

City of Woodland Hills, UT

City Council Meeting

Minutes

Tuesday, October 11, 2022 at 6:00 pm

Public Notice is Hereby Given that the City of Woodland Hills City Council will hold a Public Hearing, Work Session, and City Council Meeting on October 11, 2022, at 6:00 p.m. Meetings are held at the City of Woodland Hills City Center, 690 South Woodland Hills Drive, Woodland Hills, Utah.

Public Hearing

1. Proposed Amendments to the 2023 Fiscal Year Budget

Minutes:

Mayor Winder opened the public hearing at 6:03 p.m.

Hearing no public comment, Mayor Winder closed the public hearing at 6:05 p.m.

Work Session

2. Presentation and Discussion: Proposed Upgrades to Maple Canyon Well-Salem Public Works

Minutes:

Tabled

3. Discussion: Fuel Reduction Program- Craig Northup

Minutes:

Craig Northup mentioned the city is getting to the point where insurance companies are starting to charge homeowners more if they live in a Wildland Interface Zone. The city's current ISO rating is 4, with the highest rating being 1. The next ISO review is in 2025, and he would like to see the city look at how to make things even safer. This past spring, the city hired an engine boss and two firefighters that went out on nine wildfires, with a couple of the fires only being one day. Final numbers after maintenance, wages, hotel, and food, the city cleared roughly \$98,000.00. He would propose that the city allocate \$89,000.000 of the \$98,000.00 to hire three firefighters next year from April 15 to October 15th. This would mean the city would have firefighters in the city 8 hours a day, five days a week, except when they are called out on a fire. He would like to see the city start a self-sustaining fuel reduction program.

Council Member Malkovich clarified the city could only hire firefighters from April 15th-October 15th without having to pay benefits.

4. Discussion: EMT Contract- Rachel Skinner

Minutes:

Rachel Skinner expressed the EMS department has been looking for opportunities to gain more experience. A few individuals are volunteering in Salem on a regular basis. They are getting out on calls, but the proposed contract she is asking the council to approve would provide department members with the opportunity to volunteer at Mountain View Hospital and gain additional experience. The contract with the hospital requires volunteers to have a background check. Deputy Dutson is willing to take care of the background checks, and he would retain the records. The background checks would cost the department \$85, with \$70 going to the BCI and \$15.00 for the fingerprinting.

Council Member Pratt would like to start with one individual before all the department members complete the background check.

Wayne Frandsen felt it would be wise for the city to conduct background checks on all new employees.

5. Discussion: City Budgetary Items**Minutes:**

Council Member Malkovich gave a brief background of the ARPA and UDOT grants that the city has received. The ARPA funds are for water infrastructure projects, and the UDOT grant was written for community development. The city has signed a contract with a planner, and she is working on putting together a contract for a facilitator who would conduct neighborhood meetings.

Council Member Pratt asked if the grant money needed to follow the same policy and procedures the council has to follow in approving expenses. He reminded the council that the council had to approve how the CARE's funds were spent.

Council discussed adopting a policy and procedure regarding how grants are obtained and how they are spent.

Council Member Hillyard asked that the council review the current financial policies and procedures stipulated in the city code and the state to ensure they are followed.

Council Member Hillyard was assigned the task of reviewing the current financial policies and to give a presentation at the next city council meeting.

6. Discussion: Completion of Loafer Drive-Corbett Stephens, Wayne Frandsen, and Ted Mickelsen**Minutes:**

Corbett Stephens indicated he is waiting on updated costs from the city engineer. Once he receives the updated costs, he will present them to the council for approval. Mayor Winder noted that once the city has the numbers, the council will need to look at the best approach.

7. Presentation: City Accepting Dirt at Water Tanks- Council Member Hillyard**Minutes:**

Council Member Hillyard discussed with the council the benefits of considering accepting dirt from contractors at the water tanks. New homes are incurring more

costs to haul dirt out of the city, and the heavy traffic is impacting some of the most critical roads in the city. His presentation does not hinge on a future mitigation project. He reviewed with the council the procedure that would be followed if a contractor chooses to haul their dirt to the tanks. A copy of the presentation can be viewed at <https://www.youtube.com/watch?v=3Hxh3tD9i9g> starting at 1:11:46.

