

White City Water
Improvement District
Meeting of the
Staff Planning /
Board of Trustees

November 16, 2022

5:00 p.m.

WHITE CITY WATER IMPROVEMENT DISTRICT BOARD OF TRUSTEES

999 East Galena Drive
Sandy Utah
Wednesday, November 16, 2022
5:00 P.M.

A G E N D A

This meeting will be held at the anchor location and electronically for members of the staff and/or public that cannot attend due to concerns regarding COVID-19 or other health reasons. Seating may be limited and restricted to the Trustees, staff, participants and limited numbers of the general public. Those interested in attending electronically should follow the information noted at the end of this agenda. **

Portions of the meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.

5:00 p.m. – PLANNING MEETING

1. Call to Order and Determination of Quorum

2. Sunrise Engineering Report -- Cliff Linford

- Status of Water Storage Tank
- Status of 10000 South Pipeline Project
- General Engineering

3. Manager Reports

Operations Manager Report

- Water Usage Report
- New Meter Reading Software Proposal
- Meter Replacement Program
- General Repair and Maintenance Update

Office Manager Report

- Newsletter Deadline November 22, 2022
- Holiday Social – December 28, 2022 @ 5:30 Hoof & Vine

General Manager's Report

- 2022 Water Conservation Plan
- 2023 Tentative WCWID Budget
- Possible Dates for Board Retreat/Workshop

4. Close Planning Meeting

RECESS – OPEN PUBLIC HEARING @ 6:00 p.m.

1. Call to Order and Determination of Quorum
2. Public Hearing RE: 2022 Water Conservation Plan
 - a. Presentation of 2022 Water Conservation Plan
 - b. Open Public Hearing for Public Comment and/or questions RE: 2022 Water Conservation Plan
 - c. Close Public Hearing
3. Discussion and Action on 2022 Water Conservation Plan

OPEN BOARD OF TRUSTEES GENEREAL MEETING

4. Call to Order and Determination of Quorum
5. Public Comment

Any person wishing to comment on Water Service Matters, may do so by coming to the table and giving their name and address for the record. Comments should be limited to 3 minutes, unless additional time is granted by the Chair

3. Approval of Minutes of October 19, 2022
4. Accountant/Financial Report
 - Year to Date Report for October 2022
 - Approval of October 2022 Expenses

5. General Managers Report

Upcoming Conferences, Seminars & Meetings:

- RWAU Conference, Feb 28- Mar 3, 2023 -- St George – **Bob, Cody, Paulina, James, Danny**
- UWUA Workshop, Mar 20-22, 2023 -- St George – **Bob, Cody, Paulina, Paul**

6. Discussion and Approving 2023 WCWID Tentative Budget and Setting Final Budget Public Hearing
7. Discussion and Action on 2023 Meeting Schedule
8. Discussion and Action on 2023 Rules and Regulations
9. Personnel Issues (Closed Session Under Utah Code Ann. 52-4-205)
10. Property Issues If Required (Closed Session Under Utah Code Ann. 52-4-205)
11. Security Issues If Required (Closed Session Under Utah Code Ann. 52-4-205)
12. Litigation Issues If Required (Closed Session Under Utah Code Ann. 52-4-205)
13. Water System Issues

14. Suggested Items for Future Board Meetings.

15. Adjourn

**** *Electronic Meeting Participation -- via "GoToMeeting"***

WCWID Board of Trustees Meeting

Wed, Nov 16, 2022 5:00 PM - 8:00 PM (MST)

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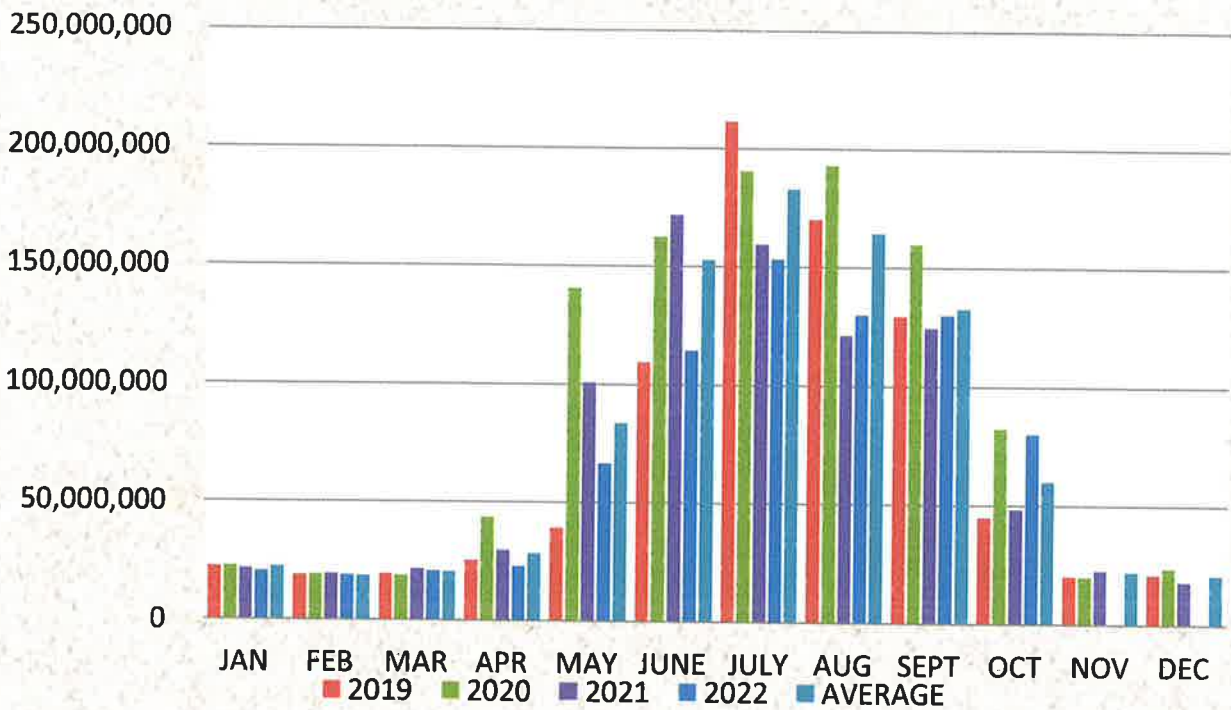
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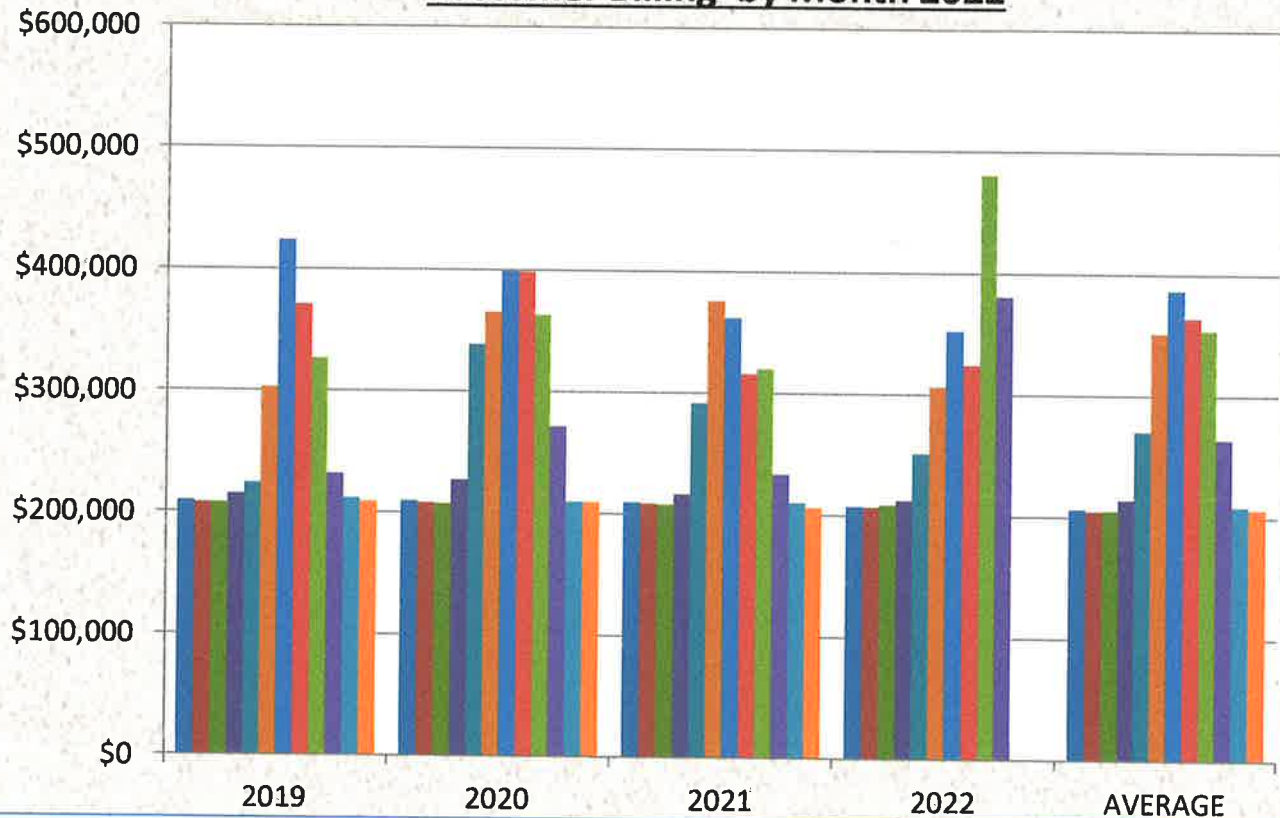
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Customer Usage by Year



Customer Billing by Month 2022



WHITE CITY WATER IMPROVEMENT DISTRICT



2022 Conservation
Plan

INTRODUCTION

In response to the anticipated growth occurring throughout the state of Utah, the White City Water Improvement District (hereafter "WCWID"), its members and elected Board of Trustees are concerned about the future cost and availability of a steady and reliable water supply. Similar concerns have been expressed by the state legislature by passage of the Water Conservation Plan Act (hereafter the "Act."). Utah Code Ann. §73-10-32 (2020). Based upon that concern, and in conformity to the Act, WCWID has periodically adopted water conservation plans and implemented their recommendations. The Act provides that periodically water conservation plans should be reviewed to determine if modifications are called for. WCWID has undertaken such a review and hereby adopts the following revised 2022 Water Conservation Plan.

