



**EPHRAIM CITY COUNCIL
WORK MEETING AGENDA
Council Chambers – Ephraim City Hall
5 South Main, Ephraim, Utah
Wednesday, November 2, 2022
5:30 PM**

Join Zoom Meeting

<https://us02web.zoom.us/j/84526955356?pwd=aHo2V013S2xQYjhvbDdVb0lTeE1qUT09>

CALL TO ORDER

ROLL CALL

I. Department Reports

II. Agenda Review

ADJOURNMENT

In Accordance with the Americans with Disabilities Act (ADA) this facility is wheelchair accessible and handicap parking is available. Request for accommodations and interpretive services must be made three (3) working days prior to the meeting. Please contact the city office at 283-4631 for information or assistance.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder / Authorized Agent, does hereby certify that the above notice and agenda was posted this 31st day of October 2022. A copy was also provided to the local media and posted on the Utah State website.

CANDICE MAUDSLEY
EPHRAIM CITY RECORDER



**EPHRAIM CITY COUNCIL
REGULAR MEETING AGENDA**
Council Chambers – Ephraim City Hall
5 South Main, Ephraim, Utah
Wednesday, November 2, 2022
6:00 PM

Today's meeting will be held in person in the Council Chambers and is open to the public. Members of the press and public are also invited to view this meeting live with Zoom.

To participate in the public comment period or any scheduled public hearings, please email candicem@ephraimcity.org before 3:00 PM on the day of the meeting.

Join Zoom Meeting 6:00 P.M.

<https://us02web.zoom.us/j/84526955356?pwd=aHo2V013S2xQYjhvbDdVb0lTeE1qUT09>

CALL TO ORDER

OPENING CEREMONY

The Ephraim City Council invites any community organization, church, or individual resident to present a thought, reading, or invocation in the opening ceremony portion of the public meeting. Those wishing to participate in an Opening Ceremony should contact the City Recorder by the Friday morning preceding the meeting. City Council meetings are held the first and third Wednesdays of each month.

ROLL CALL

PUBLIC COMMENT

Members of the public may address the City Council on matters not listed on the agenda. Those interested should fill out a public comments form to be given to the Mayor prior to the meeting. Each individual will have five minutes to address the Council and may submit documents outlining their issue. The Council cannot take legal action on public comment at this time. At the conclusion of each public comment, the Council may respond to criticism made by those who have addressed them, may ask staff to review a matter or may ask that a matter be placed on a future agenda. All City Council meetings are recorded.

I. PRESENTATION

- A. Quarterly Financial Report (Jon Knudsen)**
- B. Camino Verde Presentation (Mike Ballard)**
- C. Senior Citizen's Center Presentation (Michael Patton)**

Pages 5-15

II. MOTION AGENDA

- A. Approval of the November 1, 2022, Warrant Register**
- B. Approval of the October 19, 2022, Work and Regular City Council Meeting Minutes**
- C. ECR 22-16: Senior Citizen's Center Policies, Procedures, and Forms**
Discussion and possible approval of ECR 22-16 policies, procedures, and forms for the Senior Citizen's Center.
- D. ECR 22-17: Consolidated Fee Schedule**
Discussion and possible approval of ECR 22-17 which updates the consolidated fee schedule to include the fees for the Senior Citizen's Center.
- E. Cooperative agreement between UDOT and Ephraim City**
Discussion and possible approval of a cooperative agreement between UDOT and Ephraim City to exchange federal project dollars for state dollars and to construct sidewalk and other improvements on Ephraim Canyon Road.
- F. Jones and Demille Engineering Proposal Approval**
Discussion and possible approval of a proposal from Jones and Demille Engineering for design and construction management services for the work related to Ephraim Canyon Road.

Pages 16-25

Pages 26-34

Pages 35-39

Pages 40-48

Pages 49-51

Pages 52-54

III. Appointments and Council Reports

Discussion and possible action on the following items:

A. Appointments

B. Council Reports

1. City Council may report on meetings/events attended and issues discussed in meetings/events attended by a Councilmember in their official capacity as the City's representative.
2. City Council questions regarding the update must be limited solely for clarification purposes. If further discussion is warranted, the issue will be added to a future agenda for a detailed briefing.
3. City Council report of upcoming meetings.

4. City Council request for agenda items to be placed on future Council Meeting agendas.

IV. City Manager Report

This is the City Manager's opportunity to give notice to the City Council of current events impacting the City. Comments are intended to be informational only and no discussion, deliberation or decision will occur on this item.

V. CLOSED SESSION

The Council may vote to discuss matters in Closed Session pursuant to Utah Code annotated 52-4-5 and will determine if any action should be taken from items discussed during the Closed Session at that time.

ADJOURNMENT

From time to time, matters are discussed by the City Council that do not appear on the posted agenda. Items that require/request action taken by the City Council will appear in the posted agenda. Submitted Action Items for the Council agenda must be received by the City Recorder's office by the Friday prior to the Council meeting and should be accompanied by any and all supporting written documentation. Without such documentation, the recorder reserves the right to postpone the hearing of any item until such documentation has been submitted.

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Candice Maudsley,
EPHRAIM CITY RECORDER

EPHRAIM CITY CORPORATION
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
TAXES	222,167.95	718,761.16	3,141,063.00	2,422,301.84	22.9
LICENSES AND PERMITS	1,040.00	2,603.00	17,600.00	14,997.00	14.8
INTERGOVERNMENTAL REVENUE	41,457.16	558,004.95	1,983,075.00	1,425,070.05	28.1
CHARGES FOR SERVICES	91,140.89	280,416.72	1,106,769.00	826,352.28	25.3
FINES AND FORFEITURES	21,174.73	41,113.10	100,000.00	58,886.90	41.1
MISCELLANEOUS REVENUE	10,952.42	27,751.39	135,000.00	107,248.61	20.6
UTILITY REVENUE	5,483.31	16,597.92	78,000.00	61,402.08	21.3
INTEREST, OTHER REVENUE	71,824.39	107,291.13	764,945.00	657,653.87	14.0
REVENUE REDUCTION	2,974.67	8,924.01	1,595,356.00	1,586,431.99	.6
TOTAL FUND REVENUE	468,215.52	1,761,463.38	8,921,808.00	7,160,344.62	19.7
<u>EXPENDITURES</u>					
LEGISLATIVE	6,578.35	18,312.69	93,251.00	74,938.31	19.6
JUSTICE COURT	23,357.52	47,067.07	258,691.00	211,623.93	18.2
ADMINISTRATIVE	29,225.15	107,905.37	418,569.00	310,663.63	25.8
FINANCE	40,016.80	110,141.51	534,198.00	424,056.49	20.6
COMMUNITY DEVELOPMENT	31,742.92	73,273.53	503,297.00	430,023.47	14.6
NON-DEPARTMENTAL	337.65	30,363.48	900,061.00	869,697.52	3.4
GENERAL GOVERNMENT BUILDINGS	45,092.79	122,123.24	535,020.00	412,896.76	22.8
POLICE DEPARTMENT	126,775.45	381,229.39	1,631,801.00	1,250,571.61	23.4
FIRE PROTECTION	41,446.69	80,744.82	402,568.00	321,823.18	20.1
SCANDINAVIAN FESTIVAL	228.25	7,728.25	50,750.00	43,021.75	15.2
STREETS	30,235.70	355,890.71	2,318,266.00	1,962,375.29	15.4
COMMUNITY EVENTS	.00	1,369.49	8,500.00	7,130.51	16.1
RECREATION	24,835.54	137,866.91	394,128.00	256,261.09	35.0
PARKS	14,492.85	31,698.87	160,580.00	128,881.13	19.7
LIBRARY	18,173.05	51,168.96	235,783.00	184,614.04	21.7
CEMETERY	13,848.44	38,732.08	142,537.00	103,804.92	27.2
COUNCIL ON AGING	.00	254.60	500.00	245.40	50.9
ECONOMIC DEVELOPMENT	.00	.00	2,000.00	2,000.00	.0
DONATIONS	625.00	78,775.00	98,500.00	19,725.00	80.0
TRANSFERS	.00	.00	201,308.00	201,308.00	.0
IMPACT FEE RESERVE	.00	.00	31,500.00	31,500.00	.0
TOTAL FUND EXPENDITURES	447,012.15	1,674,645.97	8,921,808.00	7,247,162.03	18.8
NET REVENUE OVER EXPENDITURES	21,203.37	86,817.41	.00	(86,817.41)	.0

EPHRAIM CITY CORPORATION
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

PARKS & REC CAPITAL PROJ FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	28,337.70	28,337.70	692,300.00	663,962.30	4.1
SOURCE 38	.00	500.00	212,844.00	212,344.00	.2
TOTAL FUND REVENUE	28,337.70	28,837.70	905,144.00	876,306.30	3.2
<u>EXPENDITURES</u>					
FUND EXPENDITURES	2,923.03	18,228.68	905,144.00	886,915.32	2.0
TOTAL FUND EXPENDITURES	2,923.03	18,228.68	905,144.00	886,915.32	2.0
NET REVENUE OVER EXPENDITURES	25,414.67	10,609.02	.00	(10,609.02)	.0

EPHRAIM CITY CORPORATION
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	.00	.00	6,000.00	6,000.00	.0
INTEREST, OTHER REVENUE	314.07	314.07	1,000.00	685.93	31.4
REVENUE REDUCTION	.00	.00	189,308.00	189,308.00	.0
TOTAL FUND REVENUE	314.07	314.07	196,308.00	195,993.93	.2
<u>EXPENDITURES</u>					
FUND EXPENDITURES	(66,182.00)	47,750.20	196,308.00	148,557.80	24.3
TOTAL FUND EXPENDITURES	(66,182.00)	47,750.20	196,308.00	148,557.80	24.3
NET REVENUE OVER EXPENDITURES	66,496.07	(47,436.13)	.00	47,436.13	.0

EPHRAIM CITY CORPORATION
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

EQUIP & BLDG CAPITAL PROJECTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
SOURCE 38	1.30	1.30	1,559,660.00	1,559,658.70	.0
TOTAL FUND REVENUE	1.30	1.30	1,559,660.00	1,559,658.70	.0
<u>EXPENDITURES</u>					
FUND EXPENDITURES	.00	.00	1,559,660.00	1,559,660.00	.0
TOTAL FUND EXPENDITURES	.00	.00	1,559,660.00	1,559,660.00	.0
NET REVENUE OVER EXPENDITURES	1.30	1.30	.00	(1.30)	.0

EPHRAIM CITY CORPORATION
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
UTILITY REVENUE	200,578.23	566,329.03	1,616,138.00	1,049,808.97	35.0
INTEREST, OTHER REVENUE	50,751.29	50,751.29	3,927,191.00	3,876,439.71	1.3
SOURCE 39	309.83	929.49	3,718.00	2,788.51	25.0
TOTAL FUND REVENUE	251,639.35	618,009.81	5,547,047.00	4,929,037.19	11.1
<u>EXPENDITURES</u>					
WATER FUND EXPENDITURES	127,916.82	315,070.99	5,547,047.00	5,231,976.01	5.7
TOTAL FUND EXPENDITURES	127,916.82	315,070.99	5,547,047.00	5,231,976.01	5.7
NET REVENUE OVER EXPENDITURES	123,722.53	302,938.82	.00	(302,938.82)	.0

EPHRAIM CITY CORPORATION
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
UTILITY REVENUE	82,495.53	233,382.38	917,592.00	684,209.62	25.4
INTEREST, OTHER REVENUE	99,960.50	99,960.50	601,568.00	501,607.50	16.6
SOURCE 39	8,485.17	25,455.51	.00	(25,455.51)	.0
TOTAL FUND REVENUE	190,941.20	358,798.39	1,519,160.00	1,160,361.61	23.6
<u>EXPENDITURES</u>					
SEWER FUND EXPENDITURES	61,085.52	184,180.55	1,519,160.00	1,334,979.45	12.1
TOTAL FUND EXPENDITURES	61,085.52	184,180.55	1,519,160.00	1,334,979.45	12.1
NET REVENUE OVER EXPENDITURES	129,855.68	174,617.84	.00	(174,617.84)	.0