Mayor Winder inquired how long he estimated the project to go on.

Council Member Hillyard estimates the project to take two to four years, and the city could discontinue the project if there were problems that could not be addressed.

Resident Mark Sovine asked if the city was under the pretense all contractors would take advantage of taking dirt to the tanks.

Council Member Hillyard reiterated a contractor would need to submit a form to the city, and the city would have the option to either approve or deny the contractor's request. Currently, contractors building in Summit Creek are hauling their dirt down Woodland Hills Drive and not down Summit Creek.

Mayor Winder had some concerns with where the road to the tank intersects with the switchback trail and potential hazards for residents who hike the trail.

Council Member Pratt had questions about enforcement and safety.

Council Member Kynaston expressed concerns about the city being held liable and potential mudslides with a heavy snow year.

8. Discussion: Proposed Amendments to the 2023 Fiscal Year Budget- Chris Helvey

Minutes:

Chris Helvey presented the proposed changes to the 2023 fiscal year. Revenues have not changed. He noted the change in grants and separating out the funds that are associated with the AIM grant. The proposed budget would not require the city to take any funds from savings, but it is artificial. There was a change to retirement under ordinance enforcement. A new section has been added to take into account the cost of the 3 firefighters that were hired in spring and the costs associated with sending them out on wildfires.

Council Member Malkovich inquired about the recent trip that was taken by a few members of the Fire Department.

Mr. Helvey mentioned he, Craig Northup, and John Wallace accompanied Mark Hales with Pierce on a trip to Florida to look at the new fire truck that is being built and none of the funds came from the city. There is a pre-visit and will be a post-visit, and the cost of the trip is included in the cost of the new fire truck.

Council Member Malkovich raised additional questions regarding retirement.

Council Member Pratt expressed that in an effort to be transparent, a prior council decided to slice employee salaries into several different accounts. He noted that the water fund salaries could only be associated with water issues.

Council discussed employee salaries and how best to be transparent. Employees are accounting for their hours under several different categories, all in an effort to be transparent.

The proposed budget also shows a line item of \$220,000 for West Loafer.

9. Discussion: Resolution Identifying Designated City Employees with access to City PTIF Accounts- Chris Helvey.

Minutes:

The city is required to adopt a resolution identifying city employees who have access to the PTIF accounts that the city has.

10. Discussion: Resolution Supporting the principles of Valley Visioning as outlined in the Growth and Prosperity Compact

Minutes:

Council Member Malkovich is proposing that the council adopt a resolution in support of the principles outlined during the Valley Visioning presentation at the September 25, 2022, city council meeting.

Council Member Kynaston expressed concerns with the proposed resolution and the city being pushed to change its thinking. He is against higher-density housing, and he believes in signing the resolution, the council is agreeing to change how Woodland Hills will look in the future.

Council Member Malkovich spoke about the UDOT grant and how the grant will help in strategically planning what the city will look like in the future.

11. Discussion: Emergency Management Department Proposal-Council Member Malkovich

Minutes:

Council Member Malkovich mentioned that after meeting with Deputy Dutson, she feels Emergency Management should be its own department and that neighborhood watch be under Emergency Management. More information will be given at the next city council meeting.

12. City Council Reports

a. Corbett Stephens-Public Works

Minutes:

An overlay will be done on a portion of Woodland Hills Drive this upcoming friday.

b. Council Member Hillyard- South Utah Valley Solid Waste District

Minutes:

Council Member Hillyard reported residents are doing a better job with recycling.

c. Council Member Kynaston-911 Special Service District

Minutes:

Council Member Kynaston reported the district competed rigorously for the contract with Orem, but it was awarded to Provo in the end.

d. Council Member Lunt- South Utah Valley Animal Shelter

Minutes:

Council Member Lunt reported that the shelter held an adoption event this past Saturday, and 32 pets were adopted. Trunk or Treat is scheduled for October 31st from 6:00 p.m to 8:00 p.m at the LDS Stake Center on 11200 South.

e. Council Member Malkovich-Utah Lake Commission**Minutes:**

Council Member Malkovich reported water quality is good at the lake. The commission worries about drought conditions and the Great Salt Lake being recognized as a potential national problem.

f. Council Member Pratt-South Utah Valley Municipal Water Association and Nebo Water Conservation District**Minutes:**

Mayor Winder reported that SESD is facing resource challenges, and some of the current providers the district is getting electricity from are going offline.

g. Mayor Winder-SESD and COG/MAG**13. Possible Items for Upcoming City Council Meetings****Minutes:**

Mayor Winder closed the works session at 9:03 p.m.

