

## **Granite School District**

### **Board of Education Meeting**

**January 7, 2014**

A board meeting for Granite School District was held in the board room at the Granite School District offices, 2500 South State Street, Salt Lake City, Utah. President Gayleen Gandy called the meeting to order at 5:03 p.m., those in attendance:

Gayleen Gandy	President
Terry Bawden	Vice President
Connie Anderson	Board Member
Connie Burgess	Board Member
Dan Lofgren	Board Member
Sarah Meier	Board Member

Excused:  
Julene Jolley                      Board Member

The following members of the administration were present:

Martin W. Bates	Superintendent
David F. Garrett	Business Administrator/Treasurer
Mike Fraser	Assistant Superintendent
Jim Henderson	Assistant Superintendent
Linda Mariotti	Assistant Superintendent

Steven Powell, Communications Department, and Merilynn Boekweg, Board Recorder, were in attendance.

### **ADMINISTRATIVE REPORTS**

#### 1. Audit Presentation

Mr. Garrett explained to the Board that Utah law requires a yearly fiscal audit and a report given to the Board of Education. He introduced Ray Bartholomew, Squire and Company, and Chris Lewis, Director, Accounting, to review the annual audit. Mr. Bartholomew said the audit involved gathering evidence to support the District's financial statements. The Granite Education Foundation's funds were also audited. Granite's Federal revenue for 2013 totaled

\$63M. The Compliance Audit for these funds specifically tested adult education, English language acquisition and special education. Total revenue from the State of Utah for 2013 was \$261M and compliance requirements were tested in career and technology education, school land trusts, special education and youth-in-custody. An audit of enrollment for registered students, student transfers, October 1<sup>st</sup> fall enrollment counts, and adult education was also done. Each school was visited, 1/3 by Squire and Company and 2/3 by Granite's accounting personnel. No reportable errors, deficiencies or instances of noncompliance were reported. Granite District was found in compliance with federal programs tested and state general and specific program requirements.

Each board member was provided with a copy of the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2013. (Exhibit #14-16)

## 2. Upcoming Legislative review

Ben Horsley, Director, Communications, reviewed the process of using tracking sheets to keep the board members and administration updated on legislative activity regarding education. He provided a list of boxcar bills that have been identified for the 2014 session. He assured the Board and administration he would email updated tracking sheets as information becomes available. (Exhibit #14-17)

Mrs. Meier emphasized how important it was for the legislators to know who to contact in Granite regarding issues. The board also had a brief discussion about boxcar bills that would be important to watch.

**Motion:**            **I move we go into Executive Meeting to discuss character and competence matters.**

**Made by:**            Dan Lofgren  
**Seconded by:**      Connie Anderson

**Called for vote:**    President Gandy  
**Results:**            Motion Passed Unanimously

## **EXECUTIVE SESSION**

## **GENERAL BOARD MEETING**

The Granite School District Board of Education reconvened at 7:08 p.m. in the board

room. President Gayleen Gandy welcomed all in attendance for this session and a roll call of board members was taken. Superintendent Bates introduced others representing organizations, they were:

Dawn Warner	Region V PTA
Anita Koehler	
Mindy Harding	
Susen Zobel	GEA
Christa Holt	
Teresa Himmelberger	GAEOP
Stefanie Meier	
Tracy Atkin	GESPA
Elese Salmond	
David Shell	
Bobbie Bringhurst	
John Welburn	GASA
Julie Lorentzon	

Annette Duzett, Junior High Director, School Accountability Services, introduced administrators attending by assignment:

John Welburn	Principal, Hunter High
Daniel Stirland	Principal, Granite Park Junior
Kandace Barber	Principal, Kearns Junior
Mark Grant	Principal, Evergreen Junior
Karen Gregory	Principal, Lincoln Elementary
Victoria Thomas	Principal, Magna Elementary
Allison Banks	Principal, Mill Creek Elementary
Tod Cracroft	Principal, Morningside Elementary
Judith Simmons-Kissell	Principal, Moss Elementary
Christine Drummond	Principal, Oakridge Elementary
Ryan Oaks	Assistant Principal, Granger High
Heather Sonne	Assistant Principal, Kearns High
Emily Gruing	Assistant Principal, Kennedy Junior
Jason Rosvall	Assistant Principal, Kearns Junior
Renee DeHaan	Assistant Principal, Elk Run Elem/ Monroe Elem

Media: None

Pledge of Allegiance: Olivia Rosvall, Oakridge Elementary, 4<sup>th</sup> Grade

Reverence: Ken Hopkins, a teacher at Granger High recited a portion of Martin Luther King's "Let Freedom Ring" Speech.

**MAYORS PARTICIPATION** - None

**CITIZEN PARTICIPATION** - None

**CONSENT ITEMS**

Minutes: December 3, 2013

Award of Contracts

1. Mobile Device Management Software, Network Consulting Services - \$142,788.00
2. ESL Program for Refugees, The English Skills Learning Center - \$73,428.63

Personnel:

1. Leave of Absence
2. Employee Hires and Separations
3. Administrative Appointments and Transfers

Appointments

Rob McDaniel	Principal, Cyprus High	1-21-14
Dawn Hauser	Principal, Matheson Junior	1-21-14
Trent Hendricks	Assistant Principal, Churchill Junior	1-21-14
Dusten Keppner	Assistant Principal, Olympus Junior	1-21-14
Nichole Higgins	Assistant Principal, Gourley Elementary/ Wright Elementary	1-21-14
Brett Bawden	Elementary Assistant Principal, TBA	7-1-14

Transfer

Rocky Lambourne	Assistant Principal, Bonneville Junior	1-21-14
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Financial Reports

1. Purchase Order Summaries - \$1,675,702.53
2. Accounts Payable Pay Vouchers - \$30,547,990.03
3. Principals Cash Report –November 2013
4. Monthly Budget Report – November 2013

SSAP Approvals

**Motion:**            **I move that we accept the Consent Agenda as presented.**

Made by:            Connie Burges

Seconded by:      Sarah Meier

Called for vote:    President Gandy

Results:            Carried Unanimously

Mike Fraser introduced the new appointees and guests attending with them.