EPHRAIM CITY CORPORATION
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

ELECTRIC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
UTILITY REVENUE	438,356.32	1,247,139.21	4,077,044.00	2,829,904.79	30.6
INTEREST, OTHER REVENUE	3,836.01	60,765.99	594,395.00	533,629.01	10.2
TOTAL FUND REVENUE	442,192.33	1,307,905.20	4,671,439.00	3,363,533.80	28.0
<u>EXPENDITURES</u>					
ELECTRIC FUND EXPENDITURES	491,502.93	1,134,065.13	4,671,439.00	3,537,373.87	24.3
TOTAL FUND EXPENDITURES	491,502.93	1,134,065.13	4,671,439.00	3,537,373.87	24.3
NET REVENUE OVER EXPENDITURES	(49,310.60)	173,840.07	.00	(173,840.07)	.0

EPHRAIM CITY CORPORATION
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

GARBAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
UTILITY REVENUE	17,951.55	52,722.13	202,000.00	149,277.87	26.1
TOTAL FUND REVENUE	17,951.55	52,722.13	202,000.00	149,277.87	26.1
<u>EXPENDITURES</u>					
GARBAGE FUND EXPENDITURES	15,459.81	43,791.97	202,000.00	158,208.03	21.7
TOTAL FUND EXPENDITURES	15,459.81	43,791.97	202,000.00	158,208.03	21.7
NET REVENUE OVER EXPENDITURES	2,491.74	8,930.16	.00	(8,930.16)	.0

EPHRAIM CITY CORPORATION
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

EPHRAIM HOUSING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
INTEREST, OTHER REVENUE	3,383.74	3,383.74	7,434.00	4,050.26	45.5
TOTAL FUND REVENUE	3,383.74	3,383.74	7,434.00	4,050.26	45.5
<u>EXPENDITURES</u>					
ECHA FUND EXPENDITURES	699.99	1,384.98	7,434.00	6,049.02	18.6
TOTAL FUND EXPENDITURES	699.99	1,384.98	7,434.00	6,049.02	18.6
NET REVENUE OVER EXPENDITURES	2,683.75	1,998.76	.00	(1,998.76)	.0

EPHRAIM CITY CORPORATION
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

MANTI-EPHRAIM AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
SOURCE 31	.00	100.55	.00	(100.55)	.0
INTERGOVERNMENTAL REVENUE	.00	4,883.53	.00	(4,883.53)	.0
UTILITY REVENUE	660.00	660.00	14,500.00	13,840.00	4.6
INTEREST, OTHER REVENUE	1,829.29	2,329.29	12,100.00	9,770.71	19.3
TOTAL FUND REVENUE	2,489.29	7,973.37	26,600.00	18,626.63	30.0
<u>EXPENDITURES</u>					
AIRPORT FUND EXPENDITURES	6,836.43	8,352.45	26,600.00	18,247.55	31.4
TOTAL FUND EXPENDITURES	6,836.43	8,352.45	26,600.00	18,247.55	31.4
NET REVENUE OVER EXPENDITURES	(4,347.14)	(379.08)	.00	379.08	.0

EPHRAIM CITY CORPORATION
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

CEMETERY CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	800.00	4,400.00	14,000.00	9,600.00	31.4
INTEREST, OTHER REVENUE	1,280.31	1,280.31	1,000.00	(280.31)	128.0
TOTAL FUND REVENUE	2,080.31	5,680.31	15,000.00	9,319.69	37.9
<u>EXPENDITURES</u>					
CEMETERY CAPITAL PROJ FUND EXP	.00	.00	15,000.00	15,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	15,000.00	15,000.00	.0
NET REVENUE OVER EXPENDITURES	2,080.31	5,680.31	.00	(5,680.31)	.0