Adjourn**City Council Meeting****Call to Order****14. Call to Order- Mayor Brent Winder****Minutes:**

Mayor Winder called the meeting to order at 9:11 p.m.

15. Pledge of Allegiance- Council Member Kynsaton**16. Invocation- Council Member Lunt****17. Public Comment****Minutes:**

No public comment was heard.

Consent Agenda**18. City Council Minutes from September 23, 2022 City Council Meeting****Minutes:**

Motion: Council Member Pratt motioned to adopt the September 23, 2022 City Council Meeting Minutes

Second: Council Member Malkovich seconded the motion.
Roll Call Vote: Motion passed unanimously with a roll call vote.

Business and Discussion

19. Decision: Ordinance Adopting Amended 2023 Fiscal Year Budget

Minutes:

Motion: Council Member Pratt motioned to adopt Ordinance 2022-30, Amending the 2023 Fiscal Year Budget.

Second: Council Member Lunt seconded the motion.

Roll Call Vote: The motion passed unanimously with a roll call vote.

20. Decision: Resolution Approving Designated Employees to have access to City PTIF Accounts

Minutes:

Motion: Council Member Hillyard motioned to adopt Resolution 2022-28, Identifying City Employees with access to the City PTIF accounts.

Second: Council Member Lunt seconded the motion.

Roll Call Vote: The motion passed unanimously with a roll call vote.

21. Decision: Taking Dirt at the Water Tanks

Minutes:

Motion: Council Member Hillyard motioned to take dirt at the water tanks.

Second: Council Member Malkovich seconded the motion.

Roll Call Vote: Motion passed with Council Member Lunt, Hillyard, and Malkovich voting yea and Council Member Kynaston and Pratt voting nay.

22. Decision: Resolution Supporting the principles of Valley Visioning as outlined in the Growth and Prosperity Compact

Minutes:

Motion: Council Member Pratt motioned to table approval of the Resolution.

Second: Council Member Lunt seconded the motion.

Vote: Motion passed unanimously with a roll call vote.

Closed Session

An open meeting can be closed for the following purposes:

- Discussing an individual's character, professional competence, or physical or mental health
- Strategy sessions to discuss collective bargaining
- Strategy sessions to discuss pending or reasonably imminent litigation
- Discussions regarding security personnel, devices, or systems
- Investigative proceedings regarding allegations of criminal misconduct

23. Closed Session

Minutes:

Motion: Council Member Hillyard motioned to move into a closed session at 9:16 p.m.

Second: Council Member Pratt seconded the motion.

The motion passed unanimously.

Council entered into a closed session at 9:18 p.m. The purpose of the closed session was to discuss pending litigation.

Motion: Council Member Hillyard motioned to adjourn the closed session, reconvene the city council meeting, and adjourn the council meeting.

Second: Council Member Lunt seconded the motion.

Vote: Motion passed unanimously.

Adjourn

A copy of the foregoing agenda was posted at the City Offices, on the City's website at www.woodlandhills-ut.gov and the State Public Notice Website at <http://pmn.utah.gov>. Council Members may participate in the meeting via electronic communications. Council Members' participation via electronic communication will be broadcast so other Council Members and all other persons will be able to hear or see the communication.

Date Posted: October 10, 2022

Jody Stones, City Recorder

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Here is a link to the web page: <http://www.utah.gov/pmn/index.html>

Zoom Meeting Information

<https://zoom.us/j/4186586561?pwd=c2ZmelpjellxSDA0ZXNKaVEyTHNxUT09>

Meeting ID: 418 658 6561

Passcode: WH2022