### **INFORMATION ITEMS**

#### 1. Comprehensive Guidance Update

Judy Petersen, Director, College and Career Readiness presented the annual Comprehensive Guidance Update. Maureen James, Cathie Schoeck, Kaye Poulton-Timm, and Andrea Miller, members of Mrs. Petersen's staff were also present. A brief timeline was reviewed showing the program had been part of Granite for twenty plus years.

Mrs. Peterson stated the College and Career Readiness (CCR) planning was scaling up. There had been increases in secondary students meeting with their counselors and more parents were becoming involved in the meetings. They were seeing an impact on the students. High school graduation rates were up and more students were becoming college and career ready. When students are working toward these goals their behavior and mental health improve. The program provides students with the opportunity to make a pledge to graduate. All schools elementary through secondary are supporting this pledge. Graphics were provided showing the increase in the graduation rates and indicators that CCR is working. Updated information was discussed regarding the Elementary Counseling Grant (awarded in 2012), Suicide Prevention Training, and Utah Multiple Tier Student Support Grant (UMTSS). (Exhibit #14-18)

The Board commended Mrs. Peterson and her staff for the dedication to the students of Granite District.

#### 2. K-3 Reading Report

Karen Robinson, Associate Director, Elementary Literacy, and her team addressed the Board regarding K-3 Reading. Joining Ms. Robinson were Mary Alice Rudelich, Director of Curriculum, and literacy coaches Kathy Floor and Michele Taylor.

It is the goal of the state to have every student in the public education system reading on or above grade level by the end of the third grade. K-3 Legislation recognized that reading is the most fundamental skill and requirements have been given to all districts who promote uniformed growth. Increased literacy in technology is required in today's world. They found students who do not learn to read will be economically and socially disadvantaged. Reading problems exist in every classroom and reading failure is preventable with early identification and treatment. With the current implementation of full coaching models in all schools approximately 20,000 students are impacted. The goal is to have 90% of students reading on grade level by the year 2020.

Current funding trends from the state are tentative. Only 3% of the funding is currently allocated for Professional development to implement and train teachers for the full coaching program. Results of the training show a dramatic increase in moving toward teaching core standards and informational text. (Exhibit #14-19)

Mrs. Meier asked if the training was beneficial enough to pay for substitutes in the classroom. Those presenting strongly agreed that it was. She asked if legislators could be given access to this presentation. She feared that the legislature will take money from the K-3 Literacy Legislation to fund other projects. Dr. Bates assigned Mr. Horsley to see if there was a way to get this to the legislators. He commented that when new projects are funded the money is often taken from other programs. The Board discussed the fact that the longer students were being taught by trained teachers the more the student mastery reflects the improvement.

### **ACTION ITEMS**

#### 1. Annual Student Population Review Procedures Policy Amendments

Doug Larson, Policy and Legal Services, presented the Annual Student Population Procedure Policy for a Second Reading. He explained that there were amendments to Section 4 as requested at the First Reading. Mr. Lofgren had suggested clarification language. Mr. Lofgren read the amendments. The Board discussed the changes and President Gandy called for a motion. (Exhibit #14-20)

**Motion:**            **I move we accept the Annual Student Population Review Procedures Policy as a Second Reading.**

Made by:            Dan Lofgren

Seconded by:     Terry Bawden

Called for vote:    President Gandy

Results: Motion Passed Unanimously

2. Douglas Knighton Termination Hearing Officer's Findings and Recommendations

Mr. Larson provided to the Board, prior to the meeting, the Appeal Hearing information regarding the termination appeal of Douglas Knighton.

**Motion: I move we adopt the report in its entirety and to uphold the termination of Douglas Knighton as recommended by the hearing officer.**

Made by: Terry Bawden

Seconded by: Sarah Meier

Called for vote: President Gandy

Results: Motion Passed Unanimously

**REPORTS**

Dr. Bates reminded the Board of the Utah School Boards Association (USBA) Conference being held the 9th through the 12<sup>th</sup> at Little America. There will be a Town Hall meeting at Taylorsville High on Tuesday, January 14<sup>th</sup>. The meeting will be held in the Media Center at 7:00 p.m. He also gave them a reminder of the scheduled study session on January 21<sup>st</sup>.

Mrs. Anderson acknowledged Principal Bree from Brighton High who had recently passed away. She commended all good principals for the work they do. She and Mrs. Burgess had attended the Spring Lane Christmas program and it was very nice.

Mrs. Meier reported that the USBA legislative meetings will begin on January 21<sup>st</sup>. They will hold updates every Friday. She asked the Board to note on their calendars February 21<sup>st</sup>, Legislative Day on the Hill for Educators.

**Motion: I move we adjourn.**

Made by: Dan Lofgren

Seconded by: Connie Burgess

Called for vote: President Gandy

Results:            Motion Passed Unanimously

The meeting adjourned at 8:35 p.m.