

UINTAH CITY



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Office Hours M-W 9:00-5:00 T-Fri 9:00-1:00

Mayor Gordon Cutler

Council Members:

Jerry Smith

Michelle Roberts

Kristi Bell

Dave Boothe

UINTAH CITY COUNCIL MEETING

TUESDAY, JULY 19TH, 2022

7:00 PM

MINUTES

Planning – Robert Guiller

Building Inspector-Jeff Monroe

Treasurer – Mike Ulrich

Sheriff – Lt. Ryan

Fire Chief – Paul Sullivan

Attendees: Mayor Cutler, Council Member Dave Boothe, Council Member Kristi Bell, Council Member Michelle, Treasurer Mike Ulrich, City Recorder Michelle Mortensen, Cami Moss, Jeff Holden, Dan Combe

AGENDA ITEMS:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order at 7:00. The Mayor excused Council Member Smith
PLEDGE OF ALLEGIANCE: Led by Council Member Bell.
CONFLICT OF INTEREST: None

2. **PUBLIC COMMENT:**
Dan Combe thanked the City for not shutting his water off while they were doing work last week.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD JULY 5TH, 2022:**

Presenter: Mayor Cutler

- Present City Council Members reviewed the minutes from July 5th, 2022.
- Council Member Bell motioned to approve the City Council Meeting minutes for July 5th, 2022.
- Council Member Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

4. **TREASURERS REPORT:**

Presenter: Mike Ulrich

a) Invoice Register – June 2022

- The invoice register is a listing of bills that were paid during the month.
- The invoice register for June 2022 was reviewed.
- Council Member Boothe motioned to approve the invoice register for June 1, 2022, through June 30th, 2022.
- Motion seconded by Council Member Bell.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; The motioned passed.

b) Transaction Register and Adjustments – June 2022

- Council Member Roberts motioned to approve the transaction register which included removing the late fee on a closed account.
- Motion was seconded by Council Member Boothe.
- All in favor; the motion passed.

c) Transaction Reversal Report – Court – June 2022

- None

d) Budget

- Mr. Ulrich stated that the budget is over for the year and sales tax is still coming in strong.
- On the expenditure side we were under budget for about \$120,000 in the general fund.

5. **PRESENTATION OF ANNUAL AUDIT REPORT FY 2020-2021 and DISCUSSION/APPROVAL ON AUDIT RECOMMENDATIONS:**

Presenter: Cami Moss

- Cami Moss stated that she is with the firm Child Richards CPA. She discussed the management letter that explained that she audited the financial statements. She explained that there were no significant finds or uncorrected statements with management.
- In the independent auditor's report, it is noted that Utaah City's financials are materially correct. The financial position of the government activities, business-type activities, and each major fund of Utaah City, and the respective changes in financial position are in accordance with accounting principles.
- On the government balance sheet, it shows that the total assets did increase, and the liabilities increased as well. Property tax stayed consistent, and your Class C Road funds did increase by about \$55,000. Overall, your capital

projects increased by about \$78,000.

- A quick review of the revenues, expenditures, and changes in fund balances, revenues did increase but expenditures increased also. In general government, there was an increase somewhat due to staffing and payout with staff. Also, you had the sale of some capital assets from the fire department.
- With the enterprise funds, overall, your assets increased by about \$40,000 and non-current assets increased by \$281,000. Your total liabilities did decrease, and the deferred outflow and inflow and net liability is your portion of the URS retirement that is allocated to your City. The total net position increased by \$310,000 for the year.
- The report on internal controls is used to scope where we need to concentrate our time and energy.
- The state compliance audit guide has requested for us to review certain things and some of the things we looked at were the justice court, fund balance, restricted taxes, and enterprise fund transfers. We did find the state compliance for budget that the public safety which was a little over which is a finding, and the second finding is the state compliance for late filing. You are supposed to have your audit done by December 31st.
- Motion was made by Council Member Bell to accept the 2020-2021 Audit.
- Motion was seconded by Council Member Roberts.
- All in favor; motion carries unanimously.

6. DISCUSSION/APPROVAL ON ORDINANCE NO. 272-22: AN ORDINANCE ADOPTING RESTRICTIONS ON THE USE OF FIREWORKS WITHIN THE MUNICIPALITY.

Presenter: Mayor Cutler

- Mayor Cutler explained that he spent a lot of time discussing the issues regarding fireworks with Chief Reed from Weber Fire District and looking for places where people could do fireworks within the City. The wildfire urban interface covers all of Uintah City. There isn't anywhere within the City that is safe to set off fireworks and we have historical data from the fire of 2017 to back this idea for the wildfire urban interface. After speaking with both Chief Reed and Chief Clark, he felt it was necessary to have this in place before July 24th.
- Motion was made by Council Member Boothe to approve Ordinance No. 272-22.
- Motion was seconded by Council Member Roberts.
- All in favor; motion carries unanimously.

7. DISCUSSION/ACTION ON PURCHASE OF PUMP FOR THE PARK:

Presenter: Jeff Holden

- Mr. Holden explained that the pump at the park has been going out and we approved the purchase of this during budget time because we knew it was going out. A lot of companies are going to state contracts, so I bought the pump from one of those companies to avoid having to get three bids.
- Motion was made by Council Member Roberts to approve the purchase of the pump that was already approved in the budget.
- Motion was seconded by Council Member Bell.
- Motion carries unanimously.

8. PUBLIC WORKS REPORT:

Presenter: Jeff Holden

- The railroad crossing has hit a delay. UDOT doesn't have all their permits from the railroad and so it has been pushed back. They still may come in this week and roto mill, so the road is all gravel. It will be a few weeks before they can get to this. Council Member Bell asked if they are going to come in and make that a little smoother. Mr. Holden answered no.
- We are still waiting on parts to repair the fire hydrant down by the trailer park.
- Weber Basin has been grinding down rock for their own use and using our water which we are metering to keep the dust down. They will be adjusting our water since we are in drought restrictions and are almost done with this project.

9. SHERIFF'S REPORT:

Presenter: Lt. Ryan

- Lt. Ryan explained that the monthly report was sent out and last month we had 94 calls for service.
- There were no calls that raised any flags. 22 of the calls for service were traffic stops. Our traffic unit started at the end of May and Utah is on record to pass the number of highway deaths this summer, so we are trying to spend time in each city to circumvent this.
- The traffic unit is dedicated to enforcing traffic laws and speeding is the number one complaint throughout Weber County.
- Mayor Cutler thanked Lt. Ryan for the service that they give and pass that along to Lt. Butler.

a. COUNCIL COMMENTS TO PUBLIC COMMENTS:

None

10. COUNCIL REPORTS:

- Mayor Cutler - none

- Council Member Bell stated that she attended the CSI open house and Uintah City has really cool equipment at our disposal thanks to the sheriff's office.
- Council Member Boothe- none
- Council Member Roberts – none

11. MEETING ADJOURNMENT:

- Motion to adjourn was made by Council Member Roberts at 8:13 p.m.
- Motion was seconded by Council Member Bell.
- All in favor; the motion carries.

Michelle Mortensen
Michelle Mortensen; Uintah City Recorder

8/2/22
Date