DESCRIPTION OF WCWID AND ITS SERVICE AREA

The WCWID service area encompasses roughly the area from approximately 2000 East on the east, 700 East on the west, 9400 South on the north and 10600 South on the south, in Salt Lake County. WCWID provides water service to 4,221 service connections as of 2021. Of these, 4,127 are residential connections, 58 are commercial connections, and 36 are institutional connections.

The water system was originally a privately owned company, White City Water Company, Inc. (hereafter "Company") that had been providing water to the service area since approximately 1955. Residents of the service area formed WCWID, issued bonds, and acquired the Company in 1995. As an improvement district, members of the service area elect a Board of Trustees. The Company is now wholly owned by WCWID, and the Board of Directors of the Company consists of the elected Board of Trustees of WCWID. Because of the legal relationship by and between WCWID and the Company, the two entities work cooperatively together to conserve water and to meet the needs of WCWID's members. Whenever this plan references WCWID, it should be understood the reference encompasses both WCWID and the Company to the extent applicable to meet the requirements of the Act. WCWID customers are viewed as the owners of the water system as each monthly bill includes \$17.00 per month base charge toward payment of the bonds issued by WCWID. Although WCWID has the ability to impose a property tax to meet some of its expenses, the Board of Trustees have voted through the years to have no property tax, but to rely solely upon cost-based rates.

The residents of WCWID, through its elected Board of Trustees, have expressed the view that they prefer to receive all their water service from WCWID's deep underground wells. WCWID has storage capacity, in the form of water tanks, to meet all of its residents' needs and is functionally separate from any other water system. WCWID does have contracts with the Jordan Valley Water Conservancy District ("JVWCD") and Sandy City ("Sandy") to receive water in case of emergency.

Unlike many areas of the State, WCWID is not presently receiving a significant portion of the county's residential, commercial, and industrial growth. Therefore, the challenges facing WCWID are not the same as other areas. Nonetheless, WCWID is committed to conserving water wherever possible in order to maintain the underground aquifers that provide WCWID's needs. Further, because WCWID is on the forefront of efforts to ensure a viable and abundant water supply for the entire Salt Lake Valley in the case of emergency, it is desirous to take all reasonable and rational steps necessary to not waste this most precious commodity - water.

WATER SUPPLY AND SOURCES

WATER TREATMENT, STORAGE, AND DISTRIBUTION

WCWID is not presently required to treat its existing water sources and much of the water is classified as being pristine. Therefore, no water treatment equipment or additives are part of WCWID normal operations. All water distributed by WCWID is considered culinary grade.

WCWID has water storage tanks with a total water storage capacity of 5 million gallons. Water storage capacity is critical to provide water volume and pressure to water system customers. The system is divided into three pressure zones.

The distribution system for delivery of water to WCWID's members consists of water lines of various sizes having a total length of approximately 56 miles. The age of the distribution system varies from 1 year to 60 years. WCWID has adopted a Capital Facilities Plan to guide it in pursuit of a pipeline replacement program to avoid water loss and disruption of water delivery to customers due to aging infrastructure.

WATER CONNECTIONS

Through much of WCWID's history the number of water connections within the service area has remained fairly stable, with most build out taking place east of 1300 East. In 1995, when WCWID first took over the Company's service area in 1995, there were 3,870 water connections. In 2003, WCWID and Sandy City legally adjusted the boundaries of their respective water service areas, which opened up some additional land that continues being developed within WCWID, but it is not anticipated the number of water connections will dramatically increase. As of 2021, there are 4,221 connections with most build out taking place east of 1300 East.

WATER TREATMENT

WCWID is not presently required to treat its existing water sources and much of the water is classified as being pristine. WCWID believes the protection of its water sources from environmental contamination is an essential part of any conservation plan and was instrumental in getting the Utah Legislature to adopt Utah Code Ann. Section 19-4-113 requiring "source protection" ordinances to be adopted within counties of the first and second class, including Salt Lake County. In addition, WCWID was the primary agency in Salt Lake County sponsoring the following study: Utah Geological Survey for Geologic Studies to Prepare Maps and Petition to the Utah Water Quality Board to Classify Ground-water Quality in the Principal Basin-fill Aquifer in Salt Lake Valley, Salt Lake County, Utah. It is not enough to simply conserve water; WCWID is committed to ensuring those water supplies remain pristine for future generations.

PRESENT WATER USE AND FUTURE WATER NEEDS

Water use varies from year to year based on weather and changing demographics of the population served. In that regard, some areas within the WCWID service area are seeing a change in residents make up from senior citizens to younger families. In addition, WCWID has encouraged its customers to be "water wise" in their use of water in order to avoid waste and unnecessary costs. In that regard, although WCWID has the ability to impose a property tax to meet some of its expenses, the Board of Trustees have voted through the years to have no property tax, but to rely solely upon cost-based rates. This rate structure encourages water conservation as residents monthly pay the full cost of water used.

The largest water user of the system, for example, uses approximately 2.47% of total water usage for a calendar year.

When all uses of culinary grade water were compared with the number of people living in WCWID in 2000, residents used approximately 207 gallons of water per capita per day (gpcd), which was considerably less than the then statewide average of 268 gpcd for treated water and 241 gpcd nationally. When that comparison was updated to 2009, WCWID residents used 199 gpcd, 2015 they used 192 gpcd, and in 2021 they used 180 gpcd. Again, WCWID's water use is less than other water systems. See, for example, Jordan Valley Water Conservation District's overall system average of 204 gpcd.

WATER CONSERVATION MEASURES, ISSUES, AND GOALS

WATER CONSERVATION MEASURES

WCWID's original Water Conservation Plan incorporated suggestions made by residents involved in a water conservation committee. Since then, WCWID continues to work with its residents and other agencies in determining ways to conserve water without risking water rights under the Utah Code. For example, although WCWID is a functionally separate water system, as defined in the Utah Code, it remains a member of the Jordan Valley Water Conservation District ("JVWCD") and supports the "Slow the Flow" (slowtheflow.org) campaign sponsored by JVWCD. Additional water usage conservation topics are included in Attachment 1 of this document.

Based upon its experience and previous Water Conservation Plans, WCWID has identified and prioritized the following issues that address immediate conservation goals and plans:

1. WCWID relies solely upon cost-based rates. This rate structure encourages water conservation as residents pay the full cost of water used. The Board of Trustees has raised water rates where necessary to meet expenses of the District and is committed to assess no property tax.
2. WCWID's water pricing and billing system has been modified to provide additional information to its customers to allow them to judge how their water usage varies from year-to-year and month-to-month. Additionally, WCWID bills show number of gallons used, a more common unit of measure understood by customers, instead of using the industry standard units of cubic feet.
3. WCWID has replaced water meters to allow more accurate water use reads and to give alerts to leaks that not only increase customer bills but also ultimately wastewater. When a leak is detected, customers are notified of the leak and WCWID provides assistance to help the customers identify the source of the leak and encourages them to repair the leak, whether in an irrigation/sprinkler line or a leaking faucet.
4. Infrastructures within the system, such as water distribution pipes, which are old, are being replaced, as funds are available. WCWID annually compares its water production reports to use reports to determine if water is being lost through leaking pipes or other causes and is committed to keep such losses to under 10% as recommended by various water organizations, such as the AWWA. In that regard, WCWID has adopted a Capital Facilities Plan to guide it in pursuit of a pipeline replacement program to avoid water loss and disruption of water delivery to the customers.

5. An educational program is being pursued to increase water wise use of landscaping. In addition, WCWID is part of the Slow the Flow education program (slowtheflow.org). As part of this program, free landscape consultations are available for residents to identify specific areas of water conservation in the resident's landscaping.
6. WCWID publishes a monthly newsletter that accompanies the billing statement and is posted on the District website. The newsletter includes topics such as: information on conservation measures that resident can accomplish around their own property and within their own homes, status of the water supply situation, and infrastructure condition and repairs.
7. WCWID has eliminated landscape watering between 10 a.m. and 7 p.m. to minimize water usage and to "practice what we preach" in implementing conservation measures. WCWID encourages all customers to voluntarily apply this conservation measure.

WATER CONSERVATION ISSUES

Water conservation has economic, political, and social implications for both WCWID and for its customers.

Water Rates: As discussed, residents purchased the Company in 1995 and formed WCWID. Therefore, it is a not for profit organization and only charges rates appropriate to cover a budget set annually. WCWID does not assess any property taxes and relies on cost-based rates for funding.

WCWID staff evaluate the current cost of water delivery service, ongoing system characteristics, past capital and operating costs, and proposed water rate schedule to provide an annual proposed budget to the Board of Trustees. WCWID charges a base cost rate per base water volume, regardless of the amount of water used below that base volume. Water volume used over the base volume is charged an overage rate for the additional water. WCWID has adopted a tiered rate system effective 9/1/2022.

Maintaining Water Rights: WCWID and other water agencies are concerned with the relationship of water conservation and the Utah legal doctrine regarding water rights, which states that unless water rights are used, they will be forfeited ("use or lose"). WCWID will work with other agencies and the State Engineer's office to ensure that water conservation is treated as a "beneficial use" of water rights. Further, WCWID is concerned with artificial barriers restricting the ability of WCWID and other agencies to lease water to other entities that may have need of such water. Those barriers need to be modified so that any extra water, from year to year, might be put to beneficial use. The sell or lease of water saved through conservation would generate income that could, in turn, finance other conservation measures, such as repair and replacement of aging infrastructure and meters.

WATER CONSERVATION GOALS

In addition to continuing the currently implemented conservation measures, WCWID strives for continued improvement in managing its water resources. WCWID has set the following goals as part of the conservation plan:

Maintain a Financially Viable Water System

WCWID is a unique water system as it reflects a conscious decision on the part of water users to purchase their own water system from a private company. Consequently, the members are very mindful of the system and are committed to do whatever is necessary to ensure its continuing viability. In that regard, although water rates may be used to encourage water conservation, too much conservation can result in a loss of revenue needed to run the system. Consequently, any water rate system adopted by WCWID must

ensure that no revenue shortfall will occur. At the same time, WCWID and its residents are committed to not waste water and to use it wisely.

