

HEBER CITY CORPORATION
75 North Main Street
Heber City, UT 84032
City Council Meeting Minutes
September 20, 2022

APPROVED Minutes

4:00 p.m. Work Meeting
6:00 p.m. Regular Meeting

I. WORK MEETING-4:00 P.M.

Mayor Franco called the meeting to order at 4:05 p.m. and welcomed everyone present.

City Council Present: Mayor Heidi Franco
Council Member Yvonne Barney
Council Member Mike Johnston
Council Member Rachel Kahler
Council Member Scott Phillips
Council Member Ryan Stack – arrived 4:09 p.m.

Staff Present: City Manager Matt Brower - remotely
City Attorney Mark Smedley
City Planning Director Tony Kohler
Senior Planner Jamie Baron
City Engineer Russ Funk
Public Works Director Matthew Kennard
Parks and Cemetery Director Mark Rounds
Assistant to the City Manager Luke Searle
Finance Manager Wes Bingham
Officer Heath Harvey
City Recorder Trina Cooke

Staff Participating Remotely: City Manager Matt Brower, City Attorney Mark Smedley, Engineering Technician Desiree Muheim, Public Works Director Matthew Kennard, Planning Director Tony Kohler, and Assistant to the City Manager Luke Searle.

Also Present: Chuck Zuercher, Clay Coleman, Ken Puncerelli, Terry Diehl, Robert McConnell, Jon Dickman, Armand Johanson, Curtis Leavitt, D.R. Horton, Anthony Maxfield, Brad Watson, Mike Bradshaw, Cody Winterton, Willa Motley, Paul Linford, Brent Morgan, Laren Gertsch, and others who did not sign in or whose signatures were illegible.

Also Attending Remotely: (Names are listed as signed-in virtually) Christie Brown, Anthony Maxfield, Howard Saldarini, Kamen Goddard, Jeffrey Andrews, Kelli G, Marc, Robert McConnell, and Sandi Brower.

1. Discuss proposed amendments to Commercial Zones C-2, C-3, and C-4, to be consolidated into Chapter 18.28, in Title 18 and Building Height in Commercial Zones (Janson/Kohler) – 90 min

WM Item 1 Staff Report Zone Change

Planning Consultant John Janson presented proposed amendments to the City Code. Council considered building height restrictions for downtown and surrounding the Tabernacle. Council Member Kahler read the recommendation forwarded from the Planning Commission to allow up to five-story buildings for conditional uses, if certain conditions were met, including a 10% affordable housing dedication. She proposed Council require all three conditions be met in order to consider approval of buildings taller than three-stories. Consensus of Council agreed. Council Member Stack wished to add a height limit measured in total feet for the three-story standard building height allowance. Council majority did not feel there was a need in the community for single-use office buildings.

Council Member Johnston pointed out that Council's desire to see 40% affordable housing was not attainable for the downtown area due to the high cost of real estate. He felt Council's wishes to act as planner, architect, and realtor, were not financially viable for the builders, developers, and investors, and he feared the downtown plan was headed toward the Heber of the past and warned Council about asking for too much. Council majority felt hotels should be responsible for workforce housing. Council Member Barney expressed concern for potential added density with higher storied buildings, she felt it was important for the Council to agree on affordable housing and workforce housing requirements.

City Manager Matt Brower reminded Council of a previously performed study that had determined City employees could afford only 60% area median income (AMI) to live in Heber City. He asked Council to establish a set AMI percentage for the affordable housing requirement. He reminded Council that the CRA would assist the City in achieving projects that the market could not accomplish on its own. He agreed with Mayor Franco's request to protect the view-shed around the Tabernacle.