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ACCURATE MOBILE MIX CONCRETE							
14055	ACCURATE MOBILE MIX CONC	7194	POWER-LIGHT BASES-L CHRIS 2 residents	10/20/2022	368.40	.00	
Total ACCURATE MOBILE MIX CONCRETE:					368.40	.00	
ACE HARDWARE-EPHRAIM							
15783	ACE HARDWARE-EPHRAIM	2210	STREETS-EQUIP SUPP & MAIN	10/25/2022	103.25	.00	
15783	ACE HARDWARE-EPHRAIM	2210	WATER-EQUIP SUPP & MAINT	10/25/2022	103.25	.00	
15783	ACE HARDWARE-EPHRAIM	2210	SEWER-EQUIP SUPP & MAINT	10/25/2022	103.24	.00	
15783	ACE HARDWARE-EPHRAIM	2210	POWER-EQUIP SUPP & MAINT	10/25/2022	55.98	.00	
15783	ACE HARDWARE-EPHRAIM	2210	RECREATION-EQUIP SUPP & M	10/25/2022	60.96	.00	
Total ACE HARDWARE-EPHRAIM:					426.68	.00	
ADAMS, CELESTE							
14671	ADAMS, CELESTE	2210B	COURT-INTERPERTING-10-25-2	10/25/2022	75.00	.00	
Total ADAMS, CELESTE:					75.00	.00	
AGUADO, CHRISTINA							
11296	AGUADO, CHRISTINA	2210	ELECTRIC-UTILITY DEPOSIT R	10/24/2022	10.24	.00	
Total AGUADO, CHRISTINA:					10.24	.00	
ALSCO							
325	ALSCO	2663426	GEN GOVT-CITY HALL MATS	10/26/2022	82.48	.00	
325	ALSCO	2663426	LIBRARY-CLEANING CLOTHS	10/26/2022	18.63	.00	
Total ALSCO:					101.11	.00	
AUTO ZONE							
13207	AUTO ZONE	0876507631	WATER-NITRILE GLOVES	09/21/2022	23.32	.00	
13207	AUTO ZONE	0876507631	SEWER-NITRILE GLOVES	09/21/2022	23.33	.00	
13207	AUTO ZONE	0876507631	STREETS-NITRILE GLOVES	09/21/2022	23.33	.00	
Total AUTO ZONE:					69.98	.00	
BAKER & TAYLOR							
14658	BAKER & TAYLOR	2037067046	LIBRARY-BOOKS, MAGAZINES,	10/10/2022	22.86	.00	
14658	BAKER & TAYLOR	2037079107	LIBRARY-BOOKS, MAGAZINES,	10/13/2022	427.03	.00	
Total BAKER & TAYLOR:					449.89	.00	
BIG T RECREATION							
14006	BIG T RECREATION	5192	ALL ABILITIES-PLAYGROUND S structure/surfacing	06/15/2022	165,594.00	.00	
Total BIG T RECREATION:					165,594.00	.00	
BLINDMASTERS							
945	BLINDMASTERS	693310	GEN GOVT BLDGS-BLIND CLEA	10/18/2022	1,030.00	.00	
Total BLINDMASTERS:					1,030.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
BOWN, PRESTON							
15261	BOWN, PRESTON	2210	SEWER-MEALS & MILES-WATER <i>Pre-treatment class</i>	10/31/2022	202.80	.00	
Total BOWN, PRESTON:					202.80	.00	
CATE EQUIPMENT COMPANY							
12074	CATE EQUIPMENT COMPANY	Z35230	STREETS-LIFT AND FLAP CYLI	10/11/2022	2,552.38	.00	
Total CATE EQUIPMENT COMPANY:					2,552.38	.00	
CENTRAL UTAH PUBLIC HEALTH DEPT							
13509	CENTRAL UTAH PUBLIC HEALT	2209	WATER-WATER QUALITY TEST	10/31/2022	140.00	.00	
Total CENTRAL UTAH PUBLIC HEALTH DEPT:					140.00	.00	
CENTRAL UTAH TITLE CO.							
1475	CENTRAL UTAH TITLE CO.	30100-SA	ECHA-HC #15-L & T NIELSEN	10/13/2022	115.00	.00	
Total CENTRAL UTAH TITLE CO.:					115.00	.00	
CIVICPLUS							
14487	CIVICPLUS	244819	GEN GOVT-WEBSITE-1 YR. to 1 <i>to 12/23</i>	10/24/2022	5,044.36	.00	
Total CIVICPLUS:					5,044.36	.00	
CODALE ELECTRIC SUPPLY, INC							
1715	CODALE ELECTRIC SUPPLY, IN	S7901879.001	POWER-LED LAMPS	10/04/2022	158.50	.00	
Total CODALE ELECTRIC SUPPLY, INC:					158.50	.00	
CRITSER, VERENA							
15934	CRITSER, VERENA	2210	ADMIN-OFFICE SUPPLIES-REIM	10/27/2022	21.08	.00	
Total CRITSER, VERENA:					21.08	.00	
DAILY HERALD-STANDARD EXAMINER							
15736	DAILY HERALD-STANDARD EXA	090318	AIRPORT-FLY IN PROMOTION	09/30/2022	200.00	.00	
Total DAILY HERALD-STANDARD EXAMINER:					200.00	.00	
DATA CENTER LLC, THE							
12498	DATA CENTER LLC, THE	2210	ADMIN-POSTAGE-OCT	09/30/2022	700.00	.00	
12498	DATA CENTER LLC, THE	58700	FINANCE-PRINTING-SEP	09/30/2022	750.28	.00	
Total DATA CENTER LLC, THE:					1,450.28	.00	
DEMCO, INC							
2195	DEMCO, INC	7205188	LIBRARY-DEPT SUPP-BOOK TAPE	10/19/2022	521.56	.00	
2195	DEMCO, INC	7206484	LIBRARY-EQUIP-PATRON COUN	10/20/2022	379.61	.00	
2195	DEMCO, INC	7206487	LIBRARY-OFF SUPP-GLUE STIC	10/20/2022	57.93	.00	
Total DEMCO, INC:					959.10	.00	
DIVISION OF DRINKING WATER							
2295	DIVISION OF DRINKING WATER	2210	WATER-OPERATOR CERT RENEW <i>J. Jensen</i>	10/31/2022	150.00	.00	
Total DIVISION OF DRINKING WATER:					150.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
EPHRAIM AUTO PARTS-NAPA							
2660	EPHRAIM AUTO PARTS-NAPA	2211A	POWER-AUTO PARTS	11/02/2022	670.53	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2211A	FIRE-AUTO PARTS	11/02/2022	93.93	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2211A	POLICE-AUTO PARTS	11/02/2022	150.19	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2211A	STREETS-AUTO PARTS	11/02/2022	13.59	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2211A	WATER-AUTO PARTS	11/02/2022	13.59	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2211A	SEWER-AUTO PARTS	11/02/2022	13.59	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2211A	POWER-AUTO PARTS	11/02/2022	20.39	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2211A	POLICE-AUTO PARTS	11/02/2022	6.80	.00	
Total EPHRAIM AUTO PARTS-NAPA:					982.61	.00	
FAMILY HANDYMAN BOOKS							
14377	FAMILY HANDYMAN BOOKS	01106	LIBRARY-BIG BOOK OF PROJE	10/03/2022	38.41	.00	
Total FAMILY HANDYMAN BOOKS:					38.41	.00	
FERGUSON GROUP, THE							
14298	FERGUSON GROUP, THE	1222131	WATER-PROF SERV-DEC	11/01/2022	5,000.00	.00	
Total FERGUSON GROUP, THE:					5,000.00	.00	
FRANSON CIVIL ENGINEERS INC.							
13649	FRANSON CIVIL ENGINEERS IN	07758	WATER-NORTH WELL #3-ARPA	10/20/2022	12,368.05	.00	
Total FRANSON CIVIL ENGINEERS INC.:					12,368.05	.00	
GALLS, LLC							
11968	GALLS, LLC	022458983	POLICE-UNIFORM-PANTS-CRAGUN	10/21/2022	85.44	.00	
Total GALLS, LLC:					85.44	.00	
GARFF, JORDAN							
14827	GARFF, JORDAN	2210	POLICE-MEALS & MILES-DETE <i>Detective Investigation</i>	10/27/2022	531.20	.00	
Total GARFF, JORDAN:					531.20	.00	
HURST, PRESTON							
15768	HURST, PRESTON	2210	POLICE-UNIFORM-TACTICAL G <i>gloves</i>	10/26/2022	106.74	.00	
Total HURST, PRESTON:					106.74	.00	
I-FOUR MEDIA LLC							
3810	I-FOUR MEDIA LLC	24746	FIRE-UNIFORM-SHIRTS, JACKIE	09/29/2022	297.19	.00	
Total I-FOUR MEDIA LLC:					297.19	.00	
INTERMOUNTAIN FARMERS ASSOC							
3910	INTERMOUNTAIN FARMERS AS	1018024232	POLICE-ANIMAL CONTROL-STR <i>straw bale</i>	10/24/2022	21.98	.00	
Total INTERMOUNTAIN FARMERS ASSOC:					21.98	.00	
JONES & DEMILLE ENGINEERING							
4275	JONES & DEMILLE ENGINEERI	0129167	COM DEV-AES1 SURVEY	10/19/2022	1,500.00	.00	
Total JONES & DEMILLE ENGINEERING:					1,500.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
JORGENSEN GMC EPHRAIM							
11906	JORGENSEN GMC EPHRAIM	2210	REC-CO-2022 SILVERADO-6913	10/25/2022	35,245.82	35,245.82	10/25/2022
Total JORGENSEN GMC EPHRAIM:					35,245.82	35,245.82	
KANE, TJ							
15776	KANE, TJ	2210	SEWER-MEALS & MILES-WATE <i>Water pre-treatment class</i>	10/31/2022	202.80	.00	
Total KANE, TJ:					202.80	.00	
KIDS REFERENCE COMPANY, INC.							
4455	KIDS REFERENCE COMPANY, I	KRC09-11282	LIBRARY-BOOKS	09/15/2022	475.10	.00	
Total KIDS REFERENCE COMPANY, INC.:					475.10	.00	
KJAR, SHAUN							
15149	KJAR, SHAUN	2211	ADMIN-MEALS & MILES-CIB HE	10/19/2022	242.76	.00	
Total KJAR, SHAUN:					242.76	.00	
KNUDSEN, JON							
12552	KNUDSEN, JON	2210	FINANCE-MEALS, PARKING-CA <i>Casefile</i>	10/27/2022	62.00	.00	
Total KNUDSEN, JON:					62.00	.00	
KREBS, COREY DEVON							
14834	KREBS, COREY DEVON	2210	POLICE-LAPTOP MOUSE-REIM	10/26/2022	15.96	.00	
Total KREBS, COREY DEVON:					15.96	.00	
L N CURTIS & SONS							
4560	L N CURTIS & SONS	INV641080	FIRE-FIRE BOOTS	10/14/2022	215.55	.00	
4560	L N CURTIS & SONS	INV642383	FIRE-FIRE BOOTS	10/19/2022	431.31	.00	
4560	L N CURTIS & SONS	INV643390	FIRE-MAKO COMPRESSOR SE	10/21/2022	1,380.00	.00	
4560	L N CURTIS & SONS	INV643401	FIRE-HURST E-DRAULIC SERVI	10/21/2022	965.40	.00	
Total L N CURTIS & SONS:					2,992.26	.00	
LARSON, TAMI L.							
15944	LARSON, TAMI L.	2210	COURT-COURT CLERK SERVIC	10/26/2022	210.00	.00	
Total LARSON, TAMI L.:					210.00	.00	
LAYTON HOMES, INC.							
12918	LAYTON HOMES, INC.	2210A	COMM DEVT-REF SIDEWALK D	10/24/2022	3,044.09	.00	
12918	LAYTON HOMES, INC.	2210B	COMM DEVT-REF SIDEWALK D	10/24/2022	3,050.18	.00	
12918	LAYTON HOMES, INC.	2210C	COMM DEVT-REF SIDEWALK D	10/24/2022	3,046.47	.00	
Total LAYTON HOMES, INC.:					9,140.74	.00	
LES OLSON COMPANY							
4800	LES OLSON COMPANY	EA1197445	GEN GOVT-EQUIP SUPP & MAI	10/18/2022	202.03	.00	
4800	LES OLSON COMPANY	EA1197445	ADMIN-EQUIP SUPP & MAINT-C	10/18/2022	4.40	.00	
4800	LES OLSON COMPANY	EA1197445	COMM DEVT-EQUIP SUPP & MA	10/18/2022	2.71	.00	
4800	LES OLSON COMPANY	EA1197445	COURT-EQUIP SUPP & MAINT-C	10/18/2022	11.69	.00	
4800	LES OLSON COMPANY	EA1197445	FINANCE-EQUIP SUPP & MAINT	10/18/2022	26.68	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total LES OLSON COMPANY:					247.51	.00	
LYLE YOUNG WELDING, LLC							
11543	LYLE YOUNG WELDING, LLC	530842	WATER-10' 5.5" POST	10/17/2022	93.33	.00	
11543	LYLE YOUNG WELDING, LLC	530842	SEWER-10' 5.5" POST	10/17/2022	93.33	.00	
11543	LYLE YOUNG WELDING, LLC	530842	STREETS-10' 5.5" POST	10/17/2022	93.34	.00	
Total LYLE YOUNG WELDING, LLC:					280.00	.00	
MARKABLE TECHNOLOGIES, INC-ZIPFLOW							
15943	MARKABLE TECHNOLOGIES, IN	22043	COMMUNITY DEVT-SOFTWARE	10/19/2022	1,850.00	.00	
Total MARKABLE TECHNOLOGIES, INC-ZIPFLOW:					1,850.00	.00	
MASON, MARLIN							
5255	MASON, MARLIN	93178	CONTRACT FOR COMPUTERS	11/01/2022	3,000.00	.00	
Total MASON, MARLIN:					3,000.00	.00	
MICROMARKETING LLC							
5450	MICROMARKETING LLC	900406	LIBRARY-BOOKS	09/22/2022	82.30	.00	
5450	MICROMARKETING LLC	900825	LIBRARY-BOOKS	09/27/2022	36.78	.00	
5450	MICROMARKETING LLC	900839	LIBRARY-BOOKS	09/27/2022	38.38	.00	
5450	MICROMARKETING LLC	900910	LIBRARY-BOOKS	09/27/2022	21.59	.00	
5450	MICROMARKETING LLC	901086	LIBRARY-BOOKS	09/27/2022	297.43	.00	
5450	MICROMARKETING LLC	901335	LIBRARY-BOOKS	09/28/2022	96.71	.00	
5450	MICROMARKETING LLC	901656	LIBRARY-BOOKS	09/29/2022	142.34	.00	
5450	MICROMARKETING LLC	901782	LIBRARY-BOOKS	10/03/2022	51.98	.00	
5450	MICROMARKETING LLC	902109	LIBRARY-BOOKS	10/06/2022	14.39	.00	
5450	MICROMARKETING LLC	902258	LIBRARY-BOOKS	10/06/2022	193.51	.00	
5450	MICROMARKETING LLC	902510	LIBRARY-BOOKS	10/11/2022	37.55	.00	
5450	MICROMARKETING LLC	903016	LIBRARY-BOOKS	10/13/2022	24.00	.00	
5450	MICROMARKETING LLC	903260	LIBRARY-BOOKS	10/18/2022	47.14	.00	
5450	MICROMARKETING LLC	903386	LIBRARY-BOOKS	10/17/2022	42.97	.00	
Total MICROMARKETING LLC:					1,127.07	.00	
NORTH SANPETE DISPOSAL							
5945	NORTH SANPETE DISPOSAL	81932	CITY HALL DUMPST SERV-SEP	10/10/2022	48.31	.00	
5945	NORTH SANPETE DISPOSAL	81932	POWER-DUMPSTER-SEP	10/10/2022	64.42	.00	
5945	NORTH SANPETE DISPOSAL	81932	STREETS-DUMPSTER-SEP	10/10/2022	32.21	.00	
Total NORTH SANPETE DISPOSAL:					144.94	.00	
OFFICE DEPOT							
5990	OFFICE DEPOT	274019064001	ADMIN-COPY PAPER	10/20/2022	193.86	.00	
Total OFFICE DEPOT:					193.86	.00	
PEHP							
12697	PEHP	0123883190	POWER-LTD-JASON LARSEN	10/20/2022	696.19	.00	
Total PEHP:					696.19	.00	
QUEST FINANCIAL SERVICES, INC.							
6740	QUEST FINANCIAL SERVICES, I	2210A	FINANCE-CITY ACCOUNTING	10/22/2022	1,100.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total QUEST FINANCIAL SERVICES, INC.:					1,100.00	.00	
SCHOLZEN PRODUCTS CO INC							
7505	SCHOLZEN PRODUCTS CO INC	3039142-00	WATER-CYLINDER MONTHLY R	10/19/2022	84.00	.00	
Total SCHOLZEN PRODUCTS CO INC:					84.00	.00	
SKYDIVE NEPHI, LLC							
15946	SKYDIVE NEPHI, LLC	1006	AIRPORT-FLY-IN-FLAG JUMP	09/10/2022	2,000.00	.00	
Total SKYDIVE NEPHI, LLC:					2,000.00	.00	
SOUTHWEST PLUMBING SUPPLY							
7990	SOUTHWEST PLUMBING SUPP	S4333362	PARKS-PVC SADDLE	10/19/2022	53.10	.00	
7990	SOUTHWEST PLUMBING SUPP	S4334318.001	RAP TAX EXP-PIONEER PARK B	10/20/2022	11.15	.00	
7990	SOUTHWEST PLUMBING SUPP	S4337794	PIONEER PARK BATHROOM-RA	10/25/2022	34.49	.00	
7990	SOUTHWEST PLUMBING SUPP	S4338582.001	PIONEER PARK BATHROOM-RA	10/26/2022	213.39	.00	
Total SOUTHWEST PLUMBING SUPPLY:					312.13	.00	
STAKER & PARSON COMPANIES							
11727	STAKER & PARSON COMPANIE	5961238	STREETS-QPR	10/19/2022	382.59	.00	
Total STAKER & PARSON COMPANIES:					382.59	.00	
STALLINGS SHEET METAL							
8105	STALLINGS SHEET METAL	I9154	LIBRARY-BLDG MAINT-DIAGNO Furnace	10/28/2022	262.00	.00	
Total STALLINGS SHEET METAL:					262.00	.00	
TASTE OF HOME-TRUSTED MEDIA BRANDS							
8470	TASTE OF HOME-TRUSTED ME	01104	LIBRARY-MAKE IT, TAKE IT	09/20/2022	38.41	.00	
8470	TASTE OF HOME-TRUSTED ME	01105	LIBRARY-TOH AMERICAN SUM	09/19/2022	33.07	.00	
Total TASTE OF HOME-TRUSTED MEDIA BRANDS:					71.48	.00	
TODD ALDER CONSTRUCTION L.L.C.							
8760	TODD ALDER CONSTRUCTION	2210	COMM DEVT-REF SIDEWALK D	10/24/2022	1,619.25	.00	
Total TODD ALDER CONSTRUCTION L.L.C.:					1,619.25	.00	
TUI, SARAH							
15945	TUI, SARAH	2210	LIBRARY-GAS-BOOK EXCHANG	10/31/2022	33.92	.00	
Total TUI, SARAH:					33.92	.00	
UAMPS							
8920	UAMPS	2209	POWER-POWER BILL-SEPT	10/25/2022	415,498.14	415,498.14	10/28/2022
Total UAMPS:					415,498.14	415,498.14	
WALMART							
9540	WALMART	1644812406	LIBRARY-SPECIAL PROGRAMS	10/24/2022	309.81	.00	
9540	WALMART	1644812406	LEGIS-OFF SUPP	10/24/2022	68.79	.00	
9540	WALMART	1644812406	ADMIN-WELLNESS	10/24/2022	144.93	.00	
9540	WALMART	1644812406	ADMIN-OFF SUPP	10/24/2022	40.55	.00	
9540	WALMART	1644812406	COMMUNITY EVENTS	10/24/2022	222.21	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
9540	WALMART	1644812406	FIRE-DEPARTMENT SUPPLIES	10/24/2022	177.78	.00	
9540	WALMART	1644812406	REC-ALL ABILITIES	10/24/2022	13.70	.00	
9540	WALMART	1644812406	REC-SOCCER	10/24/2022	7.22	.00	
9540	WALMART	1644812406	POWER-POWER WEEK SUPP	10/24/2022	269.14	.00	
9540	WALMART	1644812406	AIRPORT-FLY-IN	10/24/2022	8.16	.00	
Total WALMART:					1,262.29	.00	
WESTERN UNITED ELECTRIC SUPPLY CORP.							
14889	WESTERN UNITED ELECTRIC S	6071595	POWER-TESTING GLOVES	10/13/2022	211.72	.00	
Total WESTERN UNITED ELECTRIC SUPPLY CORP.:					211.72	.00	
WHEELER MACHINERY CO							
9735	WHEELER MACHINERY CO	PS001394878	POWER-BATTERY (2)	09/29/2022	343.78	.00	
9735	WHEELER MACHINERY CO	PS001395652	POWER-PARTS	09/30/2022	53.60	.00	
Total WHEELER MACHINERY CO:					397.38	.00	
ZIONS BANK - BANKCARD CENTER							
9942	ZIONS BANK - BANKCARD CEN	2210	POL-ANIMAL CTRL-DOG EXAM,	10/26/2022	55.22	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POL-SPRINGHILL SUITES-AAGARD	10/26/2022	695.28	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	C DEVT-BEST WESTERN-UBLA-	10/26/2022	286.41	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	LEGIS-SLC AIR-PARKING-L STE	10/26/2022	20.00	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	FIN-HYATT-TREASURER CONF-	10/26/2022	442.28	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POW-HYATT-AMI USERS-MANN	10/26/2022	242.56	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	LEG-SLC PLAZA-ULCT CONF	10/26/2022	1,051.41	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	ADMIN-SLC PLAZA-ULCT CONF	10/26/2022	700.93	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	C DEVT-SLC PLAZA-ULCT CON	10/26/2022	700.93	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	ADMIN-HAPPY PLANNER-2023	10/26/2022	68.07	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	C DEVT-HAPPY PLANNER-2023	10/26/2022	32.30	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	COURT-HAPPY PLANNER-2023	10/26/2022	62.29	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	FIN-NCH SOFTWARE-TRANSCR	10/26/2022	30.26	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	FIN-NCH SOFTWARE-FOREIGN	10/26/2022	.91	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	FIN-JOANN-2023 PLANNER	10/26/2022	14.40	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	C DEVT-HYATT-UFSMA CONF-KI	10/26/2022	410.37	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	REC-TEE PUBLIC-PICKLEBALL	10/26/2022	20.34	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	REC-MALT SHOP-PICKLEBALL	10/26/2022	30.00	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	REC-FACEBOOK-AD PROMO-T	10/26/2022	69.91	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	REC-FACEBOOK AD-FLAG FOO	10/26/2022	2.77	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	AIR-FACEBOOK ADS-FLY IN	10/26/2022	25.00	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	FIRE-FACEBOOK-UNITED WE M	10/26/2022	14.00	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	REC-SANPETE NEWS-SKATE P	10/26/2022	216.00	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	REC-DECADE AWARDS-FOOTB	10/26/2022	40.86	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	C EVNTS-DOLLAR TREE-EVENT	10/26/2022	9.34	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	C EVNTS-MANTI MARKET-EVEN	10/26/2022	40.20	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	C EVNTS-AMAZON-HALLOWEE	10/26/2022	283.96	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POL-AMAZON-OFF SUPP	10/26/2022	50.06	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POL-AMAZON-FLASH DRIVES	10/26/2022	40.69	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	C EVNTS-AMAZON-HALLOWEE	10/26/2022	913.97	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	FIN-AMAZON-KB & MOUSE	10/26/2022	103.49	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	FIN-AMAZON-STAMP PAD	10/26/2022	8.99	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	GEN GOV-AMAZON-VAC BAGS	10/26/2022	41.78	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	FIN-AMAZON-ACCTG STAMP	10/26/2022	24.95	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	ADMIN-AMAZON-STAPLE REMO	10/26/2022	7.87	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	GEN GOV-AMAZON-FOUNTAIN	10/26/2022	65.00	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	FIN-AMAZON-MECH PENCILS	10/26/2022	4.53	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POL-AMAZON-RING FLOODLIG	10/26/2022	139.99	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
9942	ZIONS BANK - BANKCARD CEN	2210	FIN-AMAZON-STAMP PAD	10/26/2022	8.99	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	FIN-AMAZON-ACCTG STAMP	10/26/2022	24.95	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	GEN GOV-AMAZON-DISINFECT	10/26/2022	41.99	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	LIB-AMAZON-CAMEO MACHINE	10/26/2022	339.99	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	LIB-AMAZON-PRESSURE COOK	10/26/2022	79.19	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	COURT-AMAZON-SD CARD REA	10/26/2022	12.99	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	C EVNTS-AMAZON-HALLOWEE	10/26/2022	86.73	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	WELLNESS-AMAZON-PRIZES	10/26/2022	57.98	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	WELLNESS-AMAZON-PRIZES	10/26/2022	141.98	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	WELLNESS-AMAZON-PRIZES	10/26/2022	87.94	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	ADMIN-AMAZON-AAA BATTERIE	10/26/2022	8.79	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	ADMIN-AMAZON-2023 DESK CA	10/26/2022	19.98	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	LIB-AMAZON-DINO EVTS-PBS G	10/26/2022	104.34	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POL-AMAZON-UNIFORM BOOT	10/26/2022	220.00	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POL-AMAZON-CROSS GUARD	10/26/2022	55.95	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POWER-COSTCO-POWER WEE	10/26/2022	258.72	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POL-LOS AMIGOS-EMP MTG	10/26/2022	78.76	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POL-MICHAELS-2023 PLANNER	10/26/2022	34.09	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POL-PALACE STATION-RM DEP-	10/26/2022	89.57	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POL-PALACE STATION-RM DEP-	10/26/2022	89.57	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POL-PALACE STATION-RM DEP	10/26/2022	89.57-	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POL-SMART SIGN-PAPER LABE	10/26/2022	103.00	.00	
9942	ZIONS BANK - BANKCARD CEN	2210	POL-GALLS-PARTIAL TAX REFU	10/26/2022	5.76-	.00	
Total ZIONS BANK - BANKCARD CENTER:					8,817.49	.00	
Grand Totals:					688,229.82	450,743.96	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Zion's Bank Cards Detail 9942		OCTOBER	INV #2210				
CARD #	AMOUNT	DEPARTMENT	EMPLOYEE	DETAIL			
SHAUN	NO CHARGES						
	\$ -						
CARD 1	\$ 55.22	Animal Control	Steve Brandt	GUNNISON VALLEY ANIMAL CLINIC-Dog Exam and Medication	10-54-630	\$ 55.22	
	\$ 695.28	Police	Justin Aagard	SPRINGHILL SUITES-MOAB	10-54-230	\$ 695.28	
	\$ 750.50						
CARD 2	\$ 286.41	Community Devt.	Megan Spurling	BEST WESTERN ABBEY-UBLA Conference-St. George	10-45-230	\$ 286.41	
	\$ 20.00	Legislative	Lloyd Stevens	SLC INTERNATIONAL AIRPORT PARKING-Carbon-free Power Conf	10-41-230	\$ 20.00	
	\$ 442.28	Finance	Verena Critser	HYATT PLACE FARMINGTON-Treasurer Conference	10-44-230	\$ 442.28	
	\$ 748.69						
CARD 3	\$ 242.56	Power	Josh Mann	HYATT PLACE-PARK CITY-AMI User's Group	53-40-230	\$ 242.56	
	\$ 2,453.27	Leg., Admin,Com Devt	Misc	SALT LAKE PLAZA HOTEL-ULCT Conference	10-41-230/10-43-230/10-45-230	\$ 2,453.27	1051.41/700.93/700.93
	\$ 162.66	Admin/P&Z/Court	Misc	THE HAPPY PLANNER-2023 Daily Planners	10-43-240/10-45-240/10-42-240	\$ 162.66	68.07/32.30/62.29
	\$ 30.26	Finance	Esmeralda Salas	NCH SOFTWARE-Transcription Machine Software	10-44-250	\$ 30.26	
	\$ 0.91	Finance	Esmeralda Salas	FOREIGN TRANSACTION FEE	10-44-250	\$ 0.91	
	\$ 14.40	Finance	Esmeralda Salas	JOANN STORES-2023 Daily Planner	10-44-240	\$ 14.40	
	\$ 410.37	Comm Devt	Bryan Kimball	HYATT PLACE-Park City-UFSMA Conference	10-45-230	\$ 410.37	
	\$ 3,314.43						
CARD 4	NO CHARGES						
	\$ -						
CARD 5	\$ 20.34	Recreation	Brandon LeFevre	TEE PUBLIC-Pickleball Prizes	10-70-495	\$ 20.34	
	\$ 30.00	Recreation	Brandon LeFevre	THE MALT SHOP-Pickleball Prizes	10-70-495	\$ 30.00	
	\$ 111.68	Rec/Airport/Fire	Brandon/Shawn/Jeff H	FACEBOOK-Ad Promotion	10-70-486/10-70-484/59-40-630/10-57-310	\$ 111.68	69.91/2.77/25.00/14.00
	\$ 216.00	Recreation	Michael Patton	SANPETE NEWS COMPANY-Skate Park Environmental Review	10-70-220	\$ 216.00	
	\$ 40.86	Recreation	Michael Patton	DECADE AWARDS-Football Trophy	10-70-484	\$ 40.86	
	\$ 9.34	Community Events	Hannah Larson	DOLLAR TREE-Tubs and Baskets	10-63-401	\$ 9.34	
	\$ 40.20	Community Events	Hannah Larson	MANTI MARKET FRESH-Event Supplies	10-63-401	\$ 40.20	
	\$ 468.42						
CARD 6	\$ 283.96	Community Events	Hannah Larson	AMAZON-Halloween Candy	10-63-401	\$ 283.96	
	\$ 90.75	Police	Lynsey Zeeman	AMAZON-Office Supplies, Flash Drives	10-54-240/10-54-250	\$ 90.75	50.06/40.69
	\$ 913.97	Community Events	Hannah Larson	AMAZON-Halloween Candy	10-63-401	\$ 913.97	
	\$ 103.49	Finance	Verena Critser	AMAZON-KeyBoard and Mouse	10-44-250	\$ 103.49	
	\$ 8.99	Finance	Randi Spurling	AMAZON-Stamp Pad	10-44-250	\$ 8.99	
	\$ 41.78	Gen Govt Bldgs	Frank Montoya	AMAZON-Vacuum Cleaner Bags	10-51-260	\$ 41.78	
	\$ 24.95	Finance	Randi Spurling	AMAZON-Invoice "Entered" Stamp	10-44-250	\$ 24.95	
	\$ 7.87	Admin	Randi Spurling	AMAZON-Staple Removers	10-43-240	\$ 7.87	
	\$ 69.53	Gen Govt Bldgs/Finance	Randi Spurling	AMAZON-Drinking Fountain Filter, Mechanical Pencils	10-51-260/10-44-240	\$ 69.53	65.00/4.53
	\$ 139.99	Police	Aaron Broomhead	AMAZON-Ring Floodlight Camera	10-54-250	\$ 139.99	
	\$ 8.99	Finance	Jon Knudsen	AMAZON-Stamp Pad	10-44-250	\$ 8.99	
	\$ 24.95	Finance	Jon Knudsen	AMAZON-Invoice "Entered" Stamp	10-44-250	\$ 24.95	
	\$ 41.99	Gen Govt Bldgs	Frank Montoya	AMAZON-Disinfectant Spray	10-51-260	\$ 41.99	
	\$ 419.18	Library	Lori Voshall	AMAZON-Silhouette Cameo, Pressure Cooker	10-75-250/10-75-460	\$ 419.18	339.99/79.19
	\$ 12.99	Court	Jessica Arnoldson	AMAZON-SD Card Reader	10-42-250	\$ 12.99	
	\$ 86.73	Community Events	Hannah Larson	AMAZON-Halloween Event Supplies	10-63-401	\$ 86.73	

