

**TREMONTON CITY CORPORATION
REDEVELOPMENT AGENCY
SEPTEMBER 6, 2022**

Board Members Present:

Lyle Holmgren, Chairman

Connie Archibald, Board Member

Wes Estep, Board Member

Bret Rohde, Board Member

Rick Seamons, Board Member

Lyle Vance, Board Member—excused

Shawn Warnke, Executive Director

Linsey Nessen, Executive Secretary

Chairman Holmgren called the Tremonton Redevelopment Agency Meeting to order at 8:01 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Chairman Holmgren, Board Members Archibald, Estep, Rohde, and Seamons, Executive Director Warnke, and Executive Secretary Nessen. Assistant City Manager Marc Christensen and Public Works Director Paul Fulgham were also in attendance. Board Member Vance was excused.

1. Approval of agenda:

Motion by Board Member Seamons to approve the September 6, 2022 agenda.

Motion seconded by Board Member Rohde. Vote: Board Member Archibald - aye, Board Member Estep - aye, Board Member Rohde - aye, Board Member Seamons - aye, Board Member Vance - absent. Motion approved.

2. Approval of minutes – July 5, 2022

Motion by Board Member Rohde to approve the minutes of July 5, 2022.

Motion seconded by Board Member Seamons. Vote: Board Member Archibald - aye, Board Member Estep - aye, Board Member Rohde - aye, Board Member Seamons - aye, Board Member Vance - absent. Motion approved.

3. New Business:

- a. Discussion and consideration of adopting Resolution No. RDA 22-07 approving a professional services agreement with Sara Mohrman filling the duties of a Main Street Manager

Motion by Board Member Archibald to approve the resolution.

Motion seconded by Board Member Rohde. Roll Call Vote: Board Member Archibald - aye, Board Member Estep - aye, Board Member Rohde - aye, Board Member Seamons - aye, Board Member Vance - absent. Motion approved.

- b. Discussion and consideration of adopting Resolution No. RDA 22-08 approving a professional services agreement with Landmark Design to create signs designs,

construction details, and obtain UDOT approval necessary to implement a comprehensive wayfinding system

Manager Warnke said we have done many Main Street planning efforts and most have included this concept of creating a wayfinding system, which you see through other communities. The billboard signs we recently did, help get people to exit the interstate and the idea is that these wayfinding signage and system will drive people further into the City. That is the goal. We have some concepts, but we need to engage a professional to help us refine those and get the approvals we need from UDOT. Our branding process is sort of a forerunner for that. This will be a nice way to continue on with the branding effort and make some progress with Main Street. We got a \$40,000 grant from the Box Elder County Tax Advisory Board to implement it. The Main Street Manager, along with City staff, will also be working on another grant for \$25,000. We might need additional money for implementation. This resolution is for Landmark Design. They have done several planning efforts for us and been a great asset. They have done wayfinding signage for Logan, Salt Lake City, and Uintah County. They are currently working on our Affordable Housing Plan and are committed to hitting that deadline. They would start after that October timeframe and finish up in February. Those grant funds are extended until April, but TAB has been good to extend those funds if we have a variable project we are moving toward.

Motion by Board Member Archibald to approve the resolution. Motion seconded by Board Member Estep. Roll Call Vote: Board Member Archibald - aye, Board Member Estep - aye, Board Member Rohde - aye, Board Member Seamons - aye, Board Member Vance - absent. Motion approved.

4. Adjournment

Motion by Board Member Rohde to adjourn the meeting. Motion seconded by Board Member Seamons. Vote: Board Member Archibald - aye, Board Member Estep - aye, Board Member Rohde - aye, Board Member Seamons - aye, Board Member Vance - absent. Motion approved.

The meeting adjourned at 8:07 p.m.

The undersigned duly acting and appointed Executive Secretary for Tremonton City Corporation Redevelopment Agency hereby certifies that the foregoing is a true and correct copy of the minutes for the RDA Meeting held on the above referenced date. Minutes were prepared by Jessica Tanner.

Dated this _____ day of _____, 2022.

Linsey Nessen, Executive Secretary