Council Member Phillips wished to have the 10% affordable housing dedication by developers locked in at 60% AMI. He felt hotel properties should be allowed up to five stories and needed to include off-site workforce housing. Council Member Johnston stated that in order for a downtown to succeed, there needed to be people both during the daytime and in the evening; where tourists stayed and lived; where people worked during the day; and offered a downtown nightlife. He did not wish to sprawl out for miles, as St. George had done, by limiting the ability to build upwards. Discussion continued. Consensus of Council majority was against allowing hotels in the C3 zoned area and to keep the building height limit to three stories, or a 46-foot maximum height; to allow the building height to exceed three stories, with a max of five stories or 55-foot total maximum height, in the C2 and C4 zones if the three incentives listed in 18.28.040 were met.

Council reviewed land-use zones. Council Member Stack did not wish to see car dealerships permitted north of 1200 South. He did not approve of the aesthetic car dealerships provided and felt they diminished the walkability in a downtown area.

Council Member Kahler disagreed and felt the existing car dealerships benefitted the business community and provided revenue to the City. Consensus of Council majority was to permit car dealerships south of 600 South only.

Consensus of Council majority was to allow second-hand stores in all commercial zones and to include them under “retail” stores, rather than identify them separately. Pawn shops, tattoo parlors, massage parlors, or cash stores, were to be permitted only in industrial zones. Restaurants permitted in all zones. Discussion regarding where to permit telecommunication poles and storage facilities, as well as architectural requirements, continued.

Council Member Johnston suggested the removal of the “Railroad Depot Theme” proposed in 18.28.010. He proposed alternate language regarding downtown parking in the New Height Provisions section. Consensus of Council majority was to cap commercial building floor area limitations in the C3 zone and maintain no limit in the other commercial zones.

2. Discussion regarding the potential annexation of 37 acres along Highway 32 directly north of the Holmes Homes subdivision and Woodsmere Road (Kohler) – 15 min

WM Item 2 PP Presentation

City Planning Director shared images of the location of the proposed annexation. The County identified the area zone as agricultural 20. He provided maps depicting topographical slopes in the area, surrounding property owners, Heber City’s Annexation Policy Plan and expansion area maps, a future land-use map, and pending annexations. Mr. Kohler noted issues with the proposed annexation and asked Council whether they wished consider acceptance of an annexation petition for the area. Consensus of Council majority expressed disinterest in annexing the area.

3. Discussion regarding Commercial Building Standards specific to RC Ornamental construction (Kahler) – 10 min

Council Member Kahler explained the clarification needed for commercial building design standards. Commercial building owner Clay Coleman wished for clarification regarding commercial building design standards. He felt it had been previously determined by Council that the back of the building did not need to be held to the same design standards as the front or the sides. Senior Planner Jamie Baron described the text amendment to the City ordinance allowing the omission of wall plane undulations as long as additional design criteria was met. The discrepancy was that the building plan did not meet masonry requirements. Mr. Baron reviewed the variety of architecture permitted. Council discussed paths to assist the building owner moving forward. It was determined to allow the building owner to proceed with the building permit and to work with Staff towards a solution.

II. REGULAR MEETING-6:00 P.M.

1. [Call to Order](#)

Mayor Franco called the meeting to order at 6:14 p.m., welcomed everyone present, and read a quote from the 2001 Inaugural Speech by President George Bush: “Civility is not a tactic or a sentiment. It is the determined choice of trust over cynicism, of community over chaos”.

2. [Pledge of Allegiance \(Council Member Johnston\)](#)

Council Member Mike Johnston led the recitation of the Pledge of Allegiance.

3. [Prayer/Thought by Invitation \(Default: Council Member Phillips\)](#)

Council Member Scott Phillips shared a prayer.

[III. CONFLICT OF INTEREST DISCLOSURE:](#)

Council Member Johnston stated he would recuse himself from Action Items agenda item one.