Newly Adopted Rate Structure/ Tiered Rates

WCWID staff with the help of a residential rate committee underwent an extensive rate assessment and review. It was presented to the Board of Trustees and ultimately approved and adopted to go to a fully tiered rate structure. Base Rates have increased to help cover increasing daily operational costs as well as meet the needs of replacing aging infrastructure.

Residential:	Base Rate	Tier 1	Tier 2	Tier 3	Tier 4
Year 1	\$53.00	\$2.00	\$2.25	\$2.50	\$3.25
	First 5,000 included	5,001-30,000	30,001-60,000	60,001-90,000	90,001+
Year 2	\$60.00	\$2.00	\$2.25	\$2.50	\$3.25
	First 5,000 included	5,001-30,000	30,001-60,000	60,001-90,000	90,001+
Commercial:	Base Rate	Tier 1	Tier 2	Tier 3	Tier 4
5/8 X3/4" Meter	\$60.00	\$2.00	\$2.25	\$2.50	\$3.25
		1,000-30,000	30,001-60,000	60,001-90,000	90,001+
1" Meter	\$118.00	\$2.00	\$2.25	\$2.50	\$3.25
		1,000-30,000	30,001-60,000	60,001-90,000	90,001+
1 1/2" Meter	\$235.00	\$2.00	\$2.25	\$2.50	\$3.25
		1,000-200,000	200,001-1,250,000	1,250,001-2,000,000	2,000,001+
2" Meter	\$269.00	\$2.00	\$2.25	\$2.50	\$3.25
		1,000-200,000	200,001-1,250,000	1,250,001-2,000,000	2,000,001+
3" Meter	\$423.00	\$2.00	\$2.25	\$2.50	\$3.25
		1,000-200,000	200,001-1,250,000	1,250,001-2,000,000	2,000,001+
4" Meter	\$522.00	\$2.00	\$2.25	\$2.50	\$3.25
		1,000-200,000	200,001-1,250,000	1,250,001-2,000,000	2,000,001+

Tier rates are cost per 1000 Gallons

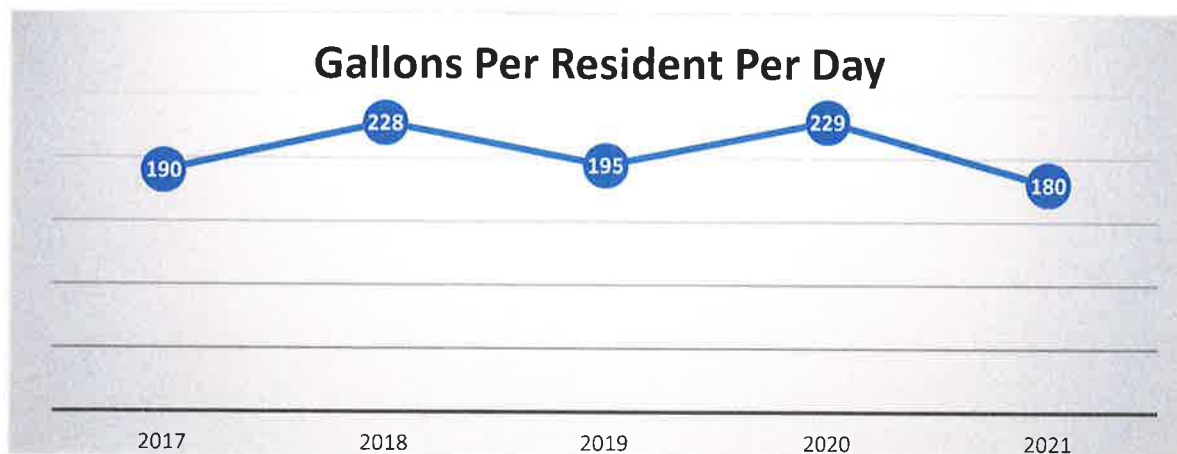
Any meter larger than a 4" will have Costs/Tier ranges defined at time of installation

Develop an Extreme Drought Water Plan for addressing water availability and usage during a drought emergency.

The geographical region where WCWID is located is experiencing extreme drought. WCWID will develop of a plan to address a drought driven water shortage. Part of the plan will address the scenario of a governing body (city, county, state, etc.) issuing mandatory water usage restrictions due to a water shortage that does not necessarily directly impact WCWID's water supply.

Continue to Meet the regional goal

WCWID has met and exceeded the 2030 regional goal of 187 GPCD. As noted in the graph below in 2021 our Gallons Per Capita Per Day (GPCD) was below that goal with a recorded number of 180. To further help statewide conservation efforts, WCWID has set a goal of achieving an additional 10% reduction in usage bringing our Gallons Per Capita Per Day down to **162**. WCWID believes with implementing a more aggressive tiered rate structure as well, as the additional listed tasks noted herein, this number can be achieved within the next five years. Progress will be recorded annually, and any further necessary steps will be taken to achieve our desired reduction in use.



Meter Replacement and Fixed Base Meter Reading

In 2008, WCWID underwent a systemwide meter replacement allowing for radio read meters. This involved replacing manual read meters and upgrading touch read meters to the radio read system. These newer meters have leak detection technology allowing us to alert customers of a potential leak on their water bill. WCWID has an annual budget of \$75,000 for meter replacement to replace the converted meters, also ensuring all meters in the system are functioning properly.

WCWID is currently investigating the option of going to a fixed base meter reading system, this will allow residents to access real time usages and assess their own water use needs. Therefore, being more accountable for their individual water use and conservation efforts.

CONCLUSION

The WCWID Board of Trustees has determined that WCWID is presently in compliance with Utah Code, through implementation of conservation measures and ongoing goals towards increased conservation by the district and its customers. Primary conservation measure is the use of cost-based rates, no property tax and operations improvements, such as infrastructure replacement and improved metering. Secondary conservation measures include: educating customers about conservation measures and options through participation in the Slow the Flow program, the monthly newsletter, and additional water usage information and trends on customer's bills.

ATTACHMENT 1

Outdoor Water Use:

- Water landscape only as much as required by the type of landscape, and the specific weather patterns of your area. . Water audits may be obtained by calling JWWCD with whom WCWID has a contract.
- Do not water on hot, sunny, and/or windy days. . You may actually end up doing more harm than good to your landscape, as well as wasting a significant amount of water.
- A single lawn sprinkler spraying five gallons of water per minute uses 50 percent more water in just one hour than the combination of IO toilet flushes, two five-minute showers, two dishwasher loads, and one full load of laundry.
- Sweep sidewalks and driveways instead of using the hose to clean them off
- Wash your car from a bucket of soapy (biodegradable) water and rinse while parked on or near the grass or landscape so that all the water running off goes to beneficial use instead of running down the gutter to waste.
- Check for and repair leaks in all pipes, hoses, faucets, couplings, valves, etc. . Verify there are no leaks by turning everything off and checking your water meter to see if it is still running. . Some underground leaks may not be visible due to draining off into storm drains, ditches, or traveling outside your property.
- Use mulch around trees and shrubs, as well as in your garden to retain as much moisture as possible. . Areas with drip systems will use much less water, particularly during hot, dry and windy conditions.
- Keep your lawn well trimmed but longer and all other landscaped areas free of weeds to reduce overall water needs of your yard.

Indoor Water Use:

- About two-thirds of the total water used in a household is used in the bathroom. . Concentrate on reducing your bathroom use. . Following are suggestions for this specific area:

- Do not use your toilet as a wastebasket. . Put all tissues, wrappers, diapers, etc., in the trashcan.
- Check the toilet for leaks. . Is the water level too high? Put a few drops of food coloring in the tank. . If the bowl water becomes colored without flushing, there is a leak.
- If you do not have a low volume flush toilet, put a plastic bottle full of sand and water to reduce the amount of water used per flush. . However, be careful not to over conserve to the point of having to flush twice to make the toilet work. . Also, be sure the containers used do not interfere with the flushing mechanism.
- Take short showers with the water turned up only as much as necessary. . Turn the shower off while soaping up or shampooing. . Install low flow showerheads and/or other flow restriction devices.
- Do not let the water run while shaving or brushing your teeth. . Fill the sink or a glass instead.
- Opportunities to conserve water also exist in other areas of the home:
- When doing laundry, make sure you always wash a full load or adjust the water level appropriately if your machine will do that. . Most machines use 40 gallons or more for each load, whether it is two socks or a week's worth of clothes.
- Repair any leak within the household. . Even a minor slow drip can waste up to 15- 20 gallons of water a day.
- Know where your main shutoff valve is and make sure that it works. . Shutting the water off yourself when a pipe breaks or a leak occurs will not only save water, but also eliminate or minimize damage to your personal property.
- Keep a glass of water in the refrigerator for a cold drink instead of running water from the tap until it gets cold. . You are putting several glasses of water down the drain for one cold drink.
- Stopper the sink when rinsing vegetables, dishes, or anything else; use only a sink full of water instead of continually running water down the drain.

White City Water Improvement District
Planning Committee
Wednesday October 19, 2022

5:00 pm Planning Committee'

1. Call to Order and Determination of Quorum - The Planning Committee Meeting of the White City Water Improvement District Board of Trustees was called to order by Chair Paulina Flint at 5:00 p.m. on Wednesday, October 19, 2022 at the District Office. It was determined a quorum was present, with Paul Ashton, Elaine Christensen, Sue Dean and Cliff Linford also present.

2. Sunrise Engineering Report

It was moved by Mr. True, seconded by Mr. Johansen this item be moved to later on the agenda, when Cliff Linford is present. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. True, Cutler and Johansen, aye.

- Status of Water Storage Tank - Cliff reported we got the Conditional Use Permit last week and have started structural design in order to get the building permit. Also, we will not need to widen the roadway.

- 10000 South Project - Moving forward with design and should complete in next month. Getting ready to prepare solicitation on pipe and will get that ordered. Also received a bid from Mr. Phil Trapp to install 400 ft. of pipe in front of his place. Working on easement finalization. We will purchase pipe for him, but his pipe will be kept separate from our public bids. Will need to finalize plans on project. Other details were discussed. We have contacted Sandy on this project and there are no issues. We have the agreement with Metro to cross the aqueduct in place. We also have an easement in to the County for the Highland Drive portion. Hasn't seen approval yet.