	\$ 57.98	Wellness	Randi Spurling	AMAZON-Wellness Breakfast Door Prizes	10-43-615	\$ 57.98		
	\$ 141.98	Wellness	Randi Spurling	AMAZON-Wellness Breakfast Door Prizes	10-43-615	\$ 141.98		
	\$ 87.94	Wellness	Randi Spurling	AMAZON-Wellness Breakfast Door Prizes	10-43-615	\$ 87.94		
	\$ 8.79	Admin	Randi Spurling	AMAZON-AAA Batteries	10-43-250	\$ 8.79		
	\$ 19.98	Admin	Candice Maudsley	AMAZON-2023 Desk Calendar	10-43-240	\$ 19.98		
	\$ 104.34	Library	Lori Voshall	AMAZON-Dinosaur Event Supplies(PBS Grant Funded)	10-75-490	\$ 104.34		
	\$ 220.00	Police	Lynsey Zeeman	AMAZON-Police Uniform Allowance	10-54-160	\$ 220.00		
	\$ 55.95	Police	Lynsey Zeeman	AMAZON-Crossing Guard Stop Sign	10-54-480	\$ 55.95		
	\$ 2,977.07							
CARD 7	NO CHARGES							
	\$ -							
CARD 8	\$ 258.72	Power	Cory Daniels	COSTCO-Food Items for Power Week Demonstration	53-40-610	\$ 258.72		
	\$ 258.72							
POLICE	\$ 78.76	Police	Aaron Broomhead	LOS AMIGOS-Employee Meeting	10-54-200	\$ 78.76		
	\$ 34.09	Police	Lynsey Zeeman	MICHAELS-2023 Daily Planner	10-54-240	\$ 34.09		
	\$ 89.57	Police	Jordan Garff	PALACE STATION-Room Deposit	10-54-230	\$ 89.57		
	\$ 89.57	Police	Dillon Rasmussen	PALACE STATION-Room Deposit	10-54-230	\$ 89.57		
	\$ (89.57)	Police	Dillon Rasmussen	PALACE STATION-Room Deposit Refund	10-54-230	\$ (89.57)		
	\$ 103.00	Police	Colby Zeeman	SMART SIGN-Fluorescent Paper Labels	10-54-480	\$ 103.00		
	\$ (5.76)	Police	Colby Zeeman	GALLS-Partial Tax Refund	10-54-160	\$ (5.76)		
	\$ 299.66							
CASH BACK								
Adjustment								
Adjustment								
Adjustment								
	\$ 8,817.49	GRAND TOTAL						

WORK MEETING MINUTES
CITY COUNCIL
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
OCTOBER 19, 2022
4:30 PM

CALL TO ORDER

The Ephraim City Council convened in a work meeting on Wednesday, October 19, 2022, in the City Council Room. Mayor Scott called the meeting to order at 4:36 p.m.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
Margie Anderson
Alma Lund
Richard Wheeler
Lloyd Stevens

STAFF PRESENT

Shaun Kjar, City Manager
Candice Maudsley,
City Recorder
Bryan Kimball,
Community Development

Jon Knudsen, Finance Dir.
Jeff Jensen, Public Works
Aaron Broomhead, Police
Jeff Hermansen, Fire Chief
Michael Patton, Rec Dir.

