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Jami J. Van Huss, Director

Museum Board Members

Steven W. Downs, Chairman
John A. Petersen, Vice Chair
Douglas R. Nielsen
Madelene McBride
Kathy Kingsbury
Chelsea Moultrie
Linda Christiansen
Curtis Parkinson

**MINUTES OF THE HYRUM CITY MUSEUM BOARD MEETING JULY 10, 2018
AT THE MUSEUM BOARD ROOM 50 WEST MAIN STREET, HYRUM, UTAH**

CONVENED: 6:00 pm

ROLL CALL, CALL TO ORDER, and WELCOME: Chairman Downs welcomed everyone and called the meeting to order.

THOSE IN ATTENDANCE: Steve Downs, John Petersen, Chelsea Moultrie, Elisabeth Cropper, Craig Rasmussen, Curtis Parkinson, Madelene McBride, Kathy Kingsbury and Linda Christiansen. We excused Jami Van Huss and Doug Nielsen.

REVIEW OF MINUTES: John motioned to approve the minutes of June 12, 2018, Curtis seconded, all voted aye and the minutes were approved unanimously as written.

BUSINESS:

1. StEPs-UT Update and Mission Review

Elisabeth reported that Jami has had the initial meeting with our mentor Karen Krieger. Karen has a long history of working with both arts and cultural heritage organizations and is currently serving as the Director for the Salt Lake Arts Council. Her experience is really aligned with our needs. The orientation and first workshop will be July 30th and 31st in Salt Lake and we'll have much more to report following that at our August meeting. The first module is called Mission, Vision, and Governance.

Elisabeth asked the board members if they think the Mission Statement is up-to-date and commented that Jami thinks it needs to be reviewed. Craig commented that the statement should include something about outreach within the community and that we have already been achieving this goal with events like Diversity Night. John suggested doing a recognition of veterans or other community members who have been significant to Hyrum could be added to the statement. Steve suggested that the board members take some time to look at the Mission Statement and Elisabeth said to email Jami with any other ideas or amendments.

2. Events Report

Rodeo Games: Elisabeth, Madelene and Chelsea worked this event and that there were around 80-90 participants.

Grand Old Flag: There were about 300 participants at this event and the new flag display layout worked out really well. It was suggested that next year we have patriotic music playing in the background for a more festive feel.

Patriotic Elite Hall Dance: This event had around 20 Summer Citizens and over 100 community participants. The Summer Citizens commented that they would love to come to more events like this.

3. Upcoming Events

Pioneer Day Children's Activity, July 19th 1:00—3:00pm: Elisabeth asked for volunteers and Linda, Chelsea and Madelene agreed to help out. Steve pointed out that events like these are a great cross between a standard museum and a children's museum.

Passport to Summer Pizza Party, Aug. 9th 12:30—1:30 pm: Elisabeth asked for volunteers and stated that posters were ready for this event to be posted.

4. Museum Staffing

Elisabeth will be gone on an educational internship in England and Jami will need help staffing the museum on July 21st and July 28th. Madelene and Linda will work shifts on the 21st and Chelsea and Craig will work shifts on the 28th.

OTHER REPORTS FROM BOARD MEMBERS:

Craig said that the Fall Harvest Festival will have dinner at 5:30 pm and the dance will begin at 7:30 pm. Advertising for this event will include a flyer, Facebook post, Main Street Banner and a phone call to Hyrum citizens. There will be kids games, produce/bake sale and vendors. John suggested having a "Handy Craft" booth where homemade items could be sold along with the bake sale. It was also suggested that some games could be played for a small fee or that we have prizes for doing well in other games. Some games that were suggested were corn hole, a large Jenga game, balloon art, ring toss, face painting and pumpkin painting. Country music in the background could also give this a more festive feel.

ADJOURNMENT: 6:50 pm

Dates to Note:

July 19:	Pioneer Games
July 30-31:	StEPs-UT Orientation and Module 1 Workshop
August 9:	Passport Pizza Party
August 14:	Board Meeting
August 27:	StEPs-UT Module 1 Watch and Talk
September 8:	Fall Harvest Festival
September 10-15	Museum Closed for UMA Conference

ATTEST:

Steven Downs
Chairman

Jami J. Van Huss
Museum Director

Approved:

As Written:_____