[IV. CONSENT AGENDA:](#)

Motion: Council Member Kahler moved to continue Consent Agenda item three to a future meeting. Council Member Johnston made the second. **Voting Yes:** Council Members Stack, Barney, Johnston, and Kahler. **Voting No:** Council Member Phillips. The **Motion Passed 4-1.**

1. [Approval of September 6, 2022, City Council Meeting Minutes \(Cooke\)](#)

[CA 9.6.2022 DRAFT Minutes](#) 

2. [Consider Approval of Resolution 2022-24 for the Moderate Income Housing Report \(Baron\)](#)

[CA 2 Staff Report MIHR](#) 

Motion: Council Member Kahler made the motion to approve item one, the minutes from September 6, 2022, and item two the Moderate Income Housing Report by Resolution 2022-24. **Voting Yes:** Council Members, Kahler, Johnston, Barney, Stack, and Phillips. **Voting No: none.** The **Motion Passed Unanimously, 5-0.**

3. [Consider Approval of Ordinance 2022-25 Updating the Chain of Command for Appointed Positions \(Phillips, Smedley\)](#)

[CA Item 3 Staff Report](#) 

[V. PUBLIC COMMENTS:](#)

Mayor Franco opened the Public Comment period.

Council Member Barney read a public comment from a Shirley Rickers, a concerned citizen, regarding the lack of stop signs in an area of the City that was heavily trafficked, contained excessive speeders, and drivers running an existing stop sign in the area causing a recent accident. The comment continued to describe drivers slamming on brakes and honking on horns leading to unanswered complaints by residents. Ms. Ricker's asked the City to consider additional police patrols in the area to assist with the matter.

With no additional comments, Mayor Franco closed the Public Comment period.

VI. GENERAL BUSINESS ITEMS:

1. Central Heber Water and Sewer Line Project Update (Funk) – 10 min

GB Item 1 Central Water Sewer Progress Update

City Engineer Russ Funk wished to first reply to the public comment read by Council Member Barney. The Engineering Department had been working on a traffic calming policy with the Police Department and Public Works which they intended to present for Council consideration in the near future. The policy included a proposed process to evaluate and address concerns from the community.

Mr. Funk provided a project status overview for the Central Heber Water and Sewer Line Project, including projections for completion of roads, and timelines for repaving. He noted setbacks caused by material procurement delays as well as impacts to the cost and timeline for the project. He provided details for the sewer lines, water lines, and pressurized irrigation projects progress.

Council Member Barney shared concerns from a resident in the area who used a motorized wheelchair regarding the debris and navigability of the wheelchair. Mr. Funk stated ongoing effort by the contractor to minimize mess. He asked for contact information for the individual in the wheelchair in order to ensure safe, clear pathways were prioritized for the individual.

VII. ACTION ITEMS:

1. Consider Approval of Agreement for Dickman Legacy Ranch, LLC request for Sewer Connection (Smedley) – 20 min

Item 1 Staff Report Dickman Sewer Connection Dickman Legacy Ranch Exhibits

Council Member Johnston recused himself from the discussion for Action agenda item one.

City Attorney Mark Smedley explained the Dickman Ranch property currently had four sewer connections to the City sewer system. The request was to add two more connections from the property to the City sewer system.

City Engineer Russ Funk had reviewed the request and forwarded a positive recommendation with one condition. Upon inspection by the Public Works Sewer Crew, the City asked the applicant to reconstruct the existing tie-ins to the sewer main in order to meet City standards.

John Dickman, representing his father, the applicant, did not feel there would be an issue meeting the City's conditions. Mr. Smedley added that he had verified the lots within the Dickman Ranch property were lots of record with the County. Mr. Dickman expanded on the history of the lots of record.

Council Member Kahler expressed concern with homeowners turning off the busy road with a high speed-limit creating a traffic hazard. She asked if there had been consideration to widen the road or take alternate action to create a safer entry point to the property. Mr. Dickman agreed the speed limit was too high but explained it was UDOT property thereby prohibiting the property owner from making improvements to the road. Mr. Smedley clarified the agreement was specific to the sewer connection, to allow a cleaner system, that was supported by the City.