MEMBERS EXCUSED

Tyler Alder,
Mayor Pro Tem

DISCUSSION AGENDA

ULCT (UTAH LEAGUE OF CITIES AND TOWNS) ANNUAL CONVENTION REPORT

- Water Conservation- Sixty percent of city water is used outside for watering the yard. The Jordan Valley Water Conservatory District promoted xero-scape and the outside water use was dramatically cut. It was recommended Ephraim investigate the options available to promote xero-scape. It was suggested that park strip is difficult to maintain and a waste of water. All new sidewalk is going in with no park strip. It is possible to incentivize drought tolerant landscape. Not all turf is bad. The seed blend makes a difference in water use. It is important to educate in all types of drought vegetation including grass. Fescue is recommended over Kentucky Blue Grass. The drought situation in the state of Utah is a concern for all citizens.
- Alma Lund reported how pleased he is that the City is chip sealing a portion of the roads annually. This prevents an issue in the future with the road budget.
- The idea of replacing grass with turf in the athletic parks was discussed.
- Short-Term Rentals- This has been discussed throughout the state. Ephraim doesn't currently have many short-term rentals. Neighboring cities have more of these rentals. It is recommended that enforcement be done through noise and parking ordinance.
- The mental health of law enforcement was a subject of one of the classes. Margie Anderson wanted to make sure Ephraim City Officers have the counseling available to

them as needed. The officer's schedule has been changed to a 24-hour rotation. It has given them an opportunity to wind down during their time off.

- The class involving developers and city planners was contentious. The state ombudsman is an excellent resource for any controversy. It is very important that the city code be in order. The developers and planners' perspectives can be very different.
- Students managed the grant program at a low cost to the city.
- It was beneficial to have conversations with different people in diverse roles.
- Dr. Courtney Flint presented the Wellbeing Survey. This will help with understanding quality of life.
- Rural funding opportunities were discussed in a session involving many small communities.
- The 2023 election preparation was discussed.
- GRAMA requests and the test to certify as the records officer was reviewed
- A session about inclusion reminded all to ask people what they feel comfortable being called.
- The Healthy Utah Community video was watched.
- Preserving Agriculture- It is important to preserve the family farm. When the farm is gone the community loses the production. There were different ideas presented to preserve the local family farm.

DEPARTMENT REPORTS

Jeff Jensen, Public Works Director -

- The Public Works Yard issue needs to be resolved. The location needs to be determined. The Mayor, Jeff, and Shaun can have a meeting to make some final decisions.
- Deteriorating curb and gutter will need to be discussed in detail at a later date.
- Irrigation ditches need to be cleaned. Ephraim Public Works has cleaned some of the ditches this year. There needs to be something resolved with the irrigation company.

Aaron Broomhead, Emergency Services Director

- Enforcement for snow removal will be starting again this year. Anything stored on the roadway will be addressed. This will not be a short process.
- Construction Material- If it is delivered and used quickly it may not be an issue. Those storing construction materials in the road over the winter will have a code violation.
- A vague explanation of the fatality up Ephraim Canyon was given, as it is an ongoing investigation.

Jeff Hermansen, Fire Chief

- Jeff Hermansen will be teaching fire safety to the elementary school on Friday.
- The call volume is up to 67 so far this year.
- Hydrant testing is being done.

Jon Knudsen, Finance Director

- Auditors – They will present through Zoom at the November 16th city council meeting.
- Treasurer Conference – Verena attended the conference last week and will report what she learned next week

AGENDA REVIEW

- **Accessory Dwelling Unit-** This will be a connected dwelling unit. The garage will be on the bottom and apartment will be on the top. Planning Commission has unanimously recommended it for approval.
- **UDOT Sidewalk Coop Agreement-** Sidewalk will placed on 300 East between the LDS Stake Center and 100 North. The project has a time frame of two years. It must be completed by fall of 2024. The grant will cover 75% of the cost. It will be located on the east side of the road. The City will need to negotiate with the property owners. The sidewalk will provide a safe walkway for students walking to school.

WARRANT REGISTER INQUIRIES

- South Sanpete School District- issued the check, voided, then reissued.
- ULGT- Insurance for vehicles
- Anixter- Light poles and lights

ADJOURN

There being no further discussion, Councilmember Anderson moved the work meeting adjourn. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

MINUTES APPROVED:

John Scott, Mayor

Date

ATTEST:

Candice Maudsley, City Recorder

Date

Draft

MINUTES
REGULAR CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
OCTOBER 19, 2022
6:00 PM

CALL TO ORDER

The Ephraim City Council convened in a Regular City Council Meeting on Wednesday, October 19, 2022, in the City Council Room. Mayor Scott called the meeting to order at 6:00 p.m.

OPENING CEREMONY

At the invitation of the Mayor, Margie Anderson offered an invocation. Richard Wheeler led the audience in the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
Margie Anderson
Alma Lund
Richard Wheeler
Lloyd Stevens

STAFF PRESENT

Shaun Kjar, City Manager
Candice Maudsley,
City Recorder
Bryan Kimball,
Community Development

Jon Knudsen, Finance Dir.
Jeff Jensen, Public Works
Aaron Broomhead, Police
Jeff Hermansen, Fire Chief

MEMBERS EXCUSED

Tyler Alder,
Mayor Pro Tem

PUBLIC COMMENT

Judd Wasden- (100 E. 200 S.) A car accident was caused by someone going over the speed limit and not yielding. There are so many people that do not yield. Mr. Wasden expressed his concern for the safety of the children walking to school. Stop signs could be placed to slow down traffic in several areas on the east side of town. This area is a busy corridor for children going to school. The crosswalk needs to be painted at by west campus for the college students. Concern was expressed about pedestrian safety and distracted drivers.

English Brookes- Wants to reiterate the issue with speeding Mr. Wasden has brought up. Crosswalk at 200 E. 400 S. needs to be repainted. Ephraim is quickly growing, and mobility needs to be balanced with safety. Adaption to more traffic and city growth needs to be considered.

Doug Knapp- (200 S. 300 E.) He also has the same concern. The ATV traffic going up the canyon road commonly have, approximately, ten-year-old drivers. It is important to have proper licensing and signaling. Safety concerns were addressed.

PRESENTATIONS

SANPETE PANTRY PRESENTATION

Marty McCain presented a power point to the council concerning the Sanpete County Food Pantry. 456 individuals are helped by the pantry in Ephraim alone.

APPROVAL OF WARRANT REGISTER

The Council reviewed the Warrant Register of October 18, 2022.

Councilmember Wheeler moved to approve the October 18, 2022 Warrant Register as presented. The motion was seconded by Councilmember Lund. The vote was unanimous. The motion carried.

APPROVAL OF MINUTES

The Council reviewed the minutes of the September 21, 2022 Work Meeting and Regular City Council Meetings.

Councilmember Lund moved to approve the September 21, 2022 Council Work Meeting and Regular City Council Meeting Minutes as presented. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

APPROVAL AND ACCEPTANCE OF THE NATIONAL FITNESS CAMPAIGN GRANT

The National Fitness Campaign has awarded the City a grant for \$30,000. It will be used for an outdoor gym. \$125,000 will be needed to complete the project. Other grants will be pursued to pay this amount. Chief Broomhead recommended as these projects proceed the City adopt accompanying ordinances for the park.

Councilmember Anderson moved to approve and accept the National Fitness Campaign Grant for \$30,000. The motion was seconded by Councilmember Wheeler. Those voting yes: Anderson, Wheeler, those voting no: Lund, Stevens. The Mayor voted yes as the tie breaker. The motion carried.

CONDITIONAL USE PERMIT FOR ACCESSORY DWELLING UNIT (SHALISE WATKINS)

The applicant is proposing to build an accessory building on lot 13 of the Sunset Estates Subdivision. The proposed accessory building would measure approximately 47 feet x 33 feet, a footprint of 1,500 square feet, and a total square footage of approximately 3,000 square feet. The proposed accessory building would feature two levels, the ground level consisting of a garage and the upper level featuring an Accessory Dwelling Unit, which prompts the need for a Conditional Use Permit. The Planning Commission has recommended the CUP for approval by city council. There is sufficient parking with the added garage.

Councilmember Lund moved to approve a CUP for an Accessory Dwelling Unit located at 341 E 525 S for Mike and Shalise Watkins. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

UDOT SAFE SIDEWALK COOPERATIVE AGREEMENT

This is an agreement from UDOT. It will fund sidewalk from the LDS Stake Center to 100 North along 300 East (only the east side of the road). This contract allows two years for completion. It is a 75% matched grant. Property owners will need to be worked with to lay the sidewalk on their property. This is in conjunction with the Temple Project. This grant is only eligible on state roads. UDOT will be approached about the project cost overrun. The Public Works Department is willing to do in-kind work toward the city match.

Councilmember Wheeler moved to approve the UDOT Safe Sidewalk Cooperative Agreement. The motion was seconded by Councilmember Lund. The vote was unanimous. The motion carried.

COST SHARING DISCUSSION FOR THE FENCE BETWEEN HOUSE OF GLASS AND CANYON VIEW PARK

A six-foot sight obscuring fence is desired along the property between Canyon View Park and House of Glass Property. There is a cost sharing opportunity. The cost sharing is welcome as paying half is much more feasible than the cost of the entire thing.

Councilmember Wheeler moved to approve the cost sharing for the fence between Canyon View Park and House of Glass. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

APPOINTMENTS AND COUNCIL REPORTS

Richard Wheeler

Airport Board – The schedule is being worked on to get better attendance.

Lloyd Stevens

Cemetery – The board is working diligently to complete the plaque at the Pioneer Cemetery.

Alma Lund

Utilities Board – The Board reviewed the action taken with Kendon Sorenson. The board would like rules established for sewer that they can make base consistent decisions upon. A sewer ordinance is desired. Board Chair Lorna Larson has begun working on this ordinance.

Mayor Scott

- The Canyon View Park had a timer installed for the lights at the pavilion. The timer has been damaged and now destroyed. The lights are now just turned off. The nets have been removed as well.

- The Mayor met with the Single Widows Club this week. They had many questions concerning the hospital, water, trees, and other inquiries. It was a great experience to meet with them.
- Senator Owens and Representative Lund met with some of the city staff for breakfast this week.
- ZipFlo is an online permitting software that is very user friendly. There is no login for the residents to use for their permitting. Implementation began today.
- BOD in the sewer system was discussed. There is a meeting on Monday and more details should be know then.

CITY MANAGER REPORT

- On November 1st 2022 the City will be taking over the Senior Citizens Center from the Council on Aging. It is hoped that the transition will be smooth. It is believed to be a positive change for seniors in Ephraim. Surveys are being done collecting ideas for uses and there is a lot of potential.

CLOSED SESSION

Councilmember Wheeler moved to go into a closed session pursuant to the provisions of the Utah State Code, Section(s) 52-4-205, for the purpose of discussing purchase, exchange, or lease of real property. The motion was seconded by Councilmember Anderson. A roll call vote was called. Voting yes: Councilmembers Lund, Stevens, Wheeler, and Anderson. Councilmember Alder was absent. The vote was unanimous. The motion carried.

