

**MINUTES**

**UTAH  
SOCIAL WORKER LICENSING BOARD  
MEETING**

**August 1, 2013 (amended February 6, 2014)  
Room 474, 4<sup>th</sup> Floor – 9:00 A.M.  
Heber M. Wells Building  
Salt Lake City, UT 84111**

**CONVENED: 9:05 A.M.**

**ADJOURNED: 2:26 P.M.**

**Bureau Manager:**

Richard J. Oborn

**Board Secretary:**

Lee Avery

**Board Members Present:**

Doran Williams, Chairperson  
Susan Egbert, Vice Chairperson  
Tanya Nagahiro  
Donna Didas  
Kathy Searle  
Nathan Strait

**Board Members Excused:**

Kathleen Anderson

**DOPL Staff Present:**

Susan Higgs, Compliance Specialist

**Guests:**

Elise Hutchings, NASW  
Emily Bleyl, NASW

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:**

**MINUTES:**

The Board reviewed the minutes dated June 6, 2013. Ms. Nagahiro made a motion to approve the minutes with changes. The motion was seconded by Mr. Strait and carried unanimously.

**COMPLIANCE REPORT:**

Ms. Higgs reviewed the compliance report with the Board.

1. Ms. Monique Crowley (McKay) is not in compliance with her stipulation. She has not submitted employer reports or the job description the Board requested.
2. Ronald Jensen is in compliance with his stipulation. He submitted the supervisor and employer report. He is

working in an administration position now and no longer providing clinical services. He needs to have his CEs submitted by October 2013. These were approved at a previous Board meeting.

3. Kent Larson is in compliance with his stipulation. He submitted his reports from his private practice and from Youth Services. He submitted his essay and certificates for six hours of CEs.

4. Ron Palmer is in compliance with his stipulation. He completed his CEs and submitted his essay. He does not need therapy or supervision.

5. Barry Richards is in compliance with his stipulation. He submitted his supervisor report for July. He is meeting with the Board quarterly. He has completed two years of a three year probation.

6. Michael Rigby is in compliance with his stipulation. He does not need a supervisor. He has completed six hours of CEs and submitted information for approval of the four additional CE hours he is required to complete.

7. Susan Thorn is in compliance with her stipulation. She completed her CEs. Her probation is scheduled to end August 12, 2013, this will be her last meeting with the Board.

8. Cynthia Tangren is in compliance with her stipulation. She submitted her supervisory report. She is self employed. The Board approved her probation plan. She completed six hours of law and ethics and needs to complete an additional four hours.

**Discussion:**

The Board reviewed a letter from her supervisor Craig Mitchell who was approved as her supervisor at a previous Board meeting.

**APPOINTMENTS:**

Monique Crowley, probation interview

Ms. Crowley met with the Board. Mr. Strait conducted the interview. Ms. Crowley stated she is busy getting the VA homes open. She provides administrative support to social workers in VA homes. She reviews the quality of the notes and care plans and makes sure paperwork is updated and correct. Ms. Crowley stated she submitted her job description to Mr. Oborn right after her meeting with the Board in June and she will send it to him again. Ms. Crowley proposed Ms. Kirsten Corina, LCSW as her supervisor. She received

her LCSW license in 2010. Mr. Strait motioned to accept Kirsten Corina as Ms. Crowley's new supervisor, conditioned upon DOPL approval, seconded by Ms. Nagahiro. The motion carried unanimously. The Board asked to see Ms. Crowley on October 3, 2013. **Ms. Crowley is in compliance with her stipulation.**

Ronald Jensen, probation interview

Mr. Jensen met with the Board. Mr. Strait conducted the interview. Mr. Jensen stated that things are going well. He gave the Board information for the following CE course: Clinical Supervision in Behavioral Health, Building Skills for Ethical and Effective Practice and includes how to avoid ethical and legal mistakes, identify what defines a culturally competent self aware, ethical supervisor. It is presented by Cross Country Education is worth six contact hours. Ms. Searle made a motion to approve the CE course. The motion was seconded by Ms. Egbert and carried unanimously. Mr. Jensen is requesting to have his supervision changed to two times per month with one being live and one being face to face via long distance. Ms. Didas motioned to approve Mr. Jensen's proposal. The motion was seconded by Mr. Strait and carried unanimously. Mr. Jensen stated he is working more in administration. The Board advised Mr. Jensen that his next report is due in November for the December Board meeting. Ms. Nagahiro made a motion to meet quarterly with Mr. Jensen. The motion was seconded by Ms. Egbert and carried unanimously. The Board requested he have his supervisor include when he is providing clinical supervision with supervisees and how he is problem solving. The Board asked to see Mr. Jensen on December 5, 2013. **Mr. Jensen is in compliance with his stipulation.**

