HYRUM CITY
Established 1860

HYRUM CITY MUSEUM

50 West Main • Hyrum, Utah 84319 • Phone (435) 245-0208
email: museum@hyrumcity.com • website: hyrumcitymuseum.org

Jami J. Van Huss, Director

Museum Board Members
Steven W. Downs, Chairman
John A. Petersen, Vice Chair
Douglas R. Nielsen
Madelene McBride
Kathy Kingsbury
Chelsea Moultrie
Linda Christiansen
Curtis Parkinson

MINUTES OF THE HYRUM CITY MUSEUM BOARD MEETING **NOVEMBER 13, 2018**
AT THE TED KINDRED HOME 166 WEST MAIN STREET, HYRUM, UTAH

CONVENED: 6:35 pm

ROLL CALL, ***CALL TO ORDER***, *and* ***WELCOME***: Chairman Downs welcomed everyone and called the meeting to order.

THOSE IN ATTENDANCE: Jami Van Huss, Elisabeth Cropper, Steve Downs, John Petersen, Chelsea Moultrie, Madelene McBride, Kathy Kingsbury and Craig Rasmussen. Linda Christiansen, Doug Nielsen and Curtis Parkinson were excused.

REVIEW OF MINUTES: John motioned to approve the minutes of October 9, 2018, Madelene seconded, all voted aye and the minutes were approved unanimously as written.

BUSINESS:
Before the meeting the Kindred family gave a tour of the estate to the board members.

1. Activities Report
Elisabeth reported that the Trick or Treat Back in Time Activity had around 45 participants. Jami reported that the Elite Hall Family Movie night had nearly 100 people and about half of them were new to this activity. The Veteran Workshop had two participants and Jami gave them a special tour. She suggested making it a larger event and including a phone call from the city.

2. StEPs-UT Update
Chelsea reported on the conclusion of Module 1 (Mission, Vision, & Governance) of the StEPs-UT program. It was discussed that we should put together a plan for emergencies. Jami also looked up the current city code regarding the museum and it needs to be updated---Craig is working on that. Discussion about insurance for owned and on-loan artifacts occurred.

3. Strategic Plan Discussion
Jami presented the strategic plan and added goals and objectives with definitions so that the plan is very clear. She also added “Fundraising” to the strategic plan since we have been doing that already. 4.2 on the strategic plan talks about securing artifacts and Jami suggested using the StEPs-UT grant for building a secure storage area. She asked if anyone has suggested changes to email them to her. We will vote the next meeting to accept the plan for the next few years.

OTHER REPORTS FROM BOARD MEMBERS:
The City Council Chamber Art will be changed out with photographic crayon portraits and Jami asked the board to contact artists about having their art displayed for the next installment from April—October 2019.

The museum will be closed on Thursday and Saturday for Thanksgiving.

Craig presented the Mission and Vision statements to the City Council and with one minor change it was approved. Jami will submit the strategic plan to the City Council once it is approved by the advisory board.

ADJOURNMENT: 7:25 pm

Dates to Note:

December 7:	Friday Family Movie Night
December 11:	Board Meeting
December 11—13:	Back in Time, *A Christmas Peace*
December 25—27:	Museum Closed
December 31:	Elite Hall New Year's Eve Party
January 1:	Museum Closed
January 8:	Board Meeting
January 18:	Board Training and Appreciation Dinner

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Steven Downs
Chairman

ATTEST:

_____
Jami J. Van Huss
Museum Director

Approved:
As Written:_____