The Closed Meeting began at 8:03 p.m.

At 8:43p.m. Councilmember Wheeler moved the Council adjourn the closed session and reopen the public meeting. The motion was seconded by Councilmember Anderson . The vote was unanimous. The motion carried.

ADJOURNMENT

There being no further business to come before the Council for consideration, Councilmember Anderson moved the Regular Council Meeting adjourn at 8:43p.m. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

The next regular City Council meeting is scheduled to be held on Wednesday, November 2, 2022, starting at 6:00 p.m. in the Ephraim City Council room.

MINUTES APPROVED:

John Scott, Mayor

Date

ATTEST:

Candice Maudsley, City Recorder

Date

Draft

RESOLUTION ECR 22-16

A RESOLUTION APPROVING THE RENTAL POLICIES, AGREEMENT, AND FORMS OF THE EPHRAIM SENIOR CITIZENS CENTER

WHEREAS, as of November 1, 2022 Ephraim City will be the administrators over the Ephraim Senior Citizen's Center; and,

WHEREAS, the City needs approved policies and forms; and

WHEREAS, it has been determined consolidation of those forms into one document for adoption is desirable;

NOW, THEREFORE, BE IT RESOLVED by the Ephraim City Councils that:

The attached Exhibit A, titled Senior Citizens Center Policies and Forms, be approved for use for the rental agreement, policies, and rental checklist for the Seniors Center, and that this template be used for future rentals.

APPROVED, PASSED, and ADOPTED this 2nd day of November 2022. This resolution shall take effect upon its passage.

EPHRAIM CITY

John Scott, Mayor

ATTEST:

Candice Maudsley, City Recorder

COUNCIL VOTE

Lloyd Stevens	Aye	___	Nay	___
Tyler Alder	Aye	___	Nay	___
Alma Lund	Aye	___	Nay	___
Margie Anderson	Aye	___	Nay	___
Richard Wheeler	Aye	___	Nay	___

Exhibit A :Senior Citizens Center Policies and Forms



Ephraim City Senior Citizens Center Event Rental Policies

85 North 100 West, Ephraim, Utah 84627
435-283-4631

General

- The renter of the facility must be at least 18 years of age.
- Ordinances and rulings of Ephraim City Corporation (hereafter referred to as the City) as to the occupancy capacity, use, and other safety factors shall be observed at all times.
- Any sound system, video, music, etc shall be kept at a low volume so as not to disturb neighboring residents and others using the facility. Ephraim City Ordinance 4.09 Noise Control.
- Renter shall be present during the period of the reservation from set-up through clean-up.
- If the facility is not left clean, the renter will forfeit their security deposit.
- Failure to comply with any of the terms of the Rental Agreement shall cause the individual and/ or group to forfeit the privilege to reserve the facility for one year.
- All facility reservations are between 7:00 AM to 11:00 PM MST. Renters may clean the facility between 11:00 PM and 12:00 AM.
- Overnight reservations are not accepted without prior approval from the Ephraim City Recreation Department.

Rental Fees

- Rental fees for the facility shall be assessed as specified in the Ephraim City Consolidated Fee Schedule.
- All non-profit organizations, youth groups, government organizations, and partners with the Ephraim City Recreation Department must be presented to the Ephraim City Recreation Department and Ephraim City Recreation Board for consideration of reduced rate and will be decided on a case-by-case basis.
- Payment of rental fees must be made prior to the time of reservation.

Security Deposit

- The purpose of the security deposit is to ensure proper clean-up and care of the facility. If the facility is left dirty and/ or damaged by the renter, the City shall retain part or all of the security deposit.
- The security deposit must be paid as a separate transaction from the rental fee.
- If the renter stays past the reserved time or would like to add additional time after their reservation begins, the renter will forfeit their deposit.
- If the costs to clean and/or repair the facility exceeds the amount of the deposit, the renter shall be responsible for additional costs. If the renter fails to pay the additional costs as requested by Ephraim City, the renter shall be responsible for all collection costs and/or attorney's fee.
- If the facility is left acceptable, the City will issue a refund check for the security deposit within 14 days after rental and inspection.

Cancellations and Refunds

- Cancellations will be accepted 72 hours prior to the planned usage of the facility. If notice is not adequate, fee and security deposit are non refundable. Any appeals can be made to the city council.

Food and Drink

- No alcoholic beverages, drugs, or tobacco-based products (cigarettes, cigars, chewing tobacco, e-cigarettes, etc.) are permitted on City property. Any violations will result in the forfeit of deposit and renter will not be allowed to return to the facility.
- Use of the kitchen by the renter shall be for food serving only. Incidental use of the appliances shall be permitted only to maintain temperature of foods and beverages to be served during the event.
- The renter shall be responsible to provide dishes, cups, glasses, eating and serving utensils, dish soap, kitchen and table linens, as they are not provided by the City.

Set-up and Clean-up

- Equipment or decorations shall be used in such a manner as to prevent damage of any kind to the facility and its furnishings.
- No decorations will be permitted which are tacked, stapled, nailed or otherwise fastened to the walls, ceilings, doors, or floors of the facility.
- If paper is used to cover tables, the renter shall be responsible to remove all tape from the tables. No covering may be tacked, stapled, nailed, or fastened in any manner which will damage the tables.
- Rentals of the facility include the use of tables and chairs as noted in the rental agreement.
- Renter must pay for all time spent in the facility, this includes set-up and clean-up time.
- Renter is responsible for set-up and clean-up for their event. This shall include, but is not limited to:
 - Cleaning floors
 - Emptying trash to appropriate dumpsters
 - Wiping off tables and chairs, kitchen counters, sinks, etc.
- The City shall provide the following cleaning equipment and supplies:
 - Vacuum cleaner
 - Mop and Bucket
 - Multi-purpose cleaner and floor cleaner
 - Broom and Dustpan
 - Trash Bags
- Renter is responsible to leave the parking lot free of trash and debris from the event.
- The Ephraim Senior Citizens Center should be left the way it was when rented.
- Renter must check all doors to make sure they are locked. Keys must be returned to the lock box.

EPHRAIM SENIOR CITIZENS CENTER FACILITY RENTAL FORM & AGREEMENT

Complete and sign this form to agree to reserve the Ephraim Senior Citizens Center for your upcoming event!



EPHRAIM CITY RECREATION DEPARTMENT

5 South Main Street, Ephraim, Utah 84627
435-283-4631 (Office)
www.ephraimcity.org

Reservation Information

Name: _____

Address: _____

City, State, Zip: _____

E-Mail: _____

Phone Number: _____

Date of Use: _____

Purpose of Rental: _____

Hours of Use: _____ AM/PM to _____ AM/PM

Estimated Attendance: _____

Is this event open to the public?

☐ Y☐ N

Preferred Payment Method?
(Check Box that Applies)

☐ Credit Card

☐ Other

Will there be admission charged?

☐ Y☐ N

☐ Check

Will alcohol be provided at the event?

☐ Y☐ N

☐ Cash

Charges

Reservation Fee (Resident)	\$125.00
Security Deposit (Resident)	\$200.00
Reservation Fee (Non-Resident)	\$150.00
Security Deposit (Non-Resident)	\$250.00
Reservation Fee for Hourly Reservation	Contact Ephraim City Recreation Department for Quote.

Absolutely **NO ALCOHOL** is allowed in the Ephraim Senior Citizens Center, parking lot, or along the street surrounding the center. Any violation of this rule will result in the loss of all deposits and the possibility of criminal prosecution. **SMOKING IS PROHIBITED** in the Ephraim Senior Citizens Center.

TERMS AND CONDITIONS

I, the undersigned, in consideration of the use of the Ephraim Senior Citizens Center hereby agree to abide by and enforce all rules and regulations pertaining to the use of this facility. I agree to be responsible for any and all liability, claims, loss, damages, costs and expenses, including legal fees, arising out of or resulting from any injury to person(s) or damages to officers, agents, employees, and/ or volunteers representing Ephraim City arising out of or resulting from use of the Ephraim Senior Citizens Center. I agree to be responsible for any/ all damages to property or equipment resulting from use of the Ephraim Senior Citizens Center and understand that damage amounts may be in excess of the amount(s) of deposit paid. I agree to be responsible for charges resulting from the function going beyond the agreed upon length of time. Ephraim City reserves the right to cancel this agreement as deemed necessary by Ephraim City by actions of the Mayor, City Council, or City Administration. I understand that by reserving the Ephraim Senior Citizens Center, I am committed to the full terms of this Facility Rental Agreement and all other documentation, policies, and procedures provided to me prior or during the use of the Ephraim Senior Citizens Center. If I find it necessary to cancel or change the date of use that deposits may be forfeited.

THE SIGNATURE BELOW CERTIFIES THAT I HAVE READ, UNDERSTOOD, AND AGREE TO ALL OF THE CONDITIONS AND RESTRICTIONS OF THIS AGREEMENT.

Signature

Date

Ephraim City Approval

Date

Ephraim Senior Citizens Center Rental Checklist

Item	Check
Remove all personal items from the building- be sure to check the refrigerator, oven & freezer.	
Return all furniture, tables, etc. to their proper position.	
Wipe down all tables, chairs and counters with warm soapy water.	
Be sure that messes have not been made in the bathroom on the counters, toilets or urinals.	
Sweep the floor in the main hall, kitchen, bathroom and hallway to the bathroom. Spot mop anywhere that is needed.	
Vacuum hallway with carpet.	
Turn off all lights (check the bathrooms).	
Close all doors and make sure doors leading outside are locked.	
Take all trash out to the black trash cans located in the South parking lot of the building.	
Make sure that all doors in the rear of the building are shut and locked- even if you didn't use them.	
Lock the front door and be sure that the door is shut firmly when vacating the building.	
Return key to the lock box.	
Sign the checklist and place it in the safety deposit box.	

By signing below, you acknowledge and certify that you have completed all of the items on the Ephraim Senior Citizens Center Rental Checklist. Once signed, place this list in the safety deposit box located at the entrance of the Ephraim Senior Citizens Center. Failure to complete this checklist may result in the forfeiture of deposits.

Signature

Date

RESOLUTION ECR 22-17

A RESOLUTION ADOPTING REVISED CONSOLIDATED FEE SCHEDULE

WHEREAS, Ephraim City imposes fees for certain municipal services; and,

WHEREAS, the amounts of the fees have historically been listed separately in various resolutions; and

WHEREAS, it has been determined consolidation of those fees into one document for adoption is desirable; and,

WHEREAS, fees need to be periodically added and updated;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Ephraim, Utah, that the Consolidated Fee Schedule is as follows:

PART I CONSOLIDATED FEE SCHEDULE

The fees as contained herein are officially presented and adopted by Ephraim City. All fees may be subject to an automatic increase up to a maximum of 2% annually, based on current cost of living analysis, subject to review by the City Council.

Highlighted Fees are New Additions

GENERAL FEES

Copies/Fax

Black and White Photocopies	Single Page	\$	.10
Color Photocopies	Single Page	\$	1.00
FAX	Single Page	\$	1.00
Large Format Copies (Black & White)	Single Page	\$	15.00
Large Format Copies (Color)	Single Page	\$	25.00

Miscellaneous

Business License Address List	\$	5.00
Return Check Fee	\$	35.00

Records Request

Copies	Same as Above	
Compilation	First Quarter Hour	\$ 0.00
Each Hour Thereafter will be billed at the hourly rate of lowest paid employee qualified to fill request.		

*Fee waivers may be approved for circumstances outlined in the Government Records Access Management Act (GRAMA).

AIRPORT FEES

Fuel Flowage Fee

\$.10 / gallon

BUSINESS LICENSE FEES

All Businesses are subject to Fire Safety Inspection Fees in addition to Business License Fees.

A Late fee of ½ the amount due is added to the Business License fee after January 15 of each year.

* Conditional Use Permit Fees may apply in some zones.

