MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD OCTOBER 24, 2022, BEGINNING AT 9:00 A.M. IN DUCHESNE UTAH,

Present -

Commissioner Irene Hansen, Commissioner Greg Miles, Commissioner Tracy Killian, County Attorney Deputy Tyler Allred, Public Works Director Ben Henderson, Clerk-Auditor JoAnn Evans, Clerk-Auditor Deputy Janet Jenkins, Clerk-Auditor Deputy Christie Walker, Human Resource Director Melissa Yergensen, Community Development Director Mike Hyde, Emergency Management Director Mike Lefler, Eric Major with Jones & DeMille, Duchesne County Residents – Fred E. and Russell Lee, and Commission Executive Assistant Melissa Hughes is taking minutes.

Opening Comments

(9:02 a.m.)

Acting Chairman Miles welcomes everyone to the meeting.

Pledge of Allegiance

(9:02 a.m.)

Public Works Update

(9:03 a.m.)

Public Works Director Ben Henderson gives an update on existing projects and upcoming work. They are stocking the salt sheds with the salt being hauled in. Altamont is the only shed left to be filled with salt. They are removing a guardrail in Mountain Home for the Special Service District replacement project. A crew will start the shoulder cleaning work for the East Fork EWP this week.

Discussion of East Fork EWP

(9:09 a.m.)

Eric Major with Jones & DeMille gives an update on the East Fork EWP Project. They will start the weekly Tuesday meetings tomorrow. Perco Rock should be starting work this week. Clearance has been granted to begin work on the right of way. The Forest Service is waiting for a response from the Ute tribe to receive approval on the rest of the project area. The response is due by the beginning of November.

Discussion & Consideration of Surplus Items – No Items this Week

(9:22 a.m.)

Discussion & Consideration of Allocating Local Assistance & Tribal Consistency Funds (LATCF)

(9:23 a.m.)

Commissioner Miles reads a letter from Piñon Forest Special Service District. They are asking for assistance paying a loan payment to CIB. The parties discuss the situation of the District and the processes implemented for their future financial goals. *Commissioner Hansen makes a motion to approve allocating $22,020.00 for the debt payment to CIB from Piñon Forest Special Service District that will be paid out of the Local Assistance & Tribal Consistency Funds. Commissioner Killian seconds the motion. Commissioner Hansen votes aye, Commissioner Killian votes aye, and Commissioner Miles votes aye. The motion passes.*

Commissioner Miles explains a request from NACO that was discussed at the WIR conference. They would like one percent of LATCF funds from each County to go into a legacy fund; the interest earned from the funds would help facilitate a navigational tool and an education tool for legislators. This would help the PILT to be fully funded. This may be a topic for a future meeting.

Discussion & Consideration of an Application for Grant Funding to the Uintah Basin Revitalization Fund Board

(9:51 a.m.)

Commissioner Miles explains that the County received a grant last year to build a new weed building. The weed building that we have now is in rough shape and is near wetlands. The County traded a couple of parcels of land with Duchesne City. The new building will be on the hill by the jail and other County buildings away from wetlands. The location is more suitable for a building with chemicals. The cost of materials has increased, and the amount we received from the grant will no longer cover the cost of the

building. The county would like to ask for an additional $200,000 for the weed building. The County would also like to ask for enough to cover the 2023 and 2024 Event Center payments. *Commissioner Hansen makes a motion to approve the request for funding from the Uintah Basin Revitalization Fund Board for the two Event Center payments, numbers 8 and 9, for the years 2023 and 2024, and an additional $200,000 to finish the weed building. Commissioner Killian seconds the motion. Commissioner Hansen votes aye, Commissioner Killian votes aye, and Commissioner Miles votes aye. The motion passes.*

Recess 9:59 a.m. to 10:08 a.m.

Discussion & Consideration for Easement Agreement with the State of Utah, School and Institutional Trust Lands Administration (SITLA)
(10:09 a.m.)

Community Development Assistant Director Mike Hyde presented an easement agreement with the School & Institutional Trust Lands Administration (SITLA). SITLA is preparing to auction three parcels that they own in the Cedar Mountain area (known as the "Black Dog Ranch"). County staff contacted SITLA to request that they provide the County with an easement over the existing roads that will enable continued public motorized access before the property is deeded to private ownership. The easement will be paid for by OHV funds SITLA has on hand. *Commissioner Hansen makes a motion to authorize the chair to sign easement number 2568 offered by SITLA. Commissioner Killian seconds the motion. Commissioner Hansen votes aye, Commissioner Killian votes aye, and Commissioner Miles votes aye. The motion passes.*

Closed Meeting – Strategy Session to Discuss: The Purchase, Exchange, Sale, or Lease of Real Property;
(10:15 a.m.)

Commissioner Killian makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Purchase, Exchange, Sale, or Lease of Real Property. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.

Back in Session
(10:32 a.m.)

No action is to be taken.

HR Office – Payroll
(10:32 a.m.)

Commission Executive Assistant Melissa Hughes presented the payroll report ending October 15, 2022; there were 198 employees paid. *Commissioner Killian makes a motion to approve the payroll as presented for October 15th, 2022. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.*

Auditors Office – Vouchers
(10:34 a.m.)

Clerk-Auditor Deputy Christie Walker presents the vouchers for October 24, 2022, check numbers 158997 through 159102, for $751,924.48. *Commissioner Hansen makes a motion to approve the vouchers as presented for October 24, 2022. Commissioner Killian seconds the motion. Commissioner Killian votes aye, Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.*

Auditor's Office – Tax Adjustments
(10:42 a.m.)

Clerk-Auditor Deputy Janet Jenkins presented tax adjustments for the Assessor's Office. The tax adjustments are credits on fourteen parcels and a charge on one parcel. The total tax credit is $9,058.97, and the charge amount is $1,168.95. *Commissioner Killian makes a motion to approve the tax adjustment from the Assessor's Office. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.*

Consideration of Minutes for Combined Commission Meeting held October 17, 2022
(10:46 a.m.)

Parties review the combined Commission meeting minutes held on October 17, 2022. *Commissioner Killian makes a motion to approve the minutes for October 17, 2022, as*

corrected. Commissioner Hansen seconds the motion. Commissioner Killian votes aye, Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.

Appoint Commission Chair
(10:58 a.m.)

Commissioner Killian nominated Commissioner Hansen as Commission Chair. Commissioner Miles seconds the nomination. Commissioner Hansen accepts the nomination. Commissioner Killian votes aye, Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.

Discussion of Possible Subjects for the Next Meeting
(11:03 a.m.)

Closed Meeting – Strategy Session to Discuss: Pending or Reasonably Imminent Litigation;
(11:09 a.m.)

Commissioner Hansen makes a motion to go in and out of a closed meeting for a strategy session to discuss: Pending or Reasonably Imminent Litigation. Commissioner Killian seconds the motion. Commissioner Killian votes aye, Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.

Back in Session
(12:04 p.m.)

No action is to be taken.

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(12:04 p.m.)

Commissioner Hansen makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Killian seconds the motion. Commissioner Killian votes aye, Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.

Back in Session
(1:17 p.m.)

No action is to be taken.

Calendaring & Weekly Update on Events
(1:17 p.m.)

Adjournment
(1:34 p.m.)

Commissioner Killian makes a motion to adjourn the meeting at 1:34 p.m. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Killian votes aye, and Commissioner Hansen votes aye. The forum adjourns.

Read and approved this on the 31st day of October 2022.

Irene Hansen
Irene Hansen
Commission Chairperson

JoAnn Evans
JoAnn Evans
Clerk/Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes