

City of Woodland Hills, UT

Finance Committee Meeting

Minutes

Wednesday, September 29, 2021 at 8:00 pm

Welcome and Meeting Opening

1. Call to Order - Mike Taylor
2. Review and Approval of August 11, 2021 Minutes

Minutes:

Jon Chamberlain made a motion to approve Newt Adams seconded

Vote results:

Ayes: 4 / Nays: 0

3. Ted Mickelsen - will review our city's recent road projects and budget standing

Minutes:

Ted Mickelsen gave an update on the Road/Water projects. The city has had 3 projects going on. 1. Waterline replacement - \$3.6 million. Combination of loan from rural water and city money and bond forgiveness. Replaced 4.1 miles of pipeline. Repaved 2.4 miles of road. 141 replaced service connections. 2. Waterline replacement phase 2a - \$320,054. Replaced 1540 linear feet of pipe. 3. Roadway Project - \$430,775 Repaved 2.3 miles of the roads. Money came from Road Bond. Initially project 1 was \$3.2 million. But we went back to the rural water association and got an additional \$400,000 to not just patch the trench of the road but redo the additional repaving of the roads.

4. Fire Chief Craig Northup- Fire Department Requests

Minutes:

Craig and Dorel have been looking into a new fire truck for residential fire fighting. They found a Type1/Type3 hybrid truck.

Two companies make these types of truck: Rosenbaur & Pierce

Midway city has one each of these trucks. The Pierce truck is very similar to our current firetruck and would require alot less training for our group to begin using.

They were able to reconfigure the truck and require less custom work and the new bid is: \$413,000 from Pierce.

They went up to Neola Utah that has a truck just like what they we would be buying. They let them drive the truck. They also felt super comfortable with the service they have received from Pierce.

10 year loan at 2% interest. If we take out a slightly higher loan we can get 1/2 % lower in interest rate.

The committee agreed that we should recommend to the council that we move forward with this proposal.

5. Briefing on Latest City Budgeting - Chris Helvey

Minutes:

Chris sent an email on 9/17/2021 that details the current status. The budget is looking good through August of this year.

Summary of email: 1.) Many of our revenue lines in the general fund are ahead schedule with collections. This can be typical, especially since several revenue lines slowdown in collection through the winter months. 2.) Our building permits continue to flow in. We are currently at 50% collected revenues with only 16.67% of the year gone. Account 3221 3.) We received a large deposit from Robert Nelson for Plat D in 4-Seasons. Account 3413 4.) Our fiber installs continue to be strong. We are approaching a 70% take rate!! Account 3480 5.) We received money from the Feds for the ARP grant. This is the money Kari was talking about in our last council meeting. Account 3690 6.) Several expenses in the general fund are trending a higher expense than 16.67%. This is not uncommon and typically balances itself out as winter approaches, unless major repairs are needed. 7.) In the water account, revenue line 5241 is higher than originally budgeted. This is where the last DWR loan was recorded 8.) Expense account 6610 is artificially high due to a refund given for the Bell Subdivision. Something that is hard to budget for.

6. Newt Adams- "Watersmart" grant discussion

Minutes:

Newt asked Ted if they had ever applied for Watersmart grants. He said he has. Those grants are super competitive and you really have to show that you are going to save a significant amount of water.

7. Make sure 7/2021-6/2022 departmental budget fiscal numbers are moving forward as submitted and approved

8. David Pratt - Review of August 24th Public Taxation Hearing

Minutes:

Very little feedback in our truth in taxation hearing. Disappointing that it became a campaign issue.

9. Discuss any updated status of phase 2 & 3 water line replacement projects

Minutes:

Initially the water project was broken down into 3 phases. We have now completed phase 1 and some of phase 2.

The city has applied for project grant money for the remaining work.

There are about \$5 million in work to complete phase 2. It has been broken up into two more parts. With about equal amounts for each. Phase 2.1 Phase 2.2

We discussed the need to unbury the Allred's culverts. The contractor is obligated to unbury them and he is planning to do that.

Phase 3 is the portion around Thousand Oaks. While we have this planned we don't believe any work needs to be done for quite awhile.

10. Status of obtaining infrastructure grant monies

11. Status on Mayor signing the contract for installing of security cameras at strategic city locations

Minutes:

Camera's have been ordered. Ryan is going to come start putting in wiring in the month of October. We should have the camera's operational by November.

12. Other Items of Possible Discussion

Minutes:

Some discussion on litigation within the city. Lawsuit #1 was just this week won by the city. Summary judgement by the Judge. There are two more lawsuit's that have been filed by the same resident and the city needs to respond to them.

13. Public Comment

Minutes:

No public comment

14. Date of Next Meeting

Minutes:

Nov 17, 2021 at 8:00pm

15. Adjourn

Minutes:

Jon made a motion to adjourn Newt seconded

Vote results:

Ayes: 4 / Nays: 0

Zoom Meeting Information

<https://zoom.us/j/4186586561?pwd=aDI3NTRzOWVwbG8zdXNCNmVadE03QT09>

Meeting ID: 418 658 6561

Passcode: WH2021CC

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