Yearly	1 st & 2 nd Quarter	Pro-rated fee 3 rd Quarter	Pro-rated fee 4 th Quarter
Commercial /Industrial *	\$50.00	\$45.00	\$40.00
Apartments, Commercial Rentals & Home Rentals – 3 or more units	\$50.00	\$45.00	\$40.00
Home Rentals—2 or less units	\$25.00	\$20.00	\$15.00
Commercial Beer License *	\$50.00 + \$1,000 Bond	No pro-rated fee	No pro-rated fee
Home Based Business - Exempt	No Charge		
Home Based Business – Not Exempt*	\$25.00	\$20.00	\$15.00
Business License Processing & Reprint Fee	\$10.00		

Temporary	3 – 6 Months	Less than 3 Months
Seasonal Vendor	\$25.00	\$10.00 per month
Transient Vendor (Door-to-door Background Check)		\$50.00 a day (Requires Utah State BCI check for each employee)
Temporary/Special Events 1-3 Days (Craft Fairs, Festivals, Fireworks Stands, etc.)		\$20.00 (1-3 days) (Requires registration with State Special Events)

CEMETERY FEES

Burial Plot

Purchase

Resident

\$ 100.00

Non-Resident

\$ 500.00

Care Fee (Capital Improvements)

\$ 200.00

\$ 800.00

Interment

Weekdays

\$ 325.00

\$ 550.00

Saturdays/Holidays & After 3:30

\$ 450.00

\$ 650.00

Disinterment

Weekdays

\$1,000.00

\$ 1,000.00

Saturdays

\$1,000.00

\$ 1,000.00

Cremation Interment/Disinterment

one half of above

One half of above

Miscellaneous Fees

Monument Locating fee

\$ 10.00

\$ 10.00

Certificate of Burial Rights/Deed Transfer

\$ 25.00

\$ 25.00

DOG LICENSE & ANIMAL CONTROL FEES:

Licensing

Spayed/Neutered Dogs	Yearly	\$ 10.00
Female	Yearly	\$ 25.00
Male	Yearly	\$ 20.00

Pick Up

First Pick Up with Dog License	\$ 0.00
First Pick Up with no Dog License	\$ 25.00
Second Pick Up	\$ 50.00
Third Pick Up	\$ 100.00
Every Pick Up Thereafter	\$ 200.00
Daily Pound Charge	\$ 10.00

Kennel Permits

Permit Fee	\$ 100.00
Yearly Renewal	\$ 50.00

ELECTION FEES

Declaration of Candidacy	\$ 25.00*
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* Candidates who file and withdraw, may receive a refund of the filing fee if done before the filing deadline.

FIRE SAFETY INSPECTION FEES

Each separate location will be charged regular inspection fees.

Businesses (with the exception of Residential Rentals, Apartment Complexes/Commercial Rentals, and Home Based businesses not requiring a Conditional Use Permit)

Initial inspection, to include one follow-up inspection if needed	\$ 35.00
Each follow-up inspection after the second inspection	\$ 35.00

Residential Rentals (2 or fewer units)

Initial inspection, to include one follow-up inspection if needed	\$ 35.00
Each follow-up inspection after the second inspection	\$ 35.00

Apartment Complexes/Commercial Rentals (3 or more units)

Initial inspection for 3-10 units to include one follow-up inspection if needed	\$ 35.00
Each additional unit to include one follow-up if needed	\$ 3.50/\$300 maximum
Each follow-up inspection for 3-10 units after the second inspection	\$ 35.00
Each additional unit after the second inspection	\$ 3.50/\$300 maximum

IMPACT FEES

All Impact Fees are subject to a 3% fee if paid by credit card or eCheck.

Minimum Residential	<u>Per Equivalent Residential Unit</u>
Wastewater Impact Fee	\$ 1,490.00
Culinary Water	\$ 6,056.79
Road and Street Facilities	\$ 2,393.00
Parks and Recreational Facilities	\$ 4,500.00
Emergency Services	\$ 162.41
RESIDENTIAL TOTAL	\$14,602.20

Minimum Commercial	<u>First Equivalent Residential Unit (ERU)</u>
Wastewater Impact Fee	\$ 1,490.00
Culinary Water	\$ 6,056.79
Road and Street Facilities	\$ 2,393.00
Parks and Recreational Facilities	N/A
Emergency Services	\$ 162.41

COMMERCIAL TOTAL \$10,102.20

*Amounts as per adopted impact fee studies.

LIBRARY FEES

Library Cards		
Ephraim, Manti, and Mt. Pleasant Residents		\$ 1.00
Yearly Renewal		\$ 0.00
All other Non-residents	Yearly	\$ 10.00
College Students	Yearly	\$ 5.00
Replacement Card		\$ 1.00
Late Fees		
Books/Books on Tape/Educational Videos	Daily	\$.10
DVD Movies/Music CDs	Daily	\$ 1.00
Miscellaneous		
CD Cleaning	Each Item	\$ 1.50
Inter-library Loan	Each Item	\$ 3.50
Lamination	Per Foot	\$.75
Lost Items	Replacement Cost + \$5.00 processing Fee	
Photocopies	Single Page	\$.10

PARKS AND RECREATION FEES

Pavilion Reservations	Hourly	\$ 7.00
Sports Programs	Established Seasonally	
For Profit Park Use Fee	Daily	\$ 5.00
Amphitheater Rental	Hourly (Up to 4 hours)	\$ 25.00
Amphitheater Rental	Daily	\$ 150.00
Field Reservation	Hourly	\$ 10.00
Field Preparation	Per Field Preparation	\$ 45.00
Lights	Hourly	\$ 25.00
Scoreboard	Hourly Per Field	\$ 10.00
Pitching Mounds	Hourly Per Field	\$ 10.00
Community Fees		
Special Event Permit	Per Application	\$ 75.00

SENIOR CITIZEN'S CENTER FEES

Reservation Fee for Residents	\$125.00 for Entire Day
Security Deposit for Residents	\$200.00 for Entire Day
Reservation Fee for Nonresidents	\$150.00 for Entire Day
Security Deposit for Nonresidents	\$250.00 for Entire Day
Reservation Fee for Hourly Reservations	At discretion of Ephraim City Recreation Department due to scheduling.

PLANNING AND ZONING FEES

Zoning and Permits

Accessory Building	Less than 200 sq. ft.	\$ 0.00
Accessory Building	200 sq. ft. or larger	\$ 25.00
Commercial		\$ 150.00
House		\$ 100.00
Multi-Unit Residential Dwellings		\$ 100.00 + \$15/unit
Remodel		\$ 25.00
Sign Permit - Permanent		\$ 25.00
Sign Permit – Temporary		\$ 15.00

Applications

All Applications are subject to a Pass-Through Cost

3 rd Party Technical Reviews	Actual Cost
Annexation	\$ 150.00
Appeal to Appeal Authority	\$ 150.00
Conditional Use Permit	\$ 50.00
Home Occupation (No Hard Copy License Desired)	\$ 0.00
Home Occupation (Hard Copy License Desired)	\$ 10.00 Processing Fee
Subdivision	\$ 150.00
Subdivision Plat Recording Fee	\$ 50.00/Sheet + \$2/Lot
Variance	\$ 150.00
Zone Change	\$ 150.00

Other Development Related Fees

Demolition Permit	\$ 0.00
Excavation Permit	\$ 0.00
General Inspection Fees for City Infrastructure (sewer, water, roads)	7% or actual cost
Road Cut Application Fee	\$ 200.00 / cut + asphalt

POLICE DEPARTMENT FEES

Background Checks	\$ 0.00
Fingerprint Cards	\$ 5.00/card
Letters of Good Conduct	\$ 0.00
Papers Served	\$ 22.50
*DVD/Disc	\$ 25.00 each
Pictures	\$ 1.00/picture
Traffic Accident Reports (DI-9)	\$ 5.00

*Police Reports (Up to 10 pages)	\$ 5.00
Additional Pages	\$.10/page
Sex Offender Registration (Utah Code Annotated 77-41-111(1)(b))	\$ 25.00
*Research and redaction associated with audio/video including, But not limited to vehicle mounted and officer worn body cameras.	\$ 16.00/hour
Uniformed officers for security purposes	\$ 75.00/hour per officer

* You may be billed for additional charges should the case/research required be extensive. In accordance with Utah Code Annotated 63G-2-203 Ephraim City Police Department will provide the first ¼ hour free of charge. Thereafter employee time will be at a cost of \$4.00 per 15 minutes or \$16.00 per hour. Items that are not readily available, items that require extensive review and/or redacting of information and other non-standard releases may be billed by the hour as well.

PART I-A

Fees Appearing on or Relating to Utility Bills

ELECTRICAL FEES

Electrical Connection Fees

Single Family Residential Connections <200 Amp	\$ 1,450.00
Residential Connections >=200 Amp	Actual Cost
Temporary Residential New Construction Hookup (first 3 months)	\$ 100.00
Temporary Residential New Construction per month thereafter	\$ 25.00
Commercial Single Phase	Actual Cost
Small 3-phase Commercial <45 KVA	Actual Cost
Large 3-phase Commercial =>45 KVA	Actual Cost
Temporary Commercial New Construction Hookup	\$ 500.00

Electrical Rates

Schedule A	Residential Service (Rate Table 101)	
Energy Charge	First 50 KWH (ea)	\$ 0.1500 /KWH
	Next 150 KWH (ea)	\$ 0.1055 /KWH
	Over 200 KWH (ea)	\$ 0.0940 /KWH
Minimum Charge	Monthly	\$ 7.50

Schedule B	Commercial Service (Rate Tables 111 & 112)	(Effective 1/15/14)
Demand Charge	Every KW of demand over 15 KW	\$ 5.78
Energy Charge	First 500 KWH (ea)	\$ 0.1462/KWH
	Next 500 KWH (ea)	\$ 0.1102/KWH
	Next 5000 KWH (ea)	\$ 0.0960/KWH
	Over 6000 KWH (ea)	\$ 0.0871/KWH
Minimum Charge		
Single Phase	Monthly	\$ 7.97
Poly-phase	Monthly	\$ 24.24
Monthly	The sum of Demand charge and Energy charge.	

Schedule C	Pumping Service (Rate Table 113)	
Demand Charge	Per KW	\$ 5.78
Energy Charge	First 1000 KWH (ea)	\$ 0.0871/KWH
	Over 1000 KWH (ea)	\$ 0.0813/KWH
Minimum Charge	Monthly	\$ 7.9700

Monthly Charge The sum of the Demand charge and Energy charge.

Other Electrical Charges

Additional Meter		Actual Cost
Franchise Fee	Monthly	6% of electric charges

Solar (Net-Metering) Electrical Rates

Schedule D	Solar Residential Service (Rate Table 102)	
Energy Charge	First 50 KWH (ea)	\$ 0.1500/KWH
	Next 150 KWH (ea)	\$ 0.1055/KWH
	Over 200 KWH (ea)	\$ 0.0940/KWH
Solar Interconnection Charge	Monthly	\$ 13.00
Solar Production Rate	Monthly	\$.041
Meter Re-programming Fee	Once	\$ 20.00
Solar License Application Fee	Once	\$ 50.00

Schedule E	Solar Commercial Service (Rate Table 114)	
Demand Charge	Every KW of demand over 15 KW	\$ 5.78
Energy Charge	First 500 KWH (ea)	\$ 0.1462/KWH
	Next 500 KWH (ea)	\$ 0.1102/KWH
	Next 5000 KWH (ea)	\$ 0.0960/KWH
	Over 6000 KWH (ea)	\$ 0.0871/KWH
Solar Interconnection Charge	Monthly	\$ 27.00
Solar Production Rate	Monthly	\$.041
Meter Re-programming Fee	Once	\$ 20.00
Solar License Application Fee	Once	\$ 250.00

Monthly The sum of Demand charge and Energy charge.

FIRE PROTECTION SERVICES

Residential	Monthly	\$ 8.00Per
Commercial Up to 10,000 Sq. Ft.	Monthly	\$ 12.00
Commercial Over 10,000 Sq. Ft.	Monthly	\$ 0.0.00149/Foot

*Fire protection will be charged on all electric meters.

GARBAGE FEES

First Garbage Can	\$ 0.00
Each Additional Garbage Can (one time rental fee)	\$ 75.00
Monthly Pickup Fee for One Garbage Can	\$ 11.30
Monthly Pickup Fee for Each Additional Garbage Can	\$ 5.00

SEWER FEES (Effective 6/14/17)

Sewer Connection Fees	
Cost Per Connection	Actual Cost
Sewer Inspection Fees	\$ 25.00

Sewer Rates

Monthly Minimum Base Rate	First 10,000 Gallons of Culinary Water	\$	33.00
	Each additional 1,000 Gallons	\$	2.00*

*Based on the average from October through March of the preceding year.

