

**ADVISORY BOARD
OF THE
SALT LAKE COUNTY CHILDREN'S JUSTICE CENTER**

Meeting minutes

Prepared by: Meaghan Marks, Victim Support Services Division Office Coordinator

DATE OF MEETING: Monday, May 16, 2022

LOCATION: Webex

PRESENT: Susanne Mitchell, Carol Verdoia, Rob Scott, James Bigelow, Karen Crompton, Ryan Woodmansee, Sierra, Hughes, Judge Annette Jan, Sandy Growe, Alissa Black

GUESTS: Lizet Torres, Sarah Houser, Erin Gillen

EXOFFICIO: Meaghan Marks

EXCUSED: Carol Verdoia, Todd Mitchell, Carol Anderson

1. Carol Verdoia called the meeting to order at 11:59.
2. Roll Call – Meaghan Marks
Excused: Carol Verdoia, Todd Mitchell, Carol Anderson.
3. Approval of the November minutes – Carol Verdoia
A. Karen Crompton motioned to approve the February minutes. Judge Annette Jan seconded.
4. Public Comment – Carol Verdoia
A. No public in attendance
5. Friends Nonprofit Update – Kalab Cox / Sierra Hughes (as designee)
A. Sierra Hughes introduced the Friends Nonprofit 2021 annual report, highlighting fundraising successes, future goals, and accomplishments of the CJC.
B. Sierra presented the Friends' billboard campaign to raise awareness of the CJC with the goal of leading to future donations.
C. Sierra also presented the Friends interview series which highlights interviews with CJC staff and MDT members discussing the theme of "What it means to be a friend."
6. CJC Services Report – Lizet Torres
A. Lizet Torres provided an update on the CJC WOW award for MDT members.
B. Erin Gillen, Victim Services Coordinator, presented details and an update on the Special Outreach Project for client enhancement services.
C. Lizet debuted the new parent meeting room at the South Valley location and provided an update on the décor plan for CJC North.
7. Community Partnerships and Multidisciplinary Teams – Sarah Houser
A. Sarah presented a status report on the MDT Protocol Committee. The MDT Protocol Committee is responsible for updating the Protocol document to reflect NCA accreditation standards by outlining each MDT member's role and how they collaborate.

8. CJC Administrative Report – Susanne Mitchell
 - A. Susanne introduced the District Attorney Victim Services program and their new meeting spaces.
 - B. Susanne provided an update on the CJC VOCA grant.
 - C. Susanne noted the need for meetings of the Executive Committee and the Nominating Committee.
9. Other items – All members
 - A. Next Meetings: Aug 1, Nov 7
 - B. No other business
10. Motion to adjourn – Carol Verdoia
 - A. Judge Annette Jan moved to adjourn meeting at 1:12. Rob Scott seconded. All in favor. Adjourned.