Motion: Council Member Phillips moved to adopt the amended agreement with the condition that the existing junction boxes be reconstructed to meet City Code. Council Member Stack made the second. **Voting Yes:** Council Members Kahler, Barney, Stack, and Phillips. **Voting No:** none. Council Member Johnston had recused himself. **The Motion Passed 4-0.**

2. [Review proposed Administrative Amendment to the Highlands Master Development Agreement to determine whether it should be reviewed as a Modification Amendment \(Kohler\) - 15 min](#)

[Item 2 Staff Report Highlands MDA 2nd Amendment](#)

City Planning Director Tony Kohler explained the decision before Council was whether the proposed amendment to the Highlands development MDA (Master Development Agreement) should be considered as a major modification and therefore proceed through the legislative processes with Council, or designated as an administrative decision to be navigated by Staff. He summarized the changes in the proposed amendment as outlined in the attached Staff Report.

City Engineer Russ Funk explained UDOT's (Utah Department of Transportation) request for a 600-foot setback for the existing roundabout as well as their understanding with the developer's inability to fully comply due to a canal and the mountainside grade. The developer had been able to move the roundabout to provide a setback of approximately 500 feet.

Property representative Terry Diehl described the changes implemented into the development plans in order to comply with the City's impending storm-water and street master plans. He outlined the development process, and redesigned plans, to redirect storm-water drainage in the form of stream and additional amenities, that would be able to accommodate a 100-year storm.

Ken Puncerelli, LAI Design Group, had designed the amended plan. He shared an overlay of the previously proposed storm-water drainage with the currently proposed plan.

Mr. Puncerelli noted the expansion of retention ponds, in order to maintain all drainage on-site, had required shifting some of the residential units. He detailed the redesign of park spaces and residential units. He noted the park layout redesign resulted in better trail connectivity and elaborated on the improved amenities proposed. He further detailed how the new design, with a creek through a linear park, was engineered to manage potential storm-water while maintaining water flow in dry months. He shared images of potential playgrounds, shelters, a possible music garden and/or community gardens, as well as public art, for the park's spaces.

Mayor Franco opened the discussion for public comment at 7:22 p.m. No one from the public came forward to comment. The public comment period was closed at 7:23 p.m.

Council Member Stack inquired about the dramatic increase in storage units; what had happened to the convenience store in the original plan; where the Highway 40 trail had gone; and whether the developer was able to dedicate the water-rights for the project up-front. Mr. Diehl responded that the project had full access to a road that impeded the installation of a convenience store, which had been replaced in the project plan with a gym. Council Member Stack clarified the additional storage units compensated for the perceived loss of the convenience store. The trail was in place on Highway 40 but was difficult to see on the plan. Water shares were in place that had been provided to JSSD (Jordanelle Special Service District). Mayor Franco asked for a letter of proof of water shares from JSSD.

Motion: Council Member Phillips made the motion to proceed with the amendment as an administrative amendment. Council Member Johnston made the Second.

Council Member Stack requested an amendment to the motion to require a letter from JSSD for proof of water shares.

Amended Motion: Council Member Phillips amended his motion to require a letter from JSSD for proof of water shares dedicated for the water-related amenities. The second stood.

Voting Yes: Council Members Kahler, Johnston, Stack, and Phillips. **Voting No:** Council Member Barney. **The Motion Passed 4-1.**

3. [Discussion Regarding the North Village Annexation & Associated MDA Template \(Kohler\)](#)
- 60 min

[Item 3 North Village MDA Template-](#)

City Planning Director Tony Kohler explained there were four individual petitioners included in the North Village Annexation. Each petitioner was drafting independent MDAs (Master Development Agreements). The petitioners were using the previously approved MDA with the DMJ annexation as a template. Before Council that evening was the MDA draft for the North Village Views development. Staff was seeking Council feedback for guidance to proceed with all four MDAs.

Staff recommended the affordable housing requirement set at 60% AMI (Area Median Income) in the MDAs in order to be considered affordable for local essential workers.

Council Member Johnston expressed support for 60% AMI and suggested the City be given the first right of refusal for the units. He felt there could be a problem with section 6.1 as the Parks and Trails Master plan was a guide rather than Code. He felt the MDAs should comply with the parks and trail section of the North Village Code as the Master Plan was intended as a guide for the Council to use and follow.