Sewer Camera

First Hour	Minimum Rate	\$	100.00
Each Additional Hour		\$	50.00

Other Sewer Charges

Sewer Cleanout Lid (Required by State Code)	Actual Cost
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UTILITY HOOK UP FEES

Utility Deposit – Residential	(refundable)	\$	150.00
Utility Deposit – Commercial	(refundable)	\$	300.00
Utility Deposit – Pump	(refundable)	\$	300.00
Utility Processing Fee	(Non-refundable)	\$	20.00
Utility Re-connection Fee	(after shut-off due to delinquency)	\$	40.00
Multiple Card Processing Fee	(multiple cards used for one transaction)	\$	3.50

WATER FEES**Water Connection fees**

Temporary Water Use Fee – Residential	\$	50.00
Temporary Water Use Fee – Commercial	\$	100.00
Single Family Connection (1")	Actual Cost	
All Other Meters/Sizes	Actual Cost	
Water Inspection fees	\$	25.00

Water Usage

Rate Schedule (Effective July 1, 2021)

Within City Limits:

Minimum for first 7,000 gallons	\$	30.00
7,001 – 30,000 gallons	\$	1.87/ 1,000 gallons
30,001 – 60,000 gallons	\$	2.14/ 1,000 gallons
60,001 – 90,000 gallons	\$	2.41/ 1,000 gallons
90,001 gallons and over	\$	2.67/ 1,000 gallons

Outside City Limits:

Base Rate	\$	45.00 / 0-7,000 gal
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Overage Rates:

7,001 – 30,000 gallons	\$	2.82/ 1000 gallons
30,001 – 60,000 gallons	\$	3.21/ 1,000 gallons
60,001 – 90,000 gallons	\$	3.62/ 1,000 gallons
90,001 gallons and over	\$	4.01/ 1,000 gallons

Non-connected Daily Bulk Purchases*

Truck Load- Fee for all non-metered bulk water to be paid in advance

Inside City Limits	Up to 2,000 gal	\$	50.00/load
Outside City Limits	Up to 2,000 gal	\$	100.00/load

Bulk water taken by the truck load is not potable drinking water

*Subject to availability

Metered

Meter Connection Fee	\$ 35.00
All metered bulk water will be charged at the outside city water rate	(See above)
Refundable Deposit (Refund Subject to Equipment being Returned Intact)	\$ 1,000.00
Additional Water Meter	\$ 300.00
City Water Purchased by Well Owners	\$ 0.10 / gallon

*Subject to availability

PART II

All ordinances, resolutions or policies in conflict herewith are hereby repealed.

PART III

APPROVED, PASSED, and ADOPTED this 2nd day of November 2022. Changes become effective immediately upon passage.

BY:

John Scott, Mayor

ATTEST:

COUNCIL VOTE:

Tyler Alder	Aye	___	Nay	___
Richard Wheeler	Aye	___	Nay	___
Margie Anderson	Aye	___	Nay	___
Alma Lund	Aye	___	Nay	___
Lloyd Stevens	Aye	___	Nay	___

Candice Maudsley, City Recorder



State of Utah
Department of Transportation

Cooperative Agreement Local Agency <u>Project</u> Exchange of Federal for State Dollars	<u>Project Information</u> Project Description: Ephraim Canyon Road Improvements Local Agency: Ephraim City	<u>Authority Number</u> 74317-12S
<u>Federal Project Information</u> PIN: 19360 Project Number: F-2496(3)1 Federal Fund Type: STP_Rural (Non-Urban)	<u>State Project Information</u> Exchange Fund Type: Change Federal Dollars for State Dollars	<u>Date Executed</u> 9/10/2022

THIS COOPERATIVE AGREEMENT made and entered into on the executed date, by and between the **UTAH DEPARTMENT OF TRANSPORTATION**, hereinafter referred to as “**UDOT**”, and Ephraim City, a political subdivision of the State of Utah, hereinafter referred to as the “**Local Agency**.”

RECITALS

WHEREAS, the **Local Agency** desires to exchange project federal dollars for state dollars; and

WHEREAS, \$1,500,000 in STP_Rural (Non-Urban federal aid has been programmed for this project for Federal FY 2022; and

WHEREAS, **UDOT**'s designated exchange rate for the trade of federal funds for state funds is 85%. Eighty Five percent of \$1,500,000 is \$1,275,000; and

WHEREAS, the **Local Agency** desires to pursue design, and construction for the project utilizing its own dollars and then being reimbursed by **UDOT** at 93.23% of eligible costs (6.77% represents the required match by the Local Agency). The exchange funds may not be used for Local Agency salaries of employees, buildings, utilities, equipment purchase or maintenance or other overhead costs.

WHEREAS, upon project completion any unexpended exchange balance will remain with **UDOT**.

THIS COOPERATIVE AGREEMENT is made to set out the terms and conditions where the work and exchange of federal money shall be performed.

AGREEMENT

NOW THEREFORE, it is agreed by and between the parties hereto as follows:

I. The **Local Agency** will relinquish any claim or right to the \$1,500,000, in STP_Rural (Non-Urban federal aid money to **UDOT**. In exchange, **UDOT** will reimburse the **Local Agency** up to \$1,275,000 of state funds for the cost of the F-2496(3)1 located in Ephraim City.

II. The Local Agency will participate at a minimum of 6.77% of the project costs. Local Agency's participation can be through financial, right of way, or materials contributions to the project. Participation must be verified by actual auditable documented costs and not estimates.

III. **Local Agency performance requirements:**

a. Construct the project in accordance with AASHTO standards or in accordance with state law.

- b. The Local Agency shall comply with all applicable federal and state laws, regulations, and applicable executive orders in regards to the project.
- c. Method of contracting shall meet appropriate Utah statutory requirements and procedures.
- d. The Local Agency is administering this project and is responsible for all aspects of the project, including but not limited to: environmental requirements, permit requirements, right of way acquisition, utility reimbursement, and construction contract administration.
- e. The Local Agency is responsible for any claim arising out of or related to any contract entered into by the Local Agency for work to be performed by contractor on this project. UDOT expressly rejects any liability for the project and any claims arising from the project.

IV. Local Reimbursement Invoicing Procedure:

- a. All funding from UDOT under this agreement operates on a reimbursement basis with Local Agency.
- b. The Local Agency shall review and/or approve all contractor invoices for materials, equipment and labor prior to requesting reimbursement from UDOT for work performed on project.
- c. The Local Agency shall ensure the accuracy of any invoice in both amount and relation to the project progress.
- d. Local Agency will submit project payment requests within 45 days of work completion
- e. The payment request must include a summary of incurred project expenditures, to **UDOT** for reimbursement at 93.23% of the incurred project costs up to \$1,275,000. Any costs in excess of \$1,275,000 will be the responsibility of the **Local Agency**.
 - i. The Local Agency will document and deduct 6.77% participation on submitted payment requests
- f. The Local Agency shall also submit attached copies of all paid invoices associated reimbursement request.
- g. Local Agency's payment requests for services performed on or before the last day of the Utah fiscal year (June 30) must be submitted no later than 30 calendar days.
- h. Local Agency will mark the final payment request for project closure.
- i. The Local Agency will send payment requests to UDOT's Project Manager, Larry Johnson, 210 W. 800 N. Richfield, Utah 84701, Phone 801-870-4298, Email lrjohnson@utah.gov.

V. Agreement Timeline

- a. This agreement shall be in effect from the last day executed by the parties and shall expire one year after the Project Completion Date.

VI. Unexpended Exchange Money After Project Completion:

- a. Upon project completion, any unexpended exchange balance for this project will remain with **UDOT**

VII. UDOT's Project Manager (PM):

- a. UDOT Project Manager will review payment requests from the **Local Agency**. Upon review the payment requests, the PM will forward any approved payment requests to the **UDOT** Comptroller's Office.
- b. **UDOT** will charge the Local Agency's project for the PM's time, including administrative charges. Charges to this project for the UDOT PM will be minimal and controlled. Such charges will be deducted from the \$1,275,000

VIII. This Agreement shall be governed by the laws of the State of Utah both as to interpretation and performance.

IX. This Agreement may be executed in counter parts by the parties.

X. Each party represents that it has the authority to enter into this Agreement.

XI. This Agreement shall constitute the entire agreement and understanding of the Parties with respect to the subject matter hereof, and shall supersede all offers, negotiations and other agreements with respect thereto. Any amendment to this Agreement must be in writing and executed by an authorized representatives of each party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by its duly authorized officers as of the day and year first above written.

Ephraim City				Utah Department of Transportation			
By		Date		By		Date	
CITY Clerk/Auditor				Project Manager, Larry Johnson			
By		Date		By		Date	
CITY Mayor				Region Director, Monte Aldridge			
By		Date		By		Date	
Title/Signature of additional official if required				Comptroller Office			

October 31, 2022

Bryan Kimball, City Engineer
5 South Main Street
Ephraim, Utah 84627
bryan.kimball@ephraincity.org

RE: Ephraim Canyon Road Improvements Preliminary and Construction Engineering Proposal

Dear Bryan:

We appreciate the opportunity to provide a proposal for the above-referenced project. It is our understanding that Ephraim City (the City) plans to design and construct the portion of Ephraim Canyon Road from 300 East to approximately 1070 East.

Jones & DeMille Engineering (JDE) has the necessary resources and expertise to complete this important project. The proposed scope of work and associated schedule and fees are as follows:

SCOPE OF WORK

Preconstruction Services

The proposed scope of work for preconstruction engineering services is as follows:

1. Design of approximately one (1) mile of roadway (300 East to 17070 East) on Ephraim Canyon of a shoulder widening and overlay, for widths and typical section shown in joint highway application.
2. Create plan set for construction.
3. Provide contract documents, specifications, and bidding services for the proposed scope of work.
4. During the preconstruction phase, have up to three (4) on-site meetings with city personnel as needed. These meetings will be held at 30% design, 60% design, and 90% design.
5. The scope includes up to three (3) site visits during the design phase for engineer.
6. Scope includes one (1) city council meeting discussion, as needed.
7. Scope includes plotting deed lines within the project to verify work will be completed within right-of-way. No right-of-way work beyond plotting is included in the scope of work. Scope does include permits to enter and construct, as needed to accommodate the shoulder widening.
8. Scope includes up to one (1) meeting with landowners along this section of road to discuss any concerns with public.

Survey Services

The proposed scope of work for survey services is as follows:

1. Topographic survey of roadway and 50 feet outside the existing fences.
2. Locate visible utilities.
3. Look for existing right-of-way evidence such as right-of-way monuments and fences.
4. Locate section corners.
5. Locate existing parcel boundary evidence.
6. Plot current deeds for an exhibit to show current parcel information as recorded.
7. Grade staking for construction of sidewalk, curb and gutter, pipes, survey control, and creation of model. It is anticipated that the majority of the project will be built using a GPS model for grade control.

Construction Engineering Services

The proposed scope of work for construction engineering services is as follows:

1. Full-time construction oversight (average of 40 hours per week for 90-day period). This includes density tests, concrete tests, and all on-site sampling.
2. Construction materials testing for all on-site materials testing needs. All materials will be tested in the Richfield materials laboratory.
3. On-site engineer for an average of 20 hours per week, as needed.
4. Construction management of project, submittal reviews, partial payments, change orders as needed, and coordination with the City on project.
5. Weekly construction coordination meetings.
6. Construction closeout with contract record drawings.

Assumptions and Limitations

1. Survey construction staking will consist of one (1) staking of work. Any additional revisions to grade stakes or re-staking can be completed at standard hourly rates.
2. Construction oversight is based upon a 90-calendar day contract for construction. Any additional time will be billed at an hourly rate.
3. No right-of-way work is included in any of the three phases of work. If right-of-way work is needed, this can be completed on an hourly basis.

SCHEDULE

JDE will work to complete the above scope of work in a reasonable, timely manner according to the project and funding needs. An earnest effort will be made to complete the services within the owner's time constraints. It is anticipated that the design phase of the project will have an advertisement date of February 1, 2023, with construction timeframe to be the summer of 2023.

FEES

The foregoing scope of work for the anticipated phases are listed below. Progress payments will be invoiced monthly throughout the project. Any adjustments to the scope of work can be completed for a negotiated lump sum fee or according to JDE's standard hourly rates.

Preconstruction Services (Lump Sum)

Roadway Design	\$120,000
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Survey Services (Hourly)

Design Topographic Survey and Construction Staking	\$12,500
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Construction Engineering Services (Hourly)

Construction Staking	\$91,000
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Total	\$223,500
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CLOSURE

We appreciate and look forward to the opportunity to work on this important project. Our team has the proven capabilities to complete this work in a timely and efficient manner. We look forward to helping you shape the quality of life of those you serve. Please review this proposal and let us know if there are any questions or concerns.

Sincerely,

JONES & DeMILLE ENGINEERING, INC.



Lyndon Friant, PE, PLS
Project Manager