- General Engineering - There were no General Engineering items for discussion.
It was moved by Mr. True, seconded by Mr. Johansen the Sunrise Engineering Report be accepted. The motion was approved with the following vote: Messrs. Cutler, Johansen and True, aye; Ms. Seiger-Webster and Flint, aye.

3. **Manager Reports
Operations Report**

- Water Usage Report - Ryan reported we billed 130M gallons, produced 125.5M About 4% increase in what we billed over what we produced last month. For the year we have about a 12% water loss right in line with where we typically are.
- Status of Sego Lilly Pipeline Project - Ryan reported this project is 98% complete. Operations staff are doing final clean-up, and the final walk-through

is scheduled for Friday, October 27, 2022. We decided to go down Poppy Lane north to Sego Lily about 75 ft. of pipe. This has been a great project, and has gone very well.

General Repair and Maintenance Update - Ryan advised there was one main line break on Poppy Lane last month. Hydrants replaced in various locations. Operations staff are working on identifying lead and copper services. The Report needs to be finalized by February, 2024. White City is near completion on our side. Will talk with homeowners about responding to survey and may need to knock on doors. We need to make it very clear District is not responsible for the pipe. We need to certify there is no lead between our meter and the house. Ryan will check out what printed information may be available Through AWWA and others. We must identify lead pipe, what kind of pipe is going into each home. **It was moved by Mr. Johansen , seconded by Mr. Cutler, the Operations Manager Report be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs Johansen, True and Cutler, aye.**

Office Manger Report

Newsletter Deadline October 24, 2022 - Elaine stated the deadline for items to be included in the upcoming newsletter is October 24, 2022. Please forward any suggestions to her or Paul.

PEHP Insurance Renewal - A 4% Rate Increase Renewal - Elaine stated there will be about a 4% increase in PEHP rates for the upcoming year. Benefits will remain about the same. Paul recommended the renewal be approved. After discussion, **it was moved by Mr. Johansen, seconded by Ms. Flint the Office Manager Report be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. True, Cutler and Johansen, aye.**

General Managers Report -

2022 Water Conservation Report - Paul reported the Water Conservation Report has been revised based on recommendations from the State. Ryan has worked very hard on it and a copy has been provided to the committee members, Christy and Cody. A copy has also been forwarded to the State and has been accepted. We will need to schedule a public hearing for review of the report before adoption.

Water Revenue Bonds - Status - Paul stated we had a credit meeting and received a AA minus credit rating which is similar to what we had for the last time we went out for a public offering. He finalized the Preliminary Official Statement today and it will be marketed next Tuesday - they will call late

Tuesday afternoon, and on Wednesday will be the formal call on the bonds.

..
2023 Budget Committee - Paul stated it is time to appoint a Budget Committee to serve for the upcoming Budget year. Garry True and Bob Johansen have served as members of this Committee for 2022. A tentative budget will come to the Board at the November meeting. After discussion, **It was moved by Ms. Seiger-Webster, seconded by Mr. Cutler that Messrs. True and Johansen be appointed to serve as the 2023 Budget Committee. The motion was approved with the following vote: Messrs. Cutler, True and Johansen aye; Ms. Flint and Seiger-Webster, aye.** A meeting of the Budget Committee will be scheduled soon.

Paul noted he received an analysis from Moreton Insurance about earthquake coverage. The analysis includes consideration of new building and what it would cost. He will schedule a meeting to review the analysis and make a recommendation. He will likely suggest w r l

Legislative Report -Paul stated that last year was the year of water, this year so far, we have 2 water bills probably looking at more bills about the Great Salt Lake. Now there is push do a study on ground water and surface water. Surface water has a higher priority than ground water. Very important to make sure that stays the same. We should start to pull documents that may apply. Paul reported he learned Sand City is planning a Water Rate increase of about 2% which will put them about \$1.00 higher than the District and does not include other miscellaneous fees they charge. Paulina asked that a schedule be prepared showing District miscellaneous charges. Paul suggested when Sandy increases their rates Sunrise be asked to update the Rate Comparison study they did some years ago. **It was moved by Mr. True, seconded by Mr. Johansen the General Manager Report be accepted. The motion was approved with the following vote: Messrs. True, Cutler and Johansen, aye; Ms. Seiger-Webster, aye.**

Close Plannin Meeting [it was moved by Mr. Johansen he White City Water Improvement District Board of Trustees Planning Committee meeting be closed.

To Do's
Planning Committee
White city Water Improvement District
Board of Trustees
October 19, 2022

1. Cliff to report on status of Water Storage Tank
2. Cliff to Report on Status of 10000 South Pipeline Project
3. Ryan will explore what information may be available from AWWA and;
other agencies regarding lead and copper issues.
- 4 Water Conservation Report Public Hearing o be set at Board meeting.

**White City Water Improvement District
Board of Trustees
District Office
999 East Galena Dr.
Sandy, Utah
Wednesday, October 19, 2022**

Members

Present: Paulina Flint, Chair,, Bob Johansen, Vice Chair; Garry True, Treasurer; Christy Seiger-Webster, Clerk; Cody Cutler

Others

Present: Paul Ashton, Elaine Christensen, Sue Dean, Dave Sanderson

1 Call to Order and Determination of-Quorum

The meeting of the White City Water Improvement District board of trustees was called to Order at 6:00 p.m. on Wednesday, October 19, 2022 by Chair Paulina Flint at the District Office.

2. Public Comment

There were no public representatives present, and Mr. Ashton stated no public comment had been received by in writing, on person or electronically. Mr. True stated as part of public comment he wanted to express his appreciation to the Board and Staff for their condolences on the recent death of his wife's father. There was no additional public comment.

3. Approval of Minutes of September 21, 2022 -

After review, **It was moved by Mr. True, seconded by** The minutes of the **September 21, 2022 Board of Trustees meeting be approved...The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler, Johansen and True, aye.**

4. Accountant/Financial Report-

Year to Date Report for September, 2022 - Dave Sanderson reported 75% of year is complete and this is the first month of the new rates. He reviewed the Water Sales Report. September reflects new rates. We are at 150% increase over last year. We will continue to watch that closely. Other financial statements and reports were reviewed with everything else in line. Anticipated revenues have been prepared by Allan Perry. Mr. Johansen compared on cash flow changes from last year and this year. Ms. Flint stated we also need to figure out how much to set aside for savings from the rate increase that isn't part of working budget. Mr. Ashton stated a recommendation will be made as part of the Budget process. **It was moved by Mr. True, seconded by Mr. Cutler the Year to Date Report be accepted. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Flint and Seiger-Webster, aye.**

Approval of September 2022 Expenses - After review, it was moved by Ms. Seiger-Webster, seconded by Mr. Johansen the September, 2022 Expenses be approved. The motion was approved with the following vote: Messrs. Johansen, True and Cutler, aye; Ms. Seiger-Webster and Flint, aye.

5. **General Manager's Report**

Upcoming Conferences, Seminars and Meetings

Mr. Ashton stated the Utah Water Users Water Summit yesterday was a good conference. They are now looking more seriously at a well recharge project. We need to be serious about quality of water being put back into the aquifer. A variety of tests are available to make sure any injection is quality water, and not jamming up the aquifer..

Mr. Ashton reviewed various upcoming conferences and attendees listed on the agenda.

- Casselle Annual Conference - October 25-26, 2022 - **Cindy & Alan**
- UASD Annual Convention - November 24-26, 2022 - Davis Convention Center, **Paul, Paulina, Bob, Cody, Christy Alan**
- RWAU Conference - February 28 - March 3, 2023 - St. George - **Bob, Cody, Paulina**
- UNAU Workshop - March 20-21, 2023- St. George - **Bob, Cody, Paulina**

Travel Policy will be discussed and approved at the November UASD Convention. We will need to consider it tonight. It was moved by Ms. Seiger-Webster, seconded by Mr. True the General Manager Report be accepted. The motion was approved with the following vote: Messrs. True, Cutler and Johansen, aye. Ms. Seiger-Webster and Flint, aye.

6/ Discussion and Appointment of Budget Committee -

After discussion, It was moved by Ms. Seiger-Webster, seconded by Mr. Cutler Messrs. True and Johansen be appointed to the 2023 Budget Committee. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler, Johansen and True, aye.

7. Discussion and Action on PEHP Insurance Renewal for 2-23

Mr. Ashton stated we have received a quote from PEHP for health insurance coverage for the upcoming year. The quote reflects a 4% increase, and a copy is included in the meeting packet. Coverage will remain the same. It was moved by Mr. True, seconded by Mr. Johansen the PEHP Insurance Renewal for 2023 be approved. The motion was approved with the following vote: Messrs. Cutler, Johansen and True, aye; Ms. Flint and Seiger-Webster, aye.

8. Discussion and Set Public Hearing for 2022 Water Conservation Plan

A copy of the 2022 Water Conservation Plan is included in the meeting packet. After discussion, it was moved by **Seconded by Mr. Johanssen a Public Hearing be scheduled for November 16, 2022 at 6:00 p.m. at the District office. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs Cutler, True and Johansen, aye.**

9. Discussion and Action on Resolution 2022 - 10-001 - Rsolution Adopting Whit City Water Improvement District Board Member Travel Policy

DRAFT
Mr. Ashton stated the policy was taken from a template prepared by Mark Anderson of UASD. It was moved by **Mr. Johansen, seconded by Mr. Cutler Resolution 2022-010-001 "A Resolution Adopting White City Water Iprovement District Board Member Travel Policy" be approved. The motion was approved with the following vote: Messrs. Johansen, Cutler, and True, aye;; Ms. Seiger-Webster and Flint aye.**

10. Discussion and Approval on Board Member Requests for Lodging at UASD Annual Convention -

Mr. Ashton stated the UASD Annual Convention is scheduled for November 24-26, 2022 at the Davis Convention Center. All Board members are planning to attend and have requested over-night stay authorization in accordance with the Board Member Travel Policy. **It was moved by Ms. Seiger-Webster, seconded by Mr. Cutler the request be approved. The motion was approved with the following vote: Messrs. Johansenrue and Cutler, aye; Ms. Flint and Seiger-Webster, aye.**

There were MP Closed Session items for discussion.