Council Member Stack expressed comfort with reducing the number of required affordable housing units in order to capture the lower AMI of 60%. Discussion continued surrounding the units designated as affordable housing, AMI percentage determination, establishing triggers, as well as the consideration for developers to partner with the City for off-site affordable housing versus a fee-in-lieu.

City Engineer Russ Funk clarified that no development received final approval until proof of water-rights was received by the City. He felt the system in place was adequate. He referred to a previous presentation provided by the Special Service District General Manager Max Covey and himself, to explain and clarify the water rights determination process.

Council Member Stack proposed added language to section 7.7, at the top of page 18, to include “and/or phase” after the word “plat” to read “Developer shall provide Commitment Letters from JSSD and NVSSD for the plat being served before final approval for that particular plat and/or phase is granted”. And to add the sentence “Water for all amenities within the entire development shall be dedicated with phase one” at the end of section 7.7. Mr. Funk confirmed plats were recorded by phase.

Mayor Franco wished to confirm the internal trails provided consistent connectivity throughout.

Mayor Franco opened the meeting for public comment at 8:04 p.m. No one came forward to comment and Mayor Franco closed the public comment period.

Council Member Johnston felt it would be appropriate to include the phasing requirements for parks and trails in every annexation MDA. He wished to see the trail along the highway, and possibly the canals, done sooner. Council Member Stack felt that if the City were able to obtain land for affordable housing in order to partner with the developers, 60% AMI should be attainable. He wished to establish triggers in order to establish a timeline requirement for buildout of the affordable housing units as well as install triggers for commercial buildout. Council Member Johnston felt it was important to keep the affordable housing on location rather than establish an off-site alternate location.

Mayor Franco asked whether there would be any transportation hubs. Mr. Brower shared a conversation with the County Manager resulting in the County asking the City to include a transportation hub at the future Smith’s Market Place site, with the knowledge there could be additional hubs needed over time.

Council Member Phillips felt all high-density housing should be considered affordable. He recollected the housing recession of 2008-2013 when houses had sat unoccupied. He felt the large number of high-density units coming into the City, with several annexations, multiple developers and proposed developments, would settle the high prices. He felt more deed-restricted housing was needed. Council Member Kahler noted the unattainability of housing and rent costs for workers in the City. Council Member Barney noted the inability for the City to retain the workforce needed based upon workers being priced out of housing. Discussion continued regarding the need for affordable housing, schools for incoming residents, as well as churches, and emergency services for expansion of development.

Sorenson development representative Mike Bradshaw shared ongoing discussions with the School District to incorporate schools within new development areas he represented. He noted challenges due to the grade of the hillside, consideration of charter schools, as well as additional alternate solutions. Council Member Phillips noted the changing family formation and shift in potential need for added schools.

Council asked for consideration of the possibility of a combined dedication for a larger amenity, using the joint border, from the four developments included in the North Village Annexation.

Mr. Brower agreed to speak with Wasatch County School District Superintendent Paul Sweat to further strategize schools needed in the North Village as development proceeded.

4. [Consider Approval of Ordinance 2022-23 to Adopt the Heber City Storm Water Design Manual as an Amendment to the Heber City Standard Drawings and Specifications \(Funk\) - 20 min](#)

[Item 4 Staff Report Drain Manual Ordinance 2022-23](#)

[Item 4 Drain Manual PP Presentation](#)

City Engineer Russ Funk reviewed the extensive research and process to produce the proposed Storm Water Design Manual. He shared the models and resources used to form the conclusions in the Manual. He detailed the contents of the Manual including rainfall, runoff, water conveyance for above-ground and below, storage, and water quality. A hundred-year storm would typically be above-ground run-off. A Storm Water Management Agreement was required from developers to ensure maintenance of storm-water management, running with the land to bind new owners to the agreement as well. Mr. Funk continued to provide the details within the proposed Storm Water Design Manual, including standard methodologies and the urban drainage design manual. He described the requirements to accommodate debris flow in the case of flooding due to the burn scar left behind after a wildfire.

