

Minutes

North Summit Fire Service District
Administrative Control Board
Regular Meeting
Executive Conference Room
60 N Main St
Coalville, UT 84017
September 8, 2022

1 Chair Armstrong called the meeting to order at 6:03PM

2 **Board Members Present**

3 Chair Roger Armstrong

4 Vice Chair Jim Rees

5 Treasurer Michael Novak

6 Louise Willoughby

7 Chris Robinson

8 Ari Ioannides – Electronic

9 **Public Present Electronic**

10 Shane

Trenton Bosworth

11 Megan Franz

Me

12 Ari Ioannides

“good girl”

13 14356409128

Derek Siddoway

14 Emery

18014502749

15 Hbsheree

16

17 **Public Present**

18 None

19

20 **Item 2 Roll Call**

21 A quorum was present.

22 **Item 3 Pledge of Allegiance**

23 Chair Armstrong lead the board and public in the Pledge of Allegiance.

24 **Item 4 Closed session in compliance with Utah Code §52-4-205(1) as**
25 **needed, to discuss:**

26

27 a. Purchase, exchange, or lease of real property

28 b. Pending or reasonably imminent litigation

29 c. Personnel – to discuss the character, competence, or physical or mental
30 health of an individual

31 Board Member Willoughby motioned to move in to closed session for
32 personnel, Board Member Robinson seconded the motion, a roll call vote was
33 called,

34 Board Member Willoughby Aye

35 Board Member Donaldson Aye

36 Board Member Robinson Aye
37 Board Member Ioannides Aye
38 Treasurer Novak Aye
39 Vice Chair Rees Aye
40 Chair Armstrong Aye

41 All ayes, motion passed, in closed session at 6:04PM

42 Moved to the County Attorney's conference room. Present are the board
43 members listed above and Ryan Stack.

44 **Item 5 Reconvene in Open Meeting**

45 Reconvened in open meeting at 6:35PM

46 **Item 6 Work Session**

47

48 **a. Finance Committee Report. Update the status of the work of the**
49 **Finance Committee (Mike Novak)**

50 Treasurer Novak went over the capital committee information, and the
51 models of a fire department. Chief discussed how NFPA staffing standards

52 **b. Personnel Policies Committee Report. Update the status of the work**
53 **of the Personnel Policy Committee (Louise Willoughby)**

54 Policy committee is reviewing and would like to have a recommendation to
55 the board in October.

56 **c. Capital Committee Report. Update the status of the work of the**
57 **Capital Committee. (Ari Ieonides)**

58 Board Member Ioannides discussed the capital plan that his committee is
59 working on. The current capital fund will run out of money in 2025 at the
60 current rate of spending.

61 **d. Discussion of Revenues Shortfall, historic and current taxation**
62 **levels, and truth in taxation.**

63 Chair Armstrong when over the tax history of the district, that Matt Levette
64 from the county finance office prepared.

65 **e. Chief's Report. Discussion of current operational status. (Ben**
66 **Nielson)**

67 Skipped

68 **f. Treasurer's Report. (Mike Novak)**

69 Skipped

70 **Item 7 Consideration of Approval**

71

72 **a. Discussion and approval of Siddons-Martin bid to fix Engine 23. (Ben**
73 **Nielson)**

74 Treasurer Novak motioned to approve up to \$20,000 to fix Engine 23, and to
75 use the capital fund to pay for it, Board Member Ioannides seconded the
76 motion, a vote was called, all ayes, motion passed.

77 **b. Discussion and approval of a Mutual Aid Agreement between**
78 **Morgan County Fire and North Summit Fire Service District. (Ryan**
79 **Stack & Ben Nielson)**

80 Ryan stated if the board is good with the read liens copy he would asked that
81 the board approve it contingent on approval by Morgan County.

82 Board Member Robinson motioned to approve the agreement contingent on
83 Morgan Counties approval, Board Member Willoughby seconded the motion,
84 a vote was called, all ayes, motion passed.

85 **c. Review and approval of Accounts Payable. (Tyler Rowser)**

86 Board Member Robinson motioned to approve the accounts payable,
87 Treasurer Novak seconded the motion, a vote was called, all ayes, motion
88 passed.

89 **Item 8 Approval of Minutes.**

90 April 14, 2022, May 12, 2022, July 14, 2022

91 Vice Chair Rees motioned to approve the minutes of April 14, 2022, Board
92 Member Willoughby seconded the motion, a vote was called, all ayes, motion
93 passed.

94 Board Member Willoughby motioned to approve the minutes of May 12, 2022,
95 Board Member Donaldson seconded the motion, a vote was called, all ayes,
96 motion passed. Chair Armstrong and Board Member Robinson were not
97 present at the meeting and didn't vote.

98 Board Member Willoughby motioned to approve the minutes of July 14, 2022,
99 Vice Chair Rees seconded the motion, a vote was called, all ayes, motion
100 passed.

101 **Item 9 Board Comments.**

102 Board Member Willoughby wanted to make sure she has the correct dates
103 and times for the open house. Ben, Roger, and Jim will be there to answer
104 questions.

105 **Item 10 Adjourn.**

106 Board Member Robinson motioned to adjourn, Board Member Willoughby
107 seconded the motion, a vote was called, all ayes motion passed, adjourned at
108 8:36PM