Kent Larson, probation interview

Mr. Larson met with the Board. Ms. Searle conducted the interview. Mr. Larson stated things are going well. When he sees a female client, he will pay his supervisor to supervise him. The Board reviewed his supervisor report. Mr. Larson stated supervision for his private practice is face to face. They usually meet in his supervisor's office; however, his supervisor did come to his office once. Mr. Larson stated he is learning a lot from this process. Supervision has been very helpful regarding best practice for documentation. Mr. Larson

noted that supervision has helped him to see that his desire to help people has sometimes gotten in the way of good therapeutic boundaries. He needs to establish a good balance. Mr. Larson stated he is no longer seeing anyone he knows on a personal basis. He is no longer putting family needs aside for a client and is setting firm boundaries with both family and clients. He is working on wiring in a sound system for those waiting in the waiting room. The Board reviewed Mr. Larson's essay and after talking with him, Mr. Strait made a motion to approve the essay. The motion was seconded by Ms. Egbert and carried unanimously. Mr. Larson asked if he could be allowed to meet with female clients without supervision. The Board would like Mr. Larson to continue as he has been for now and the Board would revisit this in the future. The Board asked to see Mr. Larson on October 3, 2013. **Mr. Larson is in compliance with his stipulation.**

Ron Palmer, probation interview

Mr. Palmer met with the Board. Ms. Egbert conducted the interview. The Board reviewed Mr. Palmer's essay and after talking with him, Mr. Strait made a motion to approve the essay. The motion was seconded by Ms. Searle and carried unanimously. Mr. Palmer noted that when he terminated with a client, he continued to allow the client to contact him when he should have referred the client to another therapist. He should have made it clear that their therapeutic relationship ended regardless of her circumstances. The Board asked to see Mr. Palmer on October 3, 2013. **Mr. Palmer is in compliance with his stipulation.**

Barry Richards, probation interview

Mr. Richards met with the Board. Mr. Strait conducted the interview. Mr. Richards stated that things are going well. The Board noted that his supervision reports have all been submitted and are positive. Mr. Richards has completed the CE requirement for his stipulation. His essay was completed and approved by the Board. Mr. Richards stated he meets with his supervisor and reviews concerns/issues with his supervisor. The Board noted that Mr. Richards' probation term is August 22, 2011 to August 22, 2014. The Board asked to see Mr. Richards on December 5, 2013. **Mr. Richards is in compliance with his stipulation.**

Michael Rigby, probation interview

Mr. Rigby met with the Board. Ms. Didas conducted the interview. Mr. Rigby completed six ours of CEs. He submitted proposed CEs for the following course: "Clinical Supervision in Behavioral Health" sponsored by Cross Country Education for six CE hours. The CE hours he already completed was also sponsored by Cross Country Education. This course was "Ethical Realities." Mr. Strait made a motion to accept the proposed CEs. The motion was seconded by Ms. Egbert and carried unanimously. Mr. Rigby stated he will have his essay completed for the next Board meeting. The Board asked to see Mr. Rigby on October 3, 2013. **Mr. Rigby is in compliance with his stipulation.**

Susan Thorn, probation interview

Ms. Thorn met with the Board. Ms. Nagahiro conducted the interview. Ms. Thorn stated she is still at Davis Behavioral Health. Her schedule changed and she is now working 4 ten hour shifts during the week. The supervision and additional classes has helped her to be more aware of the dynamics between the therapist and the client. The Board noted that Ms. Thorn's probation is scheduled to end August 12, 2013. The Board thanked Ms. Thorn for completing the requirements of her stipulation and staying in compliance with the Board. Mr. Oborn will prepare the order to terminate her probation.

