



HYRUM CITY MUSEUM

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Jami J. Van Huss, Director

Museum Board Members

Steven W. Downs, Chairman
John A. Petersen, Vice Chair
Douglas R. Nielsen
Madelene McBride
Kathy Kingsbury
Chelsea Moultrie
Linda Christiansen
Curtis Parkinson

MINUTES OF THE HYRUM CITY MUSEUM BOARD MEETING **SEPTEMBER 18, 2018** AT THE KINDRED READING ROOM 50 WEST MAIN STREET, HYRUM, UTAH

CONVENED: 6:05 pm

ROLL CALL, CALL TO ORDER, and WELCOME: Chairman Downs welcomed everyone and called the meeting to order.

THOSE IN ATTENDANCE: Jami Van Huss, Elisabeth Cropper, Steve Downs, John Petersen, Chelsea Moultrie, Madelene McBride, Kathy Kingsbury, Doug Nielsen, Craig Rasmussen and Linda Christiansen. We excused Curtis Parkinson.

We also welcomed our StEPs-UT mentor, Karen Krieger.

REVIEW OF MINUTES: Doug motioned to approve the minutes of August 14, 2018, John seconded, all voted aye and the minutes were approved unanimously as written.

BUSINESS:

1. Welcome Special Guest, Karen Krieger

Jami turned the time over to Karen Krieger, who introduced herself and how she will be helping out as a mentor to the museum thru the StEPs-UT program. Some of the ideas shared during this time was how she would help us with staging space for traveling exhibitions and having our own collection travel to other museums as a guest exhibit.

2. UMA Conference Report

Elisabeth reported that the theme of conference was “A Catalyst for Belonging”. Both Jami and Elisabeth spoke at the conference and the keynote speaker was from the Pittsburgh Diversity Catalyst. Elisabeth spoke about including Latinos into local history and Jami spoke about time management and preserving historic structures. This conference was a great way to connect with other museums and ideas on how to get different types of audiences involved in the museum and how to have it become a gathering place.

3. Mission and Vision Follow-Up

Jami presented a handout of thoughts given by the Hyrum City Council during her Mission and Vision exercise on September 6th. A common theme during their discussion was that all of Cache Valley would be our audience and that we would have changing exhibits. Jami also went over the standards that we need to work on in the first module. Tracking age and race of visitors could give us a better idea of who is already coming to the museum and lets us think about who we need to reach out to. Jami will send out a strategic plan next month for us to go over on how

we will reach these goals. She also talked about speaking with the governing board about being involved in some of the goals.

Jami also gave the board members a handout about roles and expectations of volunteers and board members. She wants the board members to think about these and we will discuss it at then next meeting. Jami will write out a vision and mission statement and send them out for review so board members can discuss and suggest changes at the next meeting.

4. Discuss StEP-UT Module 1 Assignment

Karen spoke about the importance of coming up with clear roles of those involved in the museum. We also need to make sure that the museum doesn't act contrary to the Hyrum City Museum ideals and set a firm foundation for other modules. The bylaws can help us keep our vision in line and a strategic plan should be in balance with our vision and mission statement. By having the expectations clearly listed, board members and volunteers can find where they fit in with the progress of the museum.

Craig asked how the supporting board members can show the city council that we are different from other organizations in the city. Karen suggested having the board chair there when Jami is presenting numbers to the city council and that other board members would invite or speak with the council outside of meetings.

OTHER REPORTS FROM BOARD MEMBERS:

- "Riding the Rails of Relevance" will be the theme of the Utah Museums Association Conference in September 2019 in Brigham City.
- Craig mentioned that one of the goals of a city is that it creates a sense of belonging.
- Board members discussed ideas including having an ancestor look up, advertising for family reunions, and getting stickers that say "I visited the Hyrum Museum".

ADJOURNMENT: 7:05 pm

Dates to Note:

October 9:	Board Meeting
October 23—25:	Back in Time, Trick or Treat!
October 29:	StEPs-UT Full-day Workshop
November 9:	Friday Family Movie Night
November 10:	Veterans History Workshop
November 13:	Board Meeting

ATTEST:

Steven Downs
Chairman

Jami J. Van Huss
Museum Director

Approved:
As Written:_____