

Approved Meeting Minutes
Fairfield Planning Commission
Regular Meeting
August 3, 2022

MINUTES

DATE: Wednesday, August 3, 2022

LOCATION: Fairfield Town Office, 103 East Main Street, Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Stephanie Shelley, recorder

AGENDA ITEM # 1 - OPEN THE PLANNING COMMISSION REGULAR MEETING.

Chairwoman Alina Pringle called the meeting to order at 7:09 pm.

AGENDA ITEM #2 - ROLL CALL.

Alina Pringle, Heather Strong, David Riet

Excused Commissioners: Daymon Stephens, Jane Lancaster

Staff Present: Stephanie Shelley - recorder

Others Present: Mayor Brad Gurney, Camille Durrant, Justin Johnston, Jerry Bradshaw, Heidi Taro, and Josh Wagstaff. One name is unreadable.

Present by Zoom: McKenzie Loo, Tanner

AGENDA ITEM #3 - PUBLIC COMMENT PERIOD (2 MINUTE LIMIT PER PERSON) Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to respect those serving the Town. Comments should focus on issues concerning the Town. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 2 minutes or less.)

No one present had any comments.

AGENDA ITEM #4 - REVIEW CONCEPT SITE PLAN - JERRY BRADSHAW.

Jerry Bradshaw presented his plans to the Commissioners. The Commissioners reviewed the plans and informed Jerry that he needed to address lighting, landscape, and parking stalls. They told him he could only do what was already stated in the Commercial Overlay Zone. Jerry Bradshaw informed the Commission that he has a landscaping license.

Chairwoman Pringle motioned to accept Fairfield Warehouse, Jerry Bradshaw's Fairfield Warehouse, site plans but with the requirements that Jerry brings back the sign-off from the Health Department for the septic; that the lighting is shown on the plans as per Fairfield's Town Ordinance 17.56; that we see the elevations of the buildings and that the water and fire suppression [have] been signed off as adequate by our Towns' Water Master, Tyler Thomas; and the landscape Ordinance 6.8.14 commercial overlay; the plans are brought to the Planning Commission and Brad Gurney. Commissioner Strong seconded the motion. The motion passed unanimously.

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Chairwoman Pringle - Yes
Commissioner Strong - Yes
Commissioner Riet - Yes

AGENDA ITEM #3 - PUBLIC COMMENT PERIOD.

Josh Wagstaff was asked if he wanted to address the Commissioners. He said he is a developer and is exploring the possibility of doing a subdivision with horse property consisting of one to two-acre lots.

Mayor Gurney informed him that he would need to have a zone change done, and the Town Council would need to approve it. The Commissioners informed him that this was something Fairfield could possibly be interested in. Josh said that it goes along with what Fairfield is trying to do.

AGENDA ITEM #5 - VOTE TO APPROVE PLANNING COMMISSION REGULAR MEETING MINUTES ON APRIL 6, 2022.

Tabled.

AGENDA ITEM #6 - VOTE TO APPROVE PLANNING COMMISSION REGULAR MEETING MINUTES ON MAY 4, 2022.

Chairwoman Pringle motioned to approve the August 3, 2022, minutes. Commissioner Strong seconded the motion. The motion was approved.

Chairwoman Pringle - Yes
Commissioner Strong - Yes
Commissioner Riet - Yes

AGENDA ITEM #7 - VOTE TO APPROVE PLANNING COMMISSION PUBLIC HEARING/REGULAR MEETING MINUTES ON JULY 13, 2022.

Commissioner Strong motioned to approve the minutes on July 13, 2022. Commissioner Riet seconded the motion. The motion was approved.

Chairwoman Pringle - Yes
Commissioner Strong - Yes
Commissioner Riet - Yes

AGENDA ITEM #8 - REVIEW AND DISCUSS GENERAL PLAN - SURVEY RESULTS - VISION STATEMENT - PLAN OF ACTION.

McKenzie Loo reported on and discussed the survey results and the General Plan with the Commissioners.

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Chairwoman Pringle asked McKenzie to get more information on the road grid system that MAG is working on. McKenzie will look into Historical State Codes so the Commissioners can make informed decisions on what and where to place them.

The Commissioners plan to look into the road maps and where roads should be placed throughout Fairfield.

AGENDA ITEM #9 -DISCUSSION ON ROAD MASTER PLAN.

Discussed in agenda item number 8.

AGENDA ITEM #10- DISCUSS OLD BUSINESS.

Chairwomen Pringle is working with the Mayor to send violation letters to property owners.

AGENDA ITEM #11- DISCUSS NEW BUSINESS.

Nothing discussed.

AGENDA ITEM #12 - ACTION ITEMS.

The Commissioners will need to work on the notes for the General Plan and the vision statement.

AGENDA ITEM #13 - ADJOURN THE PLANNING COMMISSION REGULAR MEETING.

Motion made by Commissioner Strong to adjourn the meeting. Commissioner Pringle seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:42 pm.

November 2, 2022

Stephanie Shelley

Minutes Approval Date

Town Recorder Stephanie Shelley