Cynthia Tangren, probation interview

Ms. Tangren met with the Board. Mr. Williams conducted the interview. Ms. Tangren stated that things are going well. She is learning a lot through supervision. She received new work with Aspergers, OCD and started a new custody evaluation. Ms. Tangren stated she will have a CE course proposed or emailed to Ms. Higgs for review at the next Board meeting. Ms. Searle made a motion for Ms. Tangren to complete the CE course approved by the Board. The motion was seconded by Ms. Nagahiro and carried unanimously. Ms. Tangren advised the Board that this process has been a very helpful process for her. The Board asked to see Ms. Tangren on October 3, 2013. **Ms. Tangren is in compliance with her stipulation.**

Gary Poulsen CSW applicant

Mr. Poulsen met with the Board. Mr. Oborn reviewed the information packet with the Board regarding Mr.

Poulsen's CSW license application. Mr. Poulsen is meeting with the Board to request that his CSW license be reinstated. Mr. Oborn stated that the Board may issue a licensee without restrictions, issue a license with restrictions and include the specific requirements, or deny his request for license.

Mr. Strait made a motion to close the Board meeting at 1:30 P.M., to discuss the character, professional competence, or physical or mental health of an individual. The motion was seconded by Ms. Nagahiro and carried unanimously. A recording was not made. There were no written notes. The Board meeting opened at 1:43 P.M. Mr. Poulsen was advised that the Board wants a clarification letter from his therapist regarding the timeframe he was in therapy. If the letter received clarifying the information and the information is as he described, the Board is willing to consider a probationary license at the next Board meeting. The Board recognized that he is taking better responsibility for his choices. Mr. Poulsen stated that his awareness of the laws will help keep him from crossing those boundaries again. When he has questions he will ask supervisors, DOPL, or associates for input. The path he is choosing to pursue is to work with clients. He now feels that in his previous employment he was moved into management too soon. Mr. Oborn stated that once he receives the letter he will forward it to the Board. If the letter indicates he started therapy in 2011, after the Board meeting, the Board would want to meet with him again in October. The Board asked Mr. Poulsen to submit the letter from his therapist to the Division no later than September 1 for the October 3<sup>rd</sup> Board meeting. The Board wants her to include when she treated Mr. Poulsen, what they talked about, detailing the 12 appointments and agreement when to end therapy.

**DISCUSSION ITEMS:**

1. Consideration of requests for approval to supervise more than 3 CSW supervisees

The Board reviewed the request from Jared Ferguson requesting a waiver to supervise additional supervisees. Mr. Ferguson is a clinical director for First Step House. He would supervise 4 CSWs and 1 MSW student. The Board would like to know if he would be supervising additional students in the future, and how many? Ms. Didas made a motion to approve Mr. Ferguson to supervise 5 supervisees, including 1 student.. The motion was seconded by Ms. Egbert and carried

unanimously.

2. Continued consideration of proposal from SUU to amend R156-60a-101(7), definition of social work practice methods course

Ms. Hutchings and Ms. Bleyl met with the Board regarding consideration of a proposal from SUU to amend R156-60a-101(7), definition of social work practice methods course. The Board reviewed this request at the June 2013 Board meeting. The Board recognized that because of SUU's high commitment to the profession, SUU would keep high standards in a course; however, other programs may not. The Board could not exempt one program and not others, noting that once the door is opened, it makes it very difficult to monitor the quality of all programs. Mr. Strait made a motion to deny SUU's proposal to change the rule. The Board feels there are other ways students may access qualifying education without compromising integrity. The motion was seconded by Ms. Didas and carried unanimously.

3. Identification of agenda items to be discussed at next Board meeting

1. Gary Poulsen, if he submits the letter as requested.

**CORRESPONDENCE:**

There is no correspondence at this time.

**NEXT SCHEDULED MEETING:**

October 3, 2013

2013 Board meetings tentatively scheduled:  
December 5.

**ADJOURN:**

Motion to adjourn at 2:26 P.M.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

8/6/14  
Date Approved

(ss) Dean Williams  
Chairperson, Utah Social Worker Licensing Board

2/6/14  
Date Approved

(ss) Richard A. Horn  
Bureau Manager, Division of Occupational & Professional Licensing