Council Member Johnston appreciated the work and details that had been included in the document but felt there were additional details to be addressed before adoption. He expressed concern with the slope requirements for retention basins and offered to bring photos of examples he felt captured appropriate slopes. He was unwilling to vote to adopt the manual that night.

Council Member Kahler questioned the need for the expanse of the debris flow plan to handle a hundred-year storm based upon the minimal vegetation in the area. Mr. Funk stated he would expand upon the plan during the next agenda item covering the Storm Water Master Plan. He noted the basins doubled as detention basins and debris flow basins. He felt strongly about the plan as presented.

Motion to Approve agenda item four followed discussion of agenda item five.

5. Consider Adoption of Ordinance 2022-24 to Approve the North Village Transportation and Storm Water Master Plans as an Amendment to the Heber City Capital Facilities Plan and Heber City General Plan (Funk) - 40 min

Item 5 Staff Report North Village Streets and Storm Water Master Plan Ord 2022-24
Item 5 NVillage SW Streets PP Presentation

Mr. Funk informed Council that the previously discussed Storm Water Design Manual would be attached as an appendix to the Storm Water Master Plan. In preparing the Master Plan, Staff had looked at census data for projected population growth and consulted with MAG (Mountainland Association of Governments). He reviewed the Streets Master Plan portion including the process and background information; stakeholder input and concerns; the proposed roadway network; and possible challenges. Mr. Funk described the data used to create the traffic analysis. He provided an image reflecting the proposed streets network as well as a graph reflecting the projected costs including impact fee calculations. Council Member Phillips felt the costs shown justified the need for density to pay for required infrastructure. Mr. Funk reviewed the challenges faced in the proposed Streets Master Plan and what was needed to maintain an acceptable level of service.

Mr. Funk provided a history of storm-water run-off in the North Village area and the role of irrigation canals, as well as changes caused by the construction of Highway 40, and shared challenges faced. He confirmed the Plan managed all potential storm-water runoff on the east side of Highway 40, preventing storm-water discharge into the North Fields. Developed runoff would be treated and retained on-site. Natural runoff would be infiltrated in detention basins along historic channels. As a condition of annexation, properties would be required to restore or replace historic drainage channels below the canals. Mr. Funk explained the Plan prepared the City for a catastrophic flooding event.

Horrock's Engineer Willa Motley, consultant for the City, further explained that the design in the Plan was based on infiltration in order to get the run-off water into the ground and prevent drainage into the North Fields. She added the recommendation for debris basins had been even bigger than was proposed in the Plan, due to the increase in potential fire hazard. Mr. Funk shared images of floods after fires from Utah cities in previous years to show the importance of precautionary measures. He shared the recommended buffer areas for natural drainages of 100 feet minimum, with 50 feet on either side of the center line of a natural drainage channel. Discussion continued regarding arguments for and against the 100-foot buffers.

Mr. Funk provided examples of constructed channels and comparisons to other city and county buffer requirements. He reiterated that his recommendation was to keep the 100-foot buffer in the Master Plan.

Motion: Council Member Kahler moved to extend the meeting until 11:00 p.m. Council Member Johnston made the second. **Voting Yes:** Council Members Barney, Johnston, Kahler, Phillips, and Stack. **Voting No:** None. The **Motion Passed unanimously, 5-0.**

Mayor Franco opened the agenda item discussion for public comment at 9:57 p.m.

Laren Gertsch, Midway resident, landowner in the North Fields, and director on the North Fields Irrigation Company, was present to represent both landowners and the Irrigation Company. He applauded the effort of Mr. Funk and team for the proposed Storm Water Design Manual and Master Plan. He shared the historical lack of flooding in the North Fields. He again expressed thanks, on behalf of those he represented, to the City for their efforts to keep storm-water runoff out of the North Fields.

