive Session to Discuss an Imminent Legal Litigation Strategy - Mayor Hidalgo asked for a recommendation to go into an executive session to discuss an imminent legal litigation strategy. Councilmember S. Kurek made the motion to go into an executive session. Councilmember M. Stephensen seconded the motion. All in favor “Aye”. Motion carried. At 8:01 p.m. the Mayor and Council entered into an Executive Session.

Mayor Hidalgo and the Council returned from Executive Session at 8:14 p.m. Mayor Hidalgo asked for a motion to return to the regular Town Council Meeting. Councilmember M. Stephensen made a motion to return to the regular Town Council Meeting. Councilmember M. Fawcett seconded the motion. All in favor “Aye” Motion carried.

5. ADJOURN

There being no further business to come before the Council, Councilmember M. Stephensen motioned that the Clarkston Town Council Meeting adjourn. Councilmember D. Smith seconded the motion. All members present voted “Aye.” Motion carried. The meeting adjourned at 8:15 p.m.

Kristi Hidalgo
Town Clerk