- 11 Personnel Issues - (Closed Session under Utah Code 52-4-205)
- 12. Prooerty Issues If Required (Closed Session under Utah Code 52-4-205)
- 13. Security Issues If Required- (Closed Session under Utah Code 52-4-205)
- 14 - Litigation Issues If Required (Closed Session under Utah Code 52-4-205)

15. Water System Iies - For information Mr. Ashton stated his vehicle is in the shop and may need to be replaced in the near future. Options were discussed.

16 Suggested Items for Future Board Meetings -

Board Retreat Date look at second week in January, 2023. Perhaps January 7-14, 2023

Wite City Water Improvement Distric
Board of Trustees
Wednesday, October 19, 2022
check your calendars.

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17. Adjourn

Uit was moved by Mr. Johansen the meeti adjourn

Respectfully submitted,

Approved:

Susan A. Dean, Secretary

DRAFT

Paulina F. Flint, Chair

6.

To Do's
White City Water Improvement District
Board of Trustees
Wednesday, October 19, 2022

1. Paul will schedule a meeting of the Budget Committee to consider the 2023 Budget
2. Water Conservation Report Public Hearing set for 6:00 p.m. on November 16, 2022 at the District Office.
3. Board member Travel Policy resolution approved.
4. Board members request for authorization for over-night lodging for the UASD Annual Convention, November 24-26, 2022 approved.
5. For November agenda - Discuss Board Retreat Date - Suggested January 7 or 14, 2023

WHITE CITY WATER (DISTRICT)
BALANCE SHEET
OCTOBER 31, 2022

FUND 51

ASSETS

51-1111	CASH - US BANK CHECKING ACCT	168,554.89
51-1113	XPRESS BILL PAY CLEARING	144,007.36
51-1120	CASH CLEARING - UTILITIES	(1,356.68)
51-1131	PETTY CASH	150.00
51-1153	PTIF #5822 RW FUND	21,497.29
51-1155	PTIF #5507 -- OPERATING FUND	1,083,346.28
51-1156	PTIF #1454 CAPITAL RESERVE	687,058.67
51-1158	PTIF #4779 CAPITAL IMPROVEMENT	835,834.11
51-1159	2020 BOND DEBT 248891000	29,986.32
51-1160	2020 BOND CONST 248891002	32.37
51-1161	2020 BOND DEBT RES 248891001	42,531.17
51-1163	2015 BOND SERIES 240217000	85,746.48
51-1180	2021 BOND DEBT #221884000	103,838.53
51-1181	2021 BOND SINK A #221884001	408,595.62
51-1182	2021 BOND SINK B #221884002	3,764.78
51-1183	2021 COI #221884003	5.78
51-1311	CUSTOMER ACCOUNTS RECEIVABLE	369,546.72
51-1511	INVENTORY	189,025.12
51-1561	PREPAID INSURANCE	30,230.12
51-1611	LAND	682,813.32
51-1621	BUILDINGS	3,150,905.81
51-1631	WELLS AND STORAGE FACILITIES	6,902,769.45
51-1632	SUPPLY TRANSMISSION LINE	8,089,860.55
51-1633	METERS AND HYDRANTS	1,178,299.65
51-1640	INVESTMENT\COMPANY	3,354,986.92
51-1641	OFFICE FURNITURE AND EQUIPMENT	82,900.59
51-1642	ACCUMULATED DEPRECIATION	(9,294,407.08)
51-1651	MACHINERY & EQUIPMENT	693,090.80
51-1661	VEHICLES	66,574.29
51-1800	DEFERRED OUTFLOW PENSION	132,043.00
51-1802	DEFERRED OUTFLOW REFUNDING 16	27,148.11
51-1804	DEFERRED OUTFLOW REFUNDING 21	608,560.78
TOTAL ASSETS		<u>19,875,941.12</u>

LIABILITIES AND EQUITY

WHITE CITY WATER (DISTRICT)
BALANCE SHEET
OCTOBER 31, 2022

FUND 51

LIABILITIES

51-2211	ACCRUED PAYROLL PAYABLE	59,486.66	
51-2221	FEDERAL TAX PAYABLE	(39,133.17)	
51-2222	STATES PAYROLL TAXES PAYABLE	1,576.66	
51-2223	RETIREMENT PAYABLE	(6.06)	
51-2224	INSURANCE PAYABLE	14,495.11	
51-2225	WORKERS COMP PAYABLE	4,441.16	
51-2300	NET PENSION LIABILITY	23,019.00	
51-2500	CURRENT BOND MATURITIES 2015	100,000.00	
51-2503	CURRENT BOND MATURITIES 2020	165,000.00	
51-2510	ST COMPENSATED ABSENCES	9,558.23	
51-2551	ACCRUED INTEREST PAYABLE	79,650.00	
51-2630	LT COMPENSATED ABSENCES	85,981.97	
51-2655	2015 REFUNDING BOND PAYABLE	210,000.00	
51-2656	2020 BOND PAYABLES	2,273,000.00	
51-2657	2021 BOND PAYABLES A	7,150,000.00	
51-2658	2021 BOND PAYABLES B	1,515,000.00	
51-2664	2015 PREMIUM ON REFUNDING	514,796.00	
51-2795	DEFERRED INFLOWS PENSION	176,178.00	
TOTAL LIABILITIES			12,343,043.56

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
51-2999	RETAINED EARNINGS-BEGIN OF YR	7,615,035.25	
	REVENUE OVER EXPENDITURES - YTD	(82,137.69)	
BALANCE - CURRENT DATE		7,532,897.56	
TOTAL FUND EQUITY			7,532,897.56
TOTAL LIABILITIES AND EQUITY			19,875,941.12

WHITE CITY WATER (DISTRICT)
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

		FUND 51				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>						
51-3710	METERED SALES - RES CUSTOMERS	370,201.70	2,849,929.02	3,000,000.00	150,070.98	95.0
51-3715	OTHER WATER REVENUES	.00	412.83	2,500.00	2,087.17	16.5
51-3720	METERED SALES - COMMERCIAL	6,707.75	67,730.17	61,673.00	(6,057.17)	109.8
51-3725	APPROPRIATED FUND BALANCE	.00	.00	755,000.00	755,000.00	.0
51-3780	LATE CHARGES	3,300.00	27,763.17	33,500.00	5,736.83	82.9
51-3810	MISCELLANEOUS REVENUE	681.71	9,887.86	10,000.00	112.14	98.9
51-3900	INTEREST & DIVIDEND INCOME	7,709.80	38,579.62	20,000.00	(18,579.62)	192.9
TOTAL FUND REVENUE		388,600.96	2,994,302.67	3,882,673.00	888,370.33	77.1

WHITE CITY WATER (DISTRICT)
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

FUND 51

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
51-5100-110 SALARIES & WAGES - EMPLOYEES	24,324.00	264,393.50	345,540.00	81,146.50	76.5
51-5100-111 OVERTIME/ON-CALL	.00	.00	1,000.00	1,000.00	.0
51-5100-115 COMPENSATION - TRUSTEES	2,083.35	22,903.50	29,500.00	6,596.50	77.6
51-5100-130 BENEFITS	12,127.29	125,125.36	155,625.00	30,499.64	80.4
51-5100-210 DUES & MEMBERSHIPS	1,091.25	28,756.91	42,515.00	13,758.09	67.6
51-5100-231 TRAVEL EXPENSES	83.13	10,179.19	23,000.00	12,820.81	44.3
51-5100-240 OFFICE SUPPLIES	147.66	2,997.34	10,500.00	7,502.66	28.6
51-5100-245 POSTAGE / PRINTING	3,397.50	34,590.68	42,550.00	7,959.32	81.3
51-5100-250 EQUIP. MAINT. CONTRACTS	3,498.06	41,763.50	56,204.00	14,440.50	74.3
51-5100-270 UTILITIES	2,034.47	26,403.62	32,341.00	5,937.38	81.6
51-5100-300 BAD DEBT EXPENSE	8.61	8.61	.00	8.61	.0
51-5100-310 MISC. PROFESSIONAL SERVICES	7,200.89	82,900.43	125,100.00	42,199.57	66.3
51-5100-311 ACCOUNTING	3,767.50	37,470.00	41,000.00	3,530.00	91.4
51-5100-330 TRAINING REGISTRATIONS	1,270.00	6,220.00	14,740.00	8,520.00	42.2
51-5100-510 INSURANCE - GENERAL LIABILITY	.00	83,353.00	65,000.00	18,353.00	128.2
51-5100-530 INTEREST EXPENSES	.00	476,050.00	691,382.00	215,332.00	68.9
51-5100-610 BANK / TRUSTEE FEES	.00	2,344.73	27,000.00	24,655.27	8.7
51-5100-620 EQUIPMENT REPLACEMENT	129.00	14,702.66	16,600.00	1,897.34	88.6
51-5100-622 LITIGATION	.00	.00	3,000.00	3,000.00	.0
51-5100-625 MISC. EXPENSES	286.57	3,419.18	7,950.00	4,530.82	43.0
51-5100-629 BOARD CONTINGENCY	187.79	1,447.79	14,000.00	12,552.21	10.3
51-5100-720 BUILDING IMPROVEMENTS/MAINT	418.48	5,116.89	8,050.00	2,933.11	63.6
51-5100-740 UNIFORMS	182.31	814.18	5,700.00	4,885.82	14.3
TOTAL ADMINISTRATION	62,237.86	1,270,961.07	1,758,297.00	487,335.93	72.3
<u>CAPITAL PROJECTS</u>					
51-5110-730 ADA OFFICE BUILDING	(59.56)	31,087.31	.00	31,087.31	.0
51-5110-740 WELL HOUSES IMPROVEMENTS	.00	.00	100,000.00	100,000.00	.0
51-5110-751 MAINLINE REPLACEMENTS	208,390.18	604,779.54	580,000.00	24,779.54	104.3
51-5110-755 PHASE 2 YARD IMPROVEMENTS	.00	.00	35,000.00	35,000.00	.0
51-5110-760 PRV REBUILDS/REPLACEMENT	.00	30,600.80	40,000.00	9,399.20	76.5
51-5110-770 10000 SOUTH TRANSMISSION LINE	11,037.00	106,198.78	.00	106,198.78	.0
51-5110-775 HARSTON TANK NO. 2	19,310.14	61,342.60	.00	61,342.60	.0
TOTAL CAPITAL PROJECTS	238,677.76	834,009.03	755,000.00	79,009.03	110.5