Brian Watson, Jordanelle Ridge, expressed the challenges faced with the project and thanked Mr. Funk and the City for their willingness to work with the development. He felt the debris basins should be based on scientific analysis indicating need by specific location rather than a blanket requirement. He also felt the 100-foot buffer channel was much wider than necessary based upon additional precautions on the hillside above. Sorenson representative Mike Bradshaw clarified the opinion that the channel buffer should be designed around flow requirement need, plus 15-feet on either side. He reiterated appreciation for the work the City Engineering Staff had put into the plan as well as appreciation for their willingness to work with the developer.

Paul Linford, representing the North Village annexation, agreed with the previous comments provided. He noted the project he was representing would have debris basins all the way up the hill and felt the water would likely never come. He noted the unlikelihood of water infiltration in the project area and wished to point out their history of willingness to comply with the City.

Council Member Barney felt Council should follow the recommendation of the City's Engineering Staff efforts based upon their expertise, and extensive research and examples provided.

Motion: Council Member Phillips made the motion to approve Ordinance 2022-23 adopting the Heber City Storm Water Design Manual as an amendment to the Heber City Standard Drawings and Specifications with the condition to revisit the buffer zones to find a way to allow for buffer zones as recommended by geologists and professionals in the field. Council Member Kahler made the second.

Discussion: Council Member Johnston indicated he was not prepared to approve the Design Manual as presented. He felt it was important for the City to have a good Storm Water Design Manual and, while the presented manual was 98% there, additional improvements were needed.

Voting Yes: Council Members Kahler, Phillips, and Stack. **Voting No:** Council Members Barney and Johnston. The **Motion Passed 3-2.**

Motion: Council Member Stack moved to approve Ordinance 2022-24 approving the North Village Transportation Plan and the Storm Water Master Plan as amendments to the Heber City Capital Facilities Plan and Heber City General Plan. Council Member Phillips made the second. **Voting Yes:** Council Members Kahler, Phillips, and Stack. **Voting No:** Council Members Barney and Johnston. The **Motion Passed 3-2.**

6. Discuss Envision Center Heber Process and Steering Committee membership (Kohler, Brown) – 15 min

Item 6 Staff Report Envision Downtown

City Planning Consultant Christie Oostema Brown with People + Place shared a draft calendar reflecting proposed dates for Steering Committee Meetings and Stakeholder Events for the Envision Center Heber project process. She described the intent to provide an open public process directly involving residents and business-owners in the project's affected area. She shared a proposed list of committee members consisting of a diverse group of approximately 35 members that were community-minded, from a variety of associations, with direct interest in the three parts of the study area: Main Street, central neighborhoods, and the recreation and tourism district. Council discussion followed regarding the proposed timeline and calendar of meetings and events, as well as recommendations from Council for names that should be removed from, or added to, the proposed list of committee members.

VIII. COMMUNICATION:

Council Member Johnston asked to have Kristen Saldarriaga's zoning issue placed on a future Council Meeting as an Action Item.

Council Member Phillips asked to have identifying name tags made for Council Members for when attending events.

Mayor Franco reminded Council of the Utah League of Cities and Towns Annual Convention to be held on October 4 through 6, 2022.

IX. CLOSED EXECUTIVE SESSION:

1. Personnel

Motion: Council Member Phillips made the motion to enter Closed Executive Session for the purpose of discussing personnel and to extend the meeting adjournment until midnight. Council Member Kahler made the second. **Rollcall Vote: Voting Yes:** Council Members Kahler, Johnston, Barney, Phillips, and Stack. The meeting entered Closed Executive Session at 11:05 p.m.

City Council Present: Mayor Heidi Franco
Council Member Yvonne Barney
Council Member Mike Johnston
Council Member Rachel Kahler
Council Member Scott Phillips
Council Member Ryan Stack

Staff Present: City Recorder Trina Cooke

Motion: Council Member Phillips moved to end the Closed Executive Session. Council Member Stack made the second. The Closed Executive Session ended at 11:59 p.m.

X. ADJOURNMENT:

Motion: Council Member Phillips moved to adjourn. Council Member Stack made the second. The meeting adjourned at 12:00 a.m.



Trina N Cooke

Trina Cooke, City Recorder