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Jami J. Van Huss, Director

Museum Board Members

Steven W. Downs, Chairman
John A. Petersen, Vice Chair
Douglas R. Nielsen
Madelene McBride
Kathy Kingsbury
Chelsea Moultrie
Linda Christiansen
Curtis Parkinson

**MINUTES OF THE HYRUM CITY MUSEUM BOARD MEETING DECEMBER 11, 2018
AT THE KINDRED READING ROOM 50 WEST MAIN STREET, HYRUM, UTAH**

CONVENED: 6:10 pm

ROLL CALL, CALL TO ORDER, and WELCOME: Chairman Downs welcomed everyone and called the meeting to order.

THOSE IN ATTENDANCE: Jami Van Huss, Elisabeth Cropper, Steve Downs, John Petersen, Chelsea Moultrie, Madelene McBride, Craig Rasmussen, Linda Christiansen and Doug Nielsen. Kathy Kingsbury and Curtis Parkinson were excused.

REVIEW OF MINUTES: John motioned to approve the minutes of November 13, 2018, Doug seconded, all voted aye and the minutes were approved unanimously as written.

BUSINESS:

1. Strategic Plan Approval

Jami asked if the board could approve the plan at a later date because she would like to add a few more details. It was decided that the Strategic Plan Approval will be deferred until the February meeting.

2. Annual Bylaws Review

Craig noted that the bylaws read as if the Museum Board was the governing board instead of an advisory board. The city ordinance needs to be revised and it was decided that reviewing the bylaws will be tabled until the city ordinance is changed.

3. StEPs-UT Update

Jami reported that she has started Module #2: Management and that the first workshop was on budgeting. Jami talked about how she will begin to make one large budget showing money coming in and out of the museum instead of event budgets that she has done before. Jami reported that Elisabeth and herself could not ask for fundraising money as city employees and talked about how this will affect Hot Wheels and Hot Dogs in the upcoming year. A solution could be presenting Hot Wheels and Hot Dogs as an event put on by "Friends of the Hyrum Museum" or creating a foundation that could take over the fundraising. The next workshop will be next Monday, December 17th on fundraising and our mentor, Karen, will be meeting with us again in January.

4. Exhibit Updates

Jami announced that the expansion will be reopened at the end of January. She talked about doing less programming in 2019 so she could focus on completing the StEPs-UT Program.

Accordingly, in lieu of the Elite Hall Quilt Show/Sit and Sew event, we will hold an opening for the new exhibition space on January 26. The space will feature the Veteran Exhibit, Hyrum Dam Exhibit, EA Miller Exhibit, and the Fire and Police Exhibit, along with a visiting BRHA Branding exhibit. Steve reported that he is hoping to get the Jupiter and 119 model trains for the exhibit he's curating to go in the Community Exhibit glass cases through the first part of 2019 to coincide with the activities celebrating the 150 Anniversary of the Golden Spike this year.

OTHER REPORTS FROM BOARD MEMBERS:

John spoke with Maurice Wilberg and he suggested Michael Bingham for getting student art displayed in the City Council Chambers.

Steve reminded everyone to turn in their volunteer time sheet to Jami. He also reported that Fred Duersch is also considering donating his 1915 Boy Scout of America Uniform and that Steve has an Explorer Scout Uniform from 1950s that can be added to the museum's scouting artifacts.

ADJOURNMENT: 6:50 pm

Dates to Note:

January 8:	Board Meeting, 6:00 pm
January 11:	Family Movie Night, <i>Smallfoot</i>
January 15—18:	Back in Time, <i>Salt Works!</i>
January 18:	Officer Installation Dinner, 6:30 pm
January 26:	Exhibit Expansion Space Grand Opening, 10:00 am—3:00 pm
February 8:	Family Movie Night, <i>Ralph Breaks the Internet</i>
February 12:	Board Meeting, 6:00 pm

ATTEST:

Steven Downs
Chairman

Jami J. Van Huss
Museum Director

Approved:
As Written: _____