WHITE CITY WATER (DISTRICT)
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

FUND 51

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
51-5160-110 SALARIES & WAGES - EMPLOYEES	20,256.92	214,339.84	257,951.00	43,611.16	83.1
51-5160-111 OVERTIME/ON-CALL	1,090.69	15,939.76	20,200.00	4,260.24	78.9
51-5160-130 BENEFITS	10,656.18	111,059.03	176,947.00	65,887.97	62.8
51-5160-210 DUES & MEMBERSHIPS	125.00	1,882.61	1,495.00	(387.61)	125.9
51-5160-211 GIS MAINTENANCE	.00	1,500.00	.00	(1,500.00)	.0
51-5160-230 VEHICLE MAINTENANCE	1,656.05	18,167.46	.00	(18,167.46)	.0
51-5160-231 TRAVEL EXPENSES	.00	2,758.96	3,000.00	241.04	92.0
51-5160-232 VEHICLE	.00	.00	33,720.00	33,720.00	.0
51-5160-250 REPAIRS & MAINTENANCE SUPPLY	28,929.99	281,485.08	432,000.00	150,514.92	65.2
51-5160-270 UTILITIES	43,865.95	270,893.20	389,883.00	118,989.80	69.5
51-5160-310 SCADA/WELL MAINTENANCE	277.00	3,877.00	21,000.00	17,123.00	18.5
51-5160-330 TRAINING & REGISTRATIONS	350.00	1,350.00	3,180.00	1,830.00	42.5
51-5160-620 WATER SAMPLING/TESTING	990.00	9,330.00	30,000.00	20,670.00	31.1
51-5160-640 EQUIPMENT REPLACEMENT	38,887.32	38,887.32	.00	(38,887.32)	.0
TOTAL OPERATIONS	147,085.10	971,470.26	1,369,376.00	397,905.74	70.9
TOTAL FUND EXPENDITURES	448,000.72	3,076,440.36	3,882,673.00	806,232.64	79.2
NET REVENUE OVER EXPENDITURES	(59,399.76)	(82,137.69)	.00	82,137.69	.0

Journal	Payee or Description	Date	Check Number	Check Amount
CD	PAYMENT TECH	10/31/2022	1	1,688.27
CD1	CASELLE NOVEMBER CHARGE	10/31/2022	1	1,358.00
CD1	XPRESS BILLPAY SEPTEMBER CHARGE	10/31/2022	2	1,396.37
CD1	UT WORKFORCE SERVICES Q3 2022	10/31/2022	3	221.82
CD1	FEDERAL EFT TAX DEPOSIT -- 10-09-2022 PAYROLL	10/31/2022	5	3,604.17
CD1	URS ACH RETIREMENT DEPOSIT -- 10-09-2022 PAYROLL	10/31/2022	6	4,618.83
CD1	IT NOW -- SUE'S NEW LAPTOP, CLONE DRIVE, SETUP	10/31/2022	7	129.00
CD1	IT NOW -- CREDIT: WORKSTATION OFFSITE BACKUP SOLUTION	10/31/2022	9	180.00-
CD1	IT NOW -- CONFIGURE PAUL'S NEW MAC COMPUTER	10/31/2022	10	308.99
CD1	IT NOW -- MONTHLY BILLING NOVEMBER	10/31/2022	12	1,442.85
CD1	FEDERAL EFT TAX DEPOSIT -- 10-23-2022 PAYROLL	10/31/2022	13	3,524.15
CD1	URS ACH RETIREMENT DEPOSIT -- 10-23-2022 PAYROLL	10/31/2022	15	4,581.80
CDA	CERTIFIED FIRE & SECURITY	10/06/2022	28365	100.00
CDA	CHEMTECH/FORD LABORATORIES	10/06/2022	28366	450.00
CDA	CHRISTINE MARSHALL	10/06/2022	28367	100.75
CDA	COMCAST CABLE	10/06/2022	28368	451.20
CDA	DS ACCOUNTING SERVICES LLC	10/06/2022	28369	3,767.50
CDA	FENG PAN	10/06/2022	28370	57.60
CDA	FRANK SERASSIO III	10/06/2022	28371	55.41
CDA	GOTO COMMUNICATIONS, INC.	10/06/2022	28372	389.43
CDA	HILLSIDE TIRE & SERVICE	10/06/2022	28373	66.95
CDA	HOME DEPOT CREDIT SERVICES	10/06/2022	28374	209.89
CDA	JANI-SERV INC.	10/06/2022	28375	400.00
CDA	KIRKORIAN ENTERPRISES	10/06/2022	28376	595.77
CDA	LEXISNEXIS MATTHEW BENDER	10/06/2022	28377	749.46
CDA	MOUNTAINLAND SUPPLY DEPT	10/06/2022	28378	10,565.52
CDA	PEHP - LTD PROGRAM	10/06/2022	28379	344.80
CDA	PITNEY BOWES GLOBAL FINANCIAL SERVICES	10/06/2022	28380	120.85
CDA	ROCKY MOUNTAIN POWER	10/06/2022	28381	14,323.18
CDA	SAVE-A-HEART OF UT	10/06/2022	28382	550.00
CDA	THOMSON REUTERS -- WEST	10/06/2022	28383	285.71
CDA	US BANK	10/06/2022	28384	1,743.35
CDA	UTAH STATE TAX COMMISSION	10/06/2022	28385	4,514.00
CDA	UTAH STATE TREASURERS OFFICE	10/06/2022	28386	144,367.18
CDA	WASTE MANAGEMENT OF UTAH, INC	10/06/2022	28387	172.90
CDA	XMISSION	10/06/2022	28388	15.00
CDA	BLUE STAKES OF UTAH 811	10/13/2022	28389	477.90
CDA	FREEDOM MAILING SERVICE	10/13/2022	28390	2,276.55
CDA	HILLSIDE TIRE & SERVICE	10/13/2022	28391	767.95
CDA	JORDAN VALLEY WATER CONS. DIST	10/13/2022	28392	50.00
CDA	MATRIX EXCAVATION, INC - PROJ	10/13/2022	28393	139,758.00
CDA	METERWORKS, INC	10/13/2022	28394	3,740.60
CDA	ORS -- CHILD SUPPORT SERVICES	10/13/2022	28395	110.77
CDA	ROCKY MOUNTAIN POWER	10/13/2022	28396	28,345.08
CDA	S.L. COUNTY RECD-DATA SERVICES	10/13/2022	28397	25.00
CDA	SANDY CITY CORPORATION	10/13/2022	28398	14.98
CDA	STATE OF UTAH FUEL NETWORK	10/13/2022	28399	803.16
CDA	SUNRISE ENGINEERING	10/13/2022	28400	35,223.39
CDA	UPPER CASE PRINTING, INC.	10/13/2022	28401	1,000.10
CDA	ANATOLYUS KAROSAS	10/20/2022	28402	44.00
CDA	CHEMTECH/FORD LABORATORIES	10/20/2022	28403	300.00
CDA	COMCAST CABLE	10/20/2022	28404	616.54
CDA	CONNIE VANG	10/20/2022	28405	18.88
CDA	DOMINION ENERGY	10/20/2022	28406	183.33
CDA	ELECTRIC DRAIN & SEWER ROOTER INC.	10/20/2022	28407	179.50
CDA	JASON WHITE	10/20/2022	28408	97.90
CDA	METERWORKS, INC	10/20/2022	28409	11,088.96

Journal	Payee or Description	Date	Check Number	Check Amount
CDA	MICHAEL OMORCHOE	10/20/2022	28410	92.13
CDA	MOUNTAINLAND SUPPLY DEPT	10/20/2022	28411	106.50
CDA	ODP BUSINESS SOLUTIONS, LLC	10/20/2022	28412	147.66
CDA	ROGUE SERVICES LLC, dba WETCO	10/20/2022	28413	277.00
CDA	UTAH LOCAL GOVERNMENTS TRUST	10/20/2022	28414	355.90
CDA	VERIZON WIRELESS	10/20/2022	28415	517.63
CDA	WASATCH FRONT WASTE & RECYCLING	10/20/2022	28416	51.00
CDP	Dean-Kimball, Susan A	10/28/2022	28417	471.69
CDA	CHEMTECH/FORD LABORATORIES	10/27/2022	28418	240.00
CDA	COMCAST CABLE	10/27/2022	28419	226.60
CDA	CORPORATE TRUST -- TFM	10/27/2022	28420	86,580.76
CDA	GREATAMERICA FINANCIAL SERVICES CORPORAT	10/27/2022	28421	288.72
CDA	LARRY H. MILLER FORD LINCOLN DRAPER	10/27/2022	28422	38,887.32
CDA	LUCAS, JAMES B	10/27/2022	28423	182.31
CDA	MATRIX EXCAVATION, INC - PROJ	10/27/2022	28424	67,505.21
CDA	MATRIX EXCAVATION, INC.	10/27/2022	28425	1,717.50
CDA	MOUNTAINLAND SUPPLY DEPT	10/27/2022	28426	1,867.99
CDA	ORS -- CHILD SUPPORT SERVICES	10/27/2022	28427	110.77
CDA	STALLINGS CONSTRUCTION	10/27/2022	28428	498.00
CDA	VERIZON WIRELESS	10/27/2022	28429	59.21
CDP	DIRECT DEPOSIT TOTAL	10/14/2022	92201	18,676.82
CDP	DIRECT DEPOSIT TOTAL	10/28/2022	92202	16,473.51
CDP	Ashton, Paul H - DIR DEP	10/14/2022	10142201	.00
CDP	Bowles, Daniel S. - DIR DEP	10/14/2022	10142202	.00
CDP	Christensen, Elaine - DIR DEP	10/14/2022	10142203	.00
CDP	Cutler, Cody - DIR DEP	10/14/2022	10142204	.00
CDP	Flint, Paulina - DIR DEP	10/14/2022	10142205	.00
CDP	Hanni, Cindy K. - DIR DEP	10/14/2022	10142206	.00
CDP	Johansen, Robert - DIR DEP	10/14/2022	10142207	.00
CDP	Johnson, Ryan R. - DIR DEP	10/14/2022	10142208	.00
CDP	Lucas, James B. - DIR DEP	10/14/2022	10142209	.00
CDP	Perry, Allan - DIR DEP	10/14/2022	10142210	.00
CDP	Seiger-Webster, Christy M - DIR DEP	10/14/2022	10142211	.00
CDP	True, Garry - DIR DEP	10/14/2022	10142212	.00
CDP	Winger, David S. - DIR DEP	10/14/2022	10142213	.00
CDP	Ashton, Paul H - DIR DEP	10/28/2022	10282201	.00
CDP	Bowles, Daniel S. - DIR DEP	10/28/2022	10282202	.00
CDP	Christensen, Elaine - DIR DEP	10/28/2022	10282203	.00
CDP	Hanni, Cindy K. - DIR DEP	10/28/2022	10282204	.00
CDP	Johnson, Ryan R. - DIR DEP	10/28/2022	10282205	.00
CDP	Lucas, James B. - DIR DEP	10/28/2022	10282206	.00
CDP	Perry, Allan - DIR DEP	10/28/2022	10282207	.00
CDP	Winger, David S. - DIR DEP	10/28/2022	10282208	.00
Grand Totals:				667,547.52

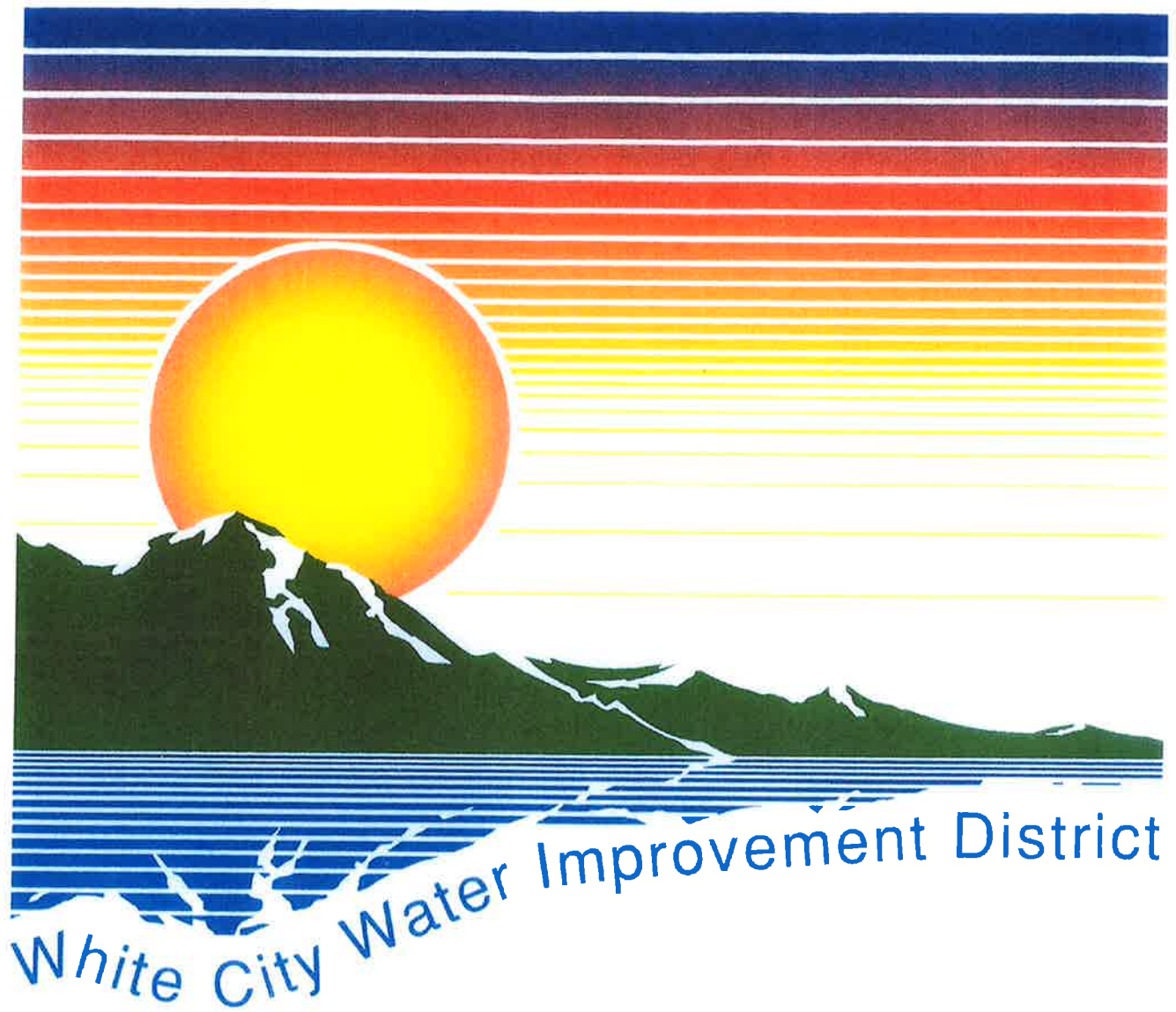
Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount	D
10/23/2022	PC	10/28/2022	28417	Dean-Kimball, Susan A	22		51-1111	471.69-	
10/09/2022	PC	10/14/2022	10142201	Ashton, Paul H	86		51-1111	3,055.52-	D
10/09/2022	PC	10/14/2022	10142202	Bowles, Daniel S.	30		51-1111	2,051.63-	D
10/09/2022	PC	10/14/2022	10142203	Christensen, Elaine	45		51-1111	2,048.49-	D
10/09/2022	PC	10/14/2022	10142204	Cutler, Cody	150		51-1111	405.21-	D
10/09/2022	PC	10/14/2022	10142205	Flint, Paulina	80		51-1111	404.52-	D
10/09/2022	PC	10/14/2022	10142206	Hanni, Cindy K.	46		51-1111	1,549.74-	D
10/09/2022	PC	10/14/2022	10142207	Johansen, Robert	130		51-1111	379.52-	D
10/09/2022	PC	10/14/2022	10142208	Johnson, Ryan R.	47		51-1111	2,507.86-	D
10/09/2022	PC	10/14/2022	10142209	Lucas, James B.	52		51-1111	2,427.87-	D
10/09/2022	PC	10/14/2022	10142210	Perry, Allan	55		51-1111	1,564.81-	D
10/09/2022	PC	10/14/2022	10142211	Seiger-Webster, Christy M	140		51-1111	410.63-	D
10/09/2022	PC	10/14/2022	10142212	True, Garry	120		51-1111	405.63-	D
10/09/2022	PC	10/14/2022	10142213	Winger, David S.	70		51-1111	1,465.39-	D
10/23/2022	PC	10/28/2022	10282201	Ashton, Paul H	86		51-1111	3,055.52-	D
10/23/2022	PC	10/28/2022	10282202	Bowles, Daniel S.	30		51-1111	1,686.41-	D
10/23/2022	PC	10/28/2022	10282203	Christensen, Elaine	45		51-1111	2,056.62-	D
10/23/2022	PC	10/28/2022	10282204	Hanni, Cindy K.	46		51-1111	1,549.74-	D
10/23/2022	PC	10/28/2022	10282205	Johnson, Ryan R.	47		51-1111	2,507.86-	D
10/23/2022	PC	10/28/2022	10282206	Lucas, James B.	52		51-1111	2,346.27-	D
10/23/2022	PC	10/28/2022	10282207	Perry, Allan	55		51-1111	1,564.81-	D
10/23/2022	PC	10/28/2022	10282208	Winger, David S.	70		51-1111	1,706.28-	D
Grand Totals:									



2023 BUDGET

(TENTATIVE BUDGET)

Tentative Budget

WHITE CITY WATER IMPROVEMENT DISTRICT Budget Year 2023

OVERALL CENTERS		Actual 2021	Budget 2022	General Manager Recommended 2023
Salaries and Benefits				
51-XXXX-110	Full Time Employees	\$ 535,833	\$ 603,491	\$ 657,325
51-XXXX-111	Overtime/On-Call	17,524	21,200	26,400
51-5100-115	Compensation Trustees	25,000	29,500	29,500
51-XXXX-130	Benefits	225,944	332,573	349,353
Total Salaries and Benefits		\$ 804,301	\$ 986,764	\$ 1,062,578
Operations				
210	Books, Subscriptions & Memberships	\$ 32,405	\$ 44,010	\$ 35,555
230	Car Allowance/Reimbursement	26,568	33,720	33,720
231	Travel	2,798	26,000	26,000
240	Office Supplies	19,836	10,500	10,500
245	Printing & Postage	40,932	42,550	45,550
250	Equipment & Software Maintenance	381,503	488,204	451,660
270	Utilities	377,871	422,223	427,913
Total Operations		\$ 881,913	\$ 1,067,207	\$ 1,030,898
Professional Services				
310	Professional Services	\$ 138,802	\$ 146,100	\$ 164,900
311	Accounting Services	37,125	41,000	41,000
330	Training	3,170	17,920	17,485
Total Professional Services		\$ 179,097	\$ 205,020	\$ 223,395
Insurance, Building & Interest				
510	Insurance	\$ 57,539	\$ 65,000	\$ 90,150
530	Principal & Interest Expense	314,936	691,382	1,637,375
555	Leases	13,758	27,000	27,000
Total Insurance, Building & Interest		\$ 386,233	\$ 783,382	\$ 1,754,525
Miscellaneous				
620	Miscellaneous Services	\$ 23,830	\$ 46,650	\$ 47,150
629	Board Contingency	5,237	14,000	14,000
Total Miscellaneous		\$ 29,067	\$ 60,650	\$ 61,150
Capital Expenses				
720	Building	\$ 8,171	\$ 8,050	\$ 15,114
730	Improvements	-	755,000	8,011,220
740	Equipment	-	16,600	49,100
Total Capital Expenses		\$ 8,171	\$ 779,650	\$ 8,075,434
Total Overall Expenses		\$ 2,288,782	\$ 3,882,673	\$ 12,207,980

Summary Overall By Expenditures

WHITE CITY WATER IMPROVEMENT DISTRICT 2023 BOARD MEETING SCHEDULE

All public meetings will be held following the Staff Planning Meeting which is scheduled at 5:00 PM on the 3rd Wednesday of the month unless otherwise noticed. To the extent a Closed Session is necessary, under State Law that session may occur at the beginning of the meeting on the same day with the public session to follow thereafter.

January 18

February 15

March 15

April 19

May 17

June 19

July 19

August 16

September 20

October 18

November 15

December 20

WHITE CITY WATER IMPROVEMENT DISTRICT

RULES & REGULATIONS

Effective January 2023

1. All water delivered by the District to its Customers shall be metered through water meters. The District will check, inspect, change, or adjust the meter at the discretion of the District. Customers shall not open meter boxes for the purpose of turning the water off or on unless special permission has been granted, or in the case of emergency. **At no time are Customers authorized to tamper with the operation of the water meter** there are to be no sprinkler supply valves installed inside the meter barrel. The District shall assume the responsibility and expense of the operation and maintenance of the meter.
2. Should a meter fail to register at any time, the water delivered during such a period shall be estimated on the basis of previous consumption. In the event a meter is found to be recording less than 97 % or more than 103 % of accuracy, the District may make such adjustments in the consumer's previous bill as are just and fair under the circumstances. The District reserves the right to estimate water consumption according to the previous year's usage for any month.
3. All damage, lack of accessibility, or injury to the District's pipelines, meters or to the material of the District on or near consumer's premises, caused by any act of neglect of the consumer shall, at the discretion of the District, be repaired at the consumer's expense. It is the resident's responsibility to ensure that meters are accessible to District personnel at all times, to include but not limited to removing overgrown landscaping, vehicles, unlocking gates and fences. Residents are responsible to **secure all animals away from the meter when access is requested by District personnel.**
4. The District shall use reasonable diligence to provide continuous water service to its customers and shall make a reasonable effort to furnish them with a clean, pure supply of water, free from injurious substances (see also Item #14).
5. The District has prepared a diagram to illustrate the location of the water service as it pertains to the property owner and the District. This illustration is labeled with the location of White City's responsibility and where the homeowner responsibility begins. This illustration and diagram can be found on our website: www.wcwid.org. In brief, the District is responsible to and including the meter, or in case of a fire lines the fire-stand or valve, and the owner is responsible beyond the meter, fire-stand or valve.
6. The District shall not be held liable for damages to any water user by reason of any stoppage or interruption of his/her water supply.
7. **Consumer Metered Rates and Charges**
The following rates shall be charged monthly to each meter and consumer unit, a consumer unit being defined as a single unit dwelling, store, service station, church, school, café, factory, shop, processing plant, or other business establishment or concern which may be supplied with potable water for domestic purposes:

Residential Minimum Charge: \$53.00 per month

Residential Monthly Rates:
\$53.00 for 5,000 gallons
\$2.00 per 1,000 gallons over 5,001 – 30,000 gallons
\$2.25 per 1,000 gallons over 30,001 – 60,000 gallons
\$2.50 per 1,000 gallons over 60,001 – 90,000 gallons
\$3.25 per 1,000 gallons over 90,000 plus gallons

Commercial Minimum Charge

\$60.00	5/8 x 3/4" meter
\$118.00	1" meter
\$235.00	1.5" meter
\$269.00	2" meter
\$423.00	3" meter
\$522.00	4" meter

Commercial up to 1" Overage Rate:
\$2.00 per 1,000 gallons up to 30,000 gallons
\$2.25 per 1,000 gallons 30,001 – 60,000 gallons
\$2.50 per 1,000 gallons 60,001 – 90,000 gallons
\$3.25 per 1,000 gallons 90,000 plus gallons

Commercial up to 4" Overage Rate:
\$2.00 per 1,000 gallons up to 200,000 gallons
\$2.25 per 1,000 gallons 200,001 – 1,250,000 gallons
\$2.50 per 1,000 gallons 1,250,001 – 2,000,000 gallons
\$3.25 per 1,000 gallons 2,000,001 plus gallons

****Any meter larger than 4-inch will have a Base Rate/Tier Rate ranges defined at time of installation****

8. Customers moving into new homes who fail to notify the District for installation of a meter or meters, or who are without meters, either due to failure of notification or delays in installation, will be charged an estimated amount based upon the highest charge made to Customers in the subdivision having approximately the same amount of lawn space and water use during the same period. When conditions are such that services supplied through one or more meters to more than one consumer, the owner of the property where such meter or meters are installed, shall assume full responsibility for payment for all water delivered through said meter or meters.
9. Statements covering the charges shall be issued and forwarded to customers monthly and shall be due at the office before close of business on the last business day, or if paying by electronic method before 10:00 PM MST on the last calendar day. Any consumer who neglects, fails, or refuses to pay his water bill or all other obligations due the District by the last day of the month in which the bill is sent shall be charged a late charge of \$7.50 per month, on the delinquent bill and the District may discontinue service to said Customers upon notification. Service

disconnection may occur when an account has a past due balance on the last day of the month following the due date of the preceding month.

10. The District's employees shall have the right to come upon the premises of said customer and make such excavation or do such work as may be necessary to disconnect water service for failure to pay charges for water, or other violations of these rules and regulations and the customer shall be responsible to pay a disconnection fee as set forth by the Board for such work, which fee is presently \$35.00. Upon payment of outstanding charges, including any disconnection fee, or no longer being in violation, the District will reconnect the water service during regular business hours, unless the customer is willing to pay an after-hours fee of \$45.00. A copy of the disconnection and shut off procedures is available for review at the District office.
11. Any consumer moving or wishing to discontinue service shall notify the District so that the meter can be read for a final billing. Failure by the consumer to contact the District for discontinuation may result in the continued billing. Contact by the title company is for final bill estimates only and does not constitute the required notification by the consumer. Final billing will only be done with a title transfer i.e. sale of home or foreclosure.
12. The owners of property within the District are ultimately responsible to pay all fees and rates, the security for which shall be the property itself. **Renters will not be able to apply for service individually. The property owner must have the account in their name.** If the owner of a property wants to allow the renter to pay the bill, the owner can give the renter the account number and allow them to pay either in person at the District office or online at www.wcwid.org. It is up to the property owner to facilitate the renter to know the amount of the bill to be paid. There are no duplicate billings. Failure to pay the fees and rates may result in the property being certified with a lien.
13. Any consumer paying a water bill with a check that is returned by his/her bank for insufficient funds or any other reason shall, at the discretion of the District, be charged a \$35.00 service charge. If a consumer has had two return checks, the District reserves the right to make an account "Cash only". The District is now accepting electronic credit or debit card and online payments at www.wcwid.org or by phone.

In order to minimize "NSF - not sufficient funds" checks and cost to the District, it reserves the right to run checks as an "EFT- Electronic Funds Transfer" transaction. The District may take whatever legal action is necessary to ensure payment of amounts owed. If an account must be given to a collection agency the District is entitled to assess all collection fees including attorney fees.

14. Service Connection Charges

New Service Connection

Any party desiring to obtain a supply of water from the District shall make application with the District and pay a hook up fee & water availability fee based upon size and connection. The schedule of such fees may be obtained from the District at the time of application. In addition an applicant or developer (in case of new subdivision) shall supply all materials and labor for such connection including Type "K" copper tubing from water main to meter, yoke, meter box,

cover and lid and necessary fittings. The District will supply the meter only. The meter box is to be situated between the curb and the sidewalk if any at 1" above grade level away from the drive approach. The complete installation must meet District specifications a copy of which may be obtained at the District office, or water will not be turned on. A \$10.00 fee per lot will be charged to developers for water used for construction purposes prior to the meter being set, no lawn irrigation is allowed without a meter being set and a backflow prevention device installed per Plumbing Code (Item #12). The applicant or developer will be responsible for any expenses incurred in the repair of any damage to any part of the installation prior to occupancy of the premises. All construction water shall pass through a jumper and dual check valve setter. No hoses will be allowed in the meter barrel due to backflow hazards.

Existing Service Connection

In the event an applicant's premises have been served water prior to his application for service, the meter is in place, and all service charges against the premises have been paid, the applicant shall pay a new account set-up fee of \$10.00.

15. Cross Connection Control and Backflow Prevention

- (a) It shall be unlawful at any place supplied with water from the White City Water Improvement District to do any of the following:
 - i. To install or use any physical connection or arrangement of piping or fixtures which may allow any fluid or substance not suitable for human consumption to come in contact with potable water in the White City Water Improvement District distribution system.
 - ii. To install any connection, arrangement, or fixtures without using a backflow prevention device or assembly designed to prevent a violation of subsection (1). The White City Water Improvement District with respect to each application must approve any such device or assembly described in subsection (2), which is not installed as required in the plumbing code as, adopted by the State of Utah.
- (b) Officers and employees of White City Water Improvement District shall have the right to enter any place, which is supplied with water from the White City Water Improvement District, and conduct a hazard survey or any other examination or test reasonably necessary to the enforcement of this section.
- (c) The user of water from the White City Water Improvement District, and not White City Water Improvement District, shall pay all costs of installation and testing of backflow prevention devices or assemblies on the customer's side of the water meter.
- (d) Backflow prevention devices or assemblies required by this section shall be tested not less than once each year by a State of Utah Certified Backflow Technician. Test results shall be furnished to the White City Water Improvement District within 10 days of initial installation or any system modification.
- (e) Water service may be discontinued to any user who is found to be in violation of the rule and who fails to take corrective action within ten (10) days after violation notification, except that water service may be discontinued immediately, including locking out or a physical removal of the meter if it is determined by a certified operator that an immediate threat to the water supply exists.
- (f) Any person who violates the provisions of this section shall be civilly liable to White City Water Improvement District, and to third persons other than White City Water

Improvement District, for all damage proximately caused by said violation. If legal action is necessary to enforce the rights of the District, the person violating the provisions hereof shall be liable for reasonable attorney fees and costs. Without limiting the foregoing, if the District incurs costs as result of a person's backflow non-compliance, the District shall have the right to place a lien on the person's property under state law.

16. District Policies & Procedures

- (a) In addition to these Rules & Regulations, Customers rights and responsibilities are set forth in Chapter One of the District's Policy & Procedure Manual incorporated herein, a